
TAILORED TUITION SAFEGUARDING POLICY

Purpose and Scope of this Policy Statement

Tailored Tuition provides one-to-one and small group tuition in-person, offering Maths, English, and Science for primary and secondary students. Based in Chester, England, our mission is to support academic achievement and confidence in a safe, supportive environment.

1. Overview

- 1.1 Tailored Tuition are committed to providing the highest standard of safeguarding. The safety of our members is our paramount concern.
- 1.2 Our overarching principles have all been designed to ensure that staff, children, young people, and their families are guided in our approach to child protection, therein working together in a safe environment.
- 1.3 This policy applies to anyone working on behalf of Tailored Tuition, including paid staff.

2. Legal Framework

- 2.1 This policy has been drawn up based on legislation, policy, and guidance that seeks to protect children in England. A summary of key legislation is available at [nspcc.org.uk/child protection](https://nspcc.org.uk/child-protection)
- 2.2 This safeguarding policy should be read in conjunction with our internal procedures:
 - Safer recruitment
 - Managing allegations against staff
 - Online safety (in development)
 - Anti-bullying
 - Whistleblowing
 - Health and safety

3. We believe that:

- 3.1 Children and young people should never experience abuse of any kind.
- 3.2 We have a responsibility to promote the welfare of all children and young people, to keep them safe and to practice in a way that protects them.
- 3.3 The Children Act 2004 states that “everyone has a duty to co-operate to improve the well-being of the children”. This means that considerations of confidentiality which might apply to other situations should not be allowed to over-ride the right of children to be protected from harm.

4. We recognise that:

- 4.1 The welfare of children is paramount in all the work we do and in all the decisions we take.
- 4.2 Working in partnership with children, young people, their parents, carers, and other agencies is essential.
- 4.3 All children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection.
- 4.4 Some children are additionally vulnerable due to previous experiences, dependency, communication needs, or other issues.

5. We will seek to keep children and young people safe by:

- 5.1 Valuing, listening to, and respecting them.
- 5.2 Appointing a nominated child protection lead and a senior lead for safeguarding.
- 5.3 Adopting child protection and safeguarding best practices through our policies and code of conduct.
- 5.4 Providing effective management for staff through supervision, support, and training.
- 5.5 Recruiting staff safely, ensuring all necessary checks are made.
- 5.6 Recording, storing, and using information professionally and securely.
- 5.7 Sharing safeguarding information with children and their families via posters, welcome packs, and emails.
- 5.8 Making sure children and their families know where to go for help if they have concerns.
- 5.9 Managing allegations against staff appropriately.
- 5.10 Maintaining an anti-bullying environment.
- 5.11 Ensuring safe physical and online environments.
- 5.12 Building a safeguarding culture where concerns are shared openly.

6. Roles and Responsibilities

- 6.1 Tailored Tuition's Safeguarding Policy will be referred to or included in recruitment, training, moderation and policy materials where appropriate, and the policies are openly and widely available to staff and actively promoted within the organisation.

7. Reported Breach

- 7.1 Any Student or Tutor reported to have breached our Safeguarding Policy will be immediately suspended until the matter reported has been investigated by the appropriate authority. We will inform them of their suspension and seek guidance where required. The Student or Tutor reporting the breach may be informed of the resolution, if appropriate.

7.2 Tailored Tuition reserves the right to make a final decision on action taken for minor breaches of our Safeguarding Policy.

7.3 Any Student or Tutor reported for illegal activity whilst using the Tailored Tuition services may be barred from the service, reported to the police and any other relevant organisations.

8. Policy Review

8.1 This Safeguarding Policy and our Procedures will be reviewed by Tailored Tuition on a regular basis to ensure it is adequate and relevant to safeguarding standards.

9. Contact Details

9.1 Trustee/Senior Lead for Safeguarding and Child Protection:

Rhian Taylor
Email: rhian@tailoredtuition.uk

9.2 NSPCC Helpline:

0808 800 5000

Signed:

Policy prepared by: Rhian Taylor



Policy reviewed by: Kay Flower



Policy adopted by Tailored Tuition on: 26/03/2019