

Governing Council

Kyla Anderson
President

Sí Trujillo
Vice President

Monica Arguello
Treasurer/Secretary

Justin Calder
Member

Arsenio Romero
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla

All complaints regarding sexual harassment and Title IX issues must be filed with the Coordinator.

Pecos Cyber Academy (PCA)

BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open

to the Public on:

<https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1>

Date And Time

March 17, 2026 at 5:30 p.m.

Meeting ID: 940 8285 3524 Passcode: 198703

Held via teleconference.

[+16699009128,,94082853524#,,,,*198703# US \(San Jose\)](https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1)

[+17193594580,,94082853524#,,,,*198703# US](https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1)



Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – *none*

II. Call to Order: *5:35 p.m.*

Roll Call: *Sí Trujillo, Justin Calder, Arsenio Romero, and Monica Arguello. Kyla Anderson was not Present.*

Others in Attendance: *Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), Patrick Kelly (Deputy Finance Manager), Gretchen Potter (Mental Health Coordinator), Melanie Bussiere (Teacher), Greg Aguilar (Federal Funds Director), Kate Gomez (FAST Team), Kari Amador (FAST Team), June Boles (Principal 8-12), Jenny Crow (Teacher), Jeff Rhoades (FAST Team), Monica Garcia (Dean of Students 8-12), Jeniffer Rose (Teacher), Kelley Fontanilla (Principal K-7), Mia Trujillo (Dean of Students K-7), Denise Yeary (Special Education Coordinator), Shannon Woodrow (Teacher), Sarina Paul (Teacher),*



Hope Encinias (Coordinator of Curriculum) Kelli Loudermilk (Assessment Coordinator), Dana McBee (Teacher), Kathryn Dudley (Teacher), Todd Schweitzer (SYS CEO), Jake Pietzold (SYS Tech Manager), Tim Batiuk (SYS Tech), Dan Hill (PCA Attorney), Logan Brown (Teacher), and Amy Begay (Registrar).

III. Routine Business – *none*

- a. Approval of Agenda *Justin Calder said to amend Agenda under action items item E. change word purpose to Propose.
Motion to approve Justin Calder; 2nd by Arsenio Romero. Motion approved by all.*

IV. Written Reports---Academic Framework

- a. Executive Director's Report-Dr. Hite-Pope
- b. High School Principal Report and FAST Team Report- June Boles
- c. K-7 Principal Report-Kelley Fontanilla
- d. Special Education Director Report-Bryan Coltrane
- e. Mental Health Therapist Report- Gretchen Potter
- f. Federal Program Director- Greg Aguilar
- g. Assessments-Kelli Loudermilk
- h. Bi-Lingual-Justin Malano

Justin Calder remarked about the increased Parent Teacher meetings, and Failing Reports. June Boles stated that the team reached out to students who were not engaging and setting up meetings to see what can be done to get students to make progress in the next 7 days. And put supports in place. Bryan Coltrane stated the Special Education students are included in that as well.

i. **Financial Report--- Financial Framework**

- i. Bank Reconciliation-February
- ii. Consolidated Board Report- February
- iii. Sweep Account February- and Sweep YTD
- iv. InBank February Statement

Gloria Lopez asked if there were any questions on the Financial items? There were none,

- v. Recommendation of Financial Items for Board Approval from the Finance Committee
 - BAR 584-000-2526-0021-I
 - BAR 584-000-2526-0025-I
 - BAR 584-000-2526-0026-T

Gloria Lopez explained the BARS to the Board.

Motion to approve the BARS by Arsenio Romero; 2nd by Monica Arguello. Roll call vote Sí Trujillo yes, Monica Arguello yes, Justin Calder yes, Arsenio Romero yes, motion passed unanimously.



-Invoices

- Pearson Invoice 31205164
- Pearson Invoice 31378577
- Pearson Quote 4/1/2026

Gloria Lopez presented the Invoices and the quote. She asked that the quote be included for approval so when that invoice comes in before the next meeting it could be paid.

Motion to approve the invoices by Sí Trujillo; 2nd by Justin Calder. Roll call vote Sí Trujillo yes, Monica Arguello yes, Justin Calder yes, Arsenio Romero yes, motion passed unanimously.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. February 17, 2026 Minutes (discussion and possible vote)

Motion to approve the minutes of February 17, 2026 by Justin Calder; 2nd by Sí Trujillo, motion passed unanimously.

VI. Action Items

- a. RFP awarded IT/staff/student computers support (discussion/possible vote) *Dr. Kim Hite-Pope stated the SYS was awarded the RFP. Motion to approve the award by Arsenio Romero; 2nd by Monica Arguello. Motion passed unanimously.*
- b. SYS Contract (discussion/possible vote) *Dr. Kim Hite-Pope introduced Dr. Schweitzer and his team. The contract is for 2000 students and for staff, with a built-in algorithm to adjust for increased student population and staff. The payments will be monthly. Motion to approve the contract by Sí Trujillo; 2nd Monica Arguello. Motion passed unanimously.*
- c. Atlanta DLAC (discussion/possible vote) *The next Conference will be in Atlanta GA. The PCA team will be making a presentation at this conference. And it is a place where we can collaborate with peers who are in the same educational environment that PCA is in, all virtual. Roll call vote Sí Trujillo abstains, Monica Arguello yes, Justin Calder yes, and Arsenio Romero yes. Motion passed.*
Motion to approve the trip to DLAC Atlanta by Arsenio Romero; 2nd by Monica Arguello.
- d. SY2627 Calendar (discussion/possible vote) *The calendar reflects the 5 days of Professional Development in July. Spring Break will align with Albuquerque Public Schools and Rio Rancho. The July Board meeting will be held July 28, 2026 in person during Professional*



Development. Motion to amend Calendar with this change by Sí Trujillo; 2nd by Monica Arguello. Motion passed unanimously.

- e. *Lobbyist contract will be \$22,200 for the year. To be paid monthly at \$1850. To pay out of sweep account. Motion to approve the contract by Justin Calder; 2nd by Arsenio Romero. Motion passed unanimously.*
- f. *DLAC Early Bird Registration for October 19-21, 2026 Atlanta GA (discussion/possible vote) see discussion above in item C. Motion to approve the Early Bird Registration by Arsenio Romero; 2nd by Monice Arguello. Roll Call vote Sí Trujillo abstain, Monica Arguello yes, Justin Calder yes, and Arsenio Romero yes. Motion passed.*

VII. Information Items

- a. *Todd Schweitzer shared the company has 15 years plus of experience with educators and the state of Oregon and with K12 and Pearson. Our staff is excited to be working with PCA. Sí Trujillo asked if the monthly invoice could be paid with the school P-card? Todd Schweitzer stated that no it cannot but through their Portal.*
- b. *Sam Gonzales Dr Kim Hite-Pope said that Sam Gonzales was not present but is working on the Renewal for PCA with the State Charter School Division. And that it is moving forward nicely.*
- c. *Update Building Albuquerque Dr. Kim Hite-Pope shared that the Building that was being looked at was bought. But that the search is on for another building in the same area maybe.*

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee. *None*

IX. Statement of Closure

- X. *Adjournment 6:38 p.m.*

Confirmation of Next Meeting Session April 21, 2026 at 5:30 p.m.