



CROWN MOVEMENT HIGH SCHOOL LEADERSHIP AND WELLNESS PROGRAM

POSITION ANNOUNCEMENT

Crown Movement Assistant Coach

Support the room. Strengthen the connection. Help students rise.

Position Type: Part time, hourly, contract position

Location: High school sites in Richmond, Virginia

Schedule: Sessions during after school hours based on assignment

Assignment Term: Nine week program cycles, with up to three cycles based on school requests and program demand

Reports To: Crown Movement Lead Coach and Program Leadership

ABOUT CROWN MOVEMENT

Crown Movement is a high school leadership and wellness group coaching program designed to help students strengthen confidence, communication, emotional wellness, healthy relationships, decision making, and leadership. Its gender specific groups are Queens Court for girls and Kings Corner for boys. Schools generally host both groups, but may request one based on student needs. Applicants select one group for consideration, and team members are assigned to one group for each program cycle. Coaches build culturally responsive spaces where young people feel seen, supported, challenged, and empowered. Assignments reflect program needs, qualifications, fit with the student group, and applicable requirements.

POSITION SUMMARY

The Crown Movement Assistant Coach partners with the Lead Coach to deliver engaging, relationship centered group coaching for high school students. This coach helps create an emotionally safe and well organized environment, encourages participation, supports students who need additional connection, and helps the session move with purpose.

KEY RESPONSIBILITIES

- Assist with weekly Crown Movement group coaching sessions at assigned high school sites.
- Build consistent, appropriate, and supportive relationships with participating students.
- Help facilitate activities, discussions, small groups, movement exercises, and student reflections.
- Encourage student engagement and provide one on one support when a student needs additional connection.
- Partner with the Lead Coach to maintain a trauma informed, culturally responsive, and emotionally safe space.
- Assist with session preparation, materials, attendance, incentives, room setup, and cleanup.
- Observe student engagement and communicate relevant concerns or successes to the Lead Coach.
- Participate in required staff meetings, Crown Movement Coaching Academy training, and reflective supervision.
- Support family engagement activities, celebrations, and special events.
- Follow all documentation, confidentiality, school safety, and professional conduct expectations.

MINIMUM QUALIFICATIONS

- Associate degree, current college enrollment, or equivalent youth development experience preferred.
- Experience working or volunteering with adolescents in schools, mentoring, recreation, faith based programs, community programs, or related settings.
- Strong communication, relationship building, organization, and teamwork skills.
- Dependable, professional, emotionally grounded, and able to take direction.
- Ability to work effectively with students and families from diverse backgrounds.
- Reliable transportation to assigned program sites.
- Ability to complete required background screening and school clearance requirements.

PREFERRED QUALIFICATIONS

- Experience with mentoring, group activities, after school programs, or youth coaching.
- Knowledge of trauma informed practice and adolescent development.
- CPR and First Aid or Youth Mental Health First Aid certification.
- Interest in advancing through the Crown Movement Coaching Academy.

YOU WILL THRIVE IN THIS ROLE IF...

- You notice who is participating, who is pulling away, and who may need a quiet word of encouragement.
- You are comfortable supporting the Lead Coach and stepping forward when invited.
- You bring calm, consistency, cultural humility, and positive energy into the room.
- You understand that strong youth work is built on relationships, preparation, and follow through.

CROWN MOVEMENT COACHING ACADEMY

Every Crown Movement team member enters through the Crown Movement Coaching Academy, the training and professional development pathway for interns, assistant coaches, and lead coaches. Team members receive program orientation, curriculum guidance, facilitation support, required prevention and safety education, and ongoing coaching to ensure consistent, high quality delivery. Required training is compensated at a separate training rate when applicable.

READY TO HELP YOUNG PEOPLE WEAR THEIR CROWNS WELL?

Apply online: <https://unbreakableminds.org/job-opportunities>

Or email a cover letter and résumé to: coaching@unbreakableminds.org

Compensation or placement terms will be discussed with candidates selected for an interview.

If applying by email, identify the position in the subject line. Select one group for consideration: Queens Court or Kings Corner. Applications are reviewed on a rolling basis, and positions remain open until filled.

Questions? Email coaching@unbreakableminds.org.

