



ALPHABET ZONE EARLY STEAM CENTER

Childcare Agreement
Parent Fee Payments/Regular Childcare Payments

Date Enrolled _____

I _____ agree to make payments to Alphabet Zone every week in the amount of \$ _____. This amount includes care for the following children: _____

This fee includes: 10 12 Hours of care, Breakfast, Lunch and Snack, Care, Preschool for ages 3-5.

My eligible hours of care are from _____ AM until _____ PM.

Rates are based on a 10 hour day. Contact Director if over 10 hours daily is needed to avoid late p/u fees. Alphabet Zone cut off time for entrance into the center is 9:00 am unless Doctor or Dentist note supplied.

As agreed upon by myself and Alphabet Zone my late fees will begin at _____. My late fees are \$2.00 per minutes for each child after this time due upon pickup. I agree to make payments every Friday Morning or every other Friday in advance of service. Payments after Friday will incur a late fee of \$25 plus \$10 on Monday and daily until paid in full. Alphabet Zone will be closed 9 Holidays per year (listed below) and I am aware that Holidays are subject to change and that my full fee is due these weeks. Rates will not be decreased due to increment weather closures. I understand that if my child attends the facility for 1 day or 5 days that my full fee is due.

Each family will be eligible for 4 weeks of vacation fees which are 1/2 of the weekly fee. Also due in advance.

Vacation weeks must be applied for in advance. If no advance notice is given, full fee will be billed.

Our only method of payment will be by auto draft, which will be charged on Friday mornings automatically. Payments that do not clear when run will incur a automatic \$35 returned item fee. The payment will be ran again each morning until processed or until alternate arrangements are made. Payments can alternatively be made by invoicing via

Sum Up.

Alphabet Zone Holidays: Christmas eve, Christmas Day, Thanksgiving Day, The day after Thanksgiving, Presidents Day, Memorial Day, Independence Day, Columbus Day, Labor Day and New Years Eve/Day. If the holiday falls on the weekend we will be closed the Friday before or the Monday after the holiday. You will be notified in advance.

****ALPHABET ZONE DOES NOT OFFER REFUNDS, ONLY DAYCARE CREDIT.**

Please read this fee agreement carefully and ask the director about anything that you don't understand. By signing this agreement, I acknowledge that I fully understand and agree with the terms as described within, I also understand That this is a binding agreement between myself and Alphabet Zone. I have received a copy for my records.

Parent Signature

Date

Director Signature

Date