

## **2020 City of Clark Meeting Minutes**

January 6, 2020 Board of Adjustments

January 6, 2020

February 3, 2020

March 2, 2020

March 16, 2020 Board of Equalization

March 16, 2020

March 23, 2020

March 28, 2020

April 6, 2020

April 20, 2020

April 25, 2020

May 4, 2020

May 18, 2020

June 1, 2020 Board of Adjustment

June 1, 2020

June 9, 2020

July 6, 2020 Board of Adjustment

July 6, 2020

July 21, 2020

August 3, 2020

August 13, 2020

September 9, 2020 Board of Adjustment

September 9, 2020

October 5, 2020 Board of Adjustment

October 5, 2020

November 2, 2020

November 9, 2020

December 7, 2020

December 14, 2020

December 23, 2020

December 29, 2020

**City of Clark Board of Adjustment Meeting  
January 6, 2020**

**Call to order:** The Clark City Council, meeting as the Board of Adjustment, met in session on January 6, 2020 at 7 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka (via telephone). Absent Terry Schlagel.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Darin Altfillisch, Bill Krikac and Bruce Brekke (via telephone).

Mayor Pollock called the meeting to order at 7:08 pm.

**Brekke Variance Application**

Bruce Brekke has applied for a variance of Clark City Code 11.09.04.4 building a private storage structure larger than maximum dimensions and Clark City Code 11.19.01.1 accessory use must be subordinate to principle use. Brekke states his wish is to build a 70' x 40' storage structure on his property located at OL52 less N 100' of E ½ of OL 52 & Less S 140' of W ½ of OL 52, City of Clark. Brekke was in attendance via telephone. Notice of public hearing was published and adjacent landowners notified as required per variance application. No comments heard either for or against application. Board finds applicant meets requirements of Clark City Code 11.17.03.1.e.

Motion by Larson and seconded by Spieker to approve variance for Bruce Brekke to build storage structure larger than permitted zoning and on a non-principle use lot located at OL52 less N 100' of E ½ of OL 52 & Less S 140' of W ½ of OL 52, City of Clark. All members voting yes. Motion carried.

Meeting adjourned at 7:15 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
January 6, 2020**

**Call to order:** The Clark City Council met in session on January 6, 2020 in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker and Andrew Zemlicka (via phone). Absent Terry Schlagel.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Darin Altfillisch and Bill Krikac.

Mayor Pollock called the meeting to order at 7:15 pm.

**Motion # 001-2020**

**Adopt Agenda**

Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

**Department Updates**

Updates given by Altfillisch and Luttrell. Altfillisch entertained comments on snow removal. Luttrell advised of SDML magazine article, preliminary engineering reports by Helms & Associates were sent to RD and DENR, first day to circulate petitions is January 31, FEMA blizzard reimbursements one step closer, clubhouse floor replacement project will happen this spring, presented EOY highlights and renewing insurance at same deductible.

Public Hearing for Big C Travel Plaza On/Off Sale Wine & Cider License was had at the advertised time of 7:30 pm. No public in attendance to comment either for or against.

Public Hearing for Resolution # 850 to authorize farm lease to Cody Wookey and Jason McHenry was had at the advertised time of 7:30 pm. No public in attendance to comment either for or against.

**Motion # 002-2020**

**Big C On/Off Sale Wine & Cider License**

Motion by Kline and seconded by Larson to approve Big C Travel Plaza request for a On/Off Sale Wine & Cider license. Members voting in favor Kline, Zemlicka, Spieker and Larson. Hanson abstained. Motion carried by majority vote.

Zemlicka arrived at meeting.

**Motion # 003-2020**

**Resolution # 850 Farm Land Lease**

Motion by Zemlicka and seconded by Kline to approve Resolution #850 Farm Land Lease as follows. All members voting yes. Motion carried.

**RESOLUTION # 850**

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK, TO CODY WOOKEY AND JASON MCHENRY AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the City of Clark owns real estate legally described as follows:

Approximately 89.13 acres of cropland (FSA Farm 5729) located in the Southeast Quarter (SE¼) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57) West of the 5th P.M., Clark County, South Dakota.

WHEREAS, Cody Wookey and Jason McHenry, desire to lease a portion of the above-described property from the City of Clark;

WHEREAS, the City of Clark desires to lease a portion of the above described property to Cody Wookey and Jason McHenry;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions, and for the consideration as contained in the lease agreement on file with the City Finance Office;

AND BE IT FURTHER RESOLVED, that John Pollock, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action he may deem necessary to consummate the lease of above described real estate.

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John Pollock, Mayor  
City of Clark, South Dakota

ATTEST:

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Jackie Luttrell, City Finance Officer

**Motion # 004-2020**

**Approve Minutes**

Motion by Hanson and seconded by Kline to approve December 31, 2019 meeting minutes. All members voting yes. Motion carried.

**Motion # 005-2020**

**Approve Financial Statements**

Motion by Larson and seconded by Zemlicka to approve the December financial statements. All members voting yes. Motion carried.

**Motion # 006-2020**

**Approve Claims**

Motion by Hanson and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

<b>To</b>	<b>For</b>	<b>Amount</b>
AT&T Mobility	utilities	\$ 133.86
Clark Co. Courier	advertising	\$ 170.81
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Rural Water Systems	materials	\$ 10,801.40
Dekker Hardware	supplies	\$ 304.92
Delta Dental	insurance	\$ 1,020.75
First District Association	dues	\$ 1,434.09
Future POS	cc fees	\$ 236.56
Heiman Fire Equipment	fire extinguisher maintenance	\$ 273.50
ITC	utilities	\$ 654.17
Ken's Food Fair	supplies	\$ 13.14
Mack's Standard	tools, gas	\$ 370.45
Mid-States Organized Crime Ctr	prof fees	\$ 100.00
Midwest Alarm	prof fees	\$ 270.99
Northwestern Energy	utilities	\$ 7,265.39
Principle Financial Group	insurance	\$ 36.78
SD Assoc. of Code Enforcement	dues	\$ 40.00
SD DENR	prof fees	\$ 24.00
SD DENR	discharge fee	\$ 50.00
SD Dept of Health	water testing	\$ 30.00
SD Dept of Revenue	city sales tax	\$ 15.09
SD Dept of Revenue	golf course sales tax	\$ 43.28
SD Government Finance Office Assoc.	dues	\$ 70.00
SD Human Resource Assoc.	dues	\$ 25.00
SD Municipal League	dues	\$ 1,243.91
SD Municipal Street Maintenance	dues	\$ 35.00
SD Police Chief Assoc.	dues	\$ 96.59
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00

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To	For	Amount
SD Rural Development	revenue bond	\$ 1,307.00
SDML Work Comp Fund	work comp insurance	\$ 11,218.00
Sturdevant's	parts	\$ 830.19
St Paul Stamp Works	pet tags	\$ 109.83
Star Laundry	maintenance	\$ 129.60
U Drive Technology	text service	\$ 90.60
US Bank Corporate Trust	SRF loan	\$ 6,940.29
USGA	prof fees	\$ 150.00
Westside Implement	repairs	\$ 319.18
 <b>December</b>		
Dacotah Bank	NSF fee	\$ 5.00

**Motion # 007-2020**

**Approve Operations Manual**

Motion by Kline and seconded by Larson to approve the 2020 Operations Manual as noted. All members voting yes. Motion carried.

**Motion # 008-2020**

**Adjourn**

Motion by Kline and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:36 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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## **City of Clark Council Meeting February, 3, 2020**

**Call to order:** The Clark City Council met in session on February 3, 2020 at 7 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Harv Spieker and Terry Schlagel. Absent Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Darin Altfillisch, Bill Krikac, Kristin Vandersnick, Hudson Fuller, Melissa Nesheim and Tammy Rusher.

Mayor Pollock called the meeting to order at 7:07 pm.

### **Motion # 009-2020**

### **Adopt Agenda**

Motion by Schlagel and seconded by Spieker to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Choose Clark County**

Kristin Brekke Vandersnick introduced herself as the new director for the newly formed Choose Clark County, our county-wide economic development group. Kristin gave an update on their mission, goals and expectations.

### **Department Updates**

Altfillisch wishes to put a flatbed on the old red pickup and stated Fairground is filling up with snow. Wellnitz presented police report, explained upcoming agenda items for fines, server agreement and needed ordinance updates. Clubhouse managers, Nesheim and Rusher, shared schedule of 2020 activities, hoping to add kids golf lessons. Clubhouse flooring will be replaced in a few weeks. Luttrell stated petitions can be taken out now, discussed solar panel analysis for some city buildings, presented proposal to replace fire alarm panel at the clinic building, and presented proposal for a new pool toy/equipment called Aqua Zip'N – will look for source to fund half of the \$13,300 cost and determine feasibility of pool deck supporting it.

### **Motion # 010-2020**

### **Approve Minutes**

Motion by Kline and seconded by Hanson to approve the January 6, 2020 city council and Board of Adjustment meeting minutes. All members voting yes. Motion carried.

### **Motion # 011-2020**

### **Approve Financials**

Motion by Hanson and seconded by Schlagel to approve the January financials. All members voting yes. Motion carried.

**Motion # 12-2020**

**Approve Claims**

Motion by Hanson and seconded by Schlagel to approve the following claims. All members voting yes. Motion carried.

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
2093	City of Clark	utilities	\$ 196.15
2094	EFTPS	941 taxes	\$ 3,500.55
2095	Pitney Bowes	meter rental	\$ 162.00
2096	Wellmark BCBS	insurance	\$ 5,942.14
2104	A&B Business Solutions	copier maintenance	\$ 75.57
2106	EFTPS	941 taxes	\$ 3,620.93
2107	Dacotah Bank	service charge	\$ 10.00
28002	Overdrive	SD Titles to Go	\$ 600.00
28003	Clark Community Oil	gas	\$ 1,854.84
28004	Oscar's Machine Shop	parts	\$ 65.27
28005	Creative Printing	supplies	\$ 112.79
28006	Cook's Wastepaper	garbage collection	\$ 6,991.40
28007	Cook's Wastepaper	dumpsters	\$ 149.21
28008	Northwestern Energy	utilities	\$ 598.45
28009	Duane's Floor Covering	down payment	\$ 5,000.00
28010	SD Retirement Systems	retirement	\$ 3,424.84
28011	Child Support Payment Ctr	child support	\$ 352.62
1/13/2020	Mayor	payroll, utilities	\$ 271.58
Gross	Finance Office	payroll, utilities	\$ 2,654.49
Payroll	Govt Bldg	payroll	\$ 72.07
	Police	payroll	\$ 2,924.04
	Streets	payroll, utilities	\$ 4,335.72
	Sewer	payroll, utilities	\$ 1,550.68
	Water	payroll, utilities	\$ 1,550.97
	Med Van	payroll	\$ 315.79
	Clubhouse	payroll	\$ 305.37
	Parks	payroll	\$ 368.56
	Library	payroll	\$ 448.63
Overtime included in the above: D. Altfillisch \$123.60; E. Brush \$340.54; J. Luttrell \$28.11; T. Silkman \$168.00			
1/27/2020	Mayor	payroll	\$ 221.58
Gross	Finance Office	payroll	\$ 2,598.22
Payroll	Govt Bldg	payroll	\$ 82.04
	Police	payroll	\$ 3,768.90
	Streets	payroll	\$ 4,136.31
	Sewer	payroll	\$ 1,540.43



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<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Water	payroll	\$ 1,540.68
	Med Van	payroll	\$ 350.04
	Clubhouse	payroll	\$ 121.51
	Parks	payroll	\$ 259.44
	Library	payroll	\$ 440.88
Overtime & holiday included in the above: D. Altfillisch \$229.48; E. Brush \$165.30; T. Silkman \$210.00; J. Wellnitz \$150			

<b>To</b>	<b>For</b>	<b>Amount</b>
Amazon Capital Services	books	\$ 162.39
AT&T Mobility	utilities	\$ 133.77
Butler Machinery Co.	inspection	\$ 834.36
Cardmember Services	supplies	\$ 524.30
Clark Chamber of Commerce	subsidy	\$ 3,000.00
Clark Co. Courier	advertising	\$ 187.24
Clark Co. Historical Society	subsidies	\$ 577.00
Creative Printing	envelopes	\$ 169.25
Dekker Hardware	supplies	\$ 578.06
Delta Dental	insurance	\$ 1,020.75
Dollar General	supplies	\$ 12.25
Forest Excavating	repairs, gravel, snow removal	\$ 2,742.35
Hovde Excavating & Gravel	snow removal	\$ 663.00
ITC	utilities	\$ 756.00
J&J Heating & A/C	repairs	\$ 70.00
Mack's Standard	gas, pickup accessories	\$ 799.00
Menard's	repairs	\$ 124.00
Michael Todd & Co.	parts	\$ 42.21
Northwestern Energy	utilities	\$ 8,302.13
Oscar's Machine	repairs	\$ 222.85
Pitney Bowes	postage	\$ 1,020.99
Principle Financial Group	insurance	\$ 36.78
Quill	supplies	\$ 403.37
SD Dept of Health	water testing	\$ 30.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Sign Pro	stickers	\$ 100.00
South Dakota One Call	locates	\$ 57.75
Star Laundry	maintenance	\$ 256.22
Tony's Collision	repairs	\$ 315.00
U Drive Technology	text service	\$ 63.92
US Bank Corporate Trust	SRF 2 loan	\$ 25,016.47

To	For	Amount
US Foods	ice maker	\$ 2,398.88
Vision Service Plan	insurance	\$ 369.02
Watertown PD	server access fee	\$ 500.00
Westside Implement	parts	\$ 128.96

**Motion # 013-2020**

**Resolution #851 Schedule of Fines**

Motion by Larson and seconded by Kline to approve Resolution #851 Schedule of Fines. All members voting yes. Motion carried.

**RESOLUTION #851**

A RESOLUTION SETTING FORTH A SCHEDULE OF FINES FOR CERTAIN VIOLATIONS OF THE CLARK MUNICIPAL CODE.

BE IT RESOLVED that the following schedule of fines shall be effective as of the date of this Resolution for certain violations of the Clark Municipal Code.

**SCHEDULE OF FINES FOR MUNICIPAL CODE VIOLATIONS**

<u>Chapter</u> <u>Section</u>	<u>Health and Sanitation Offenses</u>	<u>Fine</u>	<u>Court</u> <u>Costs</u>	<u>Totals</u>
3.04	Restricted Use, Acceptable Wastes, Rubble Sites	104.00	62.50	166.50
3.06	Residential Solid Waste Collection and Disposal	104.00	62.50	166.50
3.10	Trees on Private Property	104.00	62.50	166.50
3.14	Dutch Elm Disease	104.00	62.50	166.50
	International Property Maintenance Code: (a) first offence, minimum (b) council discretion for each additional offense	50.00	62.50	112.50

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<u>Chapter</u> <u>Section</u>	<u>Animal Offenses</u>	<u>Fine</u>	<u>Court</u> <u>Costs</u>	<u>Totals</u>
4.04	Allowing domestic animal to run at large	54.00	62.50	116.50

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4.06	Permitting domestic animal on school ground when school is in session or public recreation area without leash	54.00	62.50	116.50
4.08	Failure to immunize domestic animal for rabies	104.00	62.50	166.50
4.10	Failure of owner to place animal for observation	104.00	62.50	166.50
4.12	Failure to control vicious animal – <i>Fine per day:</i>	104.00	62.50	166.50
4.13	Exceeding the number of animals within the residence	54.00	62.50	116.50
4.14	Disturbance of peace by animal:			
	(a) 1 <sup>st</sup> Offense:	29.00	62.50	91.50
	(b) 2 <sup>nd</sup> Offense	54.00	62.50	116.50
	c ) 3 <sup>rd</sup> and Subsequent Offenses	104.00	62.50	166.50
4.16	Maintaining a dog kennel—animal disturbing public	54.00	62.50	116.50
4.18	Cruelty to animals	104.00	62.50	166.50
4.20	Harboring or keeping stray animals within City	54.00	62.50	116.50
4.22	Unlawfully keeping livestock within City	104.00	62.50	166.50
4.24	Violation of this Chapter Re: Keeping animals other than dogs within the City	104.00	62.50	166.50
4.26	Animal defecation on public or other person's private property	104.00	62.50	166.50
4.30	Failure to license domestic animals	54.00	62.50	116.50

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<b><u>Chapter Section</u></b>	<b><u>Public Safety Offenses</u></b>	<b><u>Fine</u></b>	<b><u>Court Costs</u></b>	<b><u>Totals</u></b>
5.02.18	Attempt by underage person to purchase alcoholic beverage	54.00	62.50	116.50

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5.02.20	Misstatement as to age for purpose of purchasing any alcoholic beverage	54.00	62.50	116.50
5.02.22	Open container (alcoholic beverage)	54.00	62.50	116.50
5.04.02	Discharging fireworks outside of permitted dates and times	104.00	62.50	166.50
5.06	Failure to abide by curfew	29.00	62.50	91.50
5.10	Discharging firearm, slingshots, air guns, bows and arrows in City limits and carrying concealed weapon	104.00	62.50	166.50
5.14.02	Resisting an officer	104.00	62.50	166.50
5.14.06	Refusing to obey the command of an officer	104.00	62.50	166.50
5.18.02	Malicious Mischief	104.00	62.50	166.50
5.18.12	Injury or removal of public or private property	104.00	62.50	166.50
5.18.14	Tampering in general	104.00	62.50	166.50

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<b><u>Chapter</u></b> <b><u>Section</u></b>	<b><u>Street and Public Way Offenses</u></b>	<b><u>Fine</u></b>	<b><u>Court</u></b> <b><u>Costs</u></b>	<b><u>Totals</u></b>
6.02.02	Parking of vehicles prohibited where posted	54.00	62.50	116.50
6.04	Sidewalks, curbs and gutters, merchandise, rubbish, snow and ice	54.00	62.50	116.50
6.08.06	Duty of property owners re: trees	54.00	62.50	116.50
6.08.12	Injury to public trees	54.00	62.50	116.50

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<b><u>Chapter</u></b> <b><u>Section</u></b>	<b><u>Traffic Offenses</u></b>	<b><u>Fine</u></b>	<b><u>Court</u></b> <b><u>Costs</u></b>	<b><u>Totals</u></b>
7.06.08	Illegally making a “U” turn	254.00	62.50	116.50
7.06.10	Failure to yield right-of-way	54.00	62.50	116.50

**City Council Meeting – February 3, 2020**

7.06.32	(a) Careless Driving (b) Careless Driving with drinking involved (c) Exhibition Driving	54.00	62.50	116.50
7.08	Parking—Violation of any part of this Chapter	54.00	62.50	116.50
7.10.02	Speeding:			
	1-5 MPH Over Speed Limit	24.00	62.50	86.50
	6-10 MPH Over Speed Limit	39.00	62.50	101.50
	11-15 MPH Over Speed Limit	59.00	62.50	121.50
	16+ MPH Over Speed Limit	79.00	62.50	141.50
7.10.04	School Zone Violation	104.00	62.50	166.50
7.32	Snowmobiles—Violation of any provision of this Chapter	79.00	62.50	141.50
7.34	Three wheel or all-terrain vehicles— Violation of any provision of this Chapter	104.00	62.50	166.50
7.35	Parking on City Streets During Snow Removal	454.00	62.50	116.50

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<b><u>Chapter Section</u></b>	<b><u>License Offenses</u></b>	<b><u>Fine</u></b>	<b><u>Court Costs</u></b>	<b><u>Totals</u></b>
8.06	Transient merchants/peddlers failure to have approved license	104.00	62.50	166.50

This Resolution in no way shall preclude the City of Clark from seeking greater punishment or additional punishment for the above listed offenses where the Clark Municipal Code or South Dakota Codified Law allows.

As provided by SDCL 9-19-13, this Resolution shall be effective upon publication of the Notice of Adoption.

Passed and Adopted this third day of February, 2020.

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John Pollock, Mayor  
City of Clark, South Dakota

ATTEST:

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Jackie Luttrell  
City Finance Officer  
(S E A L)

**Motion # 014-2020**

**Server Access Contract**

Motion by Schlagel and seconded by Spieker to authorize Mayor Pollock to sign the Server Access Contract with the Watertown Police Department. All members voting yes. Motion carried.

District Meeting is March 17 in Roslyn.

**Motion # 015-2020**

**Adjourn**

Motion by Hanson and seconded by Kline to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:16 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## City of Clark Council Meeting March 2, 2020

**Call to order:** The Clark City Council met in session on March 2, 2020 at 7 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Harv Spieker, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac and Barb Pollock.

Mayor Pollock called the meeting to order at 7:09 pm.

### **Motion # 016-2020**

### **Adopt Agenda**

Motion by Kline and seconded by Hanson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

Library Board President, Barb Pollock, gave an update on the happenings at the Library. Tara Thomas, Librarian, has gotten the library re-certified, started new groups (i.e., book club, crochet classes), partnered with the schools for students to access SD Titles to Go and much more.

### **Department Updates**

Altfillisch and Wellnitz were not in attendance. Luttrell reviewed the GenPro Solar Panel study that was done on the water and sewer buildings. Consensus is payback does not support the investment. AquaZip for pool was ordered with donation commitments to pay for half from Lion's, anonymous, Schlagel Foundation, Rotary and Community Foundation. District meeting March 17 in Roslyn. No election will be needed. Petitions filed to fill positions as followed:

Mayor	Kerry Kline (3 year term)
Council Ward I	Terry Schlagel (1 year term)
Council, Ward I	Nick Dalton (3 year term)
Council, Ward II	Derrick Dohmann (1 year term)
Council, Ward II	open (3 year term)
Council, Ward III	open (3 year term)

Open positions will be appointed by Council to cover till next election in 2021. Will advertise for pool managers, lifeguards and coaches. Discussed funeral leave policy.

### **Motion # 017-2020**

### **Operations Manual Update**

Motion by Larson and seconded by Kline to update definition of immediate family to include grandparents (in-laws) in the Operations Manual retroactive back to January 1, 2020. All members voting yes. Motion carried.

**Motion # 018-2020**

**Approve Meeting Minutes**

Motion by Hanson and seconded by Spieker to approve February 3, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 019-2020**

**Approve Financial Statements**

Motion by Schlagel and seconded by Zemlicka to approve the February financial statements. All members voting yes. Motion carried.

**Motion # 020-2020**

**Approve Claims**

Motion by Hanson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2109	FuturePOS	credit card fees	\$ 55.34
2110	City of Clark	utilities	\$ 294.45
2111	EFTPS	941 taxes	\$ 3,425.87
2112	Wellmark BCBS	insurance	\$ 5,942.14
2113	SD Dept of Revenue	sales tax	\$ 3.00
2114	SD Dept of Revenue	sales tax, golf course	\$ 119.94
2116	A&B Business Solutions	copier maintenance	\$ 74.89
2119	EFTPS	941 taxes	\$ 3,658.21
2123	Dacotah Bank	service charge, NSF	\$ 5.00
2124	Pepsi Co	concessions	\$ 505.82
28040	Ken's Food Fair	supplies	\$ 27.89
28041	Sturdevant's	supplies	\$ 888.39
28042	Clark Community Oil	gas	\$ 2,136.54
28043	Cook's Wastepaper	dumpsters	\$ 87.23
28044	Clark Rural Water System	materials	\$ 13,829.00
28045	Cook's Wastepaper	garbage service	\$ 6,977.09
28046	Northwestern Energy	utilities	\$ 498.34
28047	Pyramide USA	Aqua Zip'N deposit	\$ 6,649.50
28048	SD Retirement System	retirement	\$ 3,363.92
28049	Child Support Payment Ctr	child support	\$ 352.62
28050	SD Municipal League	district meeting	\$ 161.00
28051	Jason Edwards	water deposit refund	\$ 60.65
28052	City of Clark	deposit applied to bill	\$ 39.35
2/10/2020	Mayor	payroll & utilities	\$ 271.58
	Gross Finance Officer	payroll & utilities	\$ 2,761.77
	Payroll & Govt Bldg	payroll	\$ 66.39
	Utilities Police	payroll & utilities	\$ 3,131.92
	Streets	payroll & utilities	\$ 3,874.56



**City Council Meeting – March 2, 2020**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Sewer	payroll & utilities	\$ 1,525.44
	Water	payroll & utilities	\$ 1,525.69
	Med Van	payroll	\$ 353.05
	Clubhouse	payroll	\$ 363.15
	Parks	payroll	\$ 415.80
	Library	payroll	\$ 434.80
	Overtime included in the above: D. Altfillisch \$127.46; E. Brush \$53.61; J. Luttrell \$96.53		
2/24/2020	Mayor	payroll	\$ 221.58
Gross	Finance Officer	payroll	\$ 2,595.58
Payroll	Govt Bldg	payroll	\$ 78.46
	Police	payroll	\$ 3,601.93
	Streets	payroll	\$ 4,189.38
	Sewer	payroll	\$ 1,575.97
	Water	payroll	\$ 1,576.26
	Med Van	payroll	\$ 244.42
	Clubhouse	payroll	\$ 444.14
	Parks	payroll	\$ 362.88
	Library	payroll	\$ 451.11
	Overtime & holiday pay include in the above: D. Altfillisch \$332.18; E. Brush \$165.30; T. Silkman \$262.50		
<b>To</b>	<b>For</b>	<b>Amount</b>	
212 Truck & Trailer	parts	\$ 11.13	
Aberdeen Chrysler Center	flat bed	\$ 2,500.00	
a-i Computer Solutions	antivirus	\$ 150.00	
Amazon Capital Services	books	\$ 161.60	
AT&T	cell phones	\$ 133.77	
Avera Occupational Medicine	collection fees	\$ 63.55	
Cardmember Services	supplies	\$ 656.48	
Clark Co. Historical Society	subsidies	\$ 577.00	
Clark County Courier	advertising/subscription	\$ 163.96	
Clark Rotary	concessions floor epoxy	\$ 3,000.00	
Clausen Construction	snow removal	\$ 877.50	
Dekker Hardware	supplies	\$ 677.61	
Delta Dental	insurance	\$ 1,020.75	
EcoLab	rodent control	\$ 94.76	
ESEind. Inc.	monitoring	\$ 306.00	
Forest Excavating	water leak repair	\$ 1,587.96	
Good Housekeeping	periodical	\$ 31.94	
Helms & Assoc.	prof fees	\$ 1,875.00	

City Council Meeting – March 2, 2020

To	For	Amount
ITC	utilities	\$ 567.73
Mack's Standard	supplies	\$ 761.00
Michael Todd & Co.	chains for loader	\$ 1,366.81
Northwestern Energy	utilities	\$ 7,449.19
Pheasantland Industries	supplies	\$ 161.25
Principle Financial	insurance	\$ 42.91
Quill	supplies	\$ 144.98
SD Dept of Health	water testing	\$ 30.00
SD Federal Surplus Agency	trailer	\$ 1,250.00
SD Public Assurance Alliance	insurance	\$ 39,463.40
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Star Laundry	maintenance	\$ 179.61
Sturdevant's	parts	\$ 997.40
U Drive Technology	prof fees	\$ 50.16
Vision Service Plan	insurance	\$ 369.02
Westside Implement	parts	\$ 242.58
WW Tire	tire repair	\$ 543.09

**Motion # 021-2020**

**Storm Drainage Department & Contingency Transfer**

Motion by Kline and seconded by Zemlicka to create Storm Drainage department (43150) and approve a contingency transfer of \$1,250 to pay the Helms & Assoc. bill for the storm drainage study. All members voting yes. Motion carried.

**Water Study Update**

Luttrell explained that the Water Study performed by Helms & Associates has been submitted to Rural Development and the DENR. To determine funding from RD and State, we need to get on the State Water Plan which first requires a public hearing on the improvements. Smid provided a brief overview of costs for the most extensive improvements. Will schedule hearing at the April meeting.

**Motion # 022-2020**

**Rotary Donation**

Motion by Schlagel and seconded by Kline to increase Rotary donation to \$3,000 for the epoxy flooring done at the Dickinson Park concession/bathroom building. All members voting yes. Motion carried.

First reading was had on Ordinance #560 Pet Licensing to increase pet licensing to every two years from current yearly at a cost of \$10 for 2 years.

First reading was had on Ordinance #561 Title 5 & 7 clarifications.

**Motion # 023-2020**

**2019 Annual Report**

Motion by Kline and seconded by Zemlicka to approve the 2019 Annual Report as provided by Luttrell and authorize submission to the State.

**Motion # 024-2020**

**SD Public Library Survey**

Motion by Schlagel and seconded by Spieker to approve the SD Public Library Survey as provided by Librarian Tara Thomas. All members voting yes, Motion carried.

**Motion # 025-2020**

**Adjourn**

Motion by Spieker and seconded by Hanson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:00 pm.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## City of Clark Local Board of Equalization Meeting March 16, 2020

**Call to order:** The Clark City Council and School Board President Bob Steffen met in session on March 16, 2020 at 7 pm in the City Hall Community Room as the Board of Equalization.

**Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Terry Schlagel, Andrew Zemlicka (arrived at 7:09 pm) and School Board President Bob Steffen. Harv Spieker was absent.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Les McElhany, Loren Stanley, Charlene Hamann, Shane Hagstrom and Dean Kirkeby.

Mayor Pollock called the meeting to order at 7:01 pm.

Motion by Larson and seconded by Hanson to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

The Board of Equalization reviewed the assessment role and then heard the following appeals.

There were 16 clerical error appeals submitted by the Director of Equalization:

#	Tract #	Name	Address
1	5573	Trevor Backous 202 6 <sup>th</sup> Ave SE Assessed \$115,964; clerical error Change to \$10,238 land & \$96,167 building = \$106,405	S 115' of Lot 8 & S 115' of W ½ of Lot 9 Block 7 Brown & Wares Addn.
2	5194	Andrea Binger 109 N Dakota Assessed \$79,954; clerical error - changed condition Change to \$7,081 land & \$47,779 building = \$54,860	Lot 19 Block 4 Original
3	5683	Laura Conzet 205 Kansas St Assessed \$94,406; clerical error Change to \$14,593 land & \$59,003 building = \$73,596	W 200 Lot 2 Block 3 Harrid Addn
4	5498	Fay Wookey Memorial 700 N Smith Assessed \$1,633,694; clerical error – changed year built Change to \$32,513 land & \$1,280,944 building = \$1,313,457	Lots 1-10 Block 12 Hoskins Addn

**City Council Local Board of Equalization – March 16, 2020**

<b>#</b>	<b>Tract #</b>	<b>Name</b>	<b>Address</b>
5	5873	Chad Fjelland 205 8 <sup>th</sup> Ave SE  Assessed \$339,627; clerical error – changed grade & condition Change to \$20,655 land & \$275,332 building = \$295,987	Lot 7 & W ½ of Lot 8 Block 2 Olsons & Kelly Addn
6	5343	Saundra Gruenwald 312 N Commercial  Assessed \$84,564; clerical error Change to \$12,875 land & \$51,321 building = \$64,196	Lots 1 & 2 Block 16 Second Railway Addn
7	7933	Wilfred Gruenwald Clark Drive Inn, bare lot  Assessed \$6,013; clerical error – bare lot, no building Change to \$4,725 land	Lot A Gruenwald Addn
8	5238	Wilfred Gruenwald Playhouse  Assessed \$79,151; clerical error Change to \$15,450 land & \$27,300 building = \$42,750	Lots 11 & 12 & 13 & 14 Block 7 Original
9	5334	Shane Hagstrom 309 N Dakota (rental)  Assessed \$58,671; clerical error – changed condition to poor Change to \$6,438 land & \$33,504 building = \$39,942	Lots 10 & 11 less S 20' & less N 10' of S 30' of W 88' Block 15 Second Railway Addn
10	5803	Bradley Janvrin 1110 N Smith  Assessed \$251,594; clerical error – changed grading Change to \$28,250 land & \$213,855 building = \$242,105	Lot B & N 52.5' of Lot C Less S 147' of N 309' of E 190' of OL B Heckmans Subdiv
11	5767	Dean Kirkeby 1204 N Commercial  Assessed \$82,833; clerical error - incorrect MH date Change to \$14,716 land & \$49,801 building & \$4,925 building = \$69,442	E 165' of OL 56 Less N 75' & Less S 145' of OL 56
12	7812	Leslie McElhany City View Apartments  Assessed \$417,976; clerical error - changed condition, function & layout Change \$22,950 land & \$217,832 building = \$240,782	Lot 2 Block 1 South City view Addn

#	Tract #	Name	Address
13	5703	Leslie McElhany Dakota Manor Assessed \$108,436; clerical error, lowered condition, condition, function & layout Change to \$17,150 land & \$50,327 building = \$67,477	Except N 113' of OL 18
14	5702	Leslie McElhany Dakota Manor Assessed \$108,575; clerical error - changed condition, function & HVAC Change \$17,289 land & \$50,327 building = \$67,616	N 113 of OL 18
15	5455	Leslie McElhany Colonial Apartments Assessed \$196,313; clerical error - changed condition & layout Change \$15,750 land & \$110,021 building = \$125,771	Lots 1 & 2 Block 2 Hoskins Addn
16	5534	Leslie McElhany Griffin Apartment Assessed \$213,659; clerical error - changed condition & function Change \$17,010 land & \$108,414 building = \$125,424	Except S 16' of Lot 1 Block 1 Brown & Wares Addn

Motion by Kline and seconded by Larson to approve the above 16 Director of Equalization appeals. All members voting yes. Motion carried.

Loren Stanley and Charlene Hamann presented their appeal as follows. Finance Officer Luttrell presented information obtained from Director of Equalization Reidburn regarding how values were determined and similar house sales.

#	Tract #	Name	Address
17	5783	Loren Stanley & Charlene Hamann Assessed \$9,135 land & \$68,648 building Appealing values stating they felt value is too high for the age of their house. They believe total value should be between \$55-60,000.	Part of OL 68 (Refer 4D-7-8) Clark

Motion by Schlagel and seconded by Hanson to reappraise the buildings at \$58,350 and keep land value at \$9,135. All members voting yes. Motion carried.

Motion by Kline and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:44 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Council Meeting  
March 16, 2020**

**Call to order:** The Clark City Council met in session on March 16, 2020 at 7:45 pm in the City Hall Council Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Terry Schlager and Andrew Zemlicka. Harv Spieker was absent.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, and Bob Steffen.

Mayor Pollock called the meeting to order at 7:45 pm.

**Motion # 026-2020** **Adopt Agenda**  
Motion by Zemlicka and seconded by Schlager to adopt the agenda. All members voting yes.  
Motion carried.

There was no public input. Members discussed coronavirus issues and recommendations on social distancing.

**Motion # 027-2020** **Approve Meeting Minutes**  
Motion by Kline and seconded by Hanson to approve the March 2, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 028-2020** **Approve Claims**  
Motion by Zemlicka and seconded by Schlager to approve the following claims. All members voting yes. Motion carried.

To	For	Amount
a-l Computer Solutions	internet security	\$ 319.99
Amazon Capital Services	books	\$ 148.46
Butler Machinery	parts	\$ 945.50
Choose Clark County	subsidy	\$ 25,000.00
City of Clark	utilities	\$ 166.80
Clark Community Oil	gas	\$ 872.14
Clark Rural Water System	materials	\$ 10,758.20
Cook's Wastepaper	dumpsters	\$ 115.93
Cook's Wastepaper	garbage collection	\$ 6,962.78
Duane's Flooring Covering	flooring	\$ 5,176.00
EFTPS	941 taxes	\$ 3,366.11
Ellwein Brothers	beer	\$ 234.40
Future POS	cc fees	\$ 55.51
Johnson Brothers	liquor	\$ 62.00



**City Council Meeting – March 16, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Ken's Food Fair	supplies	\$ 64.34
Lyle Signs	signs	\$ 175.36
Menards	repairs, improvements	\$ 426.95
Northwestern Energy	utilities	\$ 500.31
Oscar's Machine Shop	repairs, supplies	\$ 863.42
Pitney Bowes	ink cartridge	\$ 113.04
Porter Distributing	liquor	\$ 181.20
Quill	supplies	\$ 392.68
SD Dept of Revenue	sales tax	\$ 9.13
SD Dept of Revenue	sales tax	\$ 91.85
Star Laundry	rugs	\$ 99.51
Todd Walker	sharpen reels, repairs	\$ 2,850.61
Uline	supplies	\$ 63.70
USA Blue Book	supplies	\$ 575.36
Wellmark BCBS	insurance	\$ 7,262.60

**3/09/20 Payroll (gross)**

Mayor	payroll & utilities	\$ 271.58
Finance Office	payroll & utilities	\$ 2,641.36
Govt Bldg	payroll	\$ 105.61
Police	payroll & utilities	\$ 3,645.46
Streets	payroll & utilities	\$ 3,881.13
Sewer	payroll & utilities	\$ 1,476.54
Water	payroll & utilities	\$ 1,476.78
Med Van	payroll	\$ 479.79
Golf Course	payroll	\$ 69.53
Clubhouse	payroll	\$ 380.93
Parks	payroll	\$ 80.64
Library	payroll	\$ 537.10

Overtime included in the above: E. Brush \$26.81; T. Silkman \$63.00

**Motion # 029-2020**

**Special Event Liquor License**

Motion by Hanson and seconded by Kline to approve a special event liquor license to the Clark American Legion for the Pro Pheasants banquet scheduled for March 27, 2020 or a future rescheduled date as needed due to the COVID-19 social distancing guidelines. All members voting yes. Motion carried.

**Motion # 030-2020**

**Ordinance # 560 Pet Licensing**

Motion by Zemlicka and seconded by Kline to approve Ordinance #560 Pet Licensing as follows. All members voting yes. Motion carried.

## Ordinance # 560

AN ORDINANCE AMENDING THE CLARK MUNICIPAL CODE BOOK, TITLE 4 ANIMALS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, the following section be replaced as follows:

### “Chapter 4.30: Licensing

Section

4.30.02	Licensing of Dogs and Cat
4.30.04	Application for License Certificate and Tag
4.30.06	License Fee Schedule
4.30.99	Penalty

#### **4.30.02      Licensing of Dogs and Cats**

Each owner or keeper of a dog or cat of the age of six months or over shall on or before January 30, bi-annually, or at such time as such dog or cat becomes six month old.

#### **4.30.04      Application for License Certificate and Tag**

A license application shall be furnished by the City Finance Officer and must be accompanied by a rabies immunization certificate and the fee as established in Section 4.30.06.

A certificate and tag shall be issued upon receipt of a proper application for a license. The certificate shall at all times be in possession of the owner or keeper of the animal. The tag must at all times be worn by the licensed dog or cat.

#### **4.30.06      License Fee Schedule**

The fee for an animal license shall be \$10.00 for a two-year license. This rate can be prorated at the discretion of the Finance Office.

#### **4.30.99      Penalty**

Any person violating any of the provisions of this title shall be guilty of a misdemeanor and upon conviction therefore shall be subject to a fine as set by the current year’s Schedule of Fines Resolution. Each day or portion thereof during which a violation of this title shall continue shall be deemed a separate offense.”

All ordinances and resolutions or parts of ordinances or resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances or resolution previously adopted.

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John Pollock, Mayor

ATTEST:

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Jackie Luttrell, Finance Officer

(SEAL)

First Reading: March 2, 2020  
Second Reading: March 16, 2020  
Adopted: March 16, 2020  
Published: March 25, 2020  
Effective: April 13, 2020

**Motion # 031-2020**

**Ordinance #561 Revisions to Titles 5 & 7**

Motion by Kline and seconded by Zemlicka to approve Ordinance #561 Revisions to Titles 5 and 7. All members voting yes. Motion carried.

**Ordinance # 561**

AN ORDINANCE AMENDING THE CLARK MUNICIPAL CODE BOOK, TITLE 5 PUBLIC SAFETY AND TITLE 7 TRAFFIC CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, the following section be replaced or repealed as follows:

**“7.08.10 Removing and Storing Illegally Parked Vehicles**

When any vehicle is illegally parked or parked in a location which it creates a hazard, obstruction, nuisance or interference to or with the movement of traffic, snow removal operations, street sweeping or street maintenance, the police department may order such vehicle to be moved to a designated parking area or may have a tow company, of their choice, tow and store the vehicle at a location of the tow company’s choice, and under such circumstances the owner of the vehicle shall pay the tow company the actual cost of the removal of the vehicle to the parked or stored location plus the actual cost of storage.

**7.35.06 Parking Prohibited During Snow Removal Alert**

In the event a snow removal alert is declared, no person shall park or allow to remain parked any motor vehicle or trailer on any public street in the City until such time as said street is cleared of snow accumulation, curb-to-curb, and the snow removal equipment is no longer operating in that area. Refer to 7.08.12 for time of limit of parked vehicle.”

**Repeal 5.10.06 Carrying Concealed Weapons”**

All ordinances and resolutions or parts of ordinances or resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinances or resolution previously adopted.

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John Pollock, Mayor

ATTEST:

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Jackie Luttrell, Finance Officer

(SEAL)

First Reading: March 2, 2020

Second Reading: March 16, 2020

Adopted: March 16, 2020

Published: March 25, 2020

Effective: April 13, 2020

**Motion # 032-2020**

**Wetland Monthly Inspection & Annual Monitoring**

Motion by Zemlicka and seconded by Kline to approve the Clark Engineering Wetland Monthly Inspections and Annual Monitoring agreement. All members voting yes. Motion carried.

**Motion # 033-2020**

**Adjourn**

Motion by Zemlicka and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:51 pm.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Emergency Council Meeting  
March 23, 2020**

**Call to order:** The Clark City Council held an emergency meeting in session on March 23, 2020 at 3 pm in the City Hall Community Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Harv Spieker, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland and Jeremy Wellnitz.

Mayor Pollock called the meeting to order at 3 pm.

**Motion # 34-2020**

**Adopt Agenda**

Motion by Hanson and seconded by Kline to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Motion # 35-2020**

**Enter Executive Session**

Motion by Kline and seconded by Schlagel to enter executive session per SDCL 1-25-2-3. All members voting yes. Motion carried.

Executive session started at 3:01 pm and declared out at 3:44 pm.

**Motion # 36-2020**

**Resolution # 852 Emergency Resolution**

Motion by Kline and seconded by Hanson to approve Resolution # 852 All members voting yes. Motion carried.

**Resolution # 852**

**AN EMERGENCY RESOLUTION TO ADDRESS A PUBLIC HEALTH CRISIS BY IMPLEMENTING  
CERTAIN MEASURES WHICH HAVE BEEN DEEMD NECESSARY TO SLOW THE COMMUNITY  
SPREAD OF CORONAVIRUS (COVID-19).**

WHEREAS, the City of Clark has the authority pursuant to SDCL 9-29-1 and 9-32-1 to pass resolutions for the purpose of promoting the health, safety, morals and general welfare, of the community and the promotion of health and the suppression of disease; and

WHEREAS, an outbreak of the disease COVID-19, which is caused by the novel coronavirus, has been confirmed in more than 100 countries, including the United States; and

WHEREAS, COVID-19 is a severe respiratory disease transmitted by person-to-person contact, or by contact with surfaces contaminated by the virus. In some cases, especially among older adults and persons with serious underlying health conditions, COVID-19 can result in serious

illness requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the U.S. Department of Health and Human Services have declared the outbreak of COVID-19 as a public health emergency; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency in response to the global pandemic of COVID-19; and

WHEREAS, on the same day, Governor Kristi Noem, issued Executive Order 2020-04 which declared a state of emergency to exist in the State of South Dakota in response to the spread of COVID-19; and

WHEREAS, cases of COVID-19 have been confirmed in several counties in South Dakota; and

WHEREAS, the CDC and health experts have recommended social distancing to slow the spread of COVID-19; and

WHEREAS, social distancing is a method of slowing down or stopping the spread of a contagious disease by reducing the probability of contact between infected persons and those not infected in order to minimize disease transmission; and

WHEREAS, in response to the need to implement social distancing all schools in the state have been closed for at least two weeks; and

WHEREAS, on March 16<sup>th</sup>, the White House issued guidance recommending that social gatherings of more than ten people be avoided and that people avoid eating or drinking at bars, restaurants, and food courts; and

WHEREAS, the guidance issued by the White House further recommended that in states with evidence of community transmission, bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate should be closed; and

WHEREAS, many states and communities across the country have already implemented the White House recommendations by ordering all bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate be closed until the public health emergency is over; and

WHEREAS, the failure to successfully implement social distancing will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors

and those with underlying health conditions that make them particularly vulnerable to COVID-19.

**NOW THEREFORE, BE IT ORDAINED**, by the City Commission of the City of Clark that:

1. Effective at 5:00 p.m. on March 23, 2020, all restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcohol licensees with on-sale privileges, are closed to on-site/on-sale patrons. These businesses may continue to operate in order to provide take-out, delivery, curbside service, drive-thru service. Any business continuing to operate in order to provide off-site service should implement procedures to ensure social distancing and operate in compliance with federal and state health guidance in order to prevent the spread of COVID-19.
2. Effective at 5:00 p.m. on March 23, 2020, all recreational facilities, public pools, health clubs, athletic facilities and theaters, including movie theaters and music or entertainment venues are directed to close and cease operations.
3. Effective at 5:00 p.m. on March 23, 2020, all hookah lounges, cigar bars, vaping lounges or other similar business which allow for on-site consumption are directed to cease allowing on-site consumption, but may continue to offer products for sale to consume off-site under the same conditions as bars and restaurants outlined in paragraph #1.
4. Effective at 5:00 p.m. on March 23, 2020, all arcades, bingo halls, bowling alleys. Indoor climbing facilities, skating rinks, trampoline parks, and other similar recreational or entertainment facilities are directed to close and cease operations.
5. The prohibitions and closures in this order do not apply to the following businesses:
  - a. Places of public accommodation that offer food and beverages for off-site consumption, including grocery stores, markets, retail stores that offer food, convenience stores, pharmacies, drug stores, and food pantries, other than any portion of such business which would be subject to the requirements of paragraph #1.
  - b. Room service in hotels.
  - c. Health care facilities, residential care facilities, congregate care facilities, and correctional facilities.
  - d. Crisis shelters, homeless shelters, soup kitchens, or other similar institutions.
  - e. Airport concessionaires.

- f. Any emergency facilities necessary for the response to the current public health emergency or any other community emergency or disaster.

6. This resolution shall remain in effect until such time as it is amended or repealed.

7. Any violation of this resolution is subject to the general penalty provision in Section 12.99.02 of the Clark Municipal Code. Each day a violation of this resolution is allowed to occur is considered a separate offense.

**BE IT FURTHER RESOLVED**, that, pursuant to SDCL 9-19-13, this resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage.

Dated this 23rd day of March, 2020.

CITY OF CLARK

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John Pollock, Mayor

ATTEST:

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Jackie Luttrell, Finance Director  
(SEAL)

**Ordinance #562**

First Reading was held on Ordinance #562 Emergency Resolution to Address Public Health Crisis worded the same as Resolution #852.

**Motion # 37-2020**

**Adjourn**

Motion by Zemlicka and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 3:45 pm.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Council Meeting  
March 28, 2020**

**Call to order:** The Clark City Council met in session on March 28, 2020 at 4 pm in the City Hall Council Room to take emergency measures related to the COVID-19 pandemic.

**Council Members Present:** Belinda Hanson (via telephone), Kerry Kline, Harv Spieker and Andrew Zemlicka (via telephone). Absent Dennis Larson and Terry Schlagel.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland and Bill Krikac.

Mayor Pollock called the meeting to order at 4:01pm.

**Motion # 38-2020**

**Adopt Agenda**

Motion by Spieker and seconded by Zemlicka to adopt the agenda. Roll call vote: Kline yea, Spieker yea, Hanson yea, Zemlicka yea. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

The Library is looking for book donations to set up a self-checkout book access in the west entrance of the Ulliot Building during the pandemic closure. Reviewed sample guideline and set our own guidelines to allow safe golfing. It is the consensus of the council to encourage safe social distancing while getting fresh air and exercise.

**Motion # 39-2020**

**Approve Minutes**

Motion by Hanson and seconded by Kline to approve meeting minutes from March 16 (council and equalization) and March 23, 2020. Roll call vote: Kline yea, Spieker yea, Hanson yea, Zemlicka yea. Motion carried.

**Motion # 40-2020**

**Ordinance # 562 Emergency Public Health Crisis**

After discussion with City Attorney Fjelland on closures and recommendations, a motion was made by Spieker and seconded by Zemlicka to approve Ordinance #562. Roll call vote: Kline yea, Spieker yea, Hanson yea, Zemlicka yea. Motion carried.

**ORDINANCE NO. 562**

**AN EMERGENCY ORDINANCE TO ADDRESS A PUBLIC HEALTH CRISIS BY IMPLEMENTING  
CERTAIN MEASURES WHICH HAVE BEEN DEEMED NECESSARY TO SLOW THE COMMUNITY  
SPREAD OF CORONAVIRUS (COVID-19).**

WHEREAS, the City of Clark has the authority pursuant to SDCL 9-29-1 and 9-32-1 to pass ordinances for the purpose of promoting the health, safety, morals and general welfare, of the community and the promotion of health and the suppression of disease; and

WHEREAS, an outbreak of the disease COVID-19, which is caused by the novel coronavirus, has been confirmed in more than 100 countries, including the United States; and

WHEREAS, COVID-19 is a severe respiratory disease transmitted by person-to-person contact, or by contact with surfaces contaminated by the virus. In some cases, especially among older adults and persons with serious underlying health conditions, COVID-19 can result in serious illness requiring hospitalization, admission to an intensive care unit, and death; and

WHEREAS, the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), and the Secretary of the U.S. Department of Health and Human Services have declared the outbreak of COVID-19 as a public health emergency; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency in response to the global pandemic of COVID-19; and

WHEREAS, on the same day, Governor Kristi Noem, issued Executive Order 2020-04 which declared a state of emergency to exist in the State of South Dakota in response to the spread of COVID-19; and

WHEREAS, cases of COVID-19 have been confirmed in several counties in South Dakota; and

WHEREAS, the CDC and health experts have recommended social distancing to slow the spread of COVID-19; and

WHEREAS, social distancing is a method of slowing down or stopping the spread of a contagious disease by reducing the probability of contact between infected persons and those not infected in order to minimize disease transmission; and

WHEREAS, in response to the need to implement social distancing all schools in the state have been closed for at least two weeks; and

WHEREAS, on March 16<sup>th</sup>, the White House issued guidance recommending that social gatherings of more than ten people be avoided and that people avoid eating or drinking at bars, restaurants, and food courts; and

WHEREAS, the guidance issued by the White House further recommended that in states with evidence of community transmission, bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate should be closed; and

WHEREAS, many states and communities across the country have already implemented the White House recommendations by ordering all bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate be closed until the public health emergency is over; and

WHEREAS, the failure to successfully implement social distancing will likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the City's health care providers; and

WHEREAS, it is important that control measures be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to COVID-19.

**NOW THEREFORE, BE IT ORDAINED**, by the City Commission of the City of Clark that:

1. Effective at 5:00 p.m. on March 28, 2020, all restaurants, food courts, coffee houses, bars, breweries, distilleries, wineries, clubs, cafes and other similar places of public accommodation offering food and beverages for on-site consumption, including any alcohol licensees with on-sale privileges, are closed to on-site/on-sale patrons. These businesses may continue to operate in order to provide take-out, delivery, curbside service, drive-thru service. Any business continuing to operate in order to provide off-site service should implement procedures to ensure social distancing and operate in compliance with federal and state health guidance in order to prevent the spread of COVID-19.
2. Effective at 5:00 p.m. on March 28, 2020, all recreational facilities, public pools, health clubs, athletic facilities and theaters, including movie theaters and music or entertainment venues are directed to close and cease operations during this emergency.
3. Effective at 5:00 p.m. on March 28, 2020, all arcades, bingo halls, bowling alleys, skating rinks and other similar recreational or entertainment facilities are directed to close and cease operations during this emergency.
4. Effective at 5:00 p.m. on March 28, 2020, all salons, barber shops and spas, and other similar facilities are directed to close and cease operations during this emergency.
5. The prohibitions and closures in this order do not apply to the following businesses:
  - a. Places of public accommodation that offer food and beverages for off-site consumption, including grocery stores, markets, retail stores that offer food, convenience stores, pharmacies, drug stores, and food pantries, other than any portion of such business which would be subject to the requirements of paragraph #1.
  - b. Room service in hotels.

- c. Health care facilities, residential care facilities, congregate care facilities, and correctional facilities.
- d. Crisis shelters, homeless shelters, soup kitchens, or other similar institutions.
- e. Any emergency facilities necessary for the response to the current public health emergency or any other community emergency or disaster.

6. This ordinance shall remain in effect until such time as it is amended or repealed.

7. Any violation of this ordinance is subject to the general penalty provision in Section 12.99.02 of the Clark Municipal Code. Each day a violation of this ordinance is allowed to occur is considered a separate offense.

**BE IT FURTHER ORDAINED**, that, pursuant to SDCL 9-19-13, this ordinance is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage.

Dated this 28th day of March, 2020.

CITY OF CLARK

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John Pollock, Mayor

ATTEST:

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Jackie Luttrell, Finance Director

(SEAL)

1<sup>st</sup> reading: March 23, 2020

2<sup>nd</sup> reading & Adopted: March 28, 2020

Published: April 1, 2020

Effective: March 28, 2020

**Motion # 41-2020**

**Suspend April On-sale Operating Fees**

Motion by Kline and seconded by Hanson to suspend the April liquor operating monthly fee for on-sale restaurants (Clark Lanes, Look Out, Heather's Bistro and Sportsman) due to the closures of their businesses due to the COVID-19 pandemic. Roll call vote: Kline yea, Spieker yea, Hanson yea, Zemlicka yea. Motion carried.

**Water Bills for Impacted Residents**

Residents who've lost their jobs due to the COVID-19 pandemic are encouraged to complete an application to waive late fees and set a payment plan. Call the Finance Office for more information.

**Motion # 42-2020**

**Adjourn**

Motion by Spieker and seconded by Kline to adjourn. Roll call vote: Kline yea, Spieker yea, Hanson yea, Zemlicka yea. Motion carried.

Meeting adjourned at 4:29 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
April 6, 2020**

**Call to order:** The Clark City Council met in session on April 6, 2020 at 7 pm in the Community Room at the Ulliyot Building.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson (via telephone), Harv Spieker and Terry Schlagel. Absent Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Chief Jeremy Wellnitz, Bill Krikac, Shane Hagstrom, Derrick Dohmann and Melissa Nesheim.

Mayor Pollock called the meeting to order at 7:01 pm.

**Motion # 43-2020**

**Adopt Agenda**

Motion by Schlagel and seconded by Hanson to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

**Department Updates & COVID Concerns**

Altfillisch shared his concerns again on the dump filling up and items not getting placed in the proper places. Asking contractors to get dumpsters and hauling their construction materials to Watertown. Attendant may have to close gate between customers to ensure items are placed in their proper places. Discussed fines and enforcement. Golf course Bush Hog mower needs new engine at a cost of \$2,500. Summer rec and pool openings are unknown at this time so all hiring is on hold. Med vans are not operating. Librarian working reduced hours. Some budgeted improvements are on hold until virus scare passes. Mayor will continue to handle day-to-day decisions.

**Motion # 44-2020**

**Hire Seasonal Summer Help**

Motion by Kline and seconded by Hanson to re-hire Pete Lipinski for summer maintenance of parks and streets at a pay of \$10.92/hour. All members voting yes. Motion carried.

**Motion # 45-2020**

**2020 Dump Fees**

Motion by Kline and seconded by Larson to approve the 2020 dump fees same as 2019. Rubble site opened this week. All members voting yes. Motion carried.

A long discussion occurred on the reconsideration of opening the golf course (not the clubhouse) while exercising social distancing during the COVID-19 pandemic. Reviewed list of rules for April golf to be reconsidered each month as the season progresses. If golfers do not abide by the social distancing rules, the City, as owner of the course, will close it down.

**Motion # 46-2020**

**Golfing Guidelines**

Motion by Kline and seconded by Hanson to allow April golf per guidelines (clubhouse closed) with reconsideration in May. Schlagel amended motion to open with Emergency Managers approval which was seconded by Spieker. Role call vote with Spieker, Schlagel and Larson voting for Schlagel's amendment, Kline and Hanson voting opposed. Motion failed due to majority of council needing four votes to pass. Role call vote to open as original motion made by Kline with Kline, Spieker, Larson and Hanson voting in favor. Schlagel opposed. Motion passes with majority council vote of four members.

**Motion # 47-2020**

**Approve Minutes**

Motion by Kline and seconded by Spieker to approve the March 28, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 48-2020**

**Approve Financial Statements**

Motion by Hanson and seconded by Schlagel to approve the March financial statements. All members voting yes. Motion carried.

**Motion # 49-2020**

**Approve Claims**

Motion by Larson and seconded by Kline to approve the following claims. All members voting yes. Motion carried.

<b>To</b>	<b>For</b>	<b>Amount</b>
212 Truck & Trailers Repairs	oil	\$ 429.54
Agwrx Cooperative	gas	\$ 580.50
Amazon Capital Services	books	\$ 117.67
AT & T Mobility	utilities	\$ 133.77
Banyon Data Systems	UB support	\$ 1,985.00
Boss Construction	improvements	\$ 8,924.50
Cardmember Services	supplies	\$ 408.49
City of Webster	street paint	\$ 400.00
Clark Co. Courier	advertising	\$ 1,034.46
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Community Oil	gas	\$ 727.72
Cook's Wastepaper	dumpsters	\$ 115.93
Dash	gloves	\$ 71.90
Dekker Hardware	supplies	\$ 1,464.15
Delta Dental	insurance	\$ 1,020.75
Dollar General	cleaning supplies	\$ 15.90
Future POS	credit card fees	\$ 61.18
ITC	utilities	\$ 611.01
Ken's Food Fair	supplies/concessions	\$ 101.21
Mack's Standard	gas	\$ 203.50
Midwest Alarm	monitoring	\$ 270.99
Milbank Winwater	asphalt patch	\$ 1,522.00
Northwestern Energy	utilities	\$ 7,502.52

**City Council Meeting – April 6, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Oscar's Machine Shop	repairs	\$ 146.18
Pitney Bowes	meter rental	\$ 162.00
Principle Financial	insurance	\$ 42.91
Quill	supplies	\$ 239.78
Republic National	liquor	\$ 514.87
SD Dept of Health	water testing	\$ 30.00
SD Dept of Revenue	city sales tax	\$ 6.31
SD Dept of Revenue	golf course sales tax	\$ 308.56
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Star Laundry	rugs	\$ 80.03
Sturdevant's	parts	\$ 813.51
Todd Walker	course supplies	\$ 150.00
Tony's Collision Center	maintenance	\$ 20.00
Two Way Solutions	repairs	\$ 801.98
Uline	supplies	\$ 63.70
US Bank Corporate Trust	SRF 1 loan	\$ 6,940.29
US Foods	concessions	\$ 525.06
USA Blue Book	supplies	\$ 575.36
Vision Service Plan	insurance	\$ 369.02
EFTPS	941 taxes	\$ 3,282.33
EFTPS	941 taxes	\$ 3,287.39
SD Retirement System	retirement	\$ 3,486.94
Child Support	child support	\$ 352.62

**3/23/20 Gross Payroll**

Mayor	payroll	\$ 221.58
Finance Office	payroll	\$ 2,632.29
Govt Bldg	payroll	\$ 120.70
Police	payroll	\$ 3,595.46
Streets	payroll	\$ 3,721.93
Sewer	payroll	\$ 1,466.29
Water	payroll	\$ 1,466.57
Med Van	payroll	\$ 196.14
Clubhouse	payroll	\$ 301.68
Library	payroll	\$ 475.56

Overtime included in the above: D. Altfillisch \$46.35; E. Brush \$26.81; J. Luttrell \$57.92

**4/6/20 Gross Payroll**

Mayor	payroll & utilities	\$ 271.58
Finance Office	payroll & utilities	\$ 2,737.89



To	For	Amount
Govt Bldg	payroll	\$ 51.30
Police	payroll & utilities	\$ 3,645.46
Streets	payroll & utilities	\$ 3,871.18
Sewer	payroll & utilities	\$ 1,512.11
Water	payroll & utilities	\$ 1,512.36
Golf Course	payroll	\$ 231.75
Clubhouse	payroll	\$ 150.84
Library	payroll	\$ 434.80
Overtime included in the above: D. Altfillisch \$92.70; E. Brush \$26.81; J. Luttrell \$96.53; T. Silkman \$31.50		

### Board of Adjustment

The scheduled Board of Adjustment meeting was cancelled due to the withdrawal of the conditional use by 117 1<sup>st</sup> LLC and the Yexley daycare application being incomplete by not having provided the needed neighbor signatures.

### Bid Openings

One bid was received for the two published call for bids – garbage collection and water/sewer line repairs.

#### Motion # 50-2020

#### Residential Solid Waste Collection

Motion by Kline and seconded by Schlagel to approve Cook's Wastepaper & Recycling bid for residential garbage collection at \$13.40 per household plus tax per month, additional cart of \$7.50 per can per month. All members voting yes. Motion carried. Rate remains the same as last year with the City's administrative fee of \$0.60.

#### Motion # 51-2020

#### Backhoe Operator for Water & Sewer Line Repairs

Motion by Spieker and seconded by Schlagel to accept Forest Excavating bid for water and sewer line repairs at the following rates: Backhoe & operator \$125; Labor \$70; Excavator & operator \$185; Single axle dump truck & operator \$85; Tandem axle dump truck & operator \$100; Semi tractor/side dump & operator \$125; Rubber tire skid steer & operator \$100; Track skidsteer & operator \$110; Payloader & operator \$175; Mini Excavator & operator \$105. All members voting yes. Motion carried.

#### Motion # 52-2020

#### Code Enforcement

Motion by Kline and seconded by Larson to approve hiring David Miller to perform Code Enforcement for the City for 2020. All members voting yes. Motion carried.

#### Motion # 53-2020

#### Summer Fees

Motion by Kline and seconded by Larson to keep all pool and summer rec fees the same as 2019 should we have opportunities to have them. All members voting yes. Motion carried.

Pool Rates: Family Pass \$120.00 (includes tax) – includes swim pass and lessons for 2 kids  
Family Pass \$80.00 (includes tax) – pass only, no lessons  
Individual Pass \$65 (includes tax) –pass and one lesson

Individual lessons (2 weeks of group lessons) \$30 (includes tax)  
Daily Pass Adult \$4.00 (includes tax)  
Daily Pass Student \$3.00 (includes tax)

Summer Rec: T-Ball, Softball and Midgets and Pee Wees \$30.00 (includes tax)  
Teener \$40.00 (includes tax)

**Council Appointment**

An executive session was not needed for council appointment interviews. Shane Hagstrom will accept the appointment for Ward II at the May meeting.

**Motion # 54-2020**

**Adjourn**

Motion by Hanson and seconded by Spieker to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:28 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

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## **City of Clark Council Meeting April 20, 2020**

**Call to order:** The Clark City Council met in a special session on April 20, 2020 at 7 pm in the Ulliyot Building Community Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Bill Krikac, Chad Fjelland, Jeremy Wellnitz, Louann Streff, Shane Hagstrom, Derrick Dohmann and Nick Dalton, Scott and Sarah Finstad.

Mayor Pollock called the meeting to order at 7 pm.

### **Motion # 55-2020**

### **Adopt Agenda**

Motion by Larson and seconded by Spieker to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

Neighbors of the golf course, Don and Lisa Tesch, called Councilman Zemlicka asking to have the tower and 2 sprinkler heads moved a couple inches off their property. Council discussed having them move the shed that is in the city's right of way. Item will be put on May agenda.

### **COVID-19 Update**

Louann Streff spoke about relaxing the restrictions and the current state of testing. City's insurance, SDPAA and their legal team, shared guidance on handling closures and restrictions which are what is being presented at this meeting. Ordinance #563 repeals Ordinance #562. Ordinance #564 establishes violation for not following public health emergency rulings. Ordinance #565 states public health crisis will follow Governor's Executive Orders to prevent community spread. Ordinances require two readings of at least 5 days apart. Therefore, a second reading of these ordinances will be held at a special meeting on Saturday, April 25 at 7 pm.

First reading was had on Ordinance #563 An Ordinance to Repeal Ordinance #562.

First reading was had on Ordinance #564 An Ordinance Establishing Violation of Certain Public Health Rules as a Public Nuisance.

First reading on had on Ordinance #565 An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary by the Governor of the State of South Dakota to Slow the Spread of Coronavirus (COVID-19).

**Motion # 56-2020**

**Adjourn**

Motion by Spieker and seconded by Larson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:56 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## **City of Clark Council Meeting April 25, 2020**

**Call to order:** The Clark City Council met in special session on April 25, 2020 at 7 pm in the Ulliyot Building Community Room to address the current emergency measures related to COVID-19.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Chief Jeremy Wellnitz, Louann Streff, Bill Krikac, Casey & Valeria Flatten, Trevor Backous, Shane Hagstrom, Mike O'Neill, Angie Werdel, Kylie Steen, Nick Dalton, Mark Cronauer and Mayor Sarah Caron of Watertown on the phone.

Mayor Pollock called the meeting to order at 7 pm.

### **Motion # 57-2020**

### **Adopt Agenda**

Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No Public Input

### **Motion # 58-2020**

### **Approve Minutes**

Motion by Kline and seconded by Spieker to approve the April 6 and April 20, 2020 meeting minutes. All members voting yes. Motion carried.

### **Emergency Measures Discussion**

City Attorney Chad Fjelland explained the motions. Resolution #852 can be rescinded because it was replaced by Ordinance #562. Ordinance #563 would repeal Ordinance #562 which closed salons and dine in restaurant service; Ordinance #564 would create the fines and enforcement rules should Ordinance #565 be passed. However, Governor Noem's executive orders supersede any city ordinance and we could just follow them.

Kerry Kline presented the plan that the salons intend to follow to ensure safe practices. Most audience members spoke and Mayor Caron was asked about Watertown's intent. A lengthy and well thought out discussion was had on how would the City enforce any additional restrictions and how those restrictions would apply to Clark businesses. It is believed that Governor Noem's task force will define who is included in the 10 or more allowed in an "enclosed retail space that promotes public gatherings" within the next couple of days. The question was it is necessary to be more restrictive than what is in the current executive orders, specifically 2020-12. Any future Executive Orders will automatically apply to the City without any actions from the Council. It is important for businesses and residents to keep abreast of these executive orders.

**Motion # 59-2020**

**Repeal Resolution # 852**

Motion by Spieker and seconded by Larson to repeal Resolution #852 An Emergency Resolution to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of Coronavirus (COVID-19). Members in favor Larson, Spieker, Schlagel, Zemlicka and Hanson. Kline voluntarily abstained due to a conflict of interest. Motion carried.

**Motion # 60-2020**

**Approve Ordinance # 563**

Motion by Spieker and seconded by Larson to approve Ordinance #563 An Ordinance to Repeal Ordinance #562. Mayor Pollock called for a roll call vote. Hanson – aye; Zemlicka – aye; Schlagel – aye; Larson – aye; Spieker – aye. Kline voluntarily abstained due to conflict of interest. Motion carried.

**Motion # 61-2020**

**Postpone Action of Ordinance # 564**

Motion by Schlagel and seconded by Spieker to postpone action on Ordinance #564 An Ordinance Amending Title 3 Health & Sanitation of the Clark Municipal Code Establishing Violation of Certain Public Health Rules as a Public Nuisance until the May 4 council meeting. Mayor Pollock called for a roll call vote. Hanson – aye; Zemlicka – aye; Schlagel – aye; Larson – aye; Spieker – aye; Kline – aye. Motion carried.

**Motion # 62-2020**

**Postpone Action of Ordinance # 565**

Motion by Kline and seconded by Hanson to postpone action on Ordinance # 565 An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary by the Governor of the State of South Dakota to Slow the Community Spread of Coronavirus (COVID-19) until the May 4 council meeting. All members voting yes. Motion carried.

**Motion # 63-2020**

**Adjourn**

Motion by Hanson and seconded by Kline to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:54 pm.

This institution is an equal opportunity provider and employer.

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Mayor John Pollock

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
May 4, 2020**

**Call to order:** The Clark City Council met in session on May 4, 2020 at 7 pm in the Community Room.

**Council Members Present:** Belinda Hanson, Kerry Kline, Dennis Larson, Harv Spieker, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor John Pollock, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Tammy Rusher, Jessica Nordhus, Chris Bokinski, Mark Croneauer, Stephanie Hagstrom, Shane Hagstrom, Derrick Dohman and Nick Dalton.

Mayor Pollock called the meeting to order at 7:00 pm.

**Motion # 64-2020**

**Adopt Agenda**

Motion by Hanson and seconded by Larson to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

**Motion # 65-2020**

**Approve Minutes**

Motion by Schlagel and seconded by Kline to approve the April 25, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 66-2020**

**Approve Financial Statements**

Motion by Larson and seconded by Zemlicka to approve the April financial statements. All members voting yes. Motion carried.

**Motion # 67-2020**

**Approve April Claims**

Motion by Larson and seconded by Schlagel to approve the following April claims. All members voting yes. Motion carried.

#	To	For	Amount
2153	City of Clark	utilities	\$ 177.50
2154	Wellmark BCBS	insurance	\$ 6,602.37
2161	A&B Business Solutions	copier maintenance	\$ 74.89
2162	EFPTS	941 taxes	\$ 3,617.47
2166	Dacotah Bank	service charges	\$ 10.06
2167	Dacotah Bank	service charge	\$ 10.00
2169	FuturePOS	credit card fees	\$ 31.56
28138	Clark Rural Water System	materials	\$ 12,551.00
28139	USA Blue Book	supplies	\$ 8.09
28140	Cook's Wastepaper	garbage service	\$ 6,991.40
28141	Johnson Brothers	liquor	\$ 271.50

**City Council Meeting – May 4, 2020**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
28142	Child Support Payment Ctr	child support	\$ 352.62
28143	SD Retirement System	retirement	\$ 3,534.94
28144	Northwestern Energy	utilities	\$ 540.75
28145	SD DENR	consolidated loan	\$ 1,253.67
4/20/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,574.37
	Govt Bldg	payroll	\$ 69.40
	Police	payroll	\$ 3,595.46
	Streets	payroll	\$ 3,941.74
	Sanitation	payroll	\$ 559.79
	Sewer	payroll	\$ 1,540.41
	Water	payroll	\$ 1,540.68
	Golf Course	payroll	\$ 956.03
	Clubhouse	payroll	\$ 201.12
	Library	payroll	\$ 434.80

**Motion # 68-2020**

**Postpone Ordinance # 564 Indefinitely**

Motion by Spieker and seconded by Zemlicka to postpone Ordinance #564 An Ordinance Amending Title 3 Health & Sanitation of the Clark Municipal Code Establishing Violations of Certain Public Health Rules as a Public Nuisance indefinitely. All members voting yes. Motion carried.

**Motion # 69-2020**

**Postpone Ordinance # 565 Indefinitely**

Motion by Hanson and seconded by Larson to postpone Ordinance #565 An Emergency Ordinance to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary by the Governor of the State of South Dakota to Slow the Community Spread of Coronavirus (COVID-19) indefinitely. All members voting yes. Motion carried.

**Motion # 70-2020**

**Council Appointments**

Motion by Kline and seconded by Schlagel to appoint Shane Hagstrom to serve as council to Ward 2 and Dennis Larson to service as council to Ward 3 until the next election in 2021. All members voting yes. Motion carried.

This concluded old business for the outgoing board. Oaths of offices were given by Finance Officer Luttrell to the new board with Kerry Kline to Mayor, Terry Schlagel to council for Ward 1, Nick Dalton to council for Ward 1, Derrick Dohmann to council to Ward 2, Shane Hagstrom to council for Ward 2 and Dennis Larson to council for ward 3.

Incoming Mayor Kline read a prepared statement thanking the outgoing board and welcoming the new board.

Mayor Kline called the 2020 city council to order.



**Motion # 71-2020**

**Nominate & Elect Council President**

Motion by Zemlicka to nominate Dennis Larson as Council President. Schlagel seconded nomination and called to cease nominations. All members voting yes. Motion carried.

**Motion # 72-2020**

**Nominate & Elect Council Vice-President**

Motion by Schlagel to nominate Andrew Zemlicka as Council Vice President. Hagstrom seconded nomination and called to cease nominations. All members voting yes. Motion carried.

**Motion # 73-2020**

**Mayor Appointments**

Motion by Larson and seconded by Dohmann to approve the Mayor's Appointments as follows. All members voting yes. Motion carried.

**Mayor Kerry Kline Appointments**

Streets, Alleys, Sidewalks .....	Dennis Larson
American Disabilities Act.....	Nick Dalton
Pool .....	Terry Schlagel
Rubble Site .....	Nick Dalton
City Parks .....	Terry Schlagel
Water & Sewer .....	Andrew Zemlicka
Fire Dept. ....	Shane Hagstrom
Zoning Officer .....	Shane Hagstrom
Finance Office.....	Derrick Dohmann
Liquor Officer .....	Derrick Dohmann
Med Van .....	Dennis Larson
Recreation Director, Softball & Baseball Complex.....	Terry Schlagel
Farm Land Lease.....	Andrew Zemlicka
Government Buildings.....	Nick Dalton
Golf Course/Clubhouse.....	Derrick Dohmann & Jackie Luttrell
Code Official .....	Jackie Luttrell
City Attorney .....	Chad Fjelland
Health Officer .....	Louann Streff
Police Chief.....	Jeremy Wellnitz
Emergency Management .....	Jeremy Wellnitz

**Library Board (3 year term)**

Roberta Heim – 2022  
Patty Rosenau –2021  
Chris Jenkins – 2023  
Brenda Jenkins – 2023  
Dennis Larson – 2023  
Barb Pollock, President – 2023

**Clark Housing & Redevelopment Board**

(5 year term)  
Bruce Brekke – 2024  
Bill Krikac – 2023  
Sandy Altfillisch – 2022  
Bob Schlueter – 2021  
Trevor Forest, Secretary – 2025

**Park Board**

Rae Jean Flora  
Deb Schlagel  
Alaina Wellnitz

**IPMC Code Board of Appeals**

Terry Schlagel  
Nick Dalton  
Derrick Dohmann  
Dennis Larson  
Andrew Zemlicka  
  
Shane Hagstrom, alternate  
Bill Krikac, alternate

**Public Input**

Representing the Clark Chamber of Commerce, Tammy Rusher & Jessica Nordhus, gave an update on the Gift Card Palooza and the parade planned for May 15<sup>th</sup>. The Chamber is looking for donations to assist with matching funds.

**Motion # 74-2020**

**Chamber Donation**

Motion by Schlagel and seconded by Larson to donate \$5,000 to the Clark Chamber for the Gift Card Palooza campaign. All members voting yes. Motion carried.

**Motion # 75-2020**

**Approve May Claims**

Motion by Larson and seconded by Hagstrom to approve the following May claims. All members voting yes. Motion carried.

<b>Name</b>	<b>For</b>	<b>Amount</b>
Amazon Capital Services	books	\$ 241.55
AT&T Mobility	utilities	\$ 133.70
Avera Occupational Medicine	drug screening	\$ 127.10
Backroads Floral & Nursery	flowers	\$ 72.50
Boss Construction	improvements	\$ 8,924.50
CapFirst Equipment Finance, Inc.	street sweeper lease	\$ 30,408.00
Cardmember Services	supplies	\$ 197.02
Clark Co. Highway Dept	crack sealant	\$ 2,604.00
Clark Co. Historical Society	subsidies	\$ 577.00
Clark County Courier	advertising	\$ 534.67
Creative Printing	printing supplies	\$ 1,945.86
Dakota Pump Inc.	lift station repair	\$ 2,159.41
Dash Medical Gloves	supplies	\$ 41.45
Dekker Hardware	supplies	\$ 721.94
Delta Dental	insurance	\$ 1,020.75
EcoLab	rodent control	\$ 94.76
Ferguson Waterworks	irrigation parts	\$ 1,300.57
Forest Excavating	repairs	\$ 6,910.43
Glacial Lakes Radiator	mower repair	\$ 72.50
ITC	utilities	\$ 614.10
Jim Holm	course fee	\$ 200.00
Joe Medanich	crack sealing	\$ 13,086.75
John Deere Financial	maintenance	\$ 159.86
Lake Area Dorr	door repair	\$ 1,205.81
Mack's Standard	gas, repairs	\$ 160.00
Menards	pot hole patch	\$ 184.27
New Dimension	mowing	\$ 500.00
Northwestern Energy	utilities	\$ 7,425.47
Oscar's Machine Shop	repairs	\$ 453.70
Pitney Bowes	postage	\$ 1,020.99
Principle Financial	insurance	\$ 42.91

**City Council Meeting – May 4, 2020**

<b>Name</b>	<b>For</b>	<b>Amount</b>
Quill	towels	\$ 240.72
SD Assoc of Rural Water Systems	dues	\$ 550.00
SD Dept of Health	water testing	\$ 30.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond 2	\$ 1,307.00
South Dakota One Call	locates	\$ 8.40
Star Laundry	maintenance	\$ 247.58
Sturdevant's	parts	\$ 456.82
Todd Walker	prof fees, supplies	\$ 725.00
Tony's Collision	maintenance	\$ 50.00
Two Way Solutions Inc	repairs	\$ 112.98
US Bank Corporate Trust	SRF loan 2	\$ 25,016.47
US Foods	concessions, supplies	\$ 793.35
VGM Financial Service	utility cart lease	\$ 1,284.18
Vision Service Plant	insurance	\$ 369.02
Westside Implement	repairs	\$ 2,653.85
5/4/20 Payroll & Utilities		
Mayor	payroll	\$ 221.58
Finance Office	payroll & utilities	\$ 2,641.36
Govt Bldg	payroll	\$ 36.21
Police	payroll & utilities	\$ 3,645.56
Streets	payroll & utilities	\$ 3,871.18
Sanitation	payroll	\$ 492.95
Sewer	payroll & utilities	\$ 1,512.11
Water	payroll & utilities	\$ 1,512.36
Golf Course	payroll	\$ 1,936.13
Clubhouse	payroll	\$ 1,060.07
Library	payroll	\$ 434.81
Overtime included in the above: D. Altfillisch \$ 92.70; E. Brush \$26.81; T. Silkman \$31.50		
EFTPS	payroll taxes	\$ 3,922.44

**Department Updates**

Rusher and Luttrell gave an update on the continued water problems at the Clubhouse basement. Kline and Luttrell presented a quote from Boss Construction to build a 16 x 14' storage addition to the Clubhouse to store basement contents. Boss Construction quote was \$12,519.48 for the structure and additional quote from Moeller Sheet Metal, Inc for raising furnace and correcting ductwork for \$3,210. Schlagel questioned sink hole in sidewalk on S Smith. Property owners had been notified to repair last fall. Due to it not being done, City will do and charge the cost to adjacent homeowners.

Luttrell gave the additional updates that Lacey Ortberg has agreed to organize the Community Garden. David Miller has started the review for nuisance abatements. Aqua Zip ship date has

been delayed to June 15. Sales tax revenue has held steady. Will hold off on ordering replacement door for Ullyot Building. Will order window for clubhouse. Luttrell will apply for West Nile grant and continue to monitor the Coronavirus Relief Fund. Altfillisch and Wellnitz were not present to give an update.

**Motion # 76-2020**

**Accept Quotes**

Motion by Larson and seconded by Dohmann to accept quotes from Boss Construction and Moeller Sheet Metal for a clubhouse storage addition and HVAC improvements at a cost of \$15,729.48. All members voting yes. Motion carried.

**Motion # 77-2020**

**Sewer Restricted for Depreciation**

Motion by Dalton and seconded by Larson to approve sewer restricted for depreciation transfer of \$17,849.00 for the improvements to the sewer plant. All members voting yes. Motion carried.

**Summer Rec & Pool Programs**

Council discussed in length the pros and cons of proceeding with summer rec ball programs and opening of the pool due to COVID-19 concerns. Not all the coaches' positions have been filled and we have only four returning lifeguards and unknown accessibility for additional training. Chris Bokinski shared his knowledge of when decisions will be made for Teener and Legion baseball. Luttrell shared her knowledge of when Watertown plans to decide if their program will proceed (girls' softball play in their league). Council will meet again in two weeks, May 18, to make decision.

**Motion # 78-2020**

**Renew VSP Insurance**

Motion by Larson and seconded by Dalton to approve August 1<sup>st</sup> renewal for VSP insurance. All members voting yes. Motion carried.

**Motion # 79-2020**

**Suspend May Operating Agreement Fees**

Motion by Hagstrom and seconded by Larson to suspend the May liquor operating monthly fees for on-sale restaurants (Clark Lanes, Look Out, Heather's Bistro and Sportsman) due to the closures or reduced capacity of their businesses due to the COVID-19 pandemic. All members voting yes. Motion carried.

**Motion # 80-2020**

**Approve Malt Beverage Licenses**

Motion by Hagstrom and seconded by Dalton to approve malt beverage licenses for Heather's Bistro, Big C and Ken's renewing July 1, 2020. All members voting yes. Motion carried.

**Motion # 81-2020**

**Adjourn**

Motion by Larson and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:43 pm.

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Mayor John Pollock

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Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
May 18, 2020**

**Call to order:** The Clark City Council met in special session on May 18, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Derrick Dohmann, Nick Dalton, Dennis Larson, Shane Hagstrom, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Don and Lana Greenfield, Chris Bokinski, Andrea Helkenn, Eric Heiman, Trudy Gaikowski, Paul and Kendra Fuller, Ashley Dandurand, and Jason Steen

Mayor Kline called the meeting to order at 7 pm.

**Motion # 82-2020**

**Adopt Agenda**

Motion by Schlagel and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Schlagel states sidewalk repair on S. Smith looks good.

**Motion # 83-2020**

**Approve Meeting Minutes**

Motion by Hagstrom and seconded by Larson to approve the May 4, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 84-2020**

**Approve Claims**

Motion by Larson and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
	Payroll	phone subsidy	\$ 50.00
2175	EFTPS	941 taxes	\$ 4,014.14
28185	Clark Chamber of Commerce	subsidy	\$ 5,000.00
28186	Clark Community Oil	gas	\$ 689.77
28187	Cook's Wastepaper	garbage collections	\$ 7,042.32
28189	Child Support Payment Ctr	child support	\$ 352.62
28190	SD Retirement System	retirement	\$ 3,493.14
	A&B Business Solutions	copier maintenance	\$ 78.19
	a-I Computer Solutions	equipment	\$ 2,673.30
	Amazon Capital Services	supplies	\$ 210.05
	City of Clark	utilities	\$ 201.05
	Clark Rural Water Systems	materials	\$ 12,497.00

**City Council Meeting – May 18, 2020**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
	Cook's Wastepaper	dumpsters	\$ 115.93
	Cora Jones	water deposit refund	\$ 100.00
	Ellwein Brothers	beer bill	\$ 353.00
	Ferguson Waterworks	tools	\$ 132.65
	Hawkins Inc.	pool supplies	\$ 633.50
	Ken's Food Fair	supplies	\$ 22.54
	Milbank Winwater	valve	\$ 672.39
	Northern Safety Co.	cleaning supplies	\$ 289.02
	Northwestern Energy	utilities	\$ 550.20
	Sanitation Products Inc.	parts	\$ 688.24
	SD Dept of Revenue	sales tax	\$ 41.14
	SD Dept of Revenue	golf sales tax	\$ 715.11
	Share Corp	pool chemicals	\$ 4,883.90
	Southern Glanzer's of SD	liquor	\$ 305.71
	Star Laundry	maintenance	\$ 80.03
	U Drive Technology	text service	\$ 78.32
	Van Diest Supply Co	mosquito spray	\$ 4,974.75
	Wellmark BCBS	insurance	\$ 6,602.37
	WW Tire Service	repairs	\$ 152.95
	Zimco Supply Co	chemicals	\$ 4,948.80
5/18/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,632.29
EFT & 28188	Govt Bldg	payroll	\$ 33.19
	Police	payroll	\$ 3,595.46
	Streets	payroll	\$ 3,780.23
	Rubble Site	payroll	\$ 490.16
	Sewer	payroll	\$ 1,466.30
	Water	payroll	\$ 1,466.56
	Golf Course	payroll	\$ 2,060.56
	Clubhouse	payroll	\$ 1,552.99
	Library	payroll	\$ 434.80
	Overtime included in the above: D. Altfillisch \$46.35; E. Brush \$53.61; J. Luttrell \$57.92; T. Silkman \$31.50		

**Greenfield Fireworks Sales**

Don Greenfield is requesting to sell fireworks again but hasn't yet secured a location. He will work with the Finance Office to locate one.

**Motion # 85-2020**

**Fireworks Sales**

Motion by Hagstrom and seconded by Larson to approve the sale of fireworks by Don Greenfield at a location approved with the finance office. All members voting yes. Motion carried.

**Opening Pool and Allowing Summer Recreation**

Council discussed and heard from residents on opening the pool and allowing summer ball during this time of COVID-19. Mayor Kline reminded that activities could be halted if Clark experiences an outbreak. Discussed updating the liability waiver to include COVID-19. Parents offered to help with the disinfecting measures at the pool. Coaches shared their ideas, concerns and precautions they would take. Staff and coaches will follow State and CDC guidelines. The baseball association will again run concession stands.

**Motion # 86-2020**

**Approve Opening Pool**

Motion by Hagstrom and seconded by Dohmann to open the pool for the 2020 season. All members voting yes. Motion carried.

**Motion # 87-2020**

**Approve Pool Staff**

Motion by Larson and seconded by Schlagel to approve the hiring of the summer pool staff as presented by Luttrell. All members voting yes. Motion carried.

**Motion # 88-2020**

**Approve Ball Programs**

Motion by Hagstrom and seconded by Dohmann to approve summer ball programs. All members voting yes. Motion carried.

**Motion # 89-2020**

**Approve Coaches**

Motion by Larson and seconded by Hagstrom to approve hiring coaches as presented by Luttrell. All members voting yes. Motion carried.

**Motion # 90-2020**

**Adjourn**

Motion by Larson and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:59 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Board of Adjustment Meeting  
June 1, 2020**

**Call to order:** The Clark City Council met in session as the Board of Adjustment on June 1, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

**Others Present** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Darin Altfillisch, Tony Heer, Kristin Brekke-Vandernick, Michael Sanchez, Bill Krikac and Mark Croneaur.

Mayor Kline called the meeting to order at 7 pm with a reminder of the State's motto "Under God the people rule" and with that said a prayer for guidance during these difficult times.

**Agwrx Cooperative Variance**

Agwrx Cooperative applied for a variance to place a storage container, to be used for storage, closer than the front yard setback. All required notices have been published and mailed. No comments heard either for or against application. Board finds applicant meets requirements of Clark City Code 11.17.03.1.e. Schlagel's only concern was the ongoing upkeep.

Motion by Schlagel and seconded by Dalton to approve variance 2020-02 for Agwrx Cooperative to place storage container closer than the zoned front yard setback as shown on application. All members voting yes. Motion carried.

Motion by Larson and seconded by Hagstrom to adjourn the Board of Adjustment meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:05 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## **City of Clark Council Meeting June 1, 2020**

**Call to order:** The Clark City Council met in session on June 1, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Dennis Larson, Shane Hagstrom, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Darin Altfillisch, Tony Heer, Kristin Brekke Vandersnick, Michael Sanchez, Bill Krikac, Mark Croneaur and Brock Greenfield.

Mayor Kline called the meeting to order at 7 pm.

### **Motion # 91-2020**

### **Adopt Agenda**

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

### **East Pasture Baling Auction**

No one was in attendance for the East Pasture baling auction that was advertised. Fjelland states that we can accept bids and possibly have another meeting in couple weeks for council acceptance. Bids would need to be submitted to the Finance Office.

### **Public Input**

Councilman Larson shared citizen concerns about the rodeo held at the fairgrounds last weekend during this time of the COVID pandemic. He did not witness social distancing. He did state social distancing practices were done for the tournament at Dickinson Park. Brock Greenfield stated he was very clear with his team to abide by the guidelines. Greenfield does not know if there will be a Legion season so he is not requesting funding.

### **Choose Clark County**

Executive Director Kristin Brekke Vandesnick of Choose Clark County gave an update on the economic development group and their plans for a housing study that the City will be part of.

### **Department Updates**

Altfillisch, Wellnitz and Luttrell gave updates. Storm sirens will be tested regularly starting tomorrow. Summer rec signups and arranging lifeguard training are ongoing. Wellnitz explained a condemnation that is ongoing at the 416 2<sup>nd</sup> Ave NW and received Council approval to continue.

### **Motion # 92-2020**

### **Approve Meeting Minutes**

Motion by Larson and seconded by Dohmann to approve the May 18, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 93-2020**

**Approve Financial Statements**

Motion by Dohmann and seconded by Zemlicka to approve the May financial statements. All members voting yes. Motion carried.

**Motion # 94-2020**

**Approve Claims**

Motion by Hagstrom and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2180	VGM Financial Services	club car rentals	\$ 5,248.98
2183	Dacotah Bank	service charge	\$ 6.91
2184	Dacotah Bank	service charge	\$ 5.00
2186	FuturePOS	cc fees	\$ 278.25
28212	Watertown JO	registration	\$ 150.00
28213	Watertown JO	registration	\$ 150.00
28214	Clark Chamber of Commerce	gift card CC sales	\$ 4,040.00
28215	Watertown JO	registration	\$ 150.00
28216	Steve Ferguson	reissued check	\$ 26.54
28217	SD Dept of Revenue	liquor licenses	\$ 300.00

To	For	Amount
Amazon Capital Services	book	\$ 90.50
AT&T Mobility	cell phones	\$ 133.70
Cardmember Services	books & supplies	\$ 501.46
Clark County Courier	advertising	\$ 268.49
Clark Co. Historical Society	subsidy	\$ 577.00
Clausen Construction	gravel	\$ 141.05
Cole Papers	supplies	\$ 134.33
Dakota Butcher	concessions	\$ 65.19
Dakota Style	concessions	\$ 65.16
Dash Medical Gloves	wipes, gloves	\$ 74.19
Delta Dental	insurance	\$ 977.30
DEMCO	library supplies	\$ 103.80
Ellwein Brothers	beer bills	\$ 818.45
Francis L Dean & Assoc.	summer rec insurance	\$ 395.50
ITC	utilities	\$ 611.79
Johnson Brothers	liquor	\$ 343.13
Mack's Standard	supplies	\$ 189.50
Menards	supplies	\$ 99.50
Midwest Turf & Irrigation	parts	\$ 48.55
Milbank Winwater Works	parts	\$ 1,562.78
New Dimension	mowing	\$ 2,000.00

**City Council Meeting – June 1, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Northern Safety Co.	cleaning supplies	\$ 28.42
Northwestern Energy	utilities	\$ 6,658.55
Oscar's Machine Shop	repairs	\$ 131.28
Pepsi Co	concessions	\$ 759.92
Porter Distributing	beer bill	\$ 226.00
Principle Financial	insurance	\$ 42.91
Quill	supplies	\$ 629.14
Republic National	liquor	\$ 605.66
Republic National	liquor	\$ 139.76
Ron's Saw Shop	blades	\$ 350.00
SD DENR	professional fees	\$ 600.00
SD Dept of Health	water testing	\$ 30.00
SD Rural Development	revenue bond loan	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Star Laundry	maintenance	\$ 114.13
Stephanie Arthur	co-coaching	\$ 530.00
Todd Walker	prof fees/supplies	\$ 830.00
U Drive Technology	text service	\$ 50.00
US Foods	concessions/supplies	\$ 2,937.06
Vision Service Plan	insurance	\$ 314.95
Xtreme Garage Door	repairs	\$ 382.50
WW Tire	repairs	\$ 227.95
 June 1, 2020 Payroll		
EFTPS	941 taxes	\$ 4,752.40
Mayor	payroll & utilities	\$ 271.58
Finance Office	payroll & utilities	\$ 2,667.11
Govt Bldg	payroll	\$ 99.58
Police	payroll & utilities	\$ 3,645.46
Streets	payroll & utilities	\$ 4,151.76
Sanitation	payroll	\$ 437.25
Sewer	payroll	\$ 1,494.31
Water	payroll	\$ 1,494.58
Teener	payroll	\$ 530.00
Golf Course	payroll	\$ 2,512.10
Clubhouse	payroll	\$ 2,269.90
Parks	payroll	\$ 1,814.58
Library	payroll	\$ 434.80
Holiday & Overtime included in the above: D. Altfillisch \$46.35; E. Brush \$98.29; J. Luttrell \$25.74; T. Silkman \$63.00		

**Motion # 95-2020**

**Gruenwald Fireworks Sales**

Motion by Schlagel and seconded by Dohmann to approve Rod Gruenwald selling fireworks again from the old Playhouse building. All members voting yes. Motion carried.

**Motion # 96-2020**

**Hispanic Liaison Appointment**

Motion by Hagstrom and seconded by Dohmann to approve the Mayor's appointment of Michael Sanchez as the Hispanic Liaison for the City. All members voting yes. Motion carried.

**Motion # 97-2020**

**September Meeting Change**

Motion by Zemlicka and seconded by Larson to approve changing the September council meeting to September 9<sup>th</sup> due to the Labor Day holiday. All members voting yes. Motion carried.

**Motion # 98-2020**

**Adjourn**

Motion by Schlagel and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:07 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
June 9, 2020**

**Call to order:** The Clark City Council met in special session on June 9, 2020 at noon in the City Hall Council Room to accept a baling offer for the East Pasture land.

**Council Members Present:** Nick Dalton (phone), Derrick Dohmann, Dennis Larson, Terry Schlagel and Andrew Zemlicka. Absent Shane Hagstrom.

**Others Present:** Mayor Kerry Kline and Finance Officer Jackie Luttrell

Mayor Kline called the meeting to order at 12:01 pm.

**Motion # 99-2020**

**Adopt Agenda**

Motion by Larson and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

**East Pasture Baling Offers**

Finance Officer Luttrell received and presented six private offers to lease the baling rights of the East Pasture land ranging from \$870 to \$2,500 - the same land that no bids were received on at the last meeting. Luttrell explained that the highest bidder has also agreed to lease the baling rights for an additional 30 acres (approximately) of grass at the retention ponds for the same amount.

**Motion # 100-2020**

**Accept Baling Offer**

Motion by Schlagel and seconded by Dohmann to accept Heath Heiman's offer of \$2,500 to lease the baling rights of the East Pasture land. All members voting yes. Motion carried.

**Motion # 101-2020**

**Retention Pond Baling Offer**

Motion by Zemlicka and seconded by Larson to accept Heath Heiman's offer of \$2,500 to lease the baling rights of the retention pond land. All members voting yes. Motion carried.

**Motion # 102-2020**

**Authorize Mayor to Sign Lease**

Motion by Larson and seconded by Schlagel to authorize Mayor Kline to sign baling lease agreement. All members voting yes. Motion carried.

**Motion # 103-2020**

**Adjourn**

Motion by Dalton and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:06 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
July 6, 2020**

**Call to order:** The Clark City Council met in session as the Board of Adjustments on July 6, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Dennis Larson, Terry Schlagel and Andrew Zemlicka. Absent Shane Hagstrom.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Bill Krikac and Emily Yexley via telephone.

Mayor Kline called the meeting to order at 7 pm.

**Yexley Conditional Use Application**

Luttrell reminded council this conditional use application from Emily Yexley was first reviewed at the April 6, 2020 meeting but was determined as incomplete. Since then, Yexley has received the necessary 50% of adjacent property owner signatures to operate a home occupation – daycare at her residence at 106 4<sup>th</sup> Ave NW (W ½ of Lot 6 & All of Lot 7 & E 15’ of Lot 8 Block 1 Hoskins Addition). Ms. Yexley was available via telephone to explain her request. Board finds applicant meets requirements of Clark City Code 11.17.02.1.f.

Motion by Schlagel and seconded by Dalton to approve Emily Yexley’s conditional use application to operate a daycare at her residence 106 4<sup>th</sup> Ave NW. All members voting yes. Motion carried.

Motion by Larson and seconded by Zemlicka to adjourn Board of Adjustment meeting. All members voting yes. Motion carried.

Meeting adjourned at 7:03 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



## **City of Clark Council Meeting July 6, 2020**

**Call to order:** The Clark City Council met in session on July 6, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom (arriving at 7:07 pm), Dennis Larson, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Darin Altfillisch, Jeremy Wellnitz, Glenn and Pamela Handke, John and Brittany Mack, Riley Dandurand, Don and Lisa Tesch.

Mayor Kline called the meeting to order at 7 pm.

### **Motion # 104-2020**

### **Adopt Agenda**

Motion by Larson and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance. Mayor Kline said short prayer.

### **Public Input**

John and Brittany Mack are asking to close down part of Commercial Street for their car show on August 1 that would normally be held in conjunction with Potato Day (which has been cancelled). Riley Dandurand asked the City to take out a Hole in One insurance policy, which he will pay, for the September 26 Chamber of Commerce golf tournament. Glenn and Pamela Handke presented their desire to purchase house along Highway 212 adjacent to the Museum to build a 50 x 80' steel building to house antique tractors that would be donated to the Clark Co. Historical Society's museum. City explained zoning issues.

Non-agenda public input items included Don and Lisa Tesch addressing council about the golf course items inside their property lines, the fire hydrant buried in their landscape and the south 20' right of way. If necessary, items may be on next agenda for motions. Councilman Hagstrom, representing the Fire Department, stated their jaws of life broke and are in urgent need of a new one. May be asking for City financial assistance at the next meeting.

### **Motion # 105-2020**

### **Car Show**

Motion by Larson and seconded by Zemlicka to approve closing streets (Ken's to Clinic) for August 1 car show. All members voting yes. Motion carried.

### **Motion # 106-2020**

### **Golf Tournament Insurance**

Motion by Zemlicka and seconded by Larson to allow City's name on the Hole in One insurance policy that Riley Dandurand will pay premium for the September 26 Chamber of Commerce golf tournament. All members voting yes. Motion carried.

### Department Updates

Updates given by Altfillisch, Wellnitz and Luttrell. Discussed future of pool's high diving board and slide and possibly putting restrictions on who can use. Council agreed to eliminate the pool break event allowing small children in lifejackets to jump from high dive as the climb to the board has shown to be challenging for small children. Wellnitz continuing work on condemnation of Anderson house. Luttrell presented update on pool, golf course, abatements, fireworks, COVID reimbursement from State and zoning. Luttrell asked for clarification on what is approved to pay for summer rec expenses. Council agreed that tournament expenses are participants' responsibilities. City will continue to pay for league registrations, coaches and reasonable equipment needs.

### Motion # 107-2020

### Surplus & Trade Skid Steer

Motion by Larson and seconded by Dalton to surplus and trade the Gehl skid steer at Westside Implement. All members voting yes. Motion carried.

### Motion # 108-2020

### William Neale & Co. Audit Proposal

Motion by Schlagel and seconded by Zemlicka to approve the audit proposal from William Neale & Company to audit the 2019 financials. All members voting yes. Motion carried.

### Motion # 109-2020

### Sewer Restricted Cash for Bender's

Motion by Hagstrom and seconded by Dohmann to pay the Bender's cleaning and manhole relining bill of \$20,598.25 from the sewer restricted funds (25326). All members voting yes. Motion carried.

### Motion # 110-2020

### Approve Minutes

Motion by Schlagel and seconded by Dalton to approve the June 1, 2020 city council and Board of Adjustment meeting minutes and the June 9, 2020 city council meeting minutes. All members voting yes. Motion carried.

### Motion # 111-2020

### Approve Financials

Motion by Hagstrom and seconded by Zemlicka to approve the June financials. All members voting yes. Motion carried.

### Motion # 112-2020

### Approve Claims

Motion by Zemlicka and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
	Council payroll	payroll	\$ 5,631.12
2188	SD Dept of Revenue	sales tax	\$ 186.10
2189	SD Dept of Revenue	golf course sales tax	\$ 1,861.27
2190	EFTPS	941 council taxes	\$ 932.96
2191	City of Clark	utilities	\$ 2,563.45
2192	Wellmark BCBS	insurance	\$ 6,602.37
2193	EFTPS	941 taxes	\$ 5,451.81

**City Council Meeting – June 9, 2020**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
2198	A&B Business Solutions	copies	\$ 113.95
2202	EFTPS	941 taxes	\$ 6,123.15
2206	FuturePOS	cc fees	\$ 667.10
2207	Dacotah Bank	service charge	\$ 10.42
28255	Watertown Wholesale	supplies	\$ 260.90
28256	Ken's Food Fair	supplies	\$ 510.92
28257	Agwrx Cooperative	gas	\$ 453.55
28258	Westside Implement	parts/rental	\$ 436.30
28259	Dekker Hardware	supplies	\$ 1,251.43
28260	Sturdevant's	parts	\$ 413.83
28261	Watertown Public Opinion	advertising	\$ 80.00
28262	Cook's Wastepaper	dumpsters	\$ 115.93
28263	Clark Community Oil	fuel	\$ 588.94
28264	VOID		
28265	Wells Fargo Financial	mowers	\$ 15,550.00
28266	Clark Rural Water	materials	\$ 18,059.00
28267	Watertown J.O.	tournament registration	\$ 100.00
28271	Cook's Wastepaper	garbage collection	\$ 7,110.89
28272	Northern Con-Agg	pea rock	\$ 339.41
28273	Northwestern Energy	utilities	\$ 2,018.39
28276	Child Support Payment Ctr	child support	\$ 528.93
28277	SD Retirement System	retirement	\$ 5,313.68
28278	SD Amateur Softball Assoc.	state registration	\$ 100.00
28280	City of Clark	deposit applied to bill	\$ 73.46
28280	Adrien Bjerke	water deposit refund	\$ 26.54
6/15/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,616.78
ACH	Govt Bldg	payroll	\$ 60.35
28268-70	Police	payroll	\$ 4,482.75
	Streets	payroll	\$ 4,052.96
	Sanitation	payroll	\$ 434.46
	Sewer	payroll	\$ 1,466.29
	Water	payroll	\$ 1,466.57
	Teener	payroll	\$ 530.00
	Pool	payroll	\$ 1,747.38
	Golf Course	payroll	\$ 2,707.56
	Clubhouse	payroll	\$ 3,025.54
	Park	payroll	\$ 1,854.38
	Library	payroll	\$ 445.67
	Overtime & holiday included in the above: D. Altfillisch \$46.35; E. Brush \$80.42; T. Silkman \$94.50; J. Wellnitz \$150		

**City Council Meeting – June 9, 2020**

#	To	For	Amount
6/29/2020	Mayor	payroll & utility	\$ 271.58
Payroll	Finance Office	payroll & utilities	\$ 2,810.98
ACH	Govt Bldg	payroll	\$ 66.39
28274	Police	payroll & utility	\$ 3,645.46
28275	Streets	payroll & utilities	\$ 4,163.48
	Sanitation	payroll	\$ 434.46
	Sewer	payroll & utilities	\$ 1,574.35
	Water	payroll & utilities	\$ 1,574.61
	Teener	payroll	\$ 530.00
	Pool	payroll	\$ 4,933.83
	Golf Course	payroll	\$ 2,985.23
	Clubhouse	payroll	\$ 3,056.26
	Park	payroll	\$ 1,796.05
	Library	payroll	\$ 434.80
	Overtime included in the above: D. Altfillisch \$254.93; E. Brush \$80.42; T. Silkman \$126.00		

<b>To</b>	<b>For</b>	<b>Amount</b>
212 Truck & Trailer Repairs	repairs	\$ 142.80
Agwrx	gas	\$ 801.20
Amazon Capital Services	books	\$ 163.50
AT&T Mobility	cell phones	\$ 133.70
Bender's Sewer & Drain	improvements	\$ 20,598.25
Better Homes & Garden	periodicals	\$ 28.00
Butler Machinery	inspections	\$ 1,111.00
Cardmember Services	supplies	\$ 1,374.40
City of Clark	deposit applied to bill	\$ 186.65
Clark Community Oil	gas	\$ 1,125.15
Clark County Courier	advertising	\$ 168.60
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Engineering	professional fees	\$ 837.50
Cook's Wastepaper	dumpsters	\$ 221.55
Core & Main	supplies	\$ 524.20
Dakota Butcher	concessions	\$ 398.06
Dale Hoffman	water deposit refund	\$ 13.35
Dakota Style Foods	concessions	\$ 136.80
Dekker Hardware	supplies	\$ 1,966.00
Delta Dental	insurance	\$ 1,199.90
Dollar General	supplies	\$ 112.01
Duininck Inc.	cold mix	\$ 2,340.00
Ellwein Brothers	liquor	\$ 2,841.65

**City Council Meeting – June 9, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Farmers Alliance	bond	\$ 60.00
Girton Adams Co.	pool repairs	\$ 1,109.30
Harve's Sport Shop	ball supplies	\$ 727.90
Hawkins Inc	pool supplies	\$ 9,264.68
Heiman Inc.	inspections	\$ 45.00
ITC	utilities	\$ 963.52
Johnson Brothers	liquor	\$ 514.28
Kaleb Marx	mileage	\$ 31.50
Kasie Ingraham	co-coach	\$ 530.00
Ken's Food Fair	concessions/supplies	\$ 719.22
Kiefer Swim Products	swimsuits	\$ 1,765.86
Mack's Standard	gas	\$ 208.20
Midwest Alarm Co.,.	professional fees	\$ 270.99
Milbank Winwater	parts	\$ 233.23
New Dimension	mowing/stump removal	\$ 2,030.00
Northern Con-Agg	pea rock	\$ 634.31
Northwestern Energy	utilities	\$ 6,208.96
Oscar's Machine Shop	repairs	\$ 105.21
Pepsi Co	pop	\$ 371.72
Pitney Bowes	meter rental	\$ 162.00
Porter Distributing	liquor	\$ 1,495.00
Prairie Lakes Wellness Ctr	lifeguard training	\$ 1,389.56
Principle Financial Group	insurance	\$ 42.91
Quill	supplies	\$ 806.94
Republic National	liquor	\$ 405.31
Republic National	liquor	\$ 371.16
Republic National	liquor	\$ 317.34
Rivard's Turf & Forage	seed	\$ 605.21
Ron's Saw Shop	repairs	\$ 293.06
Sarah Sippel	mileage	\$ 34.02
SD Dept of Health	water testing	\$ 45.00
SD Municipal League	code enforcement	\$ 1,890.30
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Southern Glanzer's of SD	liquor	\$ 619.27
Star Laundry	maintenance	\$ 225.05
Todd Walker	prof/rental	\$ 2,748.00
Tony's Collision Center	repairs	\$ 189.50
U Drive Technology	text service	\$ 71.36
US Bank Corporate Trust	SRF loan	\$ 6,940.29
US Foods Inc	concessions	\$ 3,369.40

To	For	Amount
VanDiest Supply Co	spray	\$ 2,854.50
Vision Service Plan	insurance	\$ 394.07
Watertown Wholesale	supplies	\$ 30.00
Westside Implement	parts	\$ 838.53
WW Tire Service	tires	\$ 41.00
Zach Hovde	refund water deposit	\$ 100.00
Zimco Supply Co	chemicals	\$ 1,098.67

**Motion # 113-2020**

**Contingency Transfer**

Motion by Larson and seconded by Hagstrom to approve a contingency transfer in the amount of \$3,805 to the West Nile (44130) fund. All members voting yes. Motion carried.

**Motion # 114-2020**

**Resolution # 853 COVID Funding**

Motion by Dohmann and seconded by Dalton to approve Resolution #853 as shown below. All members voting yes. Motion carried.

**Resolution No. 853**

**A RESOLUTION AUTHORIZING THE EXECUTION OF  
CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH  
DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS  
THE COVID-19 PUBLIC HEALTH CRISIS**

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Clark acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Clark acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Clark seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Clark acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Clark most recently approved as of March 27, 2020; and

WHEREAS, the City of Clark acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Clark that the mayor of Clark may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 6th day of July, 2020.

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Kerry Kline, Mayor  
City of Clark, South Dakota

ATTEST:

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Jackie Luttrell, Finance Officer  
City of Clark, South Dakota

**Discretionary Funding**

Luttrell explained that a new state law eliminated the City's discretionary formula and if we want additional reduced taxation above and beyond what the County has already approved, we would need to approve a new Resolution. Council will consider and revisit at next meeting.

**Motion # 115-2020**

**Adjourn**

Motion by Larson and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:54 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



**City of Clark Special Council Meeting  
July 21, 2020**

**Call to order:** The Clark City Council met in special session on July 21, 2020 at Noon at City Hall.

**Council Members Present:** Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka. Absent Nick Dalton & Derrick Dohmann.

**Others Present:** Mayor Kerry Kline and Finance Officer Jackie Luttrell

Mayor Kline called the meeting to order at 12:03 pm.

**Motion # 116-2020**

**Adopt Agenda**

Motion by Hagstrom and seconded by Schlagel to adopt the agenda. All members voting yes.  
Motion carried.

No public input.

Luttrell explained that the Clark Area Traders will be having a tournament this weekend at Dickinson Park and was asked how the Clark Area Baseball and Softball Association could sell beer for the multiple-day tournament.

**Motion # 117-2020**

**Beer Sales**

Motion by Zemlicka and seconded by Hagstrom, pursuant to SDCL 35-4-124, Clark Area Baseball & Softball Association (CAB), using the Clark Golf Course license and operating agreement, can sell beer during for a 4-day period starting, July 25, by volunteered city employees. CAB will reimburse the City the cost of the additional \$121 liability insurance, purchase malt beverage through the golf course and follow rules and regulations set by city and insurance. All members voting yes. Motion carried.

**Motion # 118-2020**

**Adjourn**

Motion by Zemlicka and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:09 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## **City of Clark Council Meeting August 3, 2020**

**Call to order:** The Clark City Council met in session on August 3, 2020 at 7 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson and Terry Schlagel. Absent Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfillisch, Bill Krikac, Kevin & Jill Zobel and Tammy Rusher.

Mayor Kline called the meeting to order at 7 pm.

### **Motion # 119-2020**

### **Adopt Agenda**

Motion by Larson and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

Kevin & Jill Zobel voiced concerns on a drainage issue at their property located in the southeast part of town. Zobel states neighboring construction has altered the natural flow of water and improper drainage has killed trees and damaged property. Fjelland states neighbors can maintain property within a “reasonable use” and if that is questioned, it would be a civil issue, not a city issue. Zobel requested the City have a hydraulic watershed test to determine how water drains. City has Helms & Associates performing a storm water study and will follow up with them.

Representing the Fire Department, Shane Hagstrom, states they are not asking for financial assistance at this time to purchase a Jaws of Life. They have a loaner one as the unit they ordered has a 8 week lead time.

### **Department Updates**

Updates given by Altfillisch and Luttrell. Altfillisch looking to buy back the old sludge truck from Brent Forest and putting a dump box on it for snow hauling. Repairs being made on lift station. Luttrell and Clubhouse Mangers Tammy Rusher and Melissa Nesheim (via telephone) talked about how busy the course and clubhouse have been. Revenues are up and an investment in kitchen equipment is needed to keep up with the food demands. Luttrell and Rusher presented quotes from Maxwell Food Equipment for new equipment and necessary fire suppression venting. Funding from balance of improvement budget and additional revenue already exceeding last years. Luttrell is applying and receiving COVID Cares funding. Swimming pool’s last day is August 11. Summer rec has wrapped up. A new Mexican restaurant, El Corral, is opening in a few weeks and considering a malt beverage license. If needed, Council agreed to hold a special meeting to approve a malt beverage license prior to the September 9 meeting.

**Motion # 120-2020**

**Kitchen Equipment**

Motion by Larson and seconded by Dohmann to approve the updated kitchen equipment from Maxwell Food Equipment at a cost of approximately \$20,000. Voting in favor Larson, Hagstrom, Dalton and Dohmann. Opposed Schlagel. Motion carried by majority vote.

**Motion # 121-2020**

**Truck Purchase**

Motion by Dalton and seconded by Larson to approve purchasing a truck from Forest Excavating for \$4,000 to eventually equip with a dump box. All members voting yes. Motion carried.

**Motion # 122-2020**

**Approve Minutes**

Motion by Dalton and seconded by Schlagel to approve the meeting minutes from the July 6, 2020 council and Board of Adjustment meetings and the July 21, 2020 council meeting. All members voting yes. Motion carried.

**Motion # 123-2020**

**Approve Financials**

Motion by Larson and seconded by Dohmann to approve the July financial statements. All members voting yes. Motion carried.

**Motion # 124-2020**

**Approve Claims**

Motion by Hagstrom and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2208	SD Dept of Revenue	sales tax	\$ 547.53
2209	SD Dept of Revenue	sales tax	\$ 2,246.46
2210	City of Clark	utilities	\$ 2,884.20
2212	EFPTS	941 taxes	\$ 6,170.53
2213	Wellmark	insurance	\$ 6,602.37
2216	A&B Business Solutions	copier maintenance	\$ 82.39
2225	EFPTS	941 taxes	\$ 5,847.98
2227	Dacotah Bank	service charge	\$ 0.13
2229	FuturePOS	cc fees	\$ 640.30
28341	Clark Golf Course	petty cash	\$ 7,000.00
28342	Sturdevant's	parts	\$ 1,233.20
28343	Clark Rural Water	materials	\$ 19,092.20
28344	Dakota Butcher	concessions	\$ 122.08
28345	U Drive Technology	text service	\$ 72.44
28346	Cook's Wastepaper	garbage service	\$ 7,185.78
28347	Lew's Fireworks	fireworks	\$ 3,524.80
28350	Northwestern Energy	utilities	\$ 1,582.25
28351	Clark Golf Course	petty cash	\$ 4,000.00
28352	SD Public Assurance Alliance	liquor liability	\$ 121.00
28355	SD Retirement Systems	retirement	\$ 3,602.76
28356	Child Support Payment Ctr	child support	\$ 352.62
28357	City of Clark	deposit applied to bill	\$ 100.00

**City Council Meeting – August 3, 2020**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
28358	Clark Golf Course	tournament petty cash	\$ 4,000.00
7/13/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,654.82
Gross	Govt Bldg	payroll	\$ 66.39
ACH &	Police	payroll	\$ 3,745.46
28348,	Streets	payroll	\$ 4,072.05
28349	Landfill	payroll	\$ 414.97
	Sewer	payroll	\$ 1,572.01
	Water	payroll	\$ 1,572.30
	Teener	payroll	\$ 530.00
	Pool	payroll	\$ 5,006.46
	Golf Course	payroll	\$ 2,963.37
	Clubhouse	payroll	\$ 3,694.35
	Parks	payroll	\$ 1,847.63
	Library	payroll	\$ 434.80
7/27/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,641.18
Gross ACH,	Govt Bldg	payroll	\$ 84.49
28353,	Police	payroll	\$ 4,443.96
28354	Streets	payroll	\$ 4,327.94
	Landfill	payroll	\$ 356.48
	Sewer	payroll	\$ 1,537.94
	Water	payroll	\$ 1,538.20
	Pool	payroll	\$ 4,646.95
	Golf Course	payroll	\$ 2,887.46
	Clubhouse	payroll	\$ 3,160.91
	Parks	payroll	\$ 425.60
	Library	payroll	\$ 434.80

<b>To</b>	<b>For</b>	<b>Amount</b>
Amazon Capital Services	books	\$ 451.39
AT&T Mobility	utilities	\$ 126.44
Boss Construction	storage room	\$ 15,224.51
Cardmember Services	supplies	\$ 767.51
Clark Co. Courier	advertising	\$ 225.22
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Engineering	professional fees	\$ 837.50
Colonial Research	algaeicide	\$ 3,236.72
Core & Main	supplies	\$ 1,335.67

**City Council Meeting – August 3, 2020**

Dakota Butcher	concessions	\$	125.00
Dakota Style	concessions	\$	197.28
David Severson	professional fees	\$	530.00
Dekker Hardware	supplies	\$	638.84
Delta Dental	insurance	\$	1,199.90
Dollar General	concessions	\$	39.40
Duininck Inco	cold mix	\$	2,845.86
Elite Drain	maintenance	\$	115.00
Ellwein Brothers	malt beverages	\$	2,560.20
Epoch Eyewear	supplies	\$	122.35
Fjelland Law Office	legal fees	\$	3,010.00
Hawkins Inc	pool supplies	\$	3,296.98
Hudson Steffen	professional fees	\$	530.00
ITC	utilities	\$	659.12
J&J Heating	repairs	\$	73.00
John Deere Financial	parts	\$	61.57
Johnson Brothers	liquor	\$	581.20
Mack's Standard	gas, repairs	\$	741.02
Menards	supplies/concessions	\$	69.98
Moeller Sheet Metal	maintenance	\$	449.63
New Dimension	mowing/spraying	\$	2,245.00
Northwestern Energy	utilities	\$	8,716.60
Oscar's Machine Shop	repairs	\$	162.44
Pepsi Co	concessions	\$	738.13
Pitney Bowes	meter lease	\$	493.08
Pitney Bowes	postage	\$	1,020.99
Porter Distributing	malt beverages	\$	1,002.20
Principle Financial	insurance	\$	42.91
Quill	supplies/concessions	\$	686.42
Republic National	liquor	\$	174.65
Republic National	liquor	\$	392.57
Republic National	liquor	\$	200.50
SD Dept of Health	water testing	\$	174.00
SD Rural Development	revenue bond	\$	787.00
SD Rural Development	revenue bond	\$	908.00
SD Rural Development	revenue bond	\$	1,307.00
SD Secretary of State	notary fee	\$	30.00
South Dakota 811	locates	\$	47.25
Southern Glanzer of SD	liquor	\$	226.45
Star Laundry	maintenance	\$	240.05
Todd Walker	prof fees, maintenance	\$	2,824.00
U Drive Technology	text service	\$	65.20
US Bank Corporate Trust	SRF #2 loan	\$	25,016.47

**City Council Meeting – August 3, 2020**

US Foods	concessions	\$	4,123.45
Vision Service Plan	insurance	\$	394.07
Werdel Constructions	curb repairs	\$	4,025.00
WW Tire Service	repairs	\$	5.99

**2021 Budget Planning**

Luttrell asked for council guidance in preparing the 2021 budget.

**Discretionary Formula**

The County has approved a discretionary formula for new or renovated industrial and commercial property valued at \$30,000 or more. This includes property located within city limits. The City would need to approve a new Discretionary Formula resolution if we chose to include additional properties.

**Motion # 125-2020**

**Adjourn**

Motion by Hagstrom and seconded by Larson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:45 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
August 13, 2020**

**Call to order:** The Clark City Council met in special session on August 13, 2020 at Noon in the City Hall Community Room.

**Council Members Present:** Nick Dalton (via telephone), Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Ismael Cruz and Ivan Regalado.

Mayor Kline called the meeting to order at 12:00 pm.

**Motion # 126-2020**

**Adopt Agenda**

Motion by Schlagel and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

Being the advertised time and place for a public hearing for a new Retail On/Off Malt Beverage and SD Farm Wine, applicants Midwest Foods LLC dba El Corral, owned by Ismael Cruz and Ivan Regalado, were present to answer questions. Applicants intend to open restaurant at 503 1<sup>st</sup> Ave West (legal description Roehrich Addition) and wish to sell malt beverages.

**Motion # 127-2020**

**Approve License and Operating Agreement**

Motion by Larson and seconded by Dohmann to approve a Retail On/Off Malt Beverage and SD Farm Wine alcohol beverage license and operating agreement to Midwest Foods LLC dba El Corral effective immediately. All members voting yes. Motion carried.

**Motion # 128-2020**

**Approve Minutes**

Motion by Dohmann and seconded by Hagstrom to approve the August 3, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 129-2020**

**Approve Claims**

Motion by Zemlicka and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

To	For	Amount
212 Truck & Trailer Repairs	supplies	\$ 14.57
Agwrx Cooperative	gas	\$ 564.10
Amazon Capital Services	pro shop supplies	\$ 152.26
Bioverse	pond chemicals	\$ 508.54

**City Council Meeting – August 13, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Brent Forest	truck	\$ 4,000.00
City of Clark	utilities	\$ 2,515.20
Clark Community Oil	supplies	\$ 1,627.38
Clark Rural Water	materials	\$ 17,400.20
Cook's Wastepaper	garbage collection	\$ 7,184.11
Cook's Wastepaper	dumpsters	\$ 149.21
Dakota Butcher	concessions	\$ 199.80
Dakota Style Foods, Inc.	concessions	\$ 57.60
Dollar General	supplies	\$ 18.00
EcoLab	rodent control	\$ 214.76
Ellwein Brothers	beer	\$ 1,658.90
Johnson Brothers	liquor	\$ 504.09
Ken's Food Fair	concessions	\$ 1,098.07
PepsiCo	concessions	\$ 557.86
Porter Distributing	liquor	\$ 636.10
Quill	supplies	\$ 159.76
Republic National	liquor	\$ 522.63
SD Dept of Revenue	sales taxes	\$ 471.48
SD Dept of Revenue	sales taxes	\$ 2,473.70
SD Municipal League	code enforcement	\$ 276.75
Sign Pro	stickers	\$ 7.25
Southern Glanzer's of SD	liquor	\$ 393.72
Star Laundry	maintenance	\$ 103.36
Sturdevant's	parts	\$ 897.66
Uline	supplies	\$ 27.00
US Foods	concessions	\$ 1,282.96
Watertown Wholesale	supplies	\$ 177.03
Wellmark BCBS	insurance	\$ 6,602.37
Woodring Plumbing	repairs	\$ 104.08
EFTPS	941 taxes	\$ 5,941.61
Mayor	payroll & utility	\$ 271.58
Finance Office	payroll & utility	\$ 2,683.79
Govt Bldg	payroll	\$ 111.65
Police	payroll & utility	\$ 3,695.46
Streets	payroll & utility	\$ 4,315.80
Sanitation	payroll	\$ 490.16
Sewer	payroll & utility	\$ 1,547.66
Water	payroll & utility	\$ 1,547.93
Pool	payroll	\$ 5,305.82
Golf Course	payroll	\$ 2,810.63
Clubhouse	payroll	\$ 3,553.48
Parks	payroll	\$ 200.59



City Council Meeting – August 13, 2020

To	For	Amount
Library	payroll	\$ 660.16
Overtime included in the above: D. Altfillisch \$185.00; E. Brush \$134.03; T. Silkman \$189.00		

**Motion # 130-2020**

**Adjourn**

Motion by Larson and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:07 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Board of Adjustment Meeting  
September 9, 2020**

**Call to order:** The Clark City Council met as the Board of Adjustments on September 9, 2020 at 7 pm in the Ullyot Building Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson and Terry Schlagel. Andrew Zemlicka was absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Glen and Pamela Handke, Ralph Hurlbert, Roger and Janet Hurlbert.

Mayor Kline called the meeting to order at 7 pm.

Motion by Larson and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

**Handke Conditional Use & Variance**

Glen Handke, applicant, and Angie Benson, owner, have applied for a Conditional Use permit to use the property legally described as Lots 7, 8 & 9 Block 11 Alberts Keep Addition as a museum and a Variance to construct a steel panel sided storage building larger than permitted within R2 zoning district and without a primary structure for the purpose of a museum on said property.

Handke's intent is to purchase said property from Benson, construct a building and donate land, property and its contents (antique tractors) to the Clark County Historical Society to become part of the museum. Historical Society member, Ralph Hurlbert, was in attendance to confirm their intent to accept the donation. Roger and Janet Hurlbert were in attendance as adjoining property owners to show their support for the project.

Finance Officer Luttrell stated all public notices were published as required and mailings to adjoining property owners were done within the required timeframe. Handke complete the application requirement of getting at least 50% of the landowners within 250' of the property to sign off on the conditional use. Adjacent landowners also signed off on the steel panel siding waiver.

Motion by Hagstrom and seconded by Dohmann to approve the conditional use to operate a museum on the legally described property of Lots 7, 8 & 9 Block 11 Alberts Keep Addition as allowed per Clark Zoning 11.09.04.1 and 11.08.04.10. All members voting yes. Motion carried.

Motion by Schlagel and seconded by Larson to approve the variance to construct a steel panel sided storage building larger than the permitted use of R2 – Residential and without a primary structure for the purpose of a museum. All members voting yes. Motion carried.

Motion by Larson and seconded by Schlagel to adjourn Board of Adjustment meeting at 7:09 pm. All members voting yes. Motion carried.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

## **City of Clark Council Meeting September 9, 2020**

**Call to order:** The Clark City Council met in session on September 9, 2020 at 7 pm in the Ulliyot Building Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson and Terry Schlagel. Andrew Zemlicka was absent.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Police Chief Jeremy Wellnitz and Jessica Nordhus.

Mayor Kline called the meeting to order at 7:10 pm.

### **Motion # 131-2020**

### **Adopt Agenda**

Motion by Schlagel and seconded by Larson to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

Representing the Clark Chamber of Commerce, Jessica Nordhus, presented their plan for the Oktoberfest festivities on October 3 on Commercial Street. There will be kid and adult activities. Like last year, the Chamber is asking to have the Clark Golf Course to sell beer in a designated adult area.

### **Motion # 132-2020**

### **Beer Sales**

Motion by Larson and seconded by Hagstrom to allow beer sales by the Golf Course staff during the Oktoberfest activities on October 3 starting at 6 pm. All members voting yes. Motion carried.

### **Department Updates**

Luttrell gave an update on the pool and golf course activities, kitchen improvements, surplus unneeded kitchen equipment and COVID Cares reimbursements. Council discussed getting tablets for meetings. Wellnitz voiced his concerns for new cameras and explained his vehicle replacement plan.

### **Motion # 133-2020**

### **Surplus Equipment**

Motion by Dohmann and seconded by Larson to surplus the following Clubhouse equipment: LP gas stove, Auto Fryer and 2 pizza ovens. All members voting yes. Motion carried.

### **Motion # 134-2020**

### **Appoint Appraisers**

Motion by Hagstrom and seconded by Dohmann to approve the appointments of Belinda Hanson, Amy Woodland and Sherri Daniels as appraisers for the surplus equipment and accept their appraised values to determine appropriate method of disposal. All members voting yes. Motion carried.

**Motion # 135-2020****Approve Department Updates**

Motion by Larson and seconded by Dalton to approve the department updates. All members voting yes. Motion carried.

**Motion # 136-2020****Approve Minutes**

Motion by Larson and seconded by Dalton to approve the meeting minutes from August 13, 2020. All members voting yes. Motion carried.

**Motion # 137-2020****Approve Financial Statements**

Motion by Schlagel and seconded by Dohmann to approve the August financial statements. All members voting yes. Motion carried.

**Motion # 138-2020****Approve Claims**

Motion by Hagstrom and seconded by Larson to approve the following claims. All members voting yes. Motion carried.

#	To	For	Amount
2237	A&B Business Solutions	copier maintenance	\$ 82.39
2243	EFTPS	941 taxes	\$ 5,015.10
2245	Dacotah Bank	prof fee	\$ 2.80
2246	Future POS	cc fees	\$ 673.24
28431	SD Dept of Revenue	liquor license	\$ 150.00
28432	P&W Golf Supply	supplies	\$ 2,204.14
28433	Precision Pours	supplies	\$ 224.00
28434	Shawn LaMont	water deposit refund	\$ 100.00
28435	Northwestern Energy	utilities	\$ 2,353.00
28436	Clark Golf Course	petty cash	\$ 2,000.00
28439	SD Retirement Systems	retirement	\$ 3,556.50
28440	Child Support Payment Ctr	child support	\$ 352.62
8/24/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,574.37
Gross	Govt Bldg	payroll	\$ 105.61
EFT,	Police	payroll	\$ 3,595.46
28437	Streets	payroll	\$ 3,972.96
28438	Sanitation	payroll	\$ 490.16
	Sewer	payroll	\$ 1,484.10
	Water	payroll	\$ 1,484.35
	Pool	payroll	\$ 1,306.68
	Golf Course	payroll	\$ 3,270.46
	Clubhouse	payroll	\$ 3,256.16
	Parks	payroll	\$ 33.19
	Library	payroll	\$ 472.36
	Overtime included in the above: D. Altfillisch \$92.70; E. Brush \$93.82; T. Silkman \$173.25		

**City Council Meeting – September 9, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Agwrx Cooperativew	gas	\$ 447.19
AT&T Mobility	cell phones	\$ 126.44
Banyon Data System	software support	\$ 990.00
Brian's Glass	repair, improvement	\$ 1,504.02
Cardmember Services	supplies	\$ 565.22
City of Clark	utilities	\$ 1,377.65
City of Clark	deposits applied to bills	\$ 200.00
Clark Building Ctr & Ranch	repairs	\$ 14.99
Clark Community Oil	supplies	\$ 2,313.90
Clark County Courier	advertising	\$ 204.63
Clark Co. Historical Society	subsidies	\$ 577.00
Clark Engineering	inspection	\$ 837.50
Cook's Wastepaper	dumpsters	\$ 149.21
Cook's Wastepaper	garbage collection	\$ 7,235.03
Dakota Butcher	concessions	\$ 880.24
Dakota Pump Inc.	inspection, service	\$ 1,947.96
Dakota Retail	prof fees	\$ 25.00
Dakota Style Foods, Inc.	concessions	\$ 28.80
Dekker Hardware	supplies	\$ 956.66
Delta Dental	insurance	\$ 1,199.90
Duininck Inc.	cold mix	\$ 1,116.00
Ellwein Brothers	liquor	\$ 2,550.30
Forest Excavating	gravel, drain lines	\$ 1,991.68
Girton Adams Co.	repairs	\$ 1,630.55
Greeny's Fireworks	pyrotechnics	\$ 550.00
ITC	utilities	\$ 672.81
Johnson Brothers	liquor	\$ 735.47
Ken's	concessions/supplies	\$ 662.43
Mack's Standard	supplies	\$ 942.35
Milbank Winwater	gas	\$ 328.22
Moeller Sheet Metal	repairs	\$ 149.90
Mueller Systems	prof fees	\$ 1,080.00
New Dimension	mowing/trimming	\$ 2,000.00
Northern Con-Agg	pea rock	\$ 1,000.11
Northwestern Energy	utilities	\$ 7,225.41
Office Peeps	supplies	\$ 37.46
Oscar's Machine Shop	maintenance	\$ 50.00
Pepsi	concessions	\$ 696.82
Porter Distributing	liquor	\$ 886.10
Principle Financial	insurance	\$ 42.91
Quill	supplies	\$ 398.17
Republic National	liquor	\$ 647.65

**City Council Meeting – September 9, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Republic National	liquor	\$ 414.01
Republic National	liquor	\$ 464.50
SD Dept of Revenue	sales taxes	\$ 181.45
SD Dept of Revenue	sales taxes, golf course	\$ 2,316.33
SD Dept of Transportation	advertising	\$ 32.00
SD Public Health Lab	water testing	\$ 444.00
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Southern Glanzers	liquor	\$ 430.71
Star Laundry	maintenance	\$ 132.66
Sturdevant's Auto Parts	parts	\$ 315.26
TMRG Broadcasting	advertising	\$ 99.00
Todd Walker	prof fees, supplies	\$ 1,280.00
Topkote	chip sealing	\$ 34,519.07
U Drive Technology	text service	\$ 51.72
USA Blue Book	supplies	\$ 28.38
US Foods	concessions/supplies	\$ 1,971.80
Vision Service Plan	insurance	\$ 394.07
Westside Implement	parts	\$ 20.04
WW Tire Service	repairs	\$ 21.00

EFTPS	941 taxes	\$ 4,264.17
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9/8/20 Payroll

Mayor	payroll & utility	\$ 271.58
Finance Office	payroll & utility	\$ 2,660.67
Govt Bldg	payroll	\$ 93.54
Police	payroll & utility	\$ 3,645.56
Streets	payroll & utility	\$ 4,006.84
Landfill	payroll	\$ 490.16
Sewer	payroll	\$ 1,476.53
Water	payroll	\$ 1,476.79
Golf Course	payroll	\$ 2,197.52
Clubhouse	payroll	\$ 2,093.97
Parks	payroll	\$ 114.66
Library	payroll	\$ 434.80

Overtime included in the above: E. Brush \$53.61; J. Luttrell \$19.31; T. Silkman \$47.25

**Motion # 139-2020**

**Approve Budget Supplements**

Motion by Hagstrom and seconded by Dohmann to supplement the following budgets from the COVID Cares funds: Legal (41410) \$1,250 and Council (41110) \$3,711.67. All members voting yes. Motion carried.

**Motion # 140-2020**

**Contingency Transfers**

Motion by Hagstrom and seconded by Larson to approve the following contingency transfers: Promoting the City (46530) \$3,475 and Liquor (49900) \$145. All members voting yes. Motion carried.

**Ordinance # 563**

First Reading was had for Ordinance # 563 for the 2021 Budget Appropriations.

**Ordinance #564**

First Reading was had for Ordinance # 564 to increase the base water rate from \$13.50 to \$17.00.

**Motion # 141-2020**

**Adjourn**

Motion by Hagstrom and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 9:18 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Board of Adjustment Meeting  
October 5, 2020**

**Call to order:** The Clark City Council met as the Board of Adjustments on October 5, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlager and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac, Chris Bokinskie, Maxine Anderson and Loren Orris.

Mayor Kline called the meeting to order at 7 pm.

**Adopt Agenda**

Motion by Zemlicka and seconded by Schlager to adopt the agenda. All members voting yes. Motion carried.

**Approve Minutes**

Motion by Dalton and seconded by Dohmann to approve the September 9, 2020 Board of Adjustment meeting minutes. All members voting yes. Motion carried.

Board heard from two residents wishing to place a storage shed closer than the 6 foot side yard setback.

**Bokinskie Variance**

Motion by Schlager and seconded by Zemlicka to approve variance application 2020-04 by Chris Bokinskie to place a storage shed in his backyard (302 N Smith St; E 82.5' of Lots 6 & 7 Block 5 Second Railway Addn) closer than the zoning guidelines of 6 feet. Board finds applicant meets requirements of Clark City Code 11.17.03.1.e. All members voting yes. Motion carried.

**Anderson Variance**

Motion by Hagstrom and seconded by Larson to approve variance application 2020-05 by Maxine Anderson to place a storage shed in her back yard (224 1<sup>st</sup> Ave W; Lots 16 & 17 Block 11 Albert Keeps First Addn) closer than the zoning guidelines of 6 feet. Board finds applicant meets requirements of Clark City Code 11.17.03.1.e. All members voting yes. Motion carried.

**Adjourn**

Motion by Dalton and seconded by Schlager to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:05 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

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**City of Clark Council Meeting  
October 5, 2020**

**Call to order:** The Clark City Council met in session on October 5, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, Chad Fjelland, Bill Krikac and Chris Bokinskie.

Mayor Kline called the meeting to order at 7:06 pm.

**Motion # 142-2020**

**Adopt Agenda**

Motion by Zemlicka and seconded by Larson to adopt the agenda with the addition to approve the sale of pizza ovens. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

**Public Input**

Chris Bokinskie explained the plans of the Baseball & Softball Association to make improvements to the softball field concession stand located at the school (City owned building on school owned land) through the use of donations.

**Department Updates**

Luttrell updated council on the following activities: Clubhouse improvements nearly completed, COVID cares reimbursements have exceeded \$100,000, Wellmark renews January 1 with only a 4.68% increase, Safety Benefits insurance recommendations being implemented, tablets set up for council use, brought forth resident request to reconsider chickens in city limits, Aqua Zip has finally arrived and set to be installed this fall, fire hydrants are being flushed and storm water study grant getting extension due to lack of rainfall to allow engineering to monitor water flow. No other department heads present.

**Motion # 143-2020**

**Approve Minutes**

Motion by Dalton and seconded by Dohmann to approve the September 9, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 144-2020**

**Approve Financials**

Motion by Larson and seconded by Hagstrom to approve the September financials. All members voting yes. Motion carried.

**Motion # 145-2020**

**Approve Claims**

Motion by Zemlicka and seconded by Hagstrom to approve the following claims. All members voting yes. Motion carried.

**City Council Meeting – October 5, 2020**

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
2257	Wellmark BCBS	insurance	\$ 6,602.37
2261	A & B Business Solutions	maintenance	\$ 82.39
2262	EFTPS	941 taxes	\$ 4,443.95
2268	Dacotah Bank	service chare	\$ 24.58
2269	FuturePOS	cc fees	\$ 47.15
2270	FuturePOS	cc fees	\$ 471.00
28445	City of Clark	petty cash	\$ 2,000.00
28492	Clark Insurance Agency	FD insurance	\$ 4,910.00
28493	Clark Rural Water	materials	\$ 18,030.20
28494	Brock White	oil	\$ 1,839.00
28495	Northwestern Energy	utilities	\$ 2,082.44
28497	SD Retirement System	retirement	\$ 3,508.12
28498	Child Support Payment Ctr	child support	\$ 352.62
28499	City of Clark	deposits applied to bills	\$ 200.00
28500	Clark Co. Treasurer	correct COVID cares error	\$ 171.33
9/21/2020	Mayor	payroll	\$ 221.58
	Payroll Finance Office	payroll	\$ 2,584.03
	ACH & Govt Bldg	payroll	\$ 84.49
# 28496	Police	payroll	\$ 4,406.38
	Streets	payroll	\$ 3,937.07
	Sanitation	payroll	\$ 437.25
	Sewer	payroll	\$ 1,448.51
	Water	payroll	\$ 1,448.77
	Golf Course	payroll	\$ 1,937.81
	Clubhouse	payroll	\$ 2,543.85
	Parks	payroll	\$ 175.44
	Library	payroll	\$ 456.54
	<b>To</b>	<b>For</b>	<b>Amount</b>
	A&B Business Solutions	tablets	\$ 1,953.00
	Agwrx Cooperative	gas	\$ 448.00
	Amazon Capital Services	supplies	\$ 242.14
	ARS	improvements	\$ 581.62
	AT&T Mobility	utilities	\$ 126.44
	Banyon Data Systems	support	\$ 680.00
	Brian's Glass & Door	mirror/window	\$ 1,376.92
	Cardmember Services	supplies	\$ 613.02
	Clark Building Ctr & Ranch Supply	screen door & handles	\$ 431.78
	Clark Co. Courier	advertising	\$ 269.69
	Clark Co. Highway Dept	road oil	\$ 3,544.40
	Clark Co. Historical Society	subsidies	\$ 577.00

**City Council Meeting – October 5, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Clark Community Oil	gas	\$ 1,092.40
Clark Engineering	monthly inspection	\$ 837.50
Cook's Wastepaper	dumpsters	\$ 149.22
Dakota Butcher	concessions	\$ 34.90
Dekker Hardware	supplies	\$ 646.31
Delta Dental	insurance	\$ 1,199.90
Duininck Inc.	cold mix	\$ 615.00
Ellwein Brothers	liquor	\$ 126.20
ITC	utilities	\$ 640.53
Jeff's Vacuum Center	maintenance	\$ 45.98
Jeremy Wellnitz	dedt/coinsur reimbursement	\$ 8,895.32
Ken's Food Fair	concessions	\$ 232.55
Mack's Standard	gas	\$ 179.50
Maxwell Food Equipment	improvements	\$ 14,582.28
Milbank Winwater	equipment, parts	\$ 1,155.79
NB Golf	repairs	\$ 639.79
New Dimension	maintenance	\$ 3,055.00
Northern Safety Co.	supplies	\$ 105.70
Northwestern Energy	utilities	\$ 6,603.18
Oscar's Machine Shop	parts	\$ 107.13
Pitney Bowes	meter rental	\$ 162.00
Pitney Bowes	maintenance	\$ 138.53
Porter Distributing	liquor	\$ 145.50
Principle Financial	insurance	\$ 42.91
Pyramide USA Inc.	Aqua Zip'n	\$ 6,649.50
Quill	supplies	\$ 356.97
Raptor Products, Inc.	mounts	\$ 985.00
SD DENR	consolidated loan payment	\$ 1,253.67
SD Dept of Health	water testing	\$ 241.00
SD Dept of Revenue	sales tax	\$ 139.49
SD Dept of Revenue	sales tax, golf course	\$ 847.15
SD Rural Development	revenue bond	\$ 787.00
SD Rural Development	revenue bond	\$ 908.00
SD Rural Development	revenue bond	\$ 1,307.00
Share Corp	supplies	\$ 177.53
Star Laundry	maintenance	\$ 272.43
Sturdevant's	parts	\$ 91.49
Todd Walker	prof fees/maintenance	\$ 2,010.00
U Drive Technology	text service	\$ 50.00
US Bank Corporate Trust	SRF loan	\$ 6,940.29
US Foods	concessions	\$ 1,360.99
USA Blue Book	supplies	\$ 58.87

**City Council Meeting – October 5, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Vision Service Center	insurance	\$ 394.07
Westside Implement	parts	\$ 56.99
10/5/20 Gross Payroll		
Mayor	payroll & utility	\$ 271.58
Finance Office	payroll & utilities	\$ 2,641.38
Govt Bldg	payroll	\$ 75.44
Police	payroll & utility	\$ 3,645.46
Streets	payroll & utilities	\$ 3,924.60
Sanitation	payroll	\$ 492.95
Sewer	payroll & utilities	\$ 1,476.52
Water	payroll & utilities	\$ 1,476.78
Golf Course	payroll	\$ 1,752.27
Clubhouse	payroll	\$ 1,040.78
Parks	payroll	\$ 106.47
Library	payroll	\$ 445.67
Overtime included in the above: E. Brush \$26.81		
EFTPS	941 taxes	\$ 3,900.09

**Motion # 146-2020**

**Supplement Pool Budget**

Motion by Derrick and seconded by Larson to supplement the Pool budget (45120) by \$5,516.42 the amount of donations to assist in purchasing the Aqua Zip'n. All members voting yes. Motion carried.

**Motion # 147-2020**

**Legion Special Event License**

Motion by Schlagel and seconded by Dohmann to approve the special event liquor license for the Clark American Legion for the Lion's Gun Raffle for October 10, 2020 (or any rescheduled date, if needed). All members voting yes. Motion carried.

**Motion # 148-2020**

**Approve Sale of Surplus Items**

Motion by Larson and seconded by Zemlicka to approve the sale of surplus items valued less than \$500 – Terry Kaufman purchased stove for \$425, Robin Woodring and Ryan Easthouse purchased pizza ovens for \$150. All members voting yes. Motion carried.

**Auto Fryer Bid Opening**

Being the time and place for the opening of bids of the Auto-Fryer, the following bid were opened and read: Matt Solberg \$576.50; Don Roehrich \$385.00, Jonathan Anderson \$900.00

**Motion # 149-2020**

**Accept Bid**

Motion by Schlagel and seconded by Larson to accept highest bid from Jonathan Anderson of \$900 for the sale of the surplus Auto-Fryer. All members voting yes. Motion carried.

**Zoning Reconsideration**

On behalf of recent inquires, Luttrell asked for guidance on handling request for front yard fences of 5' instead of the zoning guideline of 4' in height. Conclusion was if it is allowed by variance, requests would be considered by variance.

**Motion # 150-2020**

**Approve Assessment Role**

Motion by Hagstrom and seconded by Larson to approve the Assessment Role of unpaid bills to the Council to be levied to resident taxes. All members voting yes. Motion carried.

**Motion # 151-2020**

**Ordinance #564 Water Rates**

Motion by Hagstrom and seconded by Larson to approve Ordinance # 564 for revised water rates as followed. All members voting yes. Motion carried.

**ORDINANCE # 564**

AN ORDINANCE AMENDING CLARK MUNICIPAL CODE "TITLE 10 – WATER AND SEWERS, CHAPTER 10.24 – RATES", OF THE CLARK MUNICIPAL CODE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA, that "Title 10 – Water and Sewers, Chapter 10.24 – Rates - Section 10.2402- Water Rate – City" be amended to read as follows:

Section

"10.2402        WATER RATE – CITY

Properties where Municipal Water Supply is Turned on at the Curb Stop:

A base rate fee of \$17.00 per month; plus,

\$5.20 per every 1,000 gallons.

The base rate fee shall be implemented on each housing unit and each apartment unit.

Properties where Municipal Water Supply is Shut Off at Curb Stop:

There shall be a minimum line service fee of \$17.00 charged to each dwelling house, residence, business, building or other place for which sewer and water is maintained. This line service fee shall be charged irrespective of vacancy or abandonment of the property and irrespective of the fact that the municipal water supply has been shut off at the curb stop for such property. This fee is applicable to seasonal residents. There shall be no service fees for any vacant lot where no building is situated on the property."

All ordinances and resolutions or parts of ordinances and resolutions in conflict with this ordinance are hereby expressly repealed and from and after the effective date of this ordinance, this ordinance shall take precedence over any other ordinance or resolution previously adopted.

CITY OF CLARK

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Kerry Kline, Mayor

ATTEST:

\_\_\_\_\_  
Jackie Luttrell, City Finance Officer  
(S E A L)

FIRST READING: September 9, 2020

SECOND READING: October 5, 2020

ADOPTED: October 5, 2020

PUBLISHED: October 7, 2020

EFFECTIVE DATE: November 1, 2020 billing for October usage

**Motion # 152-2020**

**Ordinance # 563 2021 Appropriations Budget**

Motion by Zemlicka and seconded by Larson to approve Ordinance #563 for the 2021 Appropriations Budget as followed. All members voting yes. Motion carried.

**Ordinance # 563  
2021 Appropriations Ordinance**

**Part One:**

Be it ordained by the City of Clark that the following sums are appropriated to meet the obligations of the municipality.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
	<u>General Fund</u>	<u>Library Fund</u>	<u>TIF District No. 1</u>
<b>410 General Government</b>			
411 Council	\$ 24,768		
411.5 Contingency	\$ 40,467		
412 Mayor	\$ 9,726		
413 Elections	\$ 200		
414.1 Legal Services	\$ 2,300		
414.2 Finance Office	\$ 126,020		
419 Government Bldgs	\$ 33,865		
Total General Government	\$ 237,346		
<b>420 Public Safety</b>			
421 Police	\$ 236,275		
422 Fire Department	\$ 37,325		
429 Sirens	\$ 500		
Total Public Safety	\$ 274,100		
<b>430 Public Works</b>			
431 Highway & Streets	\$ 401,389		
431.6 Street Lighting	\$ 38,000		
432.1 Sanitation	\$ 98,090		
439 Transit	\$ 19,495		



**City Council Meeting – October 5, 2020**

Total Public Works	\$	556,974		
<b>441 Health and Welfare</b>				
441 Health - Medical Building	\$	12,011		
441.3 West Nile	\$	2,750		
Total Health & Welfare	\$	14,761		
<b>450 Culture &amp; Recreation</b>				
451.2 Swimming Pool	\$	84,365		
451.25 Golf Course/Clubhouse	\$	196,313		
452 Parks	\$	66,977		
455 Library	\$	20,971	\$	1,150
Total Culture & Recreation	\$	368,626	\$	1,150
<b>465 Economic Development</b>				
465.3 Promoting the City	\$	34,150		
<b>470 Debt Services</b>	\$	15,551	\$	8,546
<b>499 Liquor</b>	\$	1,063		
<b>510 Operating Transfers Out to Water</b>	\$	100,000		
	<b>\$</b>	<b>1,602,571</b>	<b>\$</b>	<b>1,150</b>
			<b>\$</b>	<b>8,546</b>

**REVENUES**

**Park Two:**

The following designates the fund or funds that money derived from the following sources is applied to.

	<u>Governmental</u>	<u>Special Revenue</u>	<u>Debt Service</u>
<b>Revenue</b>	<b><u>General Fund</u></b>	<b><u>Library Fund</u></b>	<b><u>TIF District No. 1</u></b>
310 Taxes	\$ 981,880		\$ 8,546
320 Licenses & Permits	\$ 1,500		
330 Intergovernmental Revenue	\$ 107,221	\$ 500	
340 Charges for Goods & Srvs	\$ 294,600	\$ 450	
350 Fines & Forfeits	\$ 150	\$ 200	
360 Miscellaneous Revenue	\$ 50,720		
370 Operating Revenue	\$ 3,750		
380 Liquor	\$ 27,750		
Use of Restricted Cash	\$ 35,000		
Use of Cash on Hand	\$ 100,000		
<b>Total Means of Finance</b>	<b>\$ 1,602,571</b>	<b>\$ 1,150</b>	<b>\$ 8,546</b>

<b>PROPRIETARY FUNDS</b>	<b><u>Water Fund</u></b>	<b><u>Sewer Fund</u></b>
Estimated Beginning Retained Earnings	\$ 71,500	\$ 175,000
Estimated Revenue	\$ 293,925	\$ 333,494
Restricted Funds	\$ -	\$ 15,000.00
Transfer In from General Fund	\$ 100,000	\$ -
Total Available	\$ 465,425	\$ 523,494
Less Appropriations	\$ (393,925)	\$ (348,494)
Estimated Surplus	\$ 71,500	\$ 175,000

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor: General Fund \$449,682 & TIF District #1 \$8,546

CITY OF CLARK

\_\_\_\_\_  
Kerry Kline, Mayor

Attest: \_\_\_\_\_  
Jackie Luttrell, Finance Officer

(seal)

First Reading: September 9, 2020  
Second Reading, October 5, 2020  
Adopted: October 5, 2020  
Published: October 14, 2020  
Effective Date: January 1, 2021

**Motion # 153-2020**

**Adjourn**

Motion by Larson and seconded by Zemlicka to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:46 pm.

This institution is an equal opportunity provider and employer.

\_\_\_\_\_  
Mayor Kerry Kline

\_\_\_\_\_  
Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
November 2, 2020**

**Call to order:** The Clark City Council met in session on November 2, 2020 at 7 pm in the City Hall Community Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Jackie Luttrell, City Attorney Chad Fjelland, Darin Altfilisch and Bill Krikac.

Mayor Kline called the meeting to order at 7 pm.

**Motion # 154-2020**

**Adopt Agenda**

Motion by Zemlicka and seconded by Larson to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Department Updates**

Updates given by Altfilisch and Luttrell. Notices have been published for painting the water tower with bids to be opened at the December meeting. Altfilisch presented request from Tom Wookey to trench out ditch that runs south east of town. It would be a continuation of trenching done 10 years ago. After much discussion, Council didn't feel that was in the City's best interest. Altfilisch concerned about space at the dump. Luttrell stated office is working half days in person/at home to avoid contact due to community COVID outbreak. Luttrell presented 2019 audit.

**Motion # 155-2020**

**2019 Audit Report**

Motion by Larson and seconded by Dalton to approve the 2019 Audit as performed by William Neale & Co. All members voting yes. Motion carried.

**Motion # 156-2020**

**Approve Minutes**

Motion by Dalton and seconded by Larson to approve the October 5, 2020 city council and Board of Adjustment meeting minutes. All members voting yes. Motion carried.

**Motion # 157-2020**

**Approve Financials**

Motion by Hagstrom and seconded by Schlagel to approve the October financials. All members voting yes. Motion carried.

**Motion # 158-2020**

**Approve Claims**

**City Council Meeting – November 2, 2020**

Motion by Dohmann and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

<b>#</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
2275	City of Clark	utilities	\$ 430.05
2277	Wellmark BCBS	insurance	\$ 6,602.37
2282	A&B Business Solutions	copier maintenance	\$ 82.39
2283	EFTPS	941 taxes	\$ 3,904.86
2287	Dacotah Bank	service fees	\$ 16.51
28546	VOIDED		
28547	Clark Rural Water	materials	\$ 15,567.80
28548	Sharp Electric	equipment, repairs, improvements	\$ 23,612.22
28549	Werdel Construction	sidewalk repairs	\$ 4,150.00
28550	Cook's Wastepaper	garbage collection	\$ 7,198.42
28551	Northwestern Energy	utilities	\$ 1,667.59
28553	SD Retirement System	retirement	\$ 3,476.26
28554	Child Support Payment Ctr	child support	\$ 352.62
28555	SD Dept of Labor	unemployment	\$ 142.54
28556	City of Clark	deposit applied to bill	\$ 100.00
10/19/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,574.37
EFT & Chk	Govt Bldg	payroll	\$ 66.39
28552	Police	payroll	\$ 4,264.87
	Streets	payroll	\$ 3,799.01
	Sanitation	payroll	\$ 490.16
	Sewer	payroll	\$ 1,472.25
	Water	payroll	\$ 1,472.48
	Golf Course	payroll	\$ 1,692.50
	Clubhouse	payroll	\$ 656.01
	Library	payroll	\$ 434.80
	<b>To</b>	<b>For</b>	<b>Amount</b>
	212 Truck & Trailer Repairs	parts	\$ 159.62
	Amazon Capital Services	supplies	\$ 728.90
	AT&T Mobility	utilities	\$ 126.52
	Avera Occupational Medicine	drug screening	\$ 127.10
	Cardmember Services	supplies	\$ 307.86
	Clark Co. Historical Society	subsidies	\$ 577.00
	Clark County Courier	advertising	\$ 478.14
	Clark Engineering	annual monitoring fees	\$ 3,000.00
	Dakota Butcher	concessions	\$ 133.01
	Dakota Pump	repairs	\$ 7,225.87

**City Council Meeting – November 2, 2020**

<b>To</b>	<b>For</b>	<b>Amount</b>
Darin Altfillisch	dedt/coinsur reimbursement	\$ 4,425.82
Dekker Hardware	repairs	\$ 741.96
Delta Dental	insurance	\$ 1,199.90
Justice Fire & Safety	suppression system	\$ 3,540.82
Mack's Standard	gas	\$ 155.00
Menard's	repairs	\$ 8.99
Midwest Alarm Co.	fire protection	\$ 270.99
New Dimension	mowing contract	\$ 2,511.19
Northern Truck Equipment	parts	\$ 262.21
Northwestern Energy	utilities	\$ 5,672.38
Oscar's Machine shop	improv, repairs	\$ 700.93
PheasantLand Industries	plaque	\$ 83.12
Principle Financial	insurance	\$ 42.91
Quill	supplies	\$ 273.10
Republic National	liquor	\$ 94.25
SD Dept of Health	food service license	\$ 170.00
SD Dept of Health	water testing	\$ 30.00
SD Rural Development	sewer revenue bond	\$ 787.00
SD Rural Development	water revenue bond	\$ 908.00
SD Rural Development	sewer revenue bond	\$ 1,307.00
Service Master of Wtn	floor cleaning	\$ 802.00
South Dakota 811	locates	\$ 35.70
Star Laundry	maintenance	\$ 162.03
Todd Walker	prof, supplies	\$ 2,260.00
US Bank Corporate Trust	SRF 2 loan payment	\$ 25,016.47
USA Blue Book	gloves	\$ 118.50
Vision Service Plan	insurance	\$ 394.07
William Neale & Co.	audit fees	\$ 12,580.00
Woodring Plumbing	suction line	\$ 433.67

**TIF # 1 Payoff**

Kline and Luttrell presented an option to pay off the TIF #1 loan after the November property tax payment. The property tax revenue has not been covering the loan payment so the general fund has been loaning the balance to the fund. Resolution will be presented at the December meeting.

**Motion # 159-2020**

**Resolution # 854**

Motion by Hagstrom and seconded by Larson to approve Resolution # 854 Capital Outlay for Police Vehicle Replacement. All members voting yes. Motion carried.

**RESOLUTION # 854**

**A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND  
POLICE VEHICLE REPLACEMENT.**

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the replacement of police vehicles is necessary, and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to purchase said police vehicles, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of purchasing said police vehicles;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$10,000 per annum beginning with the 2021 appropriations from the general fund for the purpose of replacing police vehicles.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 2<sup>nd</sup> day of November, 2020.

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Kerry Kline, Mayor

ATTEST:

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Jackie Luttrell, Finance Officer  
(SEAL)

**Motion # 160-2020**

**Renew Wellmark Health Insurance**

Motion by Zemlicka and seconded by Dohmann to renew Wellmark for employee health insurance effective January 1, 2021. All members voting yes. Motion carried.

**Motion # 161-2020**

**Renew Liquor Licenses**

Motion by Schlagel and seconded by Dalton to renew liquor licenses for Dakota Butcher, Clark Golf Course, Sportsman, Look Out, Clark Lanes, Heather's Bistro and Big C Travel Plaza effective January 1, 2021. All members voting yes. Motion carried.

**Motion # 162-2020**

**Budget Supplements**

Motion by Larson and seconded by Zemlicka to supplement the following budgets: Council (41110) by \$1,953 from COVID Cares funds and Library (226 fund) by \$1,000 from SD Community Foundation grant. All members voting yes. Motion carried.

**Motion # 163-2020**

**Authorize Restricted Funds Transfer**

Motion by Hagstrom and seconded by Dohmann to authorize a sewer restricted funds transfer for two generators installed by Sharp Electric at a cost of \$15,251.02. All members voting yes. Motion carried.

**Motion # 164-2020**

**Contingency Transfer**

Motion by Larson and seconded by Zemlicka to authorize a contingency transfer of \$35,000 to the Clubhouse (45130). All members voting yes. Motion carried.

**First Reading of Ordinance # 565 2021 Salaries**

After much discussion, a first reading was had for Ordinance #565 for the 2021 salaries.

**Motion # 165-2020**

**Executive Session**

Motion by Zemlicka and seconded by Schlagel to enter executive session for personnel and contractual issues, SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 7:49 pm and declared out at 8:24 pm.

**Motion # 166-2020**

**Accept Resignation**

Motion by Schlagel and seconded by Zemlicka to accept Jackie Luttrell resignation as finance officer. All members voting yes. Motion carried.

**Motion # 167-2020**

**Adjourn**

Motion by Dohmann and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 8:25 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Jackie Luttrell  
(seal)

Published once at the approximate cost of \_\_\_\_\_.

**City of Clark Council Meeting  
November 9, 2020**

**Call to order:** The Clark City Council met in special session on November 9, 2020 at Noon in the City Hall Community Room.

**Council Members Present:** Nick Dalton (via telephone), Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Deputy Finance Officer Rae Jean Flora.

Mayor Kline called the meeting to order at 12:00 pm.

**Motion # 168-2020**

**Adopt Agenda**

Motion by Dohmann and seconded by Larson to adopt the agenda. All members voting yes.  
Motion carried.

All stood and recited the Pledge of Allegiance.

There was no public input.

**Motion # 169-2020**

**Enter Executive Session**

Motion by Schlagel and seconded by Larson to enter executive session per SDCL 1-25-2.1 & 4.  
All members voting yes. Motion carried.

Executive session started at 12:04 pm and declared out at 12:14 pm.

**Motion # 170-2020**

**Approve Hiring and Salary of New Finance Officer**

Motion by Larson and seconded by Dohmann to approve the hiring of Alaina Wellnitz as the new Finance Officer at the starting wage of \$20 an hour. She will start this position on Nov. 23, 2020. All members voting yes. Motion carried.

**Motion # 171-2020**

**Adjourn**

Motion by Dalton and seconded by Schlagel to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 3:45 pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Deputy Finance Officer Rae Jean Flora  
(seal)

Published once at the approximate cost of \_\_\_\_\_.



## **City of Clark Council Meeting**

**December 7th, 2020**

**Call to order:** The Clark City Council met in session on December 7<sup>th</sup>, 2020 at 7:00 pm in the City Hall Community Room.

**Council Members Present:** Derrick Dohmann, Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka. Absent was Nick Dalton.

**Others Present:** Mayor Kerry Kline, Finance Officers Jackie Luttrell and Alaina Wellnitz, Bill Krikac, City Attorney Chad Fjelland, Tammy Rusher, Brandon Smid from Helms and Associates, Darin Altfillisch.

Mayor Kline called the meeting to order at 7:03pm.

### **Motion # 168-2020**

### **Adopt Agenda**

Motion by Larson and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

No public input.

### **Helms and Associates Storm Sewer Study**

Brandon Smid from Helms and Associates talked about the recent storm sewer study. Smid identified poor drainage issues in town and presented a report summary outlining alternatives to rectify the drainage issues. Discussion about funding took place. No decisions were made.

### **Mayor & Department Updates**

Updates given by Kerry Kline and Darin Altfillisch. A plaque was presented by Kline to Luttrell in honor of her 16 years of service to the City. Altfillisch discussed dump hours and the decision was made to stay open on Saturdays until it snows. Altfillisch has Christmas decorations to surplus. Schlagel questioned concessions revenue for the clubhouse and pool. Tammy Rusher from the Golf Course answered questions regarding billing and inventory. Dohmann and Kline will be meeting with Rusher to review inventory and billing.

### **Water Tower Painting Bids**

As published, bids for the Water Tower Project were opened at 1:30pm on December 7, 2020. Bids received are as follows: Central Tank & Coating at \$81,550; G&L Tank at \$116,400; Tri State Coating at

\$80,000; TMI Coatings at \$149,000; Maguire Iron at \$81,100. Decision was made to further research bidders before making a decision. Item was added to the next meeting agenda.

**Motion # 169-2020**

**Surplus and Trade Skid Steer**

Motion by Schlagel and seconded by Larson to approve the surplus and trading of skid steer to Westside Implement. All members voting yes. Motion carried.

**Motion # 170-2020**

**December Claims Payments**

Motion by Larson and seconded by Zemlicka to approve the Finance Officer to pay any additional December claims without council approval so they are in before year end. All members voting yes. Motion carried.

**Motion # 171-2020**

**Fire Department Budget Use**

Motion by Larson and seconded by Dohmann to pay \$7,500 to the Clark Fire Department from their budget for purchase of new Jaws of Life. All members voting yes. Motion carried.

**Alaina Wellnitz Start Date**

Wellnitz's start date was changed from November 23<sup>rd</sup> to November 18<sup>th</sup> to allow for additional training time.

**2021 Mayor Appointments**

Kerry Kline discussed changes to the mayoral appointments. Luttrell was removed as code official and replaced by Alaina Wellnitz. Luttrell was removed from the Golf Course and replaced by Kline. The Library Board is looking for a replacement for Roberta Heim. Shannon Huber is taking over for Trevor Forest as Treasurer for Emil M. Larson Library.

**Motion # 172-2020**

**Approve Minutes**

Motion by Larson and seconded by Zemlicka to approve the November 2, 2020 meeting minutes. All members voting yes. Motion carried.

**Motion # 173-2020**

**Approve Financials**

Motion by Zemlicka and seconded by Schlagel to approve the November 2020 financials. All members voting yes. Motion carried.

**Motion # 174-2020**

**Approve Claims**

Motion by Zemlicka and seconded by Hagstrom to approve the following claims. All members voting yes.  
Motion carried.

2288	EFTPS	941 taxes	\$ 3,367.26
2289	FuturePOS	fees	\$ 148.47
2290	ITC	utilities	\$ 626.22
2291	SD Dept of Revenue	sales tax	\$ 105.17
2293	SD Dept of Revenue	sales tax, golf course	\$ 147.25
2294	City of Clark	utilities	\$ 908.65
2295	Wellmark BCBS	insurance	\$ 6,602.37
2296	EFTPS	941 taxes	\$ 3,437.39
2298	A&B Busines Solutions	copier maintenance	\$ 82.39
2308	EFTPS	941 taxes	\$ 3,695.04
2310	FuturePOS	cc fees	\$ 48.70
2311	Dacotah Bank	service charge	\$ 14.58
2265	Dacotah Bank	service charge	\$ 5.00
28588	Westside Implement	repairs	\$ 526.36
28589	Watertown Police Dept	Zuercher contract	\$ 500.00
28590	Ken's Food Fair	supplies	\$ 8.64
28591	U Drive Technology	prof fees	\$ 50.80
28592	Clark Community Oil	supplies	\$ 901.46
28593	Cook's Wastepaper	garbage collectins	\$ 7,217.38
28594	Clark Rural Water	materials	\$ 14,725.40
28595	Dash Medical Gloves	supplies	\$ 68.94
28596	Cook's Wastepaper	dumpsters	\$ 156.12
28597	Sturdevant's	parts	\$ 628.85
28598	Todd Walker	reel maintenance	\$ 3,790.92
28599	Office Peeps	air purifiers	\$ 3,119.98
28600	Northwestern Energy	utilities	\$ 995.89

28601	Cardmember Services	supplies	\$ 348.27
28603	SD Retirement Systems	retirement	\$ 5,409.22
28604	Child Support Payment Cnt	child support	\$ 528.93
11/3/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,641.36
	Govt Bldg	payroll	\$ 87.51
	Police	payroll	\$ 3,645.46
	Streets	payroll	\$ 3,845.07
	Sanitation	payroll	\$ 490.16
	Sewer	payroll	\$ 1,521.01
	Water	payroll	\$ 1,521.25
	Golf Course	payroll	\$ 366.30
	Clubhouse	payroll	\$ 87.72
	Library	payroll	\$ 434.80
Overtime included in the above: D. Altfillisch \$115.88; E. Brush \$26.81			
11/17/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 2,603.35
	Govt Bldg	payroll	\$ 66.39
	Police	payroll	\$ 3,595.46
	Streets	payroll	\$ 3,761.45
	Sanitation	payroll	\$ 437.25
	Sewer	payroll	\$ 1,559.62
	Water	payroll	\$ 1,559.92
	Golf Course	payroll	\$ 424.88
	Clubhouse	payroll	\$ 175.98
	Library	payroll	\$ 434.80
Overtime included in the above: D. Alfillisch \$185.40; E. Brush \$26.81; R. Flora \$85.23			

11/30/2020	Mayor	payroll	\$ 221.58
Payroll	Finance Office	payroll	\$ 3,731.38
	Govt Bldg	payroll	\$ 78.46
	Police	payroll	\$ 3,795.46
	Streets	payroll	\$ 3,906.01
	Sanitation	payroll	\$ 267.36
	Sewer	payroll	\$ 1,500.22
	Water	payroll	\$ 1,500.50
	Clubhouse	payroll	\$ 253.45
	Library	payroll	\$ 434.80

To	For	Amount
Avera Occupational Medicine	Silkman drug screening	\$ 63.55
Axon Enterprise	cameras	\$ 5,593.21
Cartney Bearing	parts	\$ 14.48
Clark Co Historical Society	subsidy	\$ 577.00
Clark Fire Department	parts and repairs	\$ 4,683.66
Clausen Construction	gravel	\$ 95.76
Dakota Pump	repairs	\$ 1,731.36
Delta Dental	insurance	\$ 1,199.90
EcoLab	rodent control	\$ 94.76
Elite Concrete	repairs	\$ 3,672.00
Ferguson Waterworks	valve	\$ 392.90
Forest Foam	maintenance	\$ 2,000.00
Grafix Shoppe	decals	\$ 201.91
J&J Heating & AC	repairs	\$ 116.65
Mack Landscaping	blow out sprinklers	\$ 350.00
Northwestern Energy	bills	\$ 5,710.67
Pitney Bowes	ink cartridge	\$ 113.04
Pitney Bowes	postage	\$ 1,020.99

Principle Financial Services	insurance	\$	42.91
SD Dept of Health	water specimen	\$	30.00
SD Rural Development	revenue bond	\$	787.00
SD Rural Development	revenue bond	\$	908.00
SD Rural Development	revenue bond	\$	1,307.00
SPS Works	dog tags	\$	99.51
Star Laundry	rags and rugs	\$	128.06
Temple Display	lamps	\$	428.43
Tony's Collision	repairs	\$	6,056.00
Vision Service Plan	insurance	\$	394.07
Westside Implement	skid steer trade	\$	2,872.00
Amazon Capital Services	books	\$	141.44
SD Water & Wastewater Assoc	membership dues	\$	10.00
Armando Altunar	water deposit refund	\$	100.00
Avantara Clark City	water deposit refund	\$	100.00
Gregory Buechler	water deposit refund	\$	100.00
Amy Campbell	water deposit refund	\$	100.00
Paloma Carlos	water deposit refund	\$	100.00
Jamie Cordell	water deposit refund	\$	100.00
Nicholas Dalton	water deposit refund	\$	100.00
Ron Farpella	water deposit refund	\$	100.00
GCC	water deposit refund	\$	100.00
William Hamill	water deposit refund	\$	100.00
Chad Helkenn	water deposit refund	\$	100.00
Jared Johnson	water deposit refund	\$	100.00
Shane Jordan	water deposit refund	\$	100.00
Jay Kirkeby	water deposit refund	\$	100.00
Jennifer Koski	water deposit refund	\$	100.00
Steven Lafortune	water deposit refund	\$	100.00

POW Properties	water deposit refund	\$	100.00
Martin Rodriguez	water deposit refund	\$	100.00
Ann Scheel	water deposit refund	\$	100.00
Neil Spieker	water deposit refund	\$	100.00
Alec Voss	water deposit refund	\$	100.00
Trisha Walker	water deposit refund	\$	100.00
Willow Creek Properties	water deposit refund	\$	100.00
KicknGear	water deposit refund	\$	100.00
Eric Warren	water deposit refund	\$	100.00
Sharp Electric	rewiring	\$	2,340.78
Airworx	drone	\$	12,599.00
Quill	supplies	\$	156.47
AT&T	cell phones	\$	275.64
Glass Products	north door replacement	\$	3,548.00
Westside Implement	parts	\$	158.48
U Drive Technology	text service	\$	50.36
Mack's Standard	gas	\$	201.50
Clark Co Courier	advertising	\$	363.56
Dekker Hardware	supplies	\$	320.84
ITC	utilities	\$	635.14
City of Clark	Helkenn water deposit	\$	100.00
Clark County Auditor	service	\$	610.00
Dacotah Bank	tif payment	\$	8,546.00
Clark Community Oil	gas	\$	323.85
Oscars Machine Shop	supplies	\$	31.84
Sturdevants	supplies	\$	47.96
Ron's Saw Shop	repairs	\$	154.34
Clark Fire Department	fire dept	\$	6,819.32
Pheasantland Industries	plaque	\$	57.16

Cook's Waste & Recycling	dumpsters	\$	156.13
Clark Rural Water System	materials	\$	11,823.80

#### **Motion # 175-2020**

#### **Supplement Police Budget**

Motion by Hagstrom and seconded by Larson to supplement the Police budget as follows: \$11,000 by donation from TC Energy to use towards equipment; \$6157.91 by insurance reimbursement from Claims Associates for repairs on police squad; \$10,000 by COVID Cares money for equipment. All members voting yes. Motion carried.

#### **Motion # 176-2020**

#### **Contingency Transfer**

Motion by Larson and seconded by Zemlicka to approve the following contingency transfers: Finance Office \$6000, Council \$1,500, Police Department \$4,000, and Mayor \$600. Leaving a balance of \$6,633. All members voting yes. Motion carried.

#### **Resolution #855 TIF #1 Payoff**

Chad Fjelland discussed a resolution terminating TIF #1. TIF did not generate enough property tax revenue to cover the yearly payments but it was decided that Fjelland and Kerry Kline will talk to the bank about the note prior to any resolution or finalized decisions. Item to be discussed again at January meeting.

#### **Motion # 177-2020**

#### **2021 Liquor Agreements**

Motion by Schlagel and seconded by Dohmann to approve the 2021 liquor operating agreements for Dakota Butcher, Look Out, Sportsman, Clark Lanes, Big C Travel Plaza, and Ken's. All members voting yes. Motion carried.

#### **Motion # 178-2020**

#### **Ordinance #565 2021 Salaries**

Motion by Larson and seconded by Dohmann to approve Ordinance #565 as follows. All members voting yes. Motion carried.

### **Ordinance # 565**

An Ordinance Fixing the Salaries and Compensation of the Appointed, Other Municipal Officials, and Regular Employees for the City of Clark, South Dakota.



Section # 1: That the salaries and compensation of the appointed officers, other municipal officials, and regular employees of the City of Clark, South Dakota from and after **January 1, 2021** shall be as follows:

Mayor	\$	5,761.00	salary
City Council Members	\$	82.40	meeting
Finance Officer – Alaina Wellnitz	\$	20.00	hour
Deputy Finance Officer - Rae Jean Flora	\$	19.32	hour
Finance Office Substitute	\$	10.60	hour
Police Chief – Jeremy Wellnitz	\$	55,025	salary
Deputy – Nate Nickeson	\$	42,060	salary
Part time help	\$	17.19	hour
Superintendent - Darin Altfillisch	\$	30.90	hour
City Maintenance Worker – Tyler Silkman	\$	21.00	hour
City Maintenance Worker – Eric Brush	\$	18.50	hour
Golf Course:			
Greenskeeper	\$	15.79	hour
Greenskeepers Assistance	\$	11.06 – 12.18	hour
Clubhouse Managers	\$	17.11	hour
Clubhouse Workers	\$	10.50	hour
Librarian – Tara Thomas	\$	11.01	hour
Librarian Substitute	\$	9.45	hour
Landfill Attendant, primary	\$	11.28	hour
Landfill Attendant, assistant	\$	9.45	hour
City Janitor	\$	12.23	hour
Med Van Drivers	\$	12.07	hour
Skating Rink Attendant	\$	10.08	hour
Pool:			
Manager	\$	12.50	hour
Lifeguards (1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> year)	\$	10.34, 10.60, 10.87	hour
Summer Rec Coaches	\$	1,000.00	team

Section # 2: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

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Mayor Kerry Kline

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Attest: Finance Officer

(seal)

First Reading: November 2, 2020

Second Reading & Adopted: December 7, 2020

Published: December 9, 2020

Effective Date: January 1, 2021

### **Schlagel Seat**

Bill Krikac brought up Terry Schlagel being recently elected to County Commissioner and was questioning the legality of retaining both seats. Chad Fjelland stated there was an Attorney General's decision stating there is no conflict to hold both seats. Luttrell explained that should the seat vacate, the council can leave the seat open until the next election in 2021 or the council can appoint his replacement. The outgoing council does not pick their replacement.

Meeting adjourned at 8:30pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz

(seal)

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## **City of Clark Council Meeting**

**December 14, 2020**

**Call to order:** The Clark City Council met in session on December 14, 2020 at 7:00 pm in the City Hall Council Room.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, Terry Schlagel and Andrew Zemlicka. Absent was Dennis Larson.

**Others Present:** Mayor Kerry Kline, City Attorney Chad Fjelland, Finance Officer Alaina Wellnitz, and Darin Altfillisch.

Mayor Kline called the meeting to order at 7:00 pm.

### **Motion # 179-2020**

### **Adopt Agenda**

Motion by Zemlicka and seconded by Schlagel to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

### **Public Input**

No public input.

### **Motion # 180-2020**

### **Water Tower Painting Bids**

Mayor Kline and Altfillisch discussed the painting bids. Motion by Zemlicka and seconded by Dohmann to reject all the painting bids. All members voting yes. Motion carried.

### **Motion # 181-2020**

### **South Side Water Project**

Kline and Altfillisch revisited the water project on the south side of town. The Helms and Associates plan will cost an estimated \$9.2 million dollars. An estimate from Forest Excavating was submitted to Altfillisch and will cost roughly \$150,000. Plans for that project were discussed further but no decisions were made at this time.

### **Motion # 182-2020**

### **Surplus Christmas Decor**

Motion by Hagstrom and seconded by Dohmann to surplus the old light pole Christmas decorations and sell them at \$30 a piece. All members voting yes. Motion carried.

## **Tesch Property**

The Tesch family wants the City to move the golf course ball washer as it on the Tesch's property line. The decision was made to leave the ball washer until the Tesch's shed is moved from city right of way per their agreement with the City. Mayor Kline will be sending a letter to the Tesch's in response to their request.

## **Motion # 183-2020**

## **Contingency Transfers**

Motion by Dalton and seconded by Zemlicka to approve the following contingency transfers: Golf Course \$600, Clubhouse \$2000, Sanitary Administration \$600, Government Buildings \$300. All members voting yes. Motion carried.

## **Motion # 184-2020**

## **Adjourn**

Motion by Schlagel and seconded by Dalton to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:46pm.

This institution is an equal opportunity provider and employer.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz

(seal)

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## City of Clark Council Meeting

December 23, 2020

**Call to order:** The Clark City Council met in session on December 23<sup>rd</sup> at noon in the City Hall Finance Office.

**Council Members Present:** Nick Dalton (via telephone), Derrick Dohmann (via telephone), Shane Hagstrom, Dennis Larson, Terry Schlagel and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz.

Mayor Kline called the meeting to order at 12:01pm.

### Motion # 185-2020

### Adopt Agenda

Motion by Hagstrom and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

### Motion # 186-2020

### Hazard Pay

Motion by Schlagel and seconded by Dalton to issue Clark Bucks to the Police Department personnel in the amount of \$1000, the Finance Office personnel in the amount of \$1000, and the Street Department personnel in the amount of \$1500 for hazard pay. Role call vote with Schlagel, Zemlicka, Dalton, Dohmann, and Larson voting in favor. Hagstrom opposed. Motion passes with majority council vote of five members.

### Motion # 187-2020

### Adjourn

Motion by Schlagel and seconded by Larson to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 12:26pm.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz

(seal)

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## City of Clark Council Meeting

December 29, 2020

**Call to order:** The Clark City Council met via telephone at 12:00pm.

**Council Members Present:** Nick Dalton, Derrick Dohmann, Shane Hagstrom, and Terry Schlagel.  
Absent were Dennis Larson and Andrew Zemlicka.

**Others Present:** Mayor Kerry Kline, Finance Officer Alaina Wellnitz.

Mayor Kline called the meeting to order at 12:04 pm.

### **Motion # 188-2020**

### **Adopt Agenda**

Motion by Dalton and seconded by Dohmann to adopt the agenda. All members voting yes. Motion carried.

### **Motion # 189-2020**

### **Rescind Motion 186-2020**

Motion by Schlagel and seconded by Dalton to rescind motion 186-2020. All members voting yes. Motion carried.

### **Motion # 190-2020**

### **Amended Hazard Pay**

Motion by Dohmann and seconded by Schlagel to amend Hazard Pay to be paid out through payroll instead of Clark Bucks. All members voting yes. Motion carried.

### **Motion # 191-2020**

### **Adjourn**

Motion by Hagstrom and seconded by Schlagel to adjourn the meeting. All members voting yes. Motion carried.

Meeting adjourned at 12:07 pm.

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Mayor Kerry Kline

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Attest: Finance Officer Alaina Wellnitz

(seal)

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