

Governing Council

Kyla Anderson
President

Byron Taylor
Vice President

Monica Arguello
Treasurer/Secretary

Sí Trujillo
Member

Justin Calder
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla

All complaints regarding sexual harassment and
Title IX issues must be filed with the Coordinator.

Pecos Cyber Academy (PCA)

BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open

to the Public on:

<https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1>

Date And Time

August 19, 2025 at 5:30 p.m.

Meeting ID: 940 8285 3524 Passcode: 198703

Held via teleconference.

[+16699009128,,94082853524#,,,,*198703# US \(San Jose\)](https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1)

[+17193594580,,94082853524#,,,,*198703# US](https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1)



Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – *none*

II. Call to Order *at 5:37 p.m.*

Roll Call Board Members: *In attendance Kyla Anderson, Monica Arguello, Justin Calder, and Sí Trujillo.*

Others in Attendance: Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), June Boles (High School Principal), Monica Garcia (Dean of Students High School), Jon Orris (Middle School Principal), Kelley Fontanilla (Elementary School Principal), Mia Trujillo (Dean of Students Elementary), Greg Aguilar (Director of Federal Funds), Denise Yearry (Special Education Coordinator), Gretchen Potter (Mental Health Counselor), Justin Malano (Bi-Lingual Coordinator), Kelli Loudermilk (Assessment Coordinator), Allyce Vasquez (Human Resources), Gail Humphrey (Career and Technical Education Coordinator), Kari Amador (FAST 8th Grade), Bryan Coltrane (FAST 10th Grade), Rick Bustos (FAST 11th Grade), Katherine Gomez (FAST 12th grade), Chris Beaumet (IT Support), Dan Hill (Attorney) Melanie Bussiere (High School Teacher), and Amy Begay (Registrar).



III. Routine Business – K. Anderson

a. Approval of Agenda

Motion to Approve the Agenda Justin Calder 2nd by Monica Arguello. Motion passed unanimously.

IV. Written Reports---Academic Framework

- a. Executive Director's Report-Dr. Hite-Pope
- b. High School Principal Report- June Boles
- c. Middle School Principal Report-Jon Orr
- d. Elementary Principal Report-Kelley Fontanilla
- e. Special Education Director Report-Daelena Potter
- f. Mental Health Therapist Report- Gretchen Potter
- g. Equity Council-Greg Aguilar
- h. Assessments-Kelli Loudermilk
- i. Bi-Lingual-Justin Malano
- j. Career and Technical Education (CTE)- Gail Humphrey

Monica Arguello thanked staff for the reports and the information in them.

Dr Kim Hite-Pope shared that our advertising is being handled by KROE, KOB, and Vertex at this time.

k. Financial Report--- Financial Framework

- i. Bank Reconciliation-July
- ii. Consolidated Board Report- July
- iii. Sweep Account June- and Sweep YTD
- iv. InBank July Statement
- v. Recommendation of Financial Items for Board Approval from the Finance Committee
 - a. BAR 584-000-2526-005T Operational *Gloria Lopez stated this will transfer funds to payroll.*
 - b. BAR 584-000-2526-0006-M *This BAR will move instructional funds for the 15 new staff. We now have 170 Full Time Employees.*
 - c. BAR 584-000-2526-0007-IB CLSD Repeat *this BAR was approved in July. However, the funds are currently being held at the state level. Gra Aguilar was sent information that the funds need to bear one of the state offices, That the funds will be released soon. The deadline for the use of the fund is September 30. Approval for the BAR is need so when the funds become available it can be submitted right away.*

Motion to approve the BARS 005, 006, and 007 by Sí Trujillo, 2nd by Monica Arguello. Motion passed unanimously.

- vi. Invoices- none



V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Minutes of July 22, 2025 (discussion and possible vote) *Justin Calder stated the minutes need to be adjusted for the date, it is incorrect. It should say July 22, 2025.*

Motion to approve the minutes with the correct date by Sí Trujillo, 2nd by Justin Calder. The motion passed unanimously.

VI. Action Items

- a. Open Meetings Act Resolution (OMA) discussion/possible vote *Justin Calder stated the dates need to be changed from August 16 to August 19 in two places on the document. Motion to approve the Open Meetings Act Resolution with the amended dates by Justin Calder, 2nd by Monica Arguello. The motion passed unanimously.*
- b. Board Candidate Dr. Romero (discussion/possible vote)
Motion to approve Dr. Romero by Sí Trujillo, 2nd by Monica Arguello. The motion passed unanimously.
- c. Employee moving out of state, employee handbook (discussion/possible vote) *Justin Calder suggested that in part 4 the 3^d bullet point that it should read AND instead of OR. Sí Trujillo asked if is the teacher is non-compliant? Dr. Hite-Pope said they would be fired. Dr. Kim Hite-Pope stated that employees with the school for 2 years would be eligible, must give notice of their moving 30 days before hand. The employee would also be responsible for any travel for State Testing, State Mandated meeting, and profession development. Sí Trujillo asked if the employee would still be eligible for the State Retirement benefits. Kim Hite-Pope state yes they would because they are working for a New Mexico School. Sí Trujillo asked if there should be limit on the number of staff they can work out of state? Kyla Anderson asked if there should not be written into the policy about at the discretion of the Board. Dan Hill stated that it is implied that this at the discretion of the school. And the limit of staff that can utilize this policy is up to the board.*

No action taken on this action. The policy needs have changes suggested in the discussion.

- d. Out of State Federal Director Program travel, Greg Aguilar (discussion/possible vote) *Greg Aguilar stated that this training would be need for the oversite for the federal funding. The conference will be held in December in New Orleans Louisiana. Motion to approve the travel by Monica Arguello, 2nd by Justin Calder. The motion passed unanimously.*



VII. Information Items

- a. Byron Taylor Resignation *Dr. Kim Hite-Pope shared that Byron Taylor moved to North Carolina and that he could not keep up with his position.*
- b. Summary from Face to Face on Profession Development *Kelli Loudermilk and Kelley Fontanilla both thanked the Board for approving the event. Kyla Anderson and Monica Arguello both stated they enjoyed the event as well and that they would like to be more involved if another Face-to-Face PD takes place. Justin Calder stated he would have liked to have stayed another day for the event and if it did again he would make sure to be available.*
- c. Proposal for Mental Health Support for Center for High School Student Success (CHSS) *June Boles has stated that are putting the final pieces of support for the students in High School. There will be someone coming into the classes to talk to students about mental health. From there any referrals will be turned over the FAST team. Gretchen Potter has really stepped up to be available and help with the 9th grade students. Next month we will present data regarding the CHHS to the board. We will be running a report soon that will come back and tell us what students have at least one "F" grade in their classes. Teachers in that course will then set up a meeting with the student to find if there is a problem and stress that they will help the student. Our night School will be starting soon for those students who have a different schedule and need credit recovery courses. WE are giving our students every chance and opportunity to earn their High School Diploma.*

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

NONE

IX. Statement of Closure

- X. Adjournment *at 6:44 p.m.*
Confirmation of Next Meeting Session September 16, 2025 at 5:30 p.m.