



ALLEN WATER DISTRICT

3230 North Cole Street

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September 9, 2026 Board Meeting Minutes

There was an Allen Water District (AWD) Board Meeting held on **September 9, 2026 at 2:00 p.m.** at the Training Center of the Allen County Sanitary Engineering Department office located at 3230 North Cole Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Pledge of Allegiance
3. Additions, Changes, or Corrections to Agenda
4. Approval of AWD Meeting Minutes – August 12, 2026
5. Clerk of Board Report
6. Attorney's Report
7. Treasurer's Report
8. CPA Report
9. Sanitary Engineer's Report
10. Old Business
11. New Business
12. Board Comment
13. Public Forum
14. Executive Session
15. Adjournment

A quorum being present, Mr. Kessen brought the meeting to order at 2:01 p.m. and proceeded with the agenda.

1. ROLL CALL

Mr. Miller
Mr. Kessen
Mr. Gosnell
Mr. Ingle
Mr. Neeper
Mr. Leis
Mr. Bear
Ms. Joyce
Mr. Colasanti

American Township Representative
Perry Township Representative
Shawnee Township Representative
Bath Township Representative
Allen County Representative
Allen County Representative
Allen County Representative
Allen County Representative
Member-at-Large

STAFF

Kim Stiles – Clerk of the Board

Shannon Finn – Office Assistant

Rex Huffman – District Legal - Absent

PUBLIC – Brad Niemeyer, Allen County Sanitary Engineer

2. PLEDGE OF ALLEGIANCE

3. ADDITIONS, CHANGES OR CORRECTIONS TO AGENDA

- 4. APPROVAL OF MEETING MINUTES** – Motion made by Mr. Miller to approve the August 12, 2026 minutes. Seconded by Mr. Ingle. Motion carried 9-0.

5. CLERK OF BOARD REPORT

Ms. Finn stated there had been 2 inquiries, 6 permits issued and no extension inquiries since last month.

Improvements/Changes/Upcoming Events:

- November Board Meeting will be 3rd Wednesday of the month, November 18th.
- Ottawa River Clean Up Scheduled for October 24th
- County Appointments meet with Commissioners on 10/29 at 1 p.m. Meeting invite to be sent.

By-laws, Policies and Procedures: Nothing to report.

Contracts and Agreements – Committee Meeting scheduled for today, 9/9/26 immediately following meeting. (Kessen, Gosnell, Miller, Ingle)

Projects

Baty & Neely Waterline Improvement Project - OEPA PTI Received.

RESOLUTION 26-021: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, ACCEPTS PERMANENT EASEMENTS FROM PROPERTY OWNERS FOR THE BATY & NEELY ROAD WATERLINE IMPROVEMENTS PROJECT.

Motion made by Mr. Neeper. Seconded by Mr. Colasanti. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – yes, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 9-0.

East Regional Loop – High Priority

- Access working on exhibits and legal description for easements between Slabtown and Fetter.

East Regional

- Water Tower – Full panels painted

BOSC/Google

- Mr. Niemeyer, Sanitary Engineer, discussed the possibility of a waterline on Cole St. between Bluelick and Irvin. He asked if the Board if there would have any interest in participating in the cost. Mr. Neeper replied in the past, the District has paid for the oversizing of waterline.

Sugar Street Waterline Replacement Project

- The County Engineer's Office is submitting OPWC application for their paving project
- Fall 2028 Construction
- District requesting County Engineer bid our waterline project with their road project.

Developments

- AUTUMN LAKE CONDOMINIUM DEVELOPMENT – Construction in progress.
- PROJECT LAST MILE/SLOAN – Amazon. Construction in progress.
- HICKORY CREEK PHASE 2 – Phase 2 Asbuilts will be shared once complete.
- RACETRAC – Beaverdam – Development Agreement executed. Construction in progress.
- ODOT extension request S.R. 30

Waterline Relocations – ODOT Roundabouts

- Bluelick and N. West Street/S.R. 65 (ODOT)
- Fort Amanda and S.R. 501 (ODOT) – Ms. Stiles stated she will meet with City onsite tomorrow.
- Bluelick and N. Cole Street (Port Authority)

6. ATTORNEY'S REPORT: None

7. TREASURER'S REPORT:

Revenue and Expense Reports for August 2026 (Month-to-Date and Year-to-Date) available.

RESOLUTION 26-022: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, APPROVES A SUPPLEMENTAL APPROPRIATION REQUEST TO INCREASE THE APPROPRIATION "CONTRACT SERVICES' IN THE OPERATING FUND, \$751, FOR THE 2026 BUDGET BY ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000).

Motion made by Mr. Neeper. Seconded by Mr. Miller. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – yes, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 9-0.

RESOLUTION 26-023: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, CERTIFIES CONNECTION FEES FOR 5450 E. HANTHORN ROAD TO THE ALLEN COUNTY AUDITOR'S OFFICE FOR COLLECTION.

Motion made by Mr. Neeper. Seconded by Ms. Joyce. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – yes, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 9-0.

Audit for 2024/2025 should be wrapping up soon. Mr. Neeper stated after reviewing the report, we can request an exit interview with the Auditor's Office if the Board would like.

Audit and Finance Committee Meeting will meet at 1 p.m. immediately prior to the November 18th Meeting.

MOTION MADE BY MR. NEEPER TO APPROVE THE SEPTEMBER 2026 TREASURER'S REPORT. Seconded by Mr. Colasanti. Motion carried 9-0.

8. **CPA REPORT:** None

9. **SANITARY ENGINEER:** Mr. Niemeyer stated they are working on a sewer project in the hamlet of as well as another project on Hume Rd and Shawnee Rd.

10. **OLD BUSINESS:**

RESOLUTION 26-024: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, ACCEPTS PROPOSAL FROM JG MANAGEMENT CONSULTING TO EVALUATE THE ASSUMPTION OF DELPHOS' WATER AND SEWER SYSTEMS, NOT TO EXCEED FIFTEEN THOUSAND DOLLARS (\$15,000), CONTINGENT UPON RECEIPT OF SIGNED INTERGOVERNMENTAL COOPERATIVE AGREEMENT FROM CITY OF DELPHOS AND ALLEN COUNTY SANITARY ENGINEER. Motion made by Mr. Miller.

Seconded by Mr. Neeper. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – yes, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 9-0.

11. **NEW BUSINESS:** None

12. **BOARD MEMBER COMMENTS:** None

13. **PUBLIC FORUM:** None

14. **EXECUTIVE SESSION:** None

15. **ADJOURNMENT:** Motion for adjournment made by Mr. Neeper at 2:44 p.m. Seconded by Mr. Gosnell. Motion carried 9-0.

ATTESTED:

 10-14-26
Chairman Date

 10/14/2026
Secretary Date