

Governing Council

Kyla Anderson
President

Sí Trujillo
Vice President

Monica Arguello
Treasurer/Secretary

Justin Calder
Member

Arsenio Romero
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla

All complaints regarding sexual harassment and Title IX issues must be filed with the Coordinator.

Pecos Cyber Academy (PCA)

BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open

to the Public on:

<https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0N0kQa.1>

Date And Time

April 21, 2026 at 5:30 p.m.

Meeting ID: 940 8285 3524 Passcode: 198703

Held via teleconference.

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – *none*

II. Call to Order: *5:32p.m.*

Roll Call Members-*Arsenio Romero, Kyla Anderson, Monica Arguello, Justin Calder, and Sí Trujillo.*

Others in Attendance: Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), Patrick Kelly (Deputy Director of Finance), June Boles (Principal 8-12), Monica Garcia (Dean of Students 8-12) Kelley Fontanilla (Principal K-7), Mia Trujillo (Dean of Students K-7), Gretchen Potter (Mental Health Therapist), Greg Aguilar (Federal Programs), Justin Malano (Bi-Lingual Director), Kelli Loudermilk (Director of Assessments), Bryan Coltrane (Director of Special Education), Denise Yeary (Special Education Coordinator) Dana McBee (Secondary Special Education Coordinator), Kate Gomez (FAST Grade 12), Rick Bustos (FAST Grade 11), Jeffery Rhodes (FAST Grade 10), Kari Amador



(FAST Grade 8), Krystal Leger (Teacher), Shannon Woodrow (Assessments Coordinator), Sam Gonzales (Director of Compliance and Board Training DM Law), Dan Hill (Attorney DM Law), and Amy Begay (Registrar).

III. Routine Business – K. Anderson

- a. Approval of Agenda *Motion to Approve the Agenda by Monice Arguello; 2nd by Sí Trujillo. Motion passed unanimously.*

- a. Executive Director’s Report-Dr. Hite-Pope
- b. High School Principal Report and FAST Team Report- June Boles
- c. K-7 Principal Report-Kelley Fontanilla
- d. Special Education Director Report-Bryan Coltrane
- e. Mental Health Therapist Report- Gretchen Potter
- f. Federal Program Director- Greg Aguilar
- g. Assessments-Kelli Loudermilk
- h. Bi-Lingual-Justin Malano

Dr. Kim Hite-Pope asks there were any questions regarding her report. Monice Arguello asked for more details of the Public Education Charter Division’s visit. Dr. Kim Hite-Pope stated that they were very curious stayed an hour longer than scheduled and had all positive things to say.

Dr. Kim Hite-Pope shared that enrollment today was 2,310 students with 28 thinking about enrolling and 7 that could be enrolled by the end of the week.

Monica Arguello asked about the Literacy Program mention in the Federal Programs report, what is it? Greg Aguilar shared that they ordered 138 English Language (EL) kits for our current families and more will be ordered for next school year.

Monica Arguello commended the Special Education Director for all the hard work. Bryan Coltrane shared that he has an amazing team in Denise Yeary and Dana McBee. Monice Arguello asked about how many students come to PCA with an out-of-date IEP (Individual Education Plan). Bryan Coltrane said about 30% And this time of year almost all seem to be out of date. Bryan Coltrane said they already have a plan to work on IEPs through June.

Monica Arguello asked about the ACCESS testing. Justin Malano said that the testing window had closed and there was a 92% attendance rate. The scores should come out near the end of the semester and will be sent out to families



Monica Arguello also commended the Assessment team for all of the hard work. And asked about the lockdown that took place, at a testing site. Kelli Loudermilk stated they had a situation arise and that the staff asked for the Lockdown. The staff on site knew what to do, since they came from brick-and-mortar schools. They secured the students while it was being handled and found an alternate route for the students to exit when it was time. Monica Arguello asked what are the policies at the facilities we test at? Kelli Loudermilk shared that there is usually only an evacuation plan at testing sites. But the Board could help in creating a policy for this for the future.

Monica Arguello asked Kelley Fontanilla how the reading Across America went. Kelley Fontanilla stated that this year they did this for K-7 students, and the goal was 2500 books. Kelley stated that the students smashed that by a lot. She shared she had to kiss a pig, but they substituted that with her French Bulldog. It was a fun time.

i. Financial Report--- Financial Framework

- i. Bank Reconciliation-March
- ii. Consolidated Board Report- March
- iii. Consolidated Board Report-April 15
- iv. Sweep Account March
- v. Recommendation of Financial Items for Board Approval from the Finance Committee

Gloria Lopez shared that the Bank Reconciliation, Board Reports and Sweep accounts were reviewed in the Finance Committee meeting and asked if anyone had questions. There were none.

Gloria Lopez gave brief explanations on each of the BARS

- BAR 584-000-2526-0022-I *Revenue from the funds release from the Audit for SY 24/25*
- BAR 584-000-2526-0023-I *Release of funds from Medicaid from previous year.*
- BAR 584-000-2526-0027-I *Revenue from Parchment for Transcripts fees, to use toward Graduation*
- BAR 584-000-2526-0028-I *Revenue from Lease payment; use for building maintenance*
- BAR 584-000-2526-0029-I *Revenue from Sweep Account*
- BAR 584-000-2526-0030-I *Refund from Conference employee was unable to attend*
- BAR 584-000-2526-0031-I *Received the SEG payment*
- BAR 584-000-2526-0032-I *Medicaid amount from Sweep Account*
- BAR 584-000-2526-0033-I *Revenue to date from Medicaid*

Motion to approve all BARS by Arsenio Romero; 2nd by Monica Arguello. Motion passed unanimously



-Invoices

- Pearson Invoice 31517035
- SYS Education Invoice 101642 *first invoice from them*
- PCSNM (Public Charter Schools of New Mexico) Early Bird Membership Quote

Motion to approve the invoices by Sí Trujillo' 2nd by Arsenio Romero.

Motion passed unanimously.

Motion to approve the Early Bird Membership for Charter Schools by Arsenio Romero; 2nd by Monica Arguello. Motion passed unanimously.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. March 17, 2026 Minutes (discussion and possible vote)

Motion to approve the Minutes of March 17, 2026 by Monica Arguello; 2nd Justin Calder. Motion passed unanimously.

VI. Action Items

- a. Updated AI Policy (discussion/possible vote) *Motion to approve the updated AI (Artificial Intelligence) Policy by Monica Arguello; 2nd by Justin Calder. Motion passed unanimously.*
- b. Center for High School Success (CHSS) services agreement (discussion/possible vote) *Motion to table this until next meeting by Sí Trujillo 2nd by Aresenio Romero. Motion Tabled*
- c. Special Education IDEA Compliance -Bryan Coltrane (discussion/possible vote) *Bryan Coltrane introduced this, and Greg Aguilar presented the information to the Board. Motion to approve the IDEA Compliance document by Sí Trujillo, 2nd by Monica Arguello. Motion approved unanimously.*
- d. Possible purchase and negotiation for building in Las Cruces (discussion/possible vote) *Much discussion about the building pros and cons. Board Requested Dr. Kim Hite-Pope keep checking on situation with the building to see if it bought or the prices comes down. Motion to stay inform about the building by Sí Trujillo, 2nd by Justin Calder. Motion passed unanimously.*



- e. Possible purchase and negotiation for Building in Albuquerque (discussion/possible vote) *Motion to continue with process for this building by Arsenio Romero, 2nd by Monica Arguello. Motion passed unanimously.*
- f. Revise 26/27 School Calendar to include missing Board Meeting dates (discussion/possible vote) *Dr. Kim Hite-Pope showed the Calendar where the schedule of Board meetings was not listed and asked for revised Calendar with those dates included be approved. Motion to approve the revised Calendar SY26/27 by Justin Calder; 2nd by Sí Trujillo. Motion passed unanimously.*
- g. Orlando Trip (discussion/possible vote) *This trip is for a presentation that PCA will show to the AI Strategy & Leadership Network. Motion to approve the trip by Moncia Arguello; 2nd by Justin Calder. Motion passed unanimously.*
- h. Extend Executive Director's Contract (discussion/possible vote) *Arsenio Romero motioned this to be tabled until after the Executive Session, 2nd by Justin Calder. Motion passed unanimously.*
- i. Special Meeting Request for April 30, 2026 at 5:30 p.m. Budget Due Date May 4, 2026
- j. (discussion/possible vote) *Motion to approve the Special Meeting on April 30 at 5:30 pm by Justin Calder; 2nd by Arsenio Romero. Motion passed unanimously.*
- k. New member to be added to the Finance/audit meetings (discussion/possible vote) *Sí Trujillo stated he has too much on his plate to make to the meetings. Justin Calder said he would do this. Motion to approve Justin Calder to the Audit/Finance meetings by Arsenio Romero; 2nd by Monica Arguello. Motion passed unanimously.*
- l. June Boles and Jon Orris want to attend CHSS in Phoenix AZ May 1, 2026 (discussion/vote) *June Boles stated that they would be driving to this event the total cost was estimated to around \$1600. Motion to approve the trip to CHSS in Phoenix AZ by Arsenio Romero; 2nd by Monica Arguello. Motion passed unanimously.*

Request to move the Executive Session before the Information Items on the Agenda. Motion to approve this request by Arsenio Romero; 2nd by Monica Arguello. Motion passed unanimously.

Motion to go into Executive Session by Monica Arguello; 2nd by Arsenio Romero. Motion passed unanimously.

Executive session started at 6:57 p.m.



Board Returned from Executive Session at 8:00 p.m.

Kayla Anderson stated that only they discussed the hiring, promotion, demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

Roll Call vote: Arsenio Romero yes Monica Arguello yes Justin Calder yes Sí Trujillo yes Kyla Anderson yes Motion passed unanimously.

VII. Information Items

- a. *Em Cooper, Senior Fellow at ILO Group Em Cooper is the Coach for PCA (Pecos Cyber Academy), for the AI Strategy and Leadership Network. She gave a brief overview of what the Network is seeing out in the Education Field. And the PCA is really leading the way. And the PCA Committee is doing a great job of taking this on, and Em Cooper has never seen such a group of Educators be so enthusiastic and willing to be in front of the AI in education. She said she looks forward to seeing the PCA committee in Orlando.*
- b. *Updates to Building in Edgewood Dr. Kim Hite-Pope said that new security doors and cameras around the building have been installed. And next is having a landscaper come and do a Zero Landscape around the building.*
- c. *Update on possible building in Albuquerque was covered earlier in action items.*

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

IX. Statement of Closure

X. *Adjournment 8:22 p.m.*

Confirmation of next meeting Special Meeting on April 30, 2026 at 5:30 p.m. and after that a regular meeting on May 19, 2026 at 5:30 p.m.