



**Pecos Cyber Academy (PCA)  
BOARD MEETING  
AGENDA**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

**Date and Time:**

April 16, 2024 at 6:00 p.m.

<https://zoom.us/j/95573224303?pwd=VINualZmQmhaUjhTMHN0TXBBUIJyZz09>

Meeting ID: 973 9380 4198

Passcode: 547228

One tap mobile

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**Held via teleconference**

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

**AGENDA**

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.pecosca.us](http://www.pecosca.us)

I. Public Comment – K. Anderson

II. Call to Order and Roll Call – K. Anderson

III. Routine Business – K. Anderson

a. Approval of Agenda

IV. Oral Reports---Academic Framework

- a. School Leader's Report-Dr. Hite-Pope
- b. High School Principal Report
- c. Middle School Principal Report
- d. Elementary Principal Report
- e. Special Education Director Report
- f. Academic Counselor Report
- g. Mental Health Therapist Report
- h. Marketing
- i. Equity Council
- j. Assessments
- k. Bi-Lingual

I. Financial Report---Financial Framework

i. Bank Reconciliation-March

ii. Consolidated Board Report- March

iii. Recommendation of Financial Items for Board Approval from the Finance Committee

- BAR 584-000-2324-0013-I
- BAR 584-000-2324-0014-I
- BAR 584-000-2324-0015-I
- BAR 584-000-2324-0016-I

iv. SY2425 Budget due May 8, 2024, meeting date need to approve the budget (action/vote)

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Minutes from March 19, 2024 (action/vote)

#### VI. Action Items

- a. Request to increase the cap by adding 500 students to our enrollment (discussion/action)
- b. Create and addendum to increase the cap (discussion/vote)
- c. Face to Face training for the Governing Council for SY2425 dates possibly September 7 or 21, 2024 (discussion/vote)
- d. SY2425 School Calendar (discussion/vote)

#### VII. Information Items

- a. Update on the Digitizing the paper records. All of the records have been picked up on Monday April 8. And now are being processed. We hope to have all records available in a little over a month.
- b. Changing Request for Transcripts to read email Official Transcript to [pca\\_registrar@pecosca.us](mailto:pca_registrar@pecosca.us) This is to have of much of our student records available digitally and minimize paper need.

#### VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion,

Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints

or charges against any individual public employee.

#### VIII. Statement of Closure

- X. Adjournment and Confirmation of Next Meeting Date May 21—at 6:00 p.m.