



# ALLEN WATER DISTRICT

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## February 11, 2026 Board Meeting Minutes

There was an Allen Water District (AWD) Board Meeting held on **February 11, 2026 at 2:00 p.m.** at the Training Center of the Allen County Sanitary Engineering Department office located at 3230 North Cole Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Pledge of Allegiance
3. Additions, Changes, or Corrections to Agenda
4. Approval of AWD Meeting Minutes – January 14, 2026
5. Clerk of Board Report
6. Attorney’s Report
7. Treasurer’s Report
8. CPA Report
9. Sanitary Engineer’s Report
10. Old Business
11. New Business
12. Board Comment
13. Public Forum
14. Executive Session
15. Adjournment

A quorum being present, Mr. Kessen brought the meeting to order at 2:01 p.m. and proceeded with the agenda.

### 1. ROLL CALL

Mr. Miller	American Township Representative
Mr. Kessen	Perry Township Representative
Mr. Gosnell	Shawnee Township Representative
Mr. Ingle (arrived at 2:05)	Bath Township Representative
Mr. Neeper	Allen County Representative
Mr. Leis	Allen County Representative
Mr. Core – absent	Allen County Representative
Ms. Joyce	Allen County Representative
Vacant	Member-at-Large

## **STAFF**

Kim Stiles – Clerk of the Board  
Shannon Finn – Office Assistant  
Rex Huffman – District Legal

**PUBLIC** – Brad Niemeyer – Allen County Sanitary Engineer

## **2. PLEDGE OF ALLEGIANCE**

## **3. ADDITIONS, CHANGES OR CORRECTIONS TO AGENDA – None**

**4. APPROVAL OF MEETING MINUTES** – Motion made by Mr. Neepor to approve the January 14, 2026 minutes. Seconded by Mr. Leis. Motion carried 6-0.

## **5. CLERK OF BOARD REPORT**

Ms. Finn stated since last month's meeting there had been 1 connection inquiry, 2 permits issued and no extension inquiries. Ms. Stiles added stated she sent ODOT a response regarding US 30 rest areas.

### **Improvements/Changes/Upcoming Events:**

- Appointment request letters sent to appointing authorities with terms expiring 4/30/2026:

**By-laws, Policies and Procedures:** Committee Meeting rescheduled to March 11<sup>th</sup> at 1:00 p.m.

### **Contracts and Agreements:**

Ms. Stiles gave a Project BOSC Update regarding status of MOU and Amendment to Development Agreement.

**Projects:** Project Committee Meeting held January 28<sup>th</sup>.

**AWD Specifications** – Waiting on final draft from Access.

**Statement of Qualifications** – Evaluated SOQ's and qualified all firms. Letters sent to all.

### **East Regional Loop – High Priority Project**

- WSRLA – Project re-nominated/submitted in March. Working on application again.

**Sugar Street** – ON HOLD.

### **East Regional**

- Village Enforcement of Connection Ordinances – Approximately 20 property owners in Harrod and Lafayette who have made no attempt to connect/no tap fee paid.
- City prosecutor will begin processing charges soon.

### **Neely/Baty Loop**

- Proposal requested from Access/Garmann Miller
- Project slated for this year

### **Developments**

- PROJECT BOSC – Permit quote submitted. District will attend weekly meetings as needed.
- EASTOWN RD – LIMA VASCULAR – Bore complete. Remaining waterline installation tbd.
- AUTUMN LAKE CONDOMINIUM DEVELOPMENT – Asbuilts received.
- WAWA – BREESE AND SOUTH DIXIE – Construction in progress. Asbuilts to be requested.
- PROJECT LAST MILE/SLOAN – Amazon. Construction in progress.
- COUNTRY AIRE 5D – Development Agreement executed.
- HICKORY CREEK PHASE 2 – Asbuilts requested.
- RACETRAC – Beaverdam – Development Agreement needed. Submitting to EPA for PTI.

6. **ATTORNEY’S REPORT:** Nothing beyond what was already discussed.

7. **TREASURER’S REPORT:**

Revenue and Expense Reports for January 2026 (Month-to-Date and Year-to-Date) for funds 8750, 8751, 8752, 8754 and 8756 available in Reference Packet.

**RESOLUTION 26-004: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, AMENDS THE TRUSTEES/OFFICERS COMPENSATION SCHEDULE FOR 2026.** Motion made by Mr. Neeper. Seconded by Mr. Leis. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – absent, Mr. Core – absent, Ms. Joyce – yes. Motion carried 6-0.

Scheduled transfers for the year requested:

- \$14,000 from 8750 to 8755 for USDA Reserve Fund (annual transfer)
- \$200,000 from 8750 and \$200,000 from 8751 to Fund 8752 Internal Capital Reserve Fund for Neely/Baty Loop Project.

**MOTION MADE BY MR. NEEPER TO APPROVE THE FEBRUARY 2026 TREASURER’S REPORT.** Seconded by Mr. Leis. Motion carried 6-0.

8. **CPA REPORT:** None

9. **SANITARY ENGINEER:** Mr. Niemeyer stated the Sanitary Engineer’s office has been busy working on the BOSC project and another project in Shawnee.

10. **OLD BUSINESS:** None

11. **NEW BUSINESS:**

**MOTION MADE BY MR. NEEPER TO ACCEPT THE RESIGNATION OF MR. STEVE EWING.** Seconded by Ms. Joyce. Motion carried 7-0.

Ms. Stiles will advertise the member-at-large position on LinkedIn, Facebook and the website. Board members will share as well.

**12. BOARD MEMBER COMMENTS:** Mr. Kessen stated there are new township trustees in all four appointing townships and mentioned it would be beneficial to the Board for the four township appointees to attend their respective township trustee meetings periodically.

**13. PUBLIC FORUM:** None

**14. EXECUTIVE SESSION:** None

**15. ADJOURNMENT:** Motion for adjournment made by Mr. Neeper at 2:28 p.m. Seconded by Ms. Joyce. Motion carried 7-0.

ATTESTED:

  
Chairman 3-11-26  
Date

  
Secretary 3-12-26  
Date