

**City of Clark Council Meeting  
January 5, 2026**

**Call to order:** The Clark City Council met in regular session on January 5, 2026, at 7:00pm, in the City Hall Council Room.

**Council Members Present:** Shane Hagstrom, Brandon Kottke, Melissa Nesheim, Nick Dalton and Andrew Zemlicka. Dohmann was absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz (via Zoom) and Golf Club Manager Tammy Rusher.

Mayor Kline called the meeting to order at 7:00 pm.

**Motion # 001-2026**

**Adopt Agenda**

Motion by Hagstrom and seconded by Nesheim to adopt the agenda. All members voting yes. Motion carried.

**All stood and recited the Pledge of Allegiance.**

**Public Input**

As there was nobody present for public input this item was passed over.

**Department Updates**

*Rusher said she got the till at the Golf Club set up for the new credit card fees and the additional penny sales tax. She would like to see the cable turned back on now. They have some events coming up and she thinks people will want to watch some ball games during those. She brought up fees for the 2026 season and that will be added to the February agenda.*

*Flora informed the council that the finance office has been working on end of the year things; she has been working on getting the new website set up; petitions will be able to be taken out beginning February 2<sup>nd</sup> and Dennis Olson would like to know if we want to continue with him for code enforcement and if they are ok with the \$2500 retainer, like last year. The Council does want to continue, as he has had so much success.*

**Motion # 002-2026**

**Approve Department Updates**

Motion by Zemlicka and seconded by Dalton to approve department updates. All members voting yes. Motion carried.

**Motion # 003-2026**

**Approve Attorney Engagement Letter**

Motion by Kottke and seconded by Hagstrom to approve the engagement letter to contract with Sara Frankenstein, of Gunderson, Palmer, Nelson and Ashmore LLP, to help with the Burbach

contract issues, with the mayor and finance officer being the signatories. All members voting yes. Motion carried.

**Motion # 004-2026**

**Approve Resolution #879 – Use of SD FIT**

Motion by Hagstrom and Seconded by Zemlicka to approve Resolution #879, as shown below. All members voting yes. Motion carried.

**RESOLUTION NUMBER 879**

A RESOLUTION AUTHORIZING THE APPROVAL OF AND PARTICIPATION IN A JOINT POWERS AGREEMENT AND DECLARATION OF TRUST FOR THE SOUTH DAKOTA PUBLIC FUNDS INVESTMENT TRUST (FIT), AUTHORINZING INVESTMENTS THROUGH THE FIXED RATE ACCOUNT OF THE TRUST AND AUTHORIZING THE TRUST TO DESIGNATE AND NAME DEPOSITORIES.

**WHEREAS**, South Dakota Law Chapters 1-24 permits political subdivisions to make efficient use of their powers by enabling them to provide joint services with other Public Agencies and to cooperate in other ways of mutual advantage, and to exercise and enjoy jointly any powers, privileges or authority exercised or capable of being exercised by one Public Agency of this state for the joint or cooperative action; and

**WHEREAS**, the Participants are political subdivisions being duly organized and existing under and by virtue of the laws and constitution of the State of South Dakota and have approved the Joint Powers Agreement and Declaration of Trust and thereby have established the South Dakota Public Funds Investment Trust (FIT) as of November 1, 1991; and

**WHEREAS**, this Governing Body desires to adopt and enter into the Joint Powers Agreement and Declaration of Trust, and it is in the best interest of this Governing Body to participate in the South Dakota Public Funds Investment Trust (FIT) for the purpose of joint investment of moneys with other Public Agencies to enhance investment earnings to each; and

**WHEREAS**, this Governing Body deems it to be advisable for this Public Agency to make use, from time to time, of the Fixed Rate Account Available to Participants of the Trust;

**NOW, THEREFORE, BE IT RESOLVED;**

**Section 1.** The joint Powers Agreement and Declaration of Trust is approved and adopted. This Public Agency shall join with the other public agencies in accordance with the Joint Powers Agreement and Declaration of Trust as amended, (the 'Declaration of Trust') which are on file with the recording officer. The authorized officials of this Public Agency are directed and authorized to take such actions and execute any and all such documents as may be deemed necessary and appropriate to effect the entry of this Public Agency into the Declaration of Trust and adoption thereof by this Public Agency and to carry out the intent and purpose of this resolution.

**Section 2.** This Public Agency is hereby authorized to invest its available moneys from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of the Trust and the Fixed Rate Account of the Trust.

Payment for any investments made within the Fixed Rate Account is authorized and shall be made from the Public Agency’s specified Trust Account. Interest and principal payments shall be credited to the Public Agency’s designated Trust Account. Such Fixed Rate Account investments shall be held by the Trust Custodian as custodian for the account of the Public Agency.

The following officers and officials of the Public Agency and their respective successors in office which are hereby designated as “Authorized Officials” with full power and authority to effectuate the investment and withdrawal of moneys with this Public Agency from time to time in accordance with Joint Powers Agreement and Declaration of Trust

Name:           Rae Jean Flora          

Title:           Finance Officer          

Name:           April Fitzgerald          

Title:           Deputy Finance Officer          

The Trust shall be advised of any changes in Authorized Officials in accordance with procedures established by the Trust.

**Section 3.** The Trustees of the South Dakota Public Funds Investment Trust (FIT) are hereby designated as having official custody of this Public Agency’s moneys which are invested in accordance with the Joint Powers Agreement and Declaration of Trust and any moneys invested in accordance with the Trust’s Fixed Rate Account.

**Section 4.** The Trust is authorized to designate and name depositories, to execute and file documents, and to take such actions as may be necessary to purchase and make payment, sell, secure, or take payment of principal and interest. Certificates of Deposit must be purchased only from financial Institutions designated by the Trust which are approved depositories as prescribed by South Dakota Law.

**Section 5.** Authorization is hereby given for members and officials of this Public Agency to serve as Trustees of the South Dakota Public Funds Investment Trust (FIT) from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

**Section 6.** Unless otherwise expressly defined herein, words that are capitalized in the Resolution shall have meanings defined in the Joint Powers Agreement and Declaration of Trust.

Dated this 5<sup>th</sup> day of January, 2026

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Kerry Kline, Mayor  
City of Clark, South Dakota

Attest:

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Rae Jean Flora City Finance Officer

**Second Reading of Ordinance #595 - Elections**

A second reading was held for Ordinance #595 – Elections.

**Motion # 005-2026**

**Approve Ordinance #595 - Elections**

Motion by Nesheim and seconded by Kottke to approve Ordinance #595 - Elections. All members voting yes. Motion carried.

**ORDINANCE #595**

AN ORDINANCE ESTABLISHING THE ANNUAL ELECTION DATE FOR THE CITY OF CLARK, SOUTH DAKOTA

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

That pursuant to changes enacted under SDCL 9-13-1, effective January 1, 2026, the annual municipal election is hereby set in the City of Clark, South Dakota, on the first Tuesday after the first Monday in June.

The City Finance Officer is hereby directed to give notice of said municipal election by causing notices to be published according to state law and to take all other steps necessary to conduct the City of Clark municipal election in accordance with state law.

CITY OF CLARK

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Kerry Kline, Mayor

ATTEST:

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Rae Jean Flora, City Finance Officer  
(S E A L)

**Motion # 006-2026****Approve Operations Manual**

Motion by Kottke and seconded by Dalton to approve the City's Operations Manual. All members voting yes. Motion carried.

**Motion # 007-2026****Approve December Meeting Minutes**

Motion by Hagstrom and seconded by Kottke to approve the December 2025 meeting minutes. All members voting yes. Motion carried.

**Motion # 008-2026****Approve Financial Statements**

Motion by Nesheim and seconded by Zemlicka to approve the December 2025 financial statements. All members voting yes. Motion carried.

**Motion # 009-2026****Approve Claims**

Motion by Dalton and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

**DECEMBER CLAIMS (12 25 CLAIMS2)**

3498	City of Clark	Utilities	\$ 477.73
3502	Delta Dental of SD	Insurance	\$ 1,472.35
32224	Westside Implement Clark Building Center & Ranch	Parts	\$ 149.00
32225		Repairs	\$ 132.19
32226	Oscar's Machine Shop Cook's Wastepaper & Recycling	Repairs	\$ 702.54
32227		Utilities	\$ 381.85
32228	Creative Printing	Supplies	\$ 602.75
32229	Axon Enterprise Cook's Wastepaper & Recycling	Annual Fees	\$ 2,653.21
32230		December Garbage Service	\$ 8,658.69
32231	U Drive Technology	Texting Service	\$ 58.80
3500	ITC	Utilities	\$ 809.10
32232	Jim Zeck Stan Houston Equipment Co.	Christmas Party Catering	\$ 1,275.00
32233		Equipment Rental	\$ 190.00
3501	Quill	Supplies	\$ 240.23
32234	Star Laundry	Laundry Service	\$ 243.10
32235	Sharp Automotive	Repairs	\$ 135.91
32236	Helms & Associates	Engineering Fees	\$ 560.60
32237	Westside Implement	Equipment	\$ 132.95
32238	TW6, LLC	Lodging	\$ 200.00
32239	Clark Community Oil	Supplies	\$ 1,856.37
32240	SD Golf Association	Membership	\$ 186.00
3503	SD Dept of Revenue	Sales Taxes	\$ 70.25
3504	SD Dept of Revenue	Golf Club Sales Taxes	\$ 91.38

32241	Jim Holm	Golf Course Land Rental	\$ 200.00
32242	Clark Rural Water	Materials	\$ 13,315.00
32243	Creative Printing	Supplies-Billing Letterhead	\$ 1,134.33
32244	212 Truck & Trailer Repairs Gunderson, Palmer, Nelson, Ashmore, LLC	Supplies	\$ 244.26
32245	Westside Implement	Pool Legal Fees	\$ 3,500.00
32246	Blackstrap, Inc.	Machinery-Snow Bucket	\$ 2,350.00
32247	Northwestern Energy	Supplies-Sandy & Gravel	\$ 3,752.60
3506	Amazon Capital Services	Utilities	\$ 555.23
3507	SD Dept of Transportation	Supplies	\$ 184.58
32248	Northwestern Energy	Fuel	\$ 434.85
3513	Forest Excavating	Utilities	\$ 12.19
32251	USA Blue Book	Repairs	\$ 2,157.79
32252	Clark County Treasurer	Supplies	\$ 71.92
32253	A & B Business Solutions	Licenses	\$ 40.70
3515	AT&T Mobile	Copier	\$ 86.69
32254	JW Roll Off Service	Utilities	\$ 220.26
32255	Helms & Associates	Roll Off Container Removal/Dumping	\$ 437.00
32256	Thein Well	Construction Drawings	\$ 1,240.00
32257	Blackstrap, Inc.	Well Work at Golf Course	\$ 22,894.55
32258	212 Truck & Trailer Repairs	Sand/Gravel	\$ 4,015.05
32259	Jeremy Wellnitz	Repairs	\$ 112.00
32260	April Fitzgerald	Insurance Reimbursement	\$ 577.18
32261	Butler Machinery	Insurance Reimbursement	\$ 1,803.28
32262	Eastside Equipment	Repairs	\$ 563.00
32263	Sturdevant's Auto Value	Mower for Golf Club	\$ 15,000.00
32264	Clark Ace Hardware	Parts	\$ 696.23
32265	Star Laundry	Parts & Supplies	\$ 510.91
32266	US Foods	Laundry/Rug Service	\$ 263.52
32267	J & J Heating	Groceries	\$ 651.47
32268	Clark Fire Department Greater Clark Area	Repairs	\$ 90.00
32269	Community Foundation	2025 Expenses	\$ 21,540.87
32270	Tritech Software Systems	2025 Donations	\$ 1,223.07
32271		Police Zuercher Annual Fees	\$ 3,287.25

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**12/3/2025 PAYROLL**

Council	Payroll	\$ 2,295.00
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3497	EFTPS	Payroll Taxes	\$ 426.16
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**12/9/2025 PAYROLL**

	Mayor	Payroll	\$ 280.77
	Finance Office	Payroll	\$ 2,605.39
	Govt Buildings	Payroll	\$ 37.13
	Police	Payroll	\$ 4,485.77
	Streets	Payroll	\$ 5,301.81
	Sewer	Payroll	\$ 1,493.35
	Water	Payroll	\$ 1,493.65
	Transit	Payroll	\$ 367.88
	Golf Course	Payroll	\$ 248.63
	Library	Payroll	\$ 693.00
3499	EFTPS	Payroll Taxes	\$ 3,467.71
12/23/25	<b>PAYROLL</b>		
	Mayor	Payroll	\$ 230.77
	Finance Office	Payroll	\$ 2,577.60
	Govt Buildings	Payroll	\$ 64.13
	Police	Payroll	\$ 4,857.66
	Streets	Payroll	\$ 5,105.93
	Sewer	Payroll	\$ 1,521.14
	Water	Payroll	\$ 1,521.46
	Transit	Payroll	\$ 401.63
	Golf Club	Payroll	\$ 482.75
	Library	Payroll	\$ 708.75
3511	EFTPS	Payroll Taxes	\$ 3,800.05
32250	SD Retirement	Retirement	\$ 4,219.60
	Child Support Payment		
32249	Center	Child Support	\$ 352.62
3512	AFLAC	Employee Contributions	\$ 152.70
12/31/25	<b>PAYROLL</b>	Vacation Pay Out	
	Finance Office	Payroll	\$ 1,010.00
	Police	Payroll	\$ 2,217.89
	Streets	Payroll	\$ 1,443.29
	Sewer	Payroll	\$ 453.29
	Water	Payroll	\$ 453.42

### **JANUARY CLAIMS (01 26 CLAIMS)**

SD Association of Code Enforcement	Membership	\$ 75.00
SD Government Finance Officers Assoc.	Membership	\$ 100.00

SD Human Resources Association	Membership	\$	25.00
SD Municipal Attorneys Association	Membership	\$	50.00
SD Police Chiefs Association	Membership	\$	200.00
Wellmark Blue Cross Blue Shield	Insurance	\$	8,418.10
Northwestern Energy	Utilities	\$	8,412.23
Creative Printing	Supplies	\$	297.54
Principal Financial Group	Insurance	\$	46.62
Vision Service Plan	Insurance	\$	451.50
SPS Works	Pet Tags	\$	116.83
Delta Dental of SD	Insurance	\$	1,519.45
Elan Financial Services	Credit Card	\$	1,998.69
SD Dept of Health	Water Testing	\$	40.00
Eastside Equipment	Remainder of Mower Pymt	\$	5,625.18
Mack's Standard	Fuel	\$	349.11
U Drive Technology	Text Messaging Service	\$	50.04
Clark Co. Historical Society	Subsidy	\$	577.00
Amazon Capital Services	Supplies	\$	128.79
Quill	Supplies	\$	165.74
SD Rural Development	Sewer Loan	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan 2	\$	1,307.00
USGA	Membership Dues	\$	175.00
City of Clark	Utilities	\$	1,152.10
Creative Rewards	Supplies	\$	22.50

**1/6/2026**

**PAYROLL**

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,689.40
Govt Buildings	Payroll	\$	64.13
Police	Payroll	\$	5,290.76
Streets	Payroll	\$	4,954.26
Sewer	Payroll	\$	1,538.52
Water	Payroll	\$	1,538.83
Transit	Payroll	\$	333.00
Golf Club	Payroll	\$	90.00
Library	Payroll	\$	902.50
EFTPS	Payroll Taxes	\$	3,694.98

**Moving February Meeting**

Discussion was held on moving the February meeting from February 2<sup>nd</sup> to the 4<sup>th</sup>, due to the first Monday being on the first business day of the month. The 2<sup>nd</sup> doesn't give enough time for bills to come in. It was decided that since there is also a school concert on the 2<sup>nd</sup>, the meeting will be moved to the 4<sup>th</sup> in February.

**Motion # 010-2026**

**Adjourn**

Motion by Kottke and seconded by Zemlicka to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 7:53 p.m.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Rae Jean Flora  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
February 4, 2026**

**Call to order:** The Clark City Council met in regular session on February 4, 2026, at 7:01pm, in the City Hall Council Room.

**Council Members Present:** Shane Hagstrom, Brandon Kottke, Derrick Dohmann and Andrew Zemlicka. Nesheim and Dalton were absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz, Golf Club Manager Tammy Rusher, City Attorney Chad Fjelland (via Zoom), Public Works Employee Tyler Silkman, Chris Bokinskie, Luanne Warren and Cody Wookey.

Mayor Kline called the meeting to order at 7:01 pm.

**Motion # 011-2026**

**Adopt Agenda**

Motion by Dohmann and seconded by Hagstrom to adopt the agenda. All members voting yes. Motion carried.

**All stood and recited the Pledge of Allegiance.**

**Farm Land Lease Auction**

Council President Zemlicka started the auction for the lease of farm land located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota. Zemlicka started with a minimum bid of \$185 per acre for 89.13 acres for a period of three years. Cody Wookey, speaking for himself and Jason McHenry, offered \$13,500 a year, which breaks down to \$151.46 per acre, for a three (3) year period. As this was the only bid, the council accepted the bid, unanimously. The Resolution of Intent will be approved at the March 9, 2026 meeting.

**Public Input**

Luanne Warren thanked those who have helped her with her situation. She would also like to see some follow-through with the Mayor's Policy Statement. There is some very bad sloping going on. She was told that they would be working on that this spring, once the ground thaws.

**Department Updates**

*Silkman discussed the two options we have for the sanding box, that goes on the back of the one-ton pickup. It was decided that since there wasn't a big price difference, he should order the stainless steel box. He also informed the council that the skid loader had 417 hours on it and the trade in hours are 500. He let the council know that the city employees were asked by Dennis Olson, the code enforcement agent, to clean up a lot on South Smith St. This is the second time the City has had to clean up this property. They cleaned it up and Flora said that the cost will be billed to the homeowner and if the bill goes unpaid, it will be assessed to the homeowner's taxes.*

*Rusher gave the mayor and council a 2026 tentative schedule of events for the Golf Club. She informed them that she plans on having a discount weekend on April 11th & 12<sup>th</sup>. Remodeling has begun on the kitchen, at the clubhouse, and they hope to be done by mid-March.*

*Wellnitz let the council know that he bought a freezer for evidence that they have to keep frozen.*

*Flora informed the council that the finance office has got the FIT account setup; they are now handing out petitions for the 3 council seats and the mayor position, that are up for election this year; Flora has been busy with election and annual reporting workshops and Fitzgerald has been getting all the liquor operating agreements signed and figuring out who the returning pool employees will be this summer.*

**Motion # 012-2026**

**Approve Department Updates**

Motion by Kottke and seconded by Hagstrom to approve department updates. All members voting yes. Motion carried.

**Motion # 013-2026**

**Approval to Go To Bid for Road Resurfacing**

Motion by Hagstrom and seconded by Dohmann to give IMEG approval to go to bid for the road resurfacing project. All members voting yes. Motion carried.

**Motion # 014-2026**

**Approve Golf Club 2026 Fees**

Motion by Dohmann and Seconded by Zemlicka to approve the 2026 Golf Club fees. All members voting yes. Motion carried.

**Motion # 015-2026**

**Approval of Contract with County for Joint Election**

Motion by Kottke and seconded by Hagstrom to approve the City/County contract for the joint election, to be held on June 2, 2026. All members voting yes. Motion carried.

**Motion # 016-2026**

**Approve Hiring Summer Rec Coordinator**

Motion by Dohmann and seconded by Hagstrom to approve the hiring of Shannon Huber as the Summer Rec Coordinator, at \$3500 for the season. All members voting yes. Motion carried.

**Motion # 017-2026**

**Approve Summer Rec Coordinator Job Description**

Motion by Kottke and seconded by Zemlicka to approve the job description for the new summer rec coordinator. All members voting yes. Motion carried.

**Motion # 018-2026**

**Approval to Advertise for Lifeguards**

Motion by Kottke and seconded by Dohmann to approve advertising for 2026 lifeguards. All members voting yes. Motion carried.

**Motion # 019-2026**

**Approve January Meeting Minutes**

Motion by Dohmann and seconded by Zemlicka to approve the January Meeting Minutes. All members voting yes. Motion carried.

**Motion # 020-2026****Approve Financial Statements**

Motion by Zemlicka and seconded by Kottke to approve the presented financial statements. All members voting yes. Motion carried.

**Motion # 021-2026****Approve Claims**

Motion by Kottke and seconded by Dohmann to approve the following claims. All members voting yes. Motion carried.

**JANUARY CLAIMS (1 26 CLAIMS2)**

32287	Dollar General Corporation	Supplies	\$ 27.50
32288	SD DANR - Fiscal Office	Environmental Fees	\$ 50.00
32289	Northern Truck Equipment Corp.	Parts	\$ 145.86
3521	Amazon Capital Services	Supplies	\$ 418.14
32290	SDML Work Comp Fund	Work Comp Insurance	\$ 13,089.00
32291	Midwest Alarm Company	Fire Alarm Testing & Monitoring	\$ 309.31
32292	Clark Community Oil	Fuel & Tank Rent	\$ 1,423.66
32293	Clark Rural Water System, Inc.	Water	\$ 15,860.00
32294	Cook's Wastepaper & Recycling	Utilities	\$ 381.85
32295	USA Blue Book	Supplies	\$ 35.96
32296	Oscar's Machine Shop	Parts	\$ 102.50
32297	Ken's Food Fair	Groceries	\$ 178.24
32298	Olson Consulting Service	Code Enforcement Retainer	\$ 2,500.00
32299	Westside Implement	Parts	\$ 106.20
3522	ITC	Utilities	\$ 722.94
32300	Cook's Wastepaper & Recycling	January Garbage Charges	\$ 8,607.60
32301	Overdrive Inc.	Subscription	\$ 600.00
32302	Clark County Auditor	2026 Tango Tango	\$ 224.50
32303	Clark County Courier	Advertising	\$ 253.23
32304	AgWrx	Fuel Tank & Diesel	\$ 5,515.20
3523	State of South Dakota	Sales Taxes	\$ 25.24
3524	State of South Dakota	Golf Club Sales Taxes	\$ 212.26
3525	Northwestern Energy	Utilities	\$ 685.88
32305	Share Corporation	Pool Chemicals	\$ 6,529.48
32309	Axon Enterprises	Police Licensing	\$ 52.92
32310	Karl Chevrolet	Chevy Silverado 3500	\$ 5,991.00
3535	A & B Business	Copier Service Agreement	\$ 108.30

**1/20/2026 PAYROLL**

Mayor	Payroll	\$ 230.77
Finance Office	Payroll	\$ 2,778.86
Govt Buildings	Payroll	\$ 72.19

	Police	Payroll	\$	4,580.77
	Streets	Payroll	\$	4,765.04
	Sewer	Payroll	\$	1,494.09
	Water	Payroll	\$	1,494.40
	Transit	Payroll	\$	185.50
	Golf Course	Payroll	\$	433.00
	Library	Payroll	\$	726.00
3526	EFTPS	Payroll Taxes	\$	3,551.47
32306	SD Retirement	Retirement	\$	4,263.06
32307	Child Support Payment Center	Child Support	\$	352.62
3527	AFLAC	Employee Contributions	\$	152.70

## FEBRUARY CLAIMS (02 26 CLAIMS)

Pitney Bowes	Postage	\$	1,041.99
Amazon Capitol Services	Supplies	\$	702.73
SD DOT	Supplies	\$	526.83
Clark Chamber of Commerce	Subsidy	\$	3,000.00
South Dakota 811	One Call Services	\$	55.65
Dakota Pump & Control	Service Call	\$	3,420.86
Core & Main	3 Yr Annual Fees	\$	8,175.56
Star Laundry	Laundry Service	\$	303.86
Moeller Sheet Metal	Furnace Repairs	\$	1,037.88
Heiman, Inc.	Fire Extinguishers Check/Repair	\$	285.00
First District Association	Professional Support	\$	1,639.09
Creative Printing	Supplies	\$	432.64
Principal Financial Group	Life Insurance	\$	46.62
VSP Vision	Vision Insurance	\$	451.50
Delta Dental	Dental Insurance	\$	1,519.45
Elan Financial Services	Credit Card	\$	943.79
Clark Co. Historical Society	Subsidy	\$	577.00
SD Rural Development	Sewer Loan 1	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan 2	\$	1,307.00
Axon Enterprise	Taser Certification Bundle	\$	2,080.08
SD Dept of Health	Water Testing	\$	40.00
AT&T Mobility	Utilities	\$	176.19
Helms & Associates	Post Project Engineering Svc	\$	165.00
Clark County Courier	Clark Paper Subscription	\$	813.66
Zimco Supply Company	Golf Course Chemicals	\$	1,715.00
Blackstrap, Inc.	Sand & Gravel	\$	13,050.00
Northwestern Energy	Utilities	\$	11,428.01

Quill	Supplies	\$	281.96
Dakota Appliance Outlet	Golf Club Appliances	\$	1,845.76
Oscar's Machine Shop	Parts	\$	78.63
ITC	Utilities	\$	878.47
Westside Implement	Repairs	\$	100.56
Mack's Standard	Fuel	\$	430.50
U Drive Technologies	Texting Tool	\$	50.08
City of Clark	Utilities	\$	279.00
Ecolab	Extermination Service	\$	109.50
City of Clark	Pay Utility Bills Out of Cust. Deposits	\$	203.16
Yuly Quintero Marquez	Refund of Remainder of Deposit	\$	42.40
Amanda Kumlien	Refund of Remainder of Deposit	\$	54.44
Cook's Wastepaper & Recycling	February Garbage Service	\$	8,573.54
Ken's Food Fair	Groceries	\$	83.50
Clark Building Center & Ranch	Tool	\$	18.99
Clark Ace Hardware	Supplies	\$	582.22

**2/2/26 PAYROLL**

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,738.60
Govt Buildings	Payroll	\$	48.13
Police	Payroll	\$	5,421.02
Streets	Payroll	\$	5,027.57
Sewer	Payroll	\$	1,616.40
Water	Payroll	\$	1,616.69
Transit	Payroll	\$	455.00
Golf Club	Payroll	\$	293.00
Library	Payroll	\$	880.75
EFTPS	Payroll Taxes	\$	3,848.42

**Moving March Meeting**

Discussion was held on moving the March meeting from March 2nd to the 9<sup>th</sup>, due to the first Monday being on the first business day of the month. The 2<sup>nd</sup> doesn't give enough time for bills to come in. Also, there are two council people that will be out of town on the 2<sup>nd</sup>. It was decided that the next council meeting will be Monday, March 9<sup>th</sup> at 7:00 pm.

**Motion # 022-2026**

**Adjourn**

Motion by Zemlicka and seconded by Kottke to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 8:02 p.m.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Rae Jean Flora  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
March 9, 2026 at 7:00 pm**

**Call to order:** The Clark City Board of Adjustment met in session on March 9, 2026, at 7:00 pm, in the City Hall Council Room.

**Council Members Present:** Shane Hagstrom, Brandon Kottke, Derrick Dohmann, Melissa Nesheim and Andrew Zemlicka. Dalton was absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Golf Club Manager Tammy Rusher, City Attorney Chad Fjelland (via Zoom), Public Works Supervisor Darin Altfillisch, Dawn Smith and Samantha Hansen.

Mayor Kline called the Board of Adjustment meeting to order at 7:00 pm.

**Smith Conditional Use Permit**

Dawn Smith and Samantha Hansen applied for a Conditional Use Permit for the following property: Lots 3 & 4 & N 20' of Lot 5 Block 16 Second Railway Addn Clark in the following manner: storage for a mobile repair business out of the garage on their property. After discussion and some questions the Board made the following decision:

Motion by Hagstom and seconded by Dohmann to approve the variance and allow Smith and Hansen to use the garage as storage only for their mobile business out of the garage. All members voted yes. Motion carried.

Meeting adjourned at 7:11 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Rae Jean Flora  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
March 9, 2026**

**Call to order:** The Clark City Council met in regular session on March 9, 2026, at 7:11 pm, in the City Hall Council Room.

**Council Members Present:** Shane Hagstrom, Brandon Kottke, Derrick Dohmann, Melissa Nesheim and Andrew Zemlicka. Dalton was absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Golf Club Manager Tammy Rusher, City Attorney Chad Fjelland (via Zoom), Public Works Supervisor Darin Altfillisch.

Mayor Kline called the meeting to order at 7:11 pm.

**Motion # 023-2026**

**Adopt**

**Agenda**

Motion by Zemlicka and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

**All stood and recited the Pledge of Allegiance.**

**Public Input**

Rusher asked for permission for the Chamber to bury a time capsule on City property for America's 250 birthday celebrations that the Chamber and the Historical Society are putting on. The Council gave the go ahead for that.

Zemlicka brought up that he had been approached by a constituent that wanted to know if they would change the hay ground contract to a 3-year term. That can be done if the Council wants to change it. That process will start during the April council meeting.

Kline mentioned that she had a concerned citizen that would like a fence put up on the south side of the basketball court at the Swimming Pool Park. They would be more than happy to donate to the project. Altfillisch will check into the cost.

**Motion # 024-2026**

**Approve Legion Special Event Licenses**

Motion by Neshiem and seconded by Dohmann to approve the American Legion's request for the Special Event Licenses Pro Pheasants on March 27<sup>th</sup> from 4:00 pm to midnight and Friendly Feud on April 18<sup>th</sup> from 4:00 pm to midnight. All members voting yes. Motion carried.

**Department Updates**

*Altfillisch informed the Council that the leased skid loader is getting close on the maximum hours and that they would have to let Westside know soon, if they want to order a new one. He would also like to hire IMEG to have a consultant here during the resurfacing of the street, so*

they can take care of any issues that may come up during the project.. The Council agreed with him.

*Flora* informed the council that the Legislative District Meeting is March 26<sup>th</sup> at 6:00 pm in Webster, Kottke will accompany Flora and Fitzgerald to that meeting. It is a very informative meeting about this year's legislative session and the new laws that go into effect because of it. She also wanted the council to know that she and Police Chief Wellnitz, acting in their compacity as code officials, sent a letter out informing the owner of two buildings in town, that have been reported to have cockroaches, since at least September, of last year, and evidently had been trying to get rid of them themselves, and apparently weren't successful. This letter gave them notice that they had to show proof from a pest control company that this issue had been taken care of. Once that was done, the City had their Ecolab technician come into both buildings and inspect them. He submitted a report that he did see multiple dead cockroaches, but none living. He also warned them that this had to be treated more than just this initial time, so they don't come back. While he was here, she had him inspect both of the med vans, because it was reported to their office, that somebody that had ridden in one of the vans, had them. He sprayed both vans down and did a follow up and sprayed again, before they were used again. They also purchased some spray from him, one that is sprayed at the end of every ride and one that is sprayed at the end of the day on Fridays. This should prevent this issue from happening in the future.

*Flora* said that Governor Rodden declared Good Friday and Easter Monday as holiday days off, for Easter, therefore, the office will be closed those days.

*Flora* and *Fitzgerald* will both be gone on March 27<sup>th</sup>, so *Tara Thomas* will be in the office and *Barb Latunski* will be substituting in the library for her, that day.

Carpets will be shampooed in City Hall and Golf Club on March 16<sup>th</sup>, so City Hall will be closed that morning (the drop box in the east entrance will be open for drop-off payments) and they will work from home until the carpet cleaners say its ok for them to be walked on.

*Flora* gave an update on the election: we have 1 mayoral petition and 1 councilperson petition turned in, the council position is for Ward 2. March 24<sup>th</sup> is the final day to turn in petitions and the cutoff is 5:00 pm on that day.

*Rusher* said booklets are going out, hopefully the end of this week. She said they will have a soft opening on April 2, 3 and 4 with discount weekend being the 11<sup>th</sup> and 12<sup>th</sup> of April. She and *John Brown* painted the back room.

*Nesheim* updated the Council on the pool fundraising. They would like the City to commit to how much of the pool project they are going to fund. That will be discussed when budget discussions are happening.

#### **Motion # 025-2026**

#### **Approve Department Updates**

Motion by Kottke and seconded by Hagstrom to approve department updates. All members voting yes. Motion carried.

**Motion # 026-2026**

**Approval to Advertise for Summer Rec Coaches**

Motion by Hagstrom and seconded by Zemlicka to advertise for coaches for Summer Rec. Flora explained that the summer rec coordinator, Shannon Huber, has had a lot of comments from people who would like to coach, but it is always the same coaches, so she would like to try advertising this year. All members voting yes. Motion carried.

**Motion # 027-2026**

**Approve Resolution #880 - Farmland Lease**

Motion by Dohmann and Seconded by Zemlicka to approve Resolution 880, as shown on next page. All members voting yes. Motion carried.

**RESOLUTION #880**

**A RESOLUTION OF INTENT TO LEASE CITY OWNED PROPERTY TO CODY WOOKEY AND JASON MCHENRY**

WHEREAS, the Clark City Council has reviewed and studied the leasing of certain City owned property, legally described as follows:

**Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota.**

WHEREAS, the Clark City Council has determined that the leasing of the above-described property would be in the best interest of the City;

WHEREAS, the lease would be for a term exceeding 120 days and for an amount exceeding \$500 in annual value, and pursuant to SDCL 9-12-5.2, the City of Clark must hold a public hearing on the adoption of any Resolution approving a lease of City owned property to a private person or entity for a term exceeding 120 days and for an amount exceeding \$500 in annual value;

WHEREAS, the terms and conditions of this lease are as fully set forth in the lease on file in the City Finance Office;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, a municipal corporation, hereby adopts a Resolution of Intent to enter into a lease of the following described municipally owned property with Cody Wookey and Jason McHenry:

**Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5<sup>th</sup> P.M., Clark County, South Dakota;**

BE IT FURTHER RESOLVED that a hearing on the adoption of the Resolution to Lease the above described real estate shall be held on Monday, April 6, 2026, at 7:30 P.M. during the regular meeting of the Clark City Council, to be held in the Council Chambers of the Clark City Hall, 120 North Commercial Street, Clark, South Dakota 57225.

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Kerry Kline, Mayor  
City of Clark, South Dakota

ATTEST:

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Rae Jean Flora, City Finance Officer

**Motion # 028-2026                      Approve Resolution #881 – Authorizing Application of GF&P Grant**

Motion by Nesheim and seconded by Hagstrom to authorize Cassi Kottke and April Fitzgerald, on behalf of the CCAC to file for the Game, Fish and Parks grant. All members voting yes. Motion carried.

**RESOLUTION # 881**

**A Resolution Authorizing Making of Grants Aid in Financing the Acquisition and/or Construction of Specific Outdoor Recreation Projects**

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects:

NOW THEREFORE BE IT RESOLVED:

1. That Cassi Kottke and/or April Fitzgerald are hereby authorized to execute and file an application on behalf of the City of Clark with the National Park Service, U.S. Department of the Interior, through the State of South Dakota Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing Clark Community Aquatic Center for the City of Clark, South Dakota and its Environs.
2. That Cassi Kottke, Chairperson, and/or April Fitzgerald, Committee Member/City Employee are hereby authorized and directed to furnish such information as the above-mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Clark shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Passed and adopted this 9th day of March, 2026.

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Kerry Kline, Mayor

ATTEST:

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Rae Jean Flora, Finance Officer  
(SEAL)

**Motion # 029-2026**

**Approve Road Resurfacing Bid**

Motion by Zemlicka and seconded by Kottke to approve the bid recommendation from IMEG for the road resurfacing by ASTECH, Corp, who had the lowest bid of \$29,449.80. All members voting yes. Motion carried.

**Motion # 030-2026**

**Approve February Meeting Minutes**

Motion by Kottke and seconded by Dohmann to approve the February Meeting Minutes. All members voting yes. Motion carried.

**Motion # 031-2026**

**Approve Financial Statements**

Motion by Dohmann and seconded by Nesheim to approve the presented financial statements. All members voting yes. Motion carried.

**Motion # 032-2026**

**Approve Claims**

Motion by Zemlicka and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

**FEBRUARY CLAIMS (2 26 CLAIMS2)**

32342	Sturdevant's	Parts	\$	2,295.87
32343	A-I Computer Solution	Anti-Virus	\$	315.00
32344	USA BlueBook	Street Supplies	\$	1,165.01
32345	Avera Occupational Medicine	Drug Screening Annual Fees	\$	109.80
32346	Thein Well	Well Work at Golf Course	\$	388.76
32347	Menard's	Evidence Freezer	\$	200.99
32348	Cook's Wastepaper & Recycling	Utilities	\$	381.85
32349	Doug's Service & Marine	Mower Repairs	\$	1,615.64

32350	Clark Rural Water System, Inc.	Water Supply	\$ 14,110.00
32351	Void	Void	\$ -
32352	Clark Community Oil Co.	Fuel	\$ 50.65
3542	SD Department of Revenue	January Sales Taxes	\$ 40.04
3543	SD Department of Revenue	Golf Club Sales Taxes	\$ 97.17
32353	Dakota Pump & Control Inc.	Sewer Repairs	\$ 417.60
3546	Pitney Bowes	Postage Machine Upkeep	\$ 135.75
		Rolloff & Landfill Fees for an	
32356	JW Roll Off	Abatement	\$ 410.60
32357	SD Municipal League	Annual Municipal Membership	\$ 1,508.00
3547	Quill	Shop Supplies	\$ 39.18
3548	Wellmark Blue Cross Blue Shield	Insurance	\$ 8,418.10
3549	Northwestern Energy	Utilities	\$ 975.11
1003	US Bank	Water Loan	\$ 9,415.66
2242	US Bank	Sewer Loan	\$ 25,016.47
32358	Tara Thomas	Workshop Per Diem	\$ 60.90
32359	Clark Rotary Club	Fence	\$ 3,000.00
3552	A & B Business Solutions	Copier Service Agreement	\$ 101.50
32360	AT&T	Utilities	\$ 176.19
		Sink & 2 Vanities for Clubhouse from	
32361	Kerry Kline	Menards	\$ 270.79

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2/17/2026 **PAYROLL**

	Mayor	Payroll	\$ 230.77
	Finance Office	Payroll	\$ 2,671.60
	Govt Buildings	Payroll	\$ 55.00
	Police	Payroll	\$ 4,580.77
	Streets	Payroll	\$ 4,707.69
	Sewer	Payroll	\$ 1,513.97
	Water	Payroll	\$ 1,514.25
	Transit	Payroll	\$ 105.00
	Library	Payroll	\$ 742.50
3544	EFTPS	Payroll Taxes	\$ 3,424.31
32355	SD Retirement	Retirement	\$ 4,186.38
32354	Child Support Payment Center	Child Support	\$ 352.62
3545	AFLAC	Employee Contributions	\$ 152.70

**MARCH CLAIMS (03 26 CLAIMS)**

Principal Financial Group	Insurance	\$ 46.62
Vision Service Plan	Insurance	\$ 451.50

Clark Ace Hardware	Supplies	\$	895.26
Core & Main	Pool Parts	\$	19.12
IMEG	Street Design	\$	3,750.00
JB's Auto Repair	Repairs	\$	154.00
SD DOT	Gas	\$	415.62
Star Laundry	Laundry Service	\$	299.58
Dakota Butcher	Alcohol for Golf Club	\$	221.43
SD Rural Development	Sewer Loan	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan 2	\$	1,307.00
SD Municipal League	District 1 Annual Meeting	\$	90.00
SD Department of Health	Water Testing	\$	40.00
Elan Financial Services	Credit Card Payment	\$	1,507.11
Econo Signs	Signs	\$	363.43
Delta Dental	Insurance	\$	1,519.45
ITC	Utilities	\$	1,045.41
Northwestern Energy	Utilities	\$	9,784.62
City of Clark	Utilities	\$	261.70
A-I Computer Solutions	Computer Services	\$	629.97
Clark County Courier	Advertising	\$	197.30
Ecolab Pest Elimination	Pest Control	\$	629.97
FedEx	Evidence Return	\$	55.81
Mack's Standard	Fuel	\$	410.55
Menard's	Golf Club Improvement Items	\$	704.76
Springer Construction	Golf Club Improvement	\$	2,188.81
Sturdevant's	Parts	\$	660.76
Udrive	Texting Service	\$	50.00
Ken's Food Fair	Groceries	\$	19.42
Agwrx	Fuel	\$	1,120.75
Clark Building & Ranch	Golf Clubhouse Improvements	\$	287.84
Oscar's Machine Shop	Maintenance	\$	50.00
Clark Community Oil	Diesel	\$	81.81
Cook's Wastepaper & Recycling	March Garbage Service	\$	8,420.27
Doug's Service & Marine	Lawn Mower Repairs	\$	2,223.82
Sign Pro	Golf Cart Permits	\$	308.39
SD Public Assurance Alliance	Insurance	\$	51,647.72
Prairie Lakes Wellness Ctr	Lifeguard/WSI Training	\$	2,600.00
Clark Rural Water	Water	\$	13,250.00
Dakotaland Woodwork & Cabinets	Clubhouse Cabinets & Countertops	\$	6,038.97

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**PAYROLL**

**3/3/2026**

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,751.60
Govt Buildings	Payroll	\$	92.81
Police	Payroll	\$	4,630.77
Streets	Payroll	\$	5,219.76
Sewer	Payroll	\$	1,703.90
Water	Payroll	\$	1,704.25
Transit	Payroll	\$	216.63
Golf Course	Payroll	\$	209.00
Golf Club	Payroll	\$	426.50
Library	Payroll	\$	823.38
EFTPS	Payroll Taxes	\$	3,815.92

**Motion # 033-2026**

**Adjourn**

Motion by Kottke and seconded by Zemlicka to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 7:40 p.m.

The next meeting will be the Monday, March 16<sup>th</sup> equalization meeting.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Rae Jean Flora  
(seal)

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