

Tailored Tuition

Designated Safeguarding Lead (DSL) Role Description

1. Purpose

The Designated Safeguarding Lead (DSL) has overall responsibility for safeguarding and child protection within Tailored Tuition. The DSL provides leadership on safeguarding matters, supports staff in fulfilling their safeguarding responsibilities and ensures that safeguarding concerns are managed appropriately and in accordance with relevant legislation, statutory guidance and local safeguarding procedures.

2. Responsibilities

The Designated Safeguarding Lead will:

- act as the first point of contact for safeguarding concerns;
- receive, assess and respond to safeguarding concerns and disclosures;
- make referrals to Children's Social Care, Social Services, the Police or other agencies where appropriate;
- maintain accurate and confidential safeguarding records;
- provide safeguarding advice and support to staff;
- ensure safeguarding concerns are managed in accordance with the procedures applicable to the learner's home local authority;
- maintain effective working relationships with parents, schools, local authorities and partner agencies;
- ensure safeguarding policies and procedures remain current and effective; and
- undertake appropriate safeguarding training and maintain knowledge through regular updates.

A suitably trained Deputy Designated Safeguarding Lead will provide cover in the absence of the DSL.

3. Review

This role description will be reviewed regularly to ensure it reflects current legislation, statutory guidance and organisational practice.