

Planning Meeting
Thursday 5/13/21
3:30pm

Agenda:

"We will be finalizing plans for the end of this school year as well as for the upcoming school year's activities."

Minutes:

- SAL: NJSPA (Bob Murphy) is scheduled to talk to our association - June 3rd 3pm.
 - Move to 3:30pm
 - What school is going to look like in September?
 - Tom: Populate questions in advance
 - Kurt: Recommendation to add question to survey
- Scholarship:
 - 2 scholarship winners
 - Sal: Last year, presentation on Zoom. Opportunity for members to talk with and congratulate winners. Consensus of members in attendance to continue this process.
 - Discussion regarding the best "day of the week."
 - Early June would be best, so no interference with end of the year activities such as graduation. Consensus= "The earlier, the better."
- October workshop:
 - Kathleen indicated that Maurice is available and he is "so enthusiastic."
 - Discussion on finalizing two topics
 - Discussion regarding time of day. Workshop dinner?
 - Sal: December has to stay during the day because of pricing unless we look at a different venue.
 - Discussion regarding vendors taking part on how that would work (comment regarding not limiting members since they contribute to our association).
 - Further discussion regarding appropriate time and meal options (dinner vs light refreshments, finger foods).
 - Kathleen stated that Maurice can do Oct 7th or 13th.
 - Sal: Provided information on different venues and costs. Sal will get in touch with vendors so we can secure Oct date.
- December workshop:
 - Tom reached out to a contact at the NJ Department of Education. Received a list of approximately 10 names. Going to reach out. Trying to get someone experienced and "well known" such as a published author. In the beginning stages.

- Discussion regarding budget for speakers
 - Sal: We have spent up to \$6,000, which included travel expenses
 - Most of the time, \$3,000 to \$4,000
 - Add a question to the survey - Is there a speaker you would recommend?
- Robert Kramer: Retirees
 - Looking for June in person get together at an outdoor restaurant
 - Tentatively June 23rd at The Windlass - Lake Hopatcong
 - Current employees are more than welcome to attend. Will be in touch.
- Final planning meeting scheduled to finalize items of discussion - Early June
 - Date decided: Thursday, June 10th at 3:30pm
 - Share survey results by then
 - Deadline: Week of the 8th. Will do another reminder prior to that date