Governing Council

Kyla Anderson
President

Sí Trujillo
Vice President

Monica Arguello
Treasurer/Secretary

Executive Director
Dr. Kim Hite-Pope

Justin Calder
Member

Arsenio Romero
Member

Title IX Coordinator
Kelley Fontanilla

All complaints regarding sexual harassment and
Title IX issues must be filed with the coordinator.

Pecos Cyber Academy (PCA)
BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open.

to the Public on:
https://zoom.us/j/94082853524?pwd=djLEkTH1megIqG6oE94AamcsONOkQa.1

Date And Time

Aug. 18, 2026, at 5:30 p.m.

Meeting ID: 940 8285 3524 Passcode: 198703
Held via teleconference
+16699009128,,94082853524#,,,,*198703# US (San Jose)
+17193594580,,94082853524#,,,,*198703# US

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.
To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – *none*

II. Call to Order: *5:32 p.m.*
Roll Call Board Members in Attendance: *Kyla Anderson, Sí Trujillo, Justin Calder and Monica Arguello. Arsenio Romero was not in attendance.*

Others in Attendance- *Dr. Kim Hite-Pope -(Executive Director), Gloria Lopez(Finance Manager), Pat Kelly) (Assistant Finance Manager), June Boles (Principal), Kelley Fontanilla (K-7) Principal, Greg Aguilar (Federal Programs), Monica Garcia (8-12 Director of Operations), Justin Malano (Bi-lingual Director), Kate Gomez (Teacher Tech Training), Bryan Coltran (Special Education Director), Kari Amador (Dean of students 8-9), Melanie Bussiere(Teacher), Denise Yeary (Special Education Coordinator K-7), Dana McBee (Special Education Coordinator 8-12), Hope Encinas (Family Liaison), Jon Orris (FAST Grade 9), Logan Brown (FAST Grade 8), Gretchen Potter(Mental Health Therapist), Anna Kelly (FAST Grade 12), Rick Bustos (Dean of Students Grades 10-11), Todd Knouse (D&M Law), and Amy Begay (Registrar). Dan Hill (D & M Law) joined later in the meeting at 6:32 p.m.*

III. Routine Business – K. Anderson
  a. Approval of Agenda

Motion to approve the agenda acknowledging there are no information items for the meeting by Monica Arguello, 2nd by Justin Calder. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

IV. Written Reports---Academic Framework

a. Executive Director's Report-Dr. Hite-Pope
b. High School Principal Report and FAST Team Report- June Boles
c. K-7 Principal Report-Kelley Fontanilla
d. Special Education Director Report-Bryan Coltrane
e. Bi-Lingual-Justin Malano
f. Federal Programs-Greg Aguilar

Dr. Kim Hite-Pope asked if there any questions about the reports. Monica Arguello asked if there were any interested students in the Peer-to-peer tutoring program. Greg Aguilar stated yes so far there are 8 interested students. And that the program is asked about by students and parents. Monica Arguello also asked how do supplies get to students who qualify under Mckinney Vento, Greg Aguilar said items are shipped directly to students by Amazon.
Justin Calder asked about the 10-day attendance drop for High School and how many Seniors might be off cohort. Dr. Kim Hite-Pope stated that attendance for 10-day will not be available until next week. And June Boles shared that many of the seniors as being assigned one Credit Recover class at a time, and an offer of night school to get them to graduate. But that is how many will not be available until next week sometime. Justin Calder asked to be kept appraised of these items.

g. Financial Report--- Financial Framework

i. Bank Reconciliation-July
ii. Consolidated Board Report-July
iii. Sweep Account— July
iv. INBank sweep account.
v. Year-to-date Sweep Account Balance

-Invoices

a. SYS Education 101754
b. SYS Education 101759

Discussion: Sí Trujillo asked if we receive 2 invoices monthly now. Gloria Lopez said yes. The second invoice is from the MOU agreement with SYS Education regarding computer equipment to be provided once we reach the amount stated in the original contract. So, there will be an additional invoice.

Motion to approve SYS Education Invoice 101754 and table 101759 after the MOU agreement is reviewed by Sí Trujillo 2nd by Monica Arguello. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

Just agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. July 28, 2026, Minutes (discussion/ possible vote)

Motion to approve the July 28, 2026, minutes as stated by Monica Arguello, 2nd by Justin Calder. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

VI. Action Items

a. Formal approval of the purchase of building at 101 Sun in ABQ, and approval who is authorized to sign on behalf of the school (discussion/ vote)

Motion to approve the purchase of the building and to authorize Dr. Kim Hite-Pope to sign on behalf of the school by Justin Calder, 2nd by Monica Arguello. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

b. WIDA Training/Travel Presentation —Justin M. (discussion/ possible vote) *Justin Malano Bi-Lingual Coordinator provided information about traveling to Missouri September 15-18 for the*

National WIDA Conference for himself and his staff. This includes travel and registration costs, as well as purchasing access to the recordings of the event. Justin Malano shared that not all the staff may go so purchasing the recording would be helpful for those who cannot attend in person.

Motion to approve the WIDA Training/Travel for September 15-19 by Sí Trujillo, 2nd by Justin Calder. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

c. College Board Training/Travel Presentation—--Rick B. (discussion/possible vote) *Rick Bustos provided information about attending the College Board Training for PSAT, SATand ACT exams. Rick Bustos will be the testing coordinator for the exams and needs update information on the exams such as trainings need for staff and the latest Security measures. June Boles and Kelley Fontanilla will also be attending. The training is in Las Vegas NV.*

Motion to approve the College Board Training/Travel by Monica Arguello, 2nd by Justin Calder. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

d. Change of GC Monthly Meeting from 5:30pm to 6:30pm (discussion/possible vote) *Dr. Kim Hite-Pope explained with was a request from a Board member who may be taking on a job that would require the later start. There were no real objections to the change during the discussion to the change.*

Motion to approve changing the Board meeting start time to 6:30p.m. by Justin Calder 2nd by Sí Trujillo. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

e. Time Limits on Presentations presented to the GC 2 min to 5 min (discussion/possible vote)

Motion to keep presentation they way they are now with now limits but allowing the Board head to step in if needed to move things along by Monica Arguello, 2nd by Sí Trujillo. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

f. Investment Cash-Flow Analysis (discussion/possible vote) *Pat Kelly presented to the Board the analysis and the month-to-month changes that would occur when the $7 million was put into a secure CDRS. Pat Kelly brought up the possible issues with the Procurement law regarding the funds. Dan Hill came into the meeting at this time and stated he would have to look further into the Procurement code, but his concern was the conflict of interest with a Board member and INBank. That to objective with this investment it would be better to shop around and see what other banks could offer similarly. Sí Trujillo stated that if it made things easier he would sell his shares with INBank immediately. Dan Hill requested more time to investigate. Sí Trujillo requested it be ready at the next meeting. Justin Calder also expressed concern that the school funds must be secured. Pat Kelly did share he talked with Wells Fargo about options to secure the school funds into another option.*

Motion to table the Cash-Flow Analysis until the next meeting in September by Justin Calder, 2nd by Monica Arugello. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

g. GC Google Drive is Open https://drive.google.com/drive/folders/0AL2oVV1d2eefUk9PVA
How shall Google Drive be used? Only to store items, would GC be able go there to obtain an agenda and packet? (discussion/possible vote)

Motion to use Google Drive as option to store for the Board Agendas and packets by Monica Argeullo, 2nd by Justin Calder. Roll Call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea.
Motion passed unanimously.

VII. Information Items

a.

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee. *none*

IX. Statement of Closure *none*
Sí Trujillo brought up the tabled Invoice 101759 from SYS education, and that the MOU was not on the agenda. Since it was tabled to have both on the next meeting agenda.

X. Adjournment: 7:04 p.m.

Confirmation of next meeting Sept. 15, 2026, with new time change to 6:30 pm