

# Route 11 Streakers Snowmobile Club BY-LAWS

(Revised 11.6.22)

New motion 1.1.23 in yellow highlight

## ARTICLE I -- NAME OF CLUB

The name of the organization shall be the Route 11 Streakers Snowmobile Club. This club is located in the towns of Limerick and Newfield, Maine.

## ARTICLE II -- PURPOSE

- A. To educate its members and the general public in the principles of safety in the use of snowmobiles
- B. To act as a liaison between snowmobile clubs, landowners and the state agencies who are assisting or promoting the sport of snowmobiling
- C. To encourage the use of snowmobiles and the establishment of snowmobile trails in a manner that will result in a minimum effect on the environment
- D. To promote among all snowmobilers a greater respect for the rights of landowners, and other winter sports enthusiasts
- E. To encourage among its members a sense of community through gatherings, events and other outings
- F. To coordinate the efforts of its members in matters relating to the use and ownership of snowmobiles
- G. To establish, maintain & mark all Route 11 Streaker club-accepted trails.

## ARTICLE III -- MEMBERSHIP

Membership in the Association shall be open to all persons who are snowmobile owners, snowmobile operators, businesses or persons who are interested in the recreational use of snowmobiles and are willing to subscribe to the purposes of the Association as set forth in these by-laws. The membership shall run from October 1st to September 30th of the following year.

1. Our club shall be MSA affiliated
2. MEMBER DUES All levels of membership dues shall be established by the Board of Directors and are subject to review annually. Membership shall be divided into the following:
  - A. INDIVIDUAL MEMBERSHIP: \$30.00. Membership is valid for one year. \$15 goes to MSA
  - B. FAMILY MEMBERSHIP: \$30.00. Membership is valid for one year. \$15 goes to MSA
  - C. BUSINESS or CONTRIBUTING MEMBERSHIP/DONATION: Businesses/contributors who desire to support the Rt. 11 Streakers with a donation to the club of \$100.00 or more shall be recognized as business/contributor members. \$23 goes to MSA. Membership is valid for one year
  - D. *Businesses or other contributors may donate funds to the Rt. 11 Streakers Club without becoming "members" if they so choose. Such contributions would not be subject to MSA or club membership benefits, waiving fees to be paid to MSA as well as voting rights within the club.*
3. TERMINATION / SUSPENSION: Membership may be terminated by a 2/3 vote of the Board of Directors for cause, as deemed to be prejudicial to the best interests of the Club
4. NON-DISCRIMINATION STATEMENT Any member, or applicant for membership, shall not be discriminated against on the basis of race, color, religion, sex, sexual orientation, national origin, age or disability.

## ARTICLE IV -- OFFICERS

The officers of the Association shall be as follows: President, Vice President, Secretary, Treasurer, Trail-master, and Assistant Trail-master. All Officers of the Club must be members in good standing of said club.

A. The President shall:

1. serve a two-year term
2. preside at the General Club meetings
3. be responsible for implementing decisions made by the Club & the Board of Directors
4. oversee and submit grants on behalf of the club
5. conduct ongoing business of the club
6. conduct other business in accordance with MSA guidelines
7. be an ex officio member of Board of Directors of the club

B. The Vice-President shall:

1. serve a two-year term
2. provide an agenda to club members at least one week in advance of meetings
3. assist with club grants as appropriate
4. conduct other business in accordance with MSA guidelines
5. oversee the process of determining the placement of grooming equipment in accordance with trail requirements and be the final word if/as needed
6. be an ex officio member & preside at the Board of Directors meetings of the club.

C. The Secretary shall:

1. serve a two-year term
2. keep accurate minutes of all Board of Directors and general club membership meetings
3. send draft minutes to the general membership within one week following each meeting
4. keep accurate records of the term of office for each officer and Board of Directors member
5. maintain up to date records on membership information
6. conduct other business as required for communications from the club.

D. The Treasurer shall:

1. serve a two-year term
2. maintain all club financial accounts up to date and in good order
3. present a written financial report, on the approved club form, showing the monthly income, expenses and balances for the current month/year to date at each club meeting
4. receive and deposit all membership dues collected and other income/proceeds
5. make approved club payments to the MSA and other appropriate persons/businesses
6. develop a proposed written annual budget reviewed at the September meeting each year.

E. Trail-masters (or assistant trail-masters) shall:

1. serve a two-year term
2. be elected, one from each town if possible
3. inspect all club trails and bridges for conditions and necessary repairs and improvements
4. maintain a list of prioritized trail-work to be done by the club
5. maintain a list of all club equipment
6. provide an update of trail/equipment/grooming status at each club meeting

7. organize trail work parties as needed
8. be a liaison with property owners as needed
9. have an annual budget of \$2500 toward trails, bridge materials, signage, stakes, supplies, etc. as needed
10. be an ex-officio member of the Board of Directors of the club.

F. MSA club representative

1. serve a two-year term
2. attend MSA meetings as feasible
3. report to the general membership at each meeting
4. be an ex-officio member of the Board of Directors of the club.

## **ARTICLE V -- BOARD OF DIRECTORS**

The composition of the Board shall be as follows: President, Vice-President; Secretary; Treasurer; Trail-master(s); and the Club MSA Representative. [It is possible for a Board of Directors member to have dual roles in the club]

- A. Elected Board of Director members shall serve a term of two years
- B. The Vice-President shall be responsible to:
  - a. preside at Board of Director meetings
  - b. determine and arrange both Club and Board meeting dates/times/locations
  - c. conduct special meetings if/as necessary. A minimum of one week's notice shall be given for any such meeting, unless all members are made aware and a quorum can be reached by phone/text/email
- C. An elected "Chairman of the Board" shall:
  - a. be elected by a quorum of Board members
  - b. organize meetings and preside in any circumstance where the vice-president is not in attendance or unavailable to coordinate Board meeting activities
- D. Board responsibilities shall be to:
  - a. assure a quorum of 3 is available for conducting Board business that requires a vote (two may meet, but only to construct recommendations for the club)
  - b. establish agendas for both club and Board meetings; develop/amend policies; develop/amend By-laws; and develop proposals for recommendation *for the general membership to vote upon*
  - c. communicate an agenda at least one week prior to each general club meeting (most likely by email and/or Facebook)
  - d. generate & bring proposals to the general membership
  - e. Board voting will take place by those in attendance. No member will have more than one vote (in the case of an individual holding more than one role)
  - f. meet prior to each regular club meeting—additionally as determined by the Vice-President (or Chair in his/her absence/unavailability)
  - g. fill vacancies (required majority vote of Board) if/as vacancies may occur during a term of office, until the next April meeting for a membership vote
  - h. charitable donations: the Board may, when a club membership vote is not timely, make annual donations to charitable causes, up to \$200 per year. Such donations would require a unanimous vote of the Board.
  - i. approve (requires 3 Board member's approval) expenditures if a club meeting is not to be held in a timely manner.

## **ARTICLE VI -- MEETINGS**

- A. A quorum shall be a minimum of 7 members present for any General Club meeting
- B. Parliamentary procedure in the form of a motion being made and seconded; followed by discussion and finalized by a recorded vote of membership present will be used to conduct all club business
- C. Committees/sub-committees may be appointed by successful motions at general club meetings
  - 1. (sub)Committees may be one or more persons
  - 2. If more than one person, a chairperson should be named to lead the organization of the task
  - 3. (sub)Committees shall provide updates to the Board of Directors if available and make recommendations to the club at general meetings.

## **Article VII -- EXPENDITURES**

- A. It is the goal of the Association to operate at all times under a balanced budget
- B. Any non-budgeted expenditure or expenditure that exceeds the budgeted amount must be approved by a vote of the general membership
- C. No withdrawals or transfer of funds shall be made by any individual other than the Treasurer (or President if the treasurer is unavailable), as pre-approved, without the approval of the 3 of the Board of Directors or club membership at a regular meeting.

## **ARTICLE VIII -- -- ELECTIONS**

- A. Officers and Board of Directors who shall be elected are as follows: President; Vice President; Secretary; Treasurer; Trail-master(s), MSA Club Representative (and alternate), and a Safety Officer
- B. Nominations for each office will take place at the March meeting. Any/all nominations from the floor will be accepted. All nominations made will be included in the March minutes
- C. Nominations for officers will conclude in March and voting will take place at the April meeting
- D. The two-year terms of elected Officers shall commence at the conclusion of the April meeting
- E. Any club officer or Board of Director who misses three consecutive meetings will be considered as having vacated their role. As such, the Board of Directors will fill any vacated role until such time when membership can nominate in March and vote at the next April meeting.

## **ARTICLE IX – LANDOWNERS**

The Rt. 11 Streakers Snowmobile Club maintains trails and bridges across +/-70 miles of trails in our local area. We rely on landowners for permission to access these trails that are on their land. Landowners are vital to our club and are greatly appreciated!

The following represents our relationship with landowners:

- 1. As “owners” of the land, landowners may do as they please with their property
- 2. As the owners, they can conduct activities along the trails that pass through their property. We request that any activities that take place along the trailside:

- a. Be conducted in a manner that does not hinder the safety of riding on/along the trail
  - b. Not be conducted or portrayed as Rt. 11 Streakers Snowmobile Club sponsored activities. Unless approved in advance by the club, the club insurance policy will not apply to any such activities
3. Any activities a landowner wishes to be officially sponsored by the Rt. 11 Streakers Snowmobile Club and designated as such must be approved by the club in advance
4. If collected, any donations received are appreciated so long as #2 above is followed. Our recommendation to anyone supporting the clubs' efforts would be to:
  - a. Use *"Donations/proceeds to support the trails"* as a way to encourage folks to support the upkeep of trails for our community
  - b. Make club membership application forms available—as membership dues helps to support trail maintenance. If anyone wishes to join the club, checks should be made out to the Rt. 11 Streakers Snowmobile Club.

### **ARTICLE X -- CLUB GROOMER USE**

The Snowmobile club knows that safe and legal riding is important to all who use the trails. Insurance regulations as well as the law apply to all groomer use. In keeping with this, the following criteria must be met in order to use club groomers:

1. Certification from the MSA via successful passing of the MSA grooming certification test
2. Current membership in the club
3. No alcohol or illegal substance use while operating a groomer
4. Members wishing to groom club trails must attend at least 4 meetings each fiscal year. It is intended that club equipment be used by fully active members who are participating in club decisions and development via participation at meetings as well as via social media communications.

No person will be permitted to use club owned groomers without compliance with the above four criteria. Any person failing to comply with any of the four criteria will not be permitted to use a groomer owned by the Rt. 11 Streakers Snowmobile club. At any time if any of the above criteria are no longer in place, the groomer may be removed and reallocated to another member meeting the four criteria.

### **ARTICLE XI - MISCELLANEOUS**

1. The Club shall not provide a membership mailing list without the approval of the Board of Directors
2. The President of the Club will issue a total of 5 keys to the clubhouse to the President; Vice-President; and Trail-master(s). The fifth key will be given to a member based on need of access/geographic location/or convenience to membership for necessary use of the clubhouse as determined by the Board of Directors. If/as officers/roles change, keys should be returned and exchanged accordingly. Should the club install a coded lock system, then issuing the code will follow the same process as with issuing keys
3. Should the Club choose to dissolve, the clubhouse becomes the property of the town of Limerick and all equipment/belongings will be put to auction, sold, or placed with other snowmobile clubs as deemed appropriate by the Board of Directors. Any funds held in the name of the Club will be dispersed either to other clubs or to a one-time scholarship at the local High School
4. In no cases shall the same person act as president and secretary, nor president and treasurer.