



ALLEN WATER DISTRICT

3230 North Cole Street

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June 10, 2026 Board Meeting Minutes

There was an Allen Water District (AWD) Board Meeting held on **June 10, 2026 at 2:00 p.m.** at the Training Center of the Allen County Sanitary Engineering Department office located at 3230 North Cole Street, Lima, Ohio.

The agenda was as follows:

1. Roll Call
2. Pledge of Allegiance
3. Additions, Changes, or Corrections to Agenda
4. Approval of AWD Meeting Minutes – May 13, 2026
5. Clerk of Board Report
6. Attorney's Report
7. Treasurer's Report
8. CPA Report
9. Sanitary Engineer's Report
10. Old Business
11. New Business
12. Board Comment
13. Public Forum
14. Executive Session
15. Adjournment

A quorum being present, Mr. Kessen brought the meeting to order at 2:00 p.m. and proceeded with the agenda.

1. ROLL CALL

Mr. Miller
Mr. Kessen
Mr. Gosnell
Mr. Ingle – absent
Mr. Neeper
Mr. Leis
Mr. Bear
Ms. Joyce
Mr. Colasanti

American Township Representative
Perry Township Representative
Shawnee Township Representative
Bath Township Representative
Allen County Representative
Allen County Representative
Allen County Representative
Allen County Representative
Member-at-Large

STAFF

Kim Stiles – Clerk of the Board
Shannon Finn – Office Assistant
Rex Huffman – District Legal

PUBLIC – Brad Niemeyer, Allen County Sanitary Engineer

2. PLEDGE OF ALLEGIANCE

- 3. ADDITIONS, CHANGES OR CORRECTIONS TO AGENDA** – Oath of Office for newly appointed Board Member, Mr. Nelson Bear, given prior to meeting. He also acknowledged receipt of Chapter 102 and Section 2921.42 of the Ohio Revised Code (Ethics). Mr. Jerry Greiner will speak with the board regarding proposal for possible land acquisition.

MOTION MADE BY MR. MILLER TO APPOINT MS. JOYCE AS TEMPORARY SECRETARY FOR TODAY'S MEETING. Seconded by Mr. Neeper. Motion carried 8-0.

MOTION MADE BY MR. LEIS TO GO INTO EXECUTIVE SESSION TO CONSIDER THE ACQUISITION OF LAND FOR PUBLIC PURPOSE AT 2:02 P.M. Seconded by Ms. Joyce. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – absent, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 8-0.

MOTION MADE BY MR. MILLER TO COME OUT OF EXECUTIVE SESSION AT 2:50 P.M. Seconded by Mr. Neeper. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – absent, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 8-0.

- 4. APPROVAL OF MEETING MINUTES** – Motion made by Mr. Miller to approve the May 13, 2026 minutes. Seconded by Mr. Gosnell. Motion carried 8-0.

5. CLERK OF BOARD REPORT

Ms. Finn stated since last month's meeting there had been 5 connection inquiries, 3 permits issued and no extension inquiries.

Improvements/Changes/Upcoming Events:

- November Board Meeting will be November 18th, 3rd Wednesday of the month, due to Veteran's Day falling on the second Wednesday of November.
- Mr. Kessen presented Certificate of Appreciation to Mr. Merle Miller and thanked Mr. Miller for his ten years of service on the Allen Water District Board. Board applauded.

By-laws, Policies and Procedures: Nothing to report.

Contracts and Agreements: Agreement between AWD, City of Lima and ms consultants for water model updates fully executed.

Projects

Neely/Baty Loop

- Surveying complete. Design 90% complete.
- Possible easement. Ms. Stiles stated District exploring easements with two property owners on Neely to avoid extensive pavement restoration. Both property owners seem open to easements.
- Reviewing plans with appropriate entities – American Township, City of Lima, etc.
- Waterline will include a tee for possible future emergency connection for Elida.

RESOLUTION 26-011: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, AUTHORIZES THE DISTRICT MANAGER TO ADVERTISE FOR BIDS FOR THE BATY & NEELY ROAD WATERLINE IMPROVEMENTS PROJECT. Motion made by Mr. Neeper. Seconded by Mr. Miller. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – absent, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 8-0.

East Regional Loop – High Priority Project

- SR 81 determined optimal route for this project.
- WSRLA – Project re-nominated in cooperation with the City of Lima. Waiting to hear back.

East Regional

- Village Enforcement of Connection Ordinances – Charges have been filed by City prosecutor and approx. 12 property owners in Harrod and Lafayette have made no attempt to connect or pay tap fee.
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BOSC/Google

- District attending monthly meetings.
- City contracted with Burgess & Niple for design. Working on alignment currently and attempting to avoid future roundabout at Bluelick and SR 65. Meeting scheduled for this week.
- Tap on Bluelick estimated for August/September now.
- Awaiting payment for permit and temporary meter.

ODOT Roundabout at 65 and Bluelick

- Working with City of Lima and ODOT for waterline relocation at this intersection

Developments

- EASTOWN RD – LIMA VASCULAR – Waterline installation complete. Requested easements, asbuilts, etc. Bill of Sale needed. Draft sent to Rex for review.
- AUTUMN LAKE CONDOMINIUM DEVELOPMENT – Construction in progress.
- PROJECT LAST MILE/SLOAN – Amazon. Construction in progress.

- COUNTRY AIRE 5D – Development Agreement executed. Construction is now complete and asbuilts have been requested.
- HICKORY CREEK PHASE 2 – Phase 2 asbuilts will be shared once complete.
- RACETRAC – Beaverdam – Development Agreement executed. Construction in progress.

6. **ATTORNEY’S REPORT:** None

7. **TREASURER’S REPORT:**

Revenue and Expense Reports for May 2026 (Month-to-Date and Year-to-Date) for funds 8750, 8751, 8752, 8754 and 8756 are available.

MOTION MADE BY MR. NEEPER TO APPROVE THE JUNE 2026 TREASURER’S REPORT.

Seconded by Mr. Colasanti. Motion carried 8-0.

2025 Financials – Final Statements available/mailed to Board and advertised in Lima News

RESOLUTION 26-012: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, APPROVES A SUPPLEMENTAL APPROPRIATION REQUEST TO INCREASE THE APPROPRIATION “NOTE PRINCIPAL” IN THE DEBT SERVICE FUND 8750, FOR THE 2026 BUDGET BY NINE HUNDRED THIRTY-THREE DOLLARS AND SEVENTEEN CENTS (\$933.17). Motion made by Mr. Neeper. Seconded by Mr. Miller. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – absent, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 8-0.

Insurance Renewal – Mr. Neeper stated there was a slight increase this year.

OWDA and OPWC semi-annual loan payments made in May. OWDA worksheet available for review.

RESOLUTION 26-013: BOARD OF TRUSTEES, ALLEN WATER DISTRICT, ALLEN COUNTY, OHIO, APPROVES A SUPPLEMENTAL APPROPRIATION REQUEST TO INCREASE THE APPROPRIATION “WORKMEN’S COMPENSATION” IN THE OPERATING FUND, 8751, FOR THE 2026 BUDGET BY EIGHT HUNDRED TEN DOLLARS (\$810.00). Motion made by Mr. Neeper. Seconded by Ms. Joyce. Roll Call: Mr. Miller – yes, Mr. Gosnell – yes, Mr. Kessen – yes, Mr. Neeper – yes, Mr. Leis – yes, Mr. Ingle – absent, Ms. Joyce – yes, Mr. Colasanti – yes, Mr. Bear – yes. Motion carried 8-0.

8. **CPA REPORT:** None

9. **SANITARY ENGINEER:** Mr. Niemeyer gave updates on his department’s current and future projects. He also informed the Board some people in these project areas are expressing interest in public water.

10. **OLD BUSINESS:** Ms. Stiles discussed in further detail the options for two parcels on Eastown and Springview Drive connecting to the waterline. The Board came to an agreement and Ms. Stiles will reach out to the property owner to discuss.

11. **NEW BUSINESS:** Committee Appointments presented to board members.

12. **BOARD MEMBER COMMENTS:** Mr. Neeper requested a contract be prepared for the next meeting to review in regards to Mr. Greiner's proposal. Mr. Huffman stated he will send something for Ms. Stiles to review.

13. **PUBLIC FORUM:** None

14. **EXECUTIVE SESSION:** Earlier in meeting

15. **ADJOURNMENT:** Motion for adjournment made by Mr. Miller at 3:45 p.m. Seconded by Mr. Neeper. Motion carried 8-0.

ATTESTED:

 7-8-26
Chairman Date

 7-8-26
Secretary Date