

Allen Water District

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"Addressing the water needs of the Community"

December 11, 2024 Board Meeting Minutes

There was an Allen Water District (AWD) Board Meeting held on **Wednesday, December 11, 2024 at 12:00 p.m.** at the Milano Café, 2383 Elida Rd, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Pledge of Allegiance
3. Additions, Changes, or Corrections to Agenda
4. Approval of AWD Meeting Minutes – November 13, 2024
5. Clerk of Board Report
6. Attorney's Report
7. Treasurer's Report
8. Sanitary Engineer's Report
9. CPA Report
10. Old Business
11. New Business
12. Board Comments
13. Public Forum
14. Executive Session
15. Adjournment

A quorum being present, Mr. Kessen brought the meeting to order at 12:09 p.m. and proceeded with the agenda.

1. ROLL CALL

Mr. Miller

Mr. Kessen

Mr. Gosnell

Mr. Ingle

Mr. Neeper

Mr. Leis – absent

Mr. Core – absent

Ms. Joyce

Mr. Ewing

American Twp Representative

Perry Twp Representative

Shawnee Twp Representative

Bath Twp Representative

Allen County Representative

Allen County Representative

Allen County Representative

Allen County Representative

Member-at-Large

STAFF

Kim Stiles – Clerk of the Board
Shannon Finn – Office Assistant
Rex Huffman – District Legal

PUBLIC – None

2. PLEDGE OF ALLEGIANCE

3. ADDITIONS, CHANGES OR CORRECTIONS TO AGENDA – Mr. Huffman swore Ms. Tara Joyce in as the new Allen County Representative as appointed by the BOCC.

The meeting was suspended at 12:12 pm and called to order again at 12:16 pm by Mr. Greg Kessen.

4. APPROVAL OF MEETING MINUTES – Motion made by Mr. Ewing to approve the November 13, 2024 minutes. Seconded by Mr. Neeper. Motion carried 7-0.

5. CLERK OF BOARD REPORT

Ms. Finn stated since last month’s meeting there had been the following:

- 2 connection inquiries
- 4 permits issued
- 1 special connection inquiry

MOTION MADE BY MR. INGLE TO ALLOW MR. LUNZ TO CONNECT TO THE MAINLINE ON COLONIAL (HE IS PURCHASING A 5+ ACRE PARCEL 46-0901-01-015.001 ON COLONIAL) PROVIDED HE SIGNS A CONNECTION AGREEMENT AGREEING TO CONNECT AND PAY PROJECT FEES IF THAT MAIN LINE EVER RUNS IN FRONT OF HIS PARCEL. HE WILL ALSO MOST LIKELY NEED TO OBTAIN AN EASEMENT FROM THE NEIGHBORING PROPERTY. Seconded by Mr. Neeper. Motion carried 7-0.

Improvements/Changes/Upcoming Events

- Commissioner Quarterly Updates with County Appointments for 2025 – Dates will be emailed.
- CORD Update – Ms. Stiles gave a few updates to legislation.

By-laws, Policies and Procedures: The new October 2024 version of the bylaws are available.

Contracts and Agreements: Nothing to report.

Projects: Planning Meeting held with City of Lima, Project Chair on November 19th to discuss District’s tentative plans for 2025. Brice with Access attended as well.

East Regional Loop – High Priority Project

- Routes to loop in Lafayette to be re-evaluated since P&G has changed their plans and will forego the Reservoir Road Extension. Meeting scheduled with modeler and City for December 17th

Ms. Stiles added she and Mr. Ingle have been looking into a possible new route including 309. Ms. Stiles has been exploring potential funding for this project. Mr. Huffman suggested reaching out to USDA.

East Regional

- Enforcement of Ordinances – Letters sent via certified mail to approximately 25 property owners.
- Ms. Stiles attended Village of Harrod Council Meeting on December 3rd.

Diller Road Loop

- Processing Pay App 2 and Pay App 3 (Final). Remaining ODOD grant received.

Sugar Street

- Project Committee plans to work on Phase 1 of this project in 2025.
- Mr. Schmitmeyer will present engineering proposal from Access at January meeting.

Developments

- WAWA – BREESE AND SOUTH DIXIE – Ms. Stiles stated the waterlines are already in place but may be requested to be relocated in a few locations. Ms. Stiles confirmed with Mr. Huffman a Developer’s Agreement would be needed and he stated he would send one for this situation.
- HAWTHORN HILLS (FETTER RD)
- P&G
- EASTOWN RD – LIMA VASCULAR – Ms. Stiles presented a map to the Board to explain where the current lines are and what is being requested versus what the District would like to see.

MOTION MADE BY MR. EWING TO ALLOW MS. STILES AND MR. INGLE TO NEGOTIATE WITH LIMA VASCULAR MOVING FORWARD WITH THE DISTRICT CONTRIBUTING UP TO \$77,250 TO EXTEND THE LINE TO ELM ST. Seconded by Mr. Neper. Motion carried 7-0.

6. **ATTORNEY’S REPORT:** None

7. **TREASURER’S REPORT:**

Revenue and Expense Reports for November 2024 (Month-to-Date and Year-to-Date) for funds 8750, 8751, 8752, 8753 and 8756 are available.

RESOLUTION 24-041: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, APPROVES THE SUPPLEMENTAL REQUEST TO INCREASE THE APPROPRIATION “TRANSFER OUT” FOR THE INTERNAL CAPITAL RESERVE FUND, 8752, FOR THE 2024 BUDGET BY ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) AND APPROVES THE WARRANT OF TRANSFER FROM FUND 8752 TO 8753 FOR THE SAME AMOUNT TO REFLECT THE APPROPRIATE FUND FOR THE ALLEN COUNTY COMMISSIONER CONTRIBUTUION TO THE ALLEN WATER DISTRICT IN 2023. Motion made by Mr. Neper. Seconded by Mr. Ewing. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neper – yes, Mr. Leis – absent, Mr. Ingle – yes, Mr. Core – absent, Mr. Ewing – yes, Ms. Joyce – yes.

RESOLUTION 24-042: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, APPROVES THE TWO THOUSAND AND TWENTY FIVE ANNUAL APPROPRIATIONS AS PRESENTED BY THE TREASURER, KURT NEEPER. Motion made by Mr. Neeper. Seconded by Mr. Ingle. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – absent, Mr. Ingle – yes, Mr. Core – absent, Mr. Ewing – yes, Ms. Joyce – yes.

Health Insurance – Stipend Discussion. **MOTION MADE BY MR. GOSNELL TO APPROVE \$2,000 STIPEND TO OFFSET THE INCREASE IN MS. STILES' DEDUCTIBLE AND OUT OF POCKET MAXIMUM.** Seconded by Mr. Ingle. Motion carried 7-0.

MOTION MADE BY MR. NEEPER FOR A 1 YEAR RENEWAL FOR THE COUNTY TO BE THE DISTRICT'S FISCAL AGENT. Seconded by Mr. Ingle. Motion carried 7-0.

MOTION MADE BY MR. NEEPER TO APPROVE THE DECEMBER 2024 TREASURER'S REPORT. Seconded by Mr. Ingle. Motion carried 7-0.

8. **CPA REPORT:** None
9. **SANITARY ENGINEER:** None
10. **OLD BUSINESS:** None
11. **NEW BUSINESS:** None
12. **BOARD MEMBER COMMENTS:** None
13. **PUBLIC FORUM:** None
14. **EXECUTIVE SESSION:** None
15. **ADJOURNMENT:** Motion for adjournment made by Mr. Gosnell at 1:08 p.m. Seconded by Mr. Ewing. Motion carried 7-0.

ATTESTED:


Chairman Date


Secretary Date