

**Pecos Cyber Academy (PCA)
BOARD MEETING
AGENDA**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday, February 15, at 4:30 p.m.

<https://zoom.us/j/92022835818?pwd=MVJqbNjNYkVGeW1WSm9VMlF6SU01dz09>

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

AGENDA

I. Public Comment – K. Anderson

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

II. Call to Order and Roll Call – K. Anderson

III. Routine Business – K. Anderson

a. Approval of Agenda

IV. Oral Reports

a. School Leader’s Report-K. Hite-Pope

b. Financial Report – G. Lopez

i. Audit Exit-Conference Scheduled

ii. Bank Reconciliation December (attached)

iii. Consolidated Board Report

iv. Recommendation of Financial Items for Board Approval from the Finance Committee

a. BAR 020-005-2122-0007- I 24154 Resubmission

b. BAR 020-005-2122-0010-IB 24309 Social Emotional Learning

c. BAR 020-005-2122-0011-IB 24316 Air Quality

d. BAR 020-005-2122-0012-D Operational

e. BAR 020-005-2122-0013-I 31703 Capital

f. 27502 BAR Proposal

g. Pearson Invoice 17134900 December 2021

h. Pecos RFA INV_ 16360707

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the January 18, 2021 Meeting (attached)

VI. Action Items

a. New Board member Candi Borrecco (discussion and vote)

b. Diversity Statement (discussion and vote)

c. Acceptable Use Policy (discussion and vote)

d. PCA Enrollment Policy 21-22

e. SY2022-23 School Calendar

VII. Information Items

a. Overview of Assessments

b. Night School/GED Program

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee: **School Leader Contract SY 22-23**

VIII. Adjournment and Confirmation of Next Meeting Date – Tuesday, March 15, 2022 at 5:00 p.m.



Gloria Lopez <glopez@pecosca.us>

Audit Exit Conference Scheduled

2 messages

Laura Garcia <laura.garcia@carlsbadschools.net>

Thu, Jan 27, 2022 at 2:44 PM

To: "Alan D. A.J. Bowers, Jr." <abowers@cricpa.com>, Vicki Dallas <vdallas@cricpa.com>, Shadeen Kesani <skesani@cricpa.com>, Kelli Barta <kbarta@jmacarlsbad.com>, "Michael Vigil Sr." <michael@vigilgroup.net>, Whitney Warner <whitney@vigilgroup.net>, Kim Hite-Pope <khitepoppe@pecosca.us>, Gloria Lopez <glopez@pecosca.us>, "Jones,Chris" <Chris.Jones3@edwardjones.com>, Gerry Washburn <gerry.washburn@carlsbadschools.net>, Lavern Shan <lavern.shan@carlsbadschools.net>, Elizabeth Cass <ecass@ciconstructors.com>, Robbie Chacon <robbie.chacon@carlsbadschools.net>, Tom Hollis <tom.hollis@carlsbadschools.net>

Good afternoon....

The 2020-2021 Audit report submission date has been extended to Tuesday, 02/15/2022. The Audit Exit Conference has been scheduled for 10:30 am on that same date. A calendar invite for this meeting will be sent out today.

At minimum, one Board Member, the Superintendent and the Finance Director for the District and one Trustee, the Head Administrator and the Business Manager for the Charter Schools must be in attendance.

Thank you,

Laura Garcia
Director of Finance
Carlsbad Municipal Schools
575-234-3300

On Sat, Nov 13, 2021 at 9:13 AM Laura Garcia <laura.garcia@carlsbadschools.net> wrote:

Good morning....

The Audit Exit Conference scheduled for Monday morning at 7:00 am has been cancelled. Charter school representatives will need to notify their Board of Trustees. The time slot vacated by this cancelation has been reserved for a CMS Board Audit Committee meeting.

In reviewing the status of pending items with the Auditors, it was determined that there was insufficient time to gather the missing information, complete the review requirements, and finalize the financial statements/report review process. As a result, a Late Audit Notification will be submitted to the Office of the State Auditor by the 11/15/2021 deadline.

A list of pending items will be provided by the Auditors and a two-week period will be allowed for the submission of those pending items. CMS will provide assistance to the charter schools, as needed, to meet the two-week timeline.

Once the required information is provided and the audit work is completed, the Audit Exit Conference will be rescheduled.

Thank you for your continued work on this project.

Laura Garcia
Director of Finance
Carlsbad Municipal Schools
575-234-3300

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Kim Hite-Pope <khitepop@pecosca.us>

Thu, Jan 27, 2022 at 2:49 PM

To: Laura Garcia <laura.garcia@carlsbadschools.net>

Cc: "Alan D. A.J. Bowers, Jr." <abowers@cricpa.com>, Vicki Dallas <vdallas@cricpa.com>, Shadeen Kesani <skesani@cricpa.com>, Kelli Barta <kbarta@jmacarlsbad.com>, "Michael Vigil Sr." <michael@vigilgroup.net>, Whitney Warner <whitney@vigilgroup.net>, Gloria Lopez <glopez@pecosca.us>, "Jones,Chris" <Chris.Jones3@edwardjones.com>, Gerry Washburn <gerry.washburn@carlsbadschools.net>, Lavern Shan <lavern.shan@carlsbadschools.net>, Elizabeth Cass <ecass@ciconstructors.com>, Robbie Chacon <robbie.chacon@carlsbadschools.net>, Tom Hollis <tom.hollis@carlsbadschools.net>

Ms. Garcia,
Thank you.

Dr. Kim Hite-Pope, EdD
Executive Director
Pecos Cyber Academy
505-609-8197

[Quoted text hidden]

Pecos Connections Academy

Bank Reconciliation Report

Fiscal Year: 2021-2022

Bank Account: GENERAL FUND 2846990543 Ending Date: 1/31/2022

Cash Account: ??????.0000.11011.0000.020005.0000.19

Beginning Balance Per Bank:	\$4,031,910.06
Less Checks Cleared This Period:	-\$118,676.51
Less Other Disbursements Cleared This Period:	\$1,037,170.33
Plus Deposits Cleared This Period:	\$1,367,228.25
Plus Other Receipts Cleared This Period:	\$0.00
Adjustments This Period:	\$0.00
Computed Ending Bank Statement Balance:	\$4,243,291.47
Less Outstanding Checks:	\$16,881.72
Less Outstanding Other Disbursements:	\$0.00
Plus Outstanding Deposits	\$0.00
Plus Outstanding Other Receipts	\$0.00
Reconciled Bank Balance:	\$4,226,409.75
Beginning General Ledger Balance:	\$3,625,210.08
Transactions Through Ending Date:	\$601,199.67
Ending Balance Per General Ledger:	\$4,226,409.75
Variance:	\$0.00

End of Report

Pecos Connections Academy

Bank Statement Edit Listing

Fiscal Year: 2021-2022

Bank Account: GENERAL FUND 2846990543 Ending Date: 1/31/2022

Cash Account: ??????.0000.11011.0000.020005.0000.19

Check Transactions:

Check Number	Check Date	Payee	Check Amount	Cleared Amount	Variance	Clear Date
4718	12/17/2021	ACOSTA, NAITAUSHA	\$50.85	\$50.85	\$0.00	01/31/2022
4719	12/17/2021	AGUILAR RIVERA, JESSICA	\$50.85	\$50.85	\$0.00	01/31/2022
4721	12/17/2021	AGUINAGA, LESLIE	\$50.85	\$50.85	\$0.00	01/31/2022
4733	12/17/2021	BACA, VICTOR	\$19.21	\$19.21	\$0.00	01/31/2022
4736	12/17/2021	BEAN, TONI	\$27.68	\$27.68	\$0.00	01/31/2022
4738	12/17/2021	BERNAL, STACEY	\$50.85	\$50.85	\$0.00	01/31/2022
4743	12/17/2021	BOHANNON, TERRY	\$50.85	\$50.85	\$0.00	01/31/2022
4745	12/17/2021	BRADFORD, AISHA	\$50.85	\$50.85	\$0.00	01/31/2022
4749	12/17/2021	BUSTAMANTE, VERONICA	\$50.85	\$50.85	\$0.00	01/31/2022
4757	12/17/2021	CARTER, MELODY	\$50.85	\$50.85	\$0.00	01/31/2022
4761	12/17/2021	CHAVEZ, ABEL	\$46.33	\$46.33	\$0.00	01/31/2022
4765	12/17/2021	CHAVEZ, JENNIFER	\$50.85	\$50.85	\$0.00	01/31/2022
4766	12/17/2021	CHAVEZ, LONNA	\$50.85	\$50.85	\$0.00	01/31/2022
4771	12/17/2021	CLOUD, MALINDA	\$50.85	\$50.85	\$0.00	01/31/2022
4772	12/17/2021	COLE, LOIS	\$50.85	\$50.85	\$0.00	01/31/2022
4773	12/17/2021	COLEMAN, KAMISHA	\$50.85	\$50.85	\$0.00	01/31/2022
4778	12/17/2021	CORONADO, JESSICA	\$19.21	\$19.21	\$0.00	01/31/2022
4779	12/17/2021	CRESPO, JUAN	\$50.85	\$50.85	\$0.00	01/31/2022
4787	12/17/2021	ELY, SHAWN	\$50.85	\$50.85	\$0.00	01/31/2022
4788	12/17/2021	ESCOJEDA, PAIGE	\$50.85	\$50.85	\$0.00	01/31/2022
4789	12/17/2021	FAJARDO, LYNETTE	\$38.98	\$38.98	\$0.00	01/31/2022
4792	12/17/2021	FORD, BOBBY	\$50.85	\$50.85	\$0.00	01/31/2022
4796	12/17/2021	FREDETTE, JONNI	\$50.85	\$50.85	\$0.00	01/31/2022
4799	12/17/2021	FUENTES, STEPHANIE	\$50.85	\$50.85	\$0.00	01/31/2022
4808	12/17/2021	GERMAINE, JUSTIN	\$50.85	\$50.85	\$0.00	01/31/2022
4809	12/17/2021	GONZALES, ALISA	\$49.16	\$49.16	\$0.00	01/31/2022
4816	12/17/2021	GUTIERREZ, ZULEICA	\$50.85	\$50.85	\$0.00	01/31/2022
4820	12/17/2021	HARRIS, IRENE	\$50.85	\$50.85	\$0.00	01/31/2022
4826	12/17/2021	HOLTRY, JAMES	\$50.85	\$50.85	\$0.00	01/31/2022
4830	12/17/2021	JAMES, JACQUELINE	\$50.85	\$50.85	\$0.00	01/31/2022
4834	12/17/2021	JIMENEZ, RAFAEL	\$50.85	\$50.85	\$0.00	01/31/2022
4836	12/17/2021	JOINER II, MARK	\$50.85	\$50.85	\$0.00	01/31/2022
4840	12/17/2021	KEITH, JESSICA	\$50.85	\$50.85	\$0.00	01/31/2022
4841	12/17/2021	KEKUMU-BEATTIE, TISHA-MARIE	\$50.85	\$50.85	\$0.00	01/31/2022
4846	12/17/2021	LATHAM, WILLIAM	\$50.85	\$50.85	\$0.00	01/31/2022
4851	12/17/2021	LOVATO, ASHLEY	\$50.85	\$50.85	\$0.00	01/31/2022
4852	12/17/2021	LOYA, CLAUDIA	\$50.85	\$50.85	\$0.00	01/31/2022
4854	12/17/2021	LUCIO, ANJELICA	\$50.85	\$50.85	\$0.00	01/31/2022
4857	12/17/2021	MACIAS, CYNTHIA	\$50.85	\$50.85	\$0.00	01/31/2022

Pecos Connections Academy

Bank Statement Edit Listing

Fiscal Year: 2021-2022

Bank Account: GENERAL FUND 2846990543 Ending Date: 1/31/2022

Cash Account: ??????.0000.11011.0000.020005.0000.19

4858	12/17/2021	MACKEL, RUSSELL	\$50.85	\$50.85	\$0.00	01/31/2022
4864	12/17/2021	MARRIAGE, KAREN	\$45.20	\$45.20	\$0.00	01/31/2022
4868	12/17/2021	MARTINEZ, JESSICA	\$50.85	\$50.85	\$0.00	01/31/2022
4871	12/17/2021	MARTINEZ, REBECCA	\$50.85	\$50.85	\$0.00	01/31/2022
4874	12/17/2021	MCDANIEL, KATHLEEN	\$50.85	\$50.85	\$0.00	01/31/2022
4883	12/17/2021	MEIER, MONICA	\$30.51	\$30.51	\$0.00	01/31/2022
4888	12/17/2021	MIZELLE, JENNIFER	\$50.85	\$50.85	\$0.00	01/31/2022
4889	12/17/2021	MOLINA, ASHLEY	\$50.85	\$50.85	\$0.00	01/31/2022
4893	12/17/2021	MONTOYA, SAMANTHA	\$50.85	\$50.85	\$0.00	01/31/2022
4894	12/17/2021	MORALES, CRYSTAL	\$50.85	\$50.85	\$0.00	01/31/2022
4898	12/17/2021	NATIVIDAD, MELINDA	\$50.85	\$50.85	\$0.00	01/31/2022
4899	12/17/2021	NAVARRETE, SOZIMA	\$50.85	\$50.85	\$0.00	01/31/2022
4902	12/17/2021	NICHOLLS, MANUEL	\$50.85	\$50.85	\$0.00	01/31/2022
4907	12/17/2021	ONAVA, MONICA	\$50.85	\$50.85	\$0.00	01/31/2022
4909	12/17/2021	ORTIZ, APRIL	\$50.85	\$50.85	\$0.00	01/31/2022
4911	12/17/2021	ORTIZ, ROSANGELA	\$27.12	\$27.12	\$0.00	01/31/2022
4914	12/17/2021	OTERO, DIANNA	\$50.85	\$50.85	\$0.00	01/31/2022
4915	12/17/2021	OVERBAY, THOMAS	\$50.85	\$50.85	\$0.00	01/31/2022
4920	12/17/2021	PAZ, ANGELA	\$29.38	\$29.38	\$0.00	01/31/2022
4923	12/17/2021	PORTILLO, JUAN	\$50.85	\$50.85	\$0.00	01/31/2022
4926	12/17/2021	QUESADA, MERISA	\$50.85	\$50.85	\$0.00	01/31/2022
4930	12/17/2021	RIVERA, CYNTHIA	\$50.85	\$50.85	\$0.00	01/31/2022
4931	12/17/2021	RIVERA, STEPHANIE	\$50.85	\$50.85	\$0.00	01/31/2022
4936	12/17/2021	ROBLEDO, MONIQUE	\$50.85	\$50.85	\$0.00	01/31/2022
4937	12/17/2021	RODRIGUEZ, MARISSA	\$50.85	\$50.85	\$0.00	01/31/2022
4938	12/17/2021	RODRIGUEZ, THERESA	\$50.85	\$50.85	\$0.00	01/31/2022
4939	12/17/2021	RODWELL, HEATHER	\$50.85	\$50.85	\$0.00	01/31/2022
4941	12/17/2021	ROOT, PAULA	\$50.85	\$50.85	\$0.00	01/31/2022
4943	12/17/2021	RUDD, DEBBIE	\$14.12	\$14.12	\$0.00	01/31/2022
4944	12/17/2021	RUFF, SARAH	\$50.85	\$50.85	\$0.00	01/31/2022
4953	12/17/2021	SCHAFFINO, AMPARO	\$50.85	\$50.85	\$0.00	01/31/2022
4956	12/17/2021	SCOVILL, LELA	\$50.85	\$50.85	\$0.00	01/31/2022
4961	12/17/2021	SERAFIN, FRANCES	\$50.85	\$50.85	\$0.00	01/31/2022
4962	12/17/2021	SHANER, AMANDA	\$50.85	\$50.85	\$0.00	01/31/2022
4970	12/17/2021	SOTO, JULIETA	\$50.85	\$50.85	\$0.00	01/31/2022
4971	12/17/2021	STRAIGHT, TERESA	\$50.85	\$50.85	\$0.00	01/31/2022
4972	12/17/2021	SUNIGA, JEANNETTE	\$42.38	\$42.38	\$0.00	01/31/2022
4973	12/17/2021	TAFOYA, CARLEY	\$50.85	\$50.85	\$0.00	01/31/2022
4974	12/17/2021	TAFOYA, LEEANN	\$50.85	\$50.85	\$0.00	01/31/2022
4978	12/17/2021	TELLES, BRIANA	\$42.94	\$42.94	\$0.00	01/31/2022
4983	12/17/2021	TUCSON, ROSE	\$50.85	\$50.85	\$0.00	01/31/2022
4987	12/17/2021	VANALLEN, URSULA	\$50.85	\$50.85	\$0.00	01/31/2022
4991	12/17/2021	VIGIL, MATTHEW	\$50.85	\$50.85	\$0.00	01/31/2022
4996	12/17/2021	WHEELER, SKYE	\$50.85	\$50.85	\$0.00	01/31/2022

Pecos Connections Academy

Bank Statement Edit Listing

Fiscal Year: 2021-2022

Bank Account: GENERAL FUND 2846990543 Ending Date: 1/31/2022

Cash Account: ??????.0000.11011.0000.020005.0000.19

Check Number	Date	Description	Debit	Credit	Balance	Clear Date
5003	12/17/2021	CITY OF CARLSBAD	\$156.78	\$156.78	\$0.00	01/31/2022
5015	12/17/2021	UNLIMITED TELETHERAPY, LLC	\$20,373.22	\$20,373.22	\$0.00	01/31/2022
5018	12/27/2021	BAF HOLDINGS, LLC	\$70.00	\$70.00	\$0.00	01/31/2022
5019	01/07/2022	NM TAXATION AND REVENUE DEPARTME	\$356.90	\$356.90	\$0.00	01/31/2022
5020	01/05/2022	FOLLETT HIGHER EDUCATION GROUP INC.	\$50.75	\$50.75	\$0.00	01/31/2022
5021	01/05/2022	IXL LEARNING	\$6,975.00	\$6,975.00	\$0.00	01/31/2022
5022	01/06/2022	OTERO, DERRICK	\$50.85	\$50.85	\$0.00	01/31/2022
5023	01/10/2022	ACES	\$1,202.06	\$1,202.06	\$0.00	01/31/2022
5024	01/10/2022	CITY OF CARLSBAD	\$165.28	\$165.28	\$0.00	01/31/2022
5025	01/10/2022	COOPERATIVE EDUCATIONAL SERVICES	\$5,037.47	\$5,037.47	\$0.00	01/31/2022
5026	01/10/2022	DATAFORMS USA, INC.	\$201.05	\$201.05	\$0.00	01/31/2022
5027	01/10/2022	DOCUMENT SOLUTIONS, INC	\$654.41	\$654.41	\$0.00	01/31/2022
5028	01/10/2022	NEW MEXICO GAS COMPANY	\$126.15	\$126.15	\$0.00	01/31/2022
5029	01/10/2022	NMPPA	\$50.00	\$50.00	\$0.00	01/31/2022
5030	01/10/2022	P.R. CONSULTANTS, INC	\$150.00	\$150.00	\$0.00	01/31/2022
5031	01/10/2022	PITNEY BOWES GLOBAL FINANCIAL SERVICES	\$74.24	\$74.24	\$0.00	01/31/2022
5032	01/10/2022	TDS TELECOM SERVICE, LLC	\$605.19	\$605.19	\$0.00	01/31/2022
5033	01/10/2022	UNLIMITED TELETHERAPY, LLC	\$22,035.26	\$22,035.26	\$0.00	01/31/2022
5034	01/21/2022	COOPERATIVE EDUCATIONAL SERVICES	\$1,429.73	\$1,429.73	\$0.00	01/31/2022
5035	01/21/2022	J2 CLOUD SERVICES, LLC	\$179.90	\$179.90	\$0.00	01/31/2022
5036	01/21/2022	P.R. CONSULTANTS, INC	\$150.00	\$150.00	\$0.00	01/31/2022
5037	01/21/2022	SEVERIN INTERMEDIATE HOLDINGS, LLC	\$44,072.67	\$44,072.67	\$0.00	01/31/2022
5039	01/21/2022	XCEL ENERGY	\$76.40	\$76.40	\$0.00	01/31/2022
5040	01/21/2022	ZAMORA EDUCATIONAL SERVICES LLC	\$9,930.90	\$9,930.90	\$0.00	01/31/2022
5044	01/28/2022	DOCUMENT SOLUTIONS, INC	\$510.58	\$510.58	\$0.00	01/31/2022
Total Checks:			108	\$118,676.51	\$118,676.51	\$0.00

Deposit Transactions:

Deposit Number	Deposit Date	Memo	Deposit Amount	Cleared Amount	Variance	Clear Date
144	01/13/2022	JANUARY 2022 SEG	\$1,312,640.31	\$1,312,640.31	\$0.00	01/31/2022
145	01/26/2022	24106 IDEA-B REIMBURSEMENT ENDING 12-31-2021	\$54,587.94	\$54,587.94	\$0.00	01/31/2022
Total Deposits:			2	\$1,367,228.25	\$1,367,228.25	\$0.00

Other Receipts:

Transaction Date	Description	Amount
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Pecos Connections Academy

Bank Statement Edit Listing

Fiscal Year: 2021-2022

Bank Account: GENERAL FUND 2846990543 Ending Date: 1/31/2022

Cash Account: ??????.0000.11011.0000.020005.0000.19

Total	0	\$0.00
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Adjustment Transactions:

Adjustment Date	Description	Adjustment Amount
Total		0
		\$0.00

Other Disbursement Transactions:

Transaction Date	Description	Amount
01/31/2022	Direct Voucher Posting	\$84,725.48
01/31/2022	Direct Voucher Posting	\$841.89
01/31/2022	Direct Voucher Posting	\$121,941.77
01/31/2022	Direct Voucher Posting	\$16,401.79
01/31/2022	Direct Voucher Posting	\$146,396.44
01/31/2022	Direct Voucher Posting	\$6,096.55
01/31/2022	Direct Voucher Posting	\$3,372.17
01/31/2022	Direct Voucher Posting	\$462,185.81
01/31/2022	Direct Voucher Posting	\$12,443.14
01/31/2022	Direct Voucher Posting	\$303.39
01/31/2022	Direct Voucher Posting	\$4,704.98
01/31/2022	Direct Voucher Posting	\$504.06
01/31/2022	Direct Voucher Posting	\$146,620.85
01/31/2022	Direct Voucher Posting	\$16,421.51
01/31/2022	Direct Voucher Posting	\$14,210.50
Total		15
		\$1,037,170.33

Pecos Connections Academy

Bank Statement Edit Listing

Fiscal Year: 2021-2022

Bank Account: GENERAL FUND 2846990543 Ending Date: 1/31/2022

Cash Account: ??????.0000.11011.0000.020005.0000.19

Bank Statement Summary

Beginning Balance Per Bank:	\$4,031,910.06
Less Checks:	-\$118,676.51
Less Other Disbursements:	\$1,037,170.33
Plus Deposits:	\$1,367,228.25
Plus Other Receipts:	\$0.00
Total Adjustments:	\$0.00
Ending Balance Per Statement:	<u>\$4,243,291.47</u>
Ending Balance Per Bank:	<u>\$4,243,291.47</u>
Variance:	<u>\$0.00</u>

End of Report

Pecos Connections Academy

Outstanding Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GENERAL FUND 2846990543

From Date:

To Date: 1/31/2022

From Check:

To Check:

From Voucher:

To Voucher:

Bank: GENERAL FUND

Account: 2846990543

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
3927	03/15/2021	ALEXANDER, HEATHER	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
3929	03/15/2021	ANAYA, VANESSA	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
3937	03/15/2021	BALLIETT, RACHEL	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
3981	03/15/2021	DIGGS, REBECCA	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
3992	03/15/2021	FERNANDEZ, EVA	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4010	03/15/2021	GARCIA, ANGELA	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4029	03/15/2021	HARDIN, CARI	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4034	03/15/2021	HIRRILL, CHERI	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4040	03/15/2021	HUNT, CAROLINE	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4047	03/15/2021	JONES, KISMET	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4066	03/15/2021	LUJAN, ROSLYN	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4071	03/15/2021	MAESTAS, BRIANNA	\$30.85	1117	Printed	Expense	<input type="checkbox"/>		
4072	03/15/2021	MAESTAS, JESSICA	\$30.85	1117	Printed	Expense	<input type="checkbox"/>		
4092	03/15/2021	MOORE, EUGENE	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4101	03/15/2021	NIETO, ASHLEY	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4108	03/15/2021	ORTIZ, KATHLEEN	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4113	03/15/2021	OVERBAY, THOMAS	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4141	03/15/2021	RUTHSTROM, JUSTIN	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4148	03/15/2021	SANDERS, DORALENE	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4184	03/15/2021	VELASQUEZ, ERICA	\$50.85	1117	Printed	Expense	<input type="checkbox"/>		
4207	03/15/2021	RUTHSTROM, JUSTIN	\$50.85	1125	Printed	Expense	<input type="checkbox"/>		
4285	06/09/2021	BALLIETT, RACHEL	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4320	06/09/2021	COPELAND, THERESA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4328	06/09/2021	DAVIS, KERSONDRA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		

Pecos Connections Academy

Outstanding Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GENERAL FUND 2846990543

From Date:
From Check:
From Voucher:

To Date: 1/31/2022
To Check:
To Voucher:

Bank: GENERAL FUND

Account: 2846990543

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
4330	06/09/2021	DIGGS, REBECCA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4336	06/09/2021	DURM, NANCY	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4339	06/09/2021	FERNANDEZ, EVA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4341	06/09/2021	FLEMING, EMILY	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4356	06/09/2021	GARCIA, AMELIA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4357	06/09/2021	GARCIA, ANGELA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4361	06/09/2021	GIVAN, REBEL	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4364	06/09/2021	GONZALEZ, NICHOLAS	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4365	06/09/2021	GRAYSON, MARGIE	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4367	06/09/2021	GRIEGO, LYNDA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4374	06/09/2021	HANEY, HANNAH	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4380	06/09/2021	HOLM, SAVANNAH	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4384	06/09/2021	HUNT, CAROLINE	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4391	06/09/2021	JOINER II, MARK	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4392	06/09/2021	JONES, KISMET	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4415	06/09/2021	MAESTAS, JESSICA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4457	06/09/2021	OVERBAY, THOMAS	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4458	06/09/2021	PACHECO, ANGELA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4461	06/09/2021	PAGE, ANDREW	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4506	06/09/2021	SMITH, JULIE	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4507	06/09/2021	SMITH, KASSIE	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4517	06/09/2021	TOBIAS, SHAWNDA	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4519	06/09/2021	TORRES, EZEQUIEL	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4520	06/09/2021	TORREZ, ROBERTO	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		

Pecos Connections Academy

Outstanding Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GENERAL FUND 2846990543

From Date:

To Date: 1/31/2022

From Check:

To Check:

From Voucher:

To Voucher:

Bank: GENERAL FUND

Account: 2846990543

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
4531	06/09/2021	VILLA, ASHLEY	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4538	06/09/2021	WINFIELD, GOULTON	\$50.85	1169	Printed	Expense	<input type="checkbox"/>		
4541	06/09/2021	TOBIAS, SHAWNDA	\$50.85	1074	Printed	Expense	<input type="checkbox"/>		
4584	08/10/2021	BALLIETT, RACHEL	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4587	08/10/2021	CHERRY, SHAWN	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4589	08/10/2021	COX, TERESA	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4591	08/10/2021	DYER, DESIREE	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4592	08/10/2021	ERIVES, JESSICA	\$9.25	1016	Printed	Expense	<input type="checkbox"/>		
4593	08/10/2021	EVANS, RANA	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4594	08/10/2021	FLORES, VICTORIA	\$9.25	1016	Printed	Expense	<input type="checkbox"/>		
4595	08/10/2021	GENDREAU, ELIZABETH	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4596	08/10/2021	HALL, ANDREA	\$2.86	1016	Printed	Expense	<input type="checkbox"/>		
4597	08/10/2021	HARSTON, MERELE	\$7.43	1016	Printed	Expense	<input type="checkbox"/>		
4598	08/10/2021	HIRRILL, CHERI	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4600	08/10/2021	HUNT, CAROLINE	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4602	08/10/2021	KELLEY, BYLLIEJO	\$8.77	1016	Printed	Expense	<input type="checkbox"/>		
4603	08/10/2021	LUJAN, JOANNA	\$67.23	1016	Printed	Expense	<input type="checkbox"/>		
4604	08/10/2021	LUJAN, ROSLYN	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4605	08/10/2021	MARQUEZ, YVONNE	\$9.46	1016	Printed	Expense	<input type="checkbox"/>		
4606	08/10/2021	MARTIN, JOEL	\$101.70	1016	Printed	Expense	<input type="checkbox"/>		
4607	08/10/2021	MARTINEZ, CECILIA	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4608	08/10/2021	MINER, ROBERT	\$8.18	1016	Printed	Expense	<input type="checkbox"/>		
4610	08/10/2021	ONARHEIM-TINNIN, JENNIFER	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4612	08/10/2021	POWELL, RAYMOND	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		

Pecos Connections Academy

Outstanding Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GENERAL FUND 2846990543

From Date:
From Check:
From Voucher:

To Date: 1/31/2022
To Check:
To Voucher:

Bank: GENERAL FUND

Account: 2846990543

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
4613	08/10/2021	PUNTES, ELIZABETH	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4614	08/10/2021	SKOWRON, DEREK	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4615	08/10/2021	VALDEZ, JUANITA	\$6.86	1016	Printed	Expense	<input type="checkbox"/>		
4618	08/10/2021	WHITE, SHANNON	\$50.85	1016	Printed	Expense	<input type="checkbox"/>		
4668	09/30/2021	PROJECT LEAD THE WAY	\$2,400.00	1049	Printed	Expense	<input type="checkbox"/>		
4716	12/17/2021	ABELDANO, CHARLIE	\$18.65	1080	Printed	Expense	<input type="checkbox"/>		
4726	12/17/2021	ARAGON, CHARITY	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4731	12/17/2021	BACA, KRYSTAL	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4732	12/17/2021	BACA, MARY	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4734	12/17/2021	BARELA, VALERIE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4746	12/17/2021	BROWN, CHARLOTTE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4756	12/17/2021	CARRASCO, NATALIE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4759	12/17/2021	CERDA, ELIJAH	\$20.34	1080	Printed	Expense	<input type="checkbox"/>		
4770	12/17/2021	CLEGHORN, ELEANOR	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4777	12/17/2021	CORDOVA, LETISHIA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4780	12/17/2021	CROSS, CHANDEL	\$46.33	1080	Printed	Expense	<input type="checkbox"/>		
4781	12/17/2021	CUEVAS, ASHLEY	\$21.47	1080	Printed	Expense	<input type="checkbox"/>		
4793	12/17/2021	FORD, CHRISTINA	\$45.20	1080	Printed	Expense	<input type="checkbox"/>		
4800	12/17/2021	FULLEN, JASON	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4803	12/17/2021	GAMBREL, JENNIFER	\$23.73	1080	Printed	Expense	<input type="checkbox"/>		
4807	12/17/2021	GARCIA, MICHELLE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4812	12/17/2021	GONZALES, MONICA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4817	12/17/2021	GUTIERREZ-ANAYA, GLORIA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4821	12/17/2021	HENDERSON, JOETTA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		

Pecos Connections Academy

Outstanding Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GENERAL FUND 2846990543

From Date:

To Date: 1/31/2022

From Check:

To Check:

From Voucher:

To Voucher:

Bank: GENERAL FUND

Account: 2846990543

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
4823	12/17/2021	HIRRILL, CHERI	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4828	12/17/2021	HUNT, CAROLINE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4838	12/17/2021	JUAREZ, SARAH	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4849	12/17/2021	LOPEZ, ASHLEY	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4855	12/17/2021	LUJAN, ROSLYN	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4861	12/17/2021	MARES, BERNADETTE	\$22.60	1080	Printed	Expense	<input type="checkbox"/>		
4863	12/17/2021	MARQUEZ, TERESA	\$15.25	1080	Printed	Expense	<input type="checkbox"/>		
4869	12/17/2021	MARTINEZ, KARI	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4873	12/17/2021	MAURER, TONI	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4886	12/17/2021	MISHOE, THERESA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4890	12/17/2021	MONTANEZ, MORAIMA	\$17.52	1080	Printed	Expense	<input type="checkbox"/>		
4896	12/17/2021	MOTA, RUBICELA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4916	12/17/2021	PACHECO, MARCO	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4919	12/17/2021	PARRA, ALYSON	\$41.81	1080	Printed	Expense	<input type="checkbox"/>		
4928	12/17/2021	RAY, SARAH	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4929	12/17/2021	REED, RAVEN	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4932	12/17/2021	ROBERTS, DONNA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4935	12/17/2021	ROBINSON, FEDERICO	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4940	12/17/2021	ROMERO, HOPE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4948	12/17/2021	SANDERS, DORALENE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4952	12/17/2021	SATETE, DOMINIC	\$44.64	1080	Printed	Expense	<input type="checkbox"/>		
4960	12/17/2021	SEPULVEDA, MARIA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4965	12/17/2021	SIMMONS, SANDRA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4977	12/17/2021	TEEL, TONYA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		

Pecos Connections Academy

Outstanding Check Listing

Fiscal Year: 2021-2022

Criteria:

Bank Account: GENERAL FUND 2846990543

From Date:
From Check:
From Voucher:

To Date: 1/31/2022
To Check:
To Voucher:

Bank: GENERAL FUND

Account: 2846990543

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
4980	12/17/2021	TOM, SHAUNIQUE	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
4990	12/17/2021	VASQUEZ, ALISHA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
5001	12/17/2021	ZIMMERMAN, MELINDA	\$50.85	1080	Printed	Expense	<input type="checkbox"/>		
5038	01/21/2022	SWIDA	\$2,086.00	1110	Printed	Expense	<input type="checkbox"/>		
5041	01/28/2022	BAF HOLDINGS, LLC	\$70.00	1112	Printed	Expense	<input type="checkbox"/>		
5042	01/28/2022	COLEMAN, SHERRY	\$290.03	1112	Printed	Expense	<input type="checkbox"/>		
5043	01/28/2022	CPS INDUSTRIES	\$137.96	1112	Printed	Expense	<input type="checkbox"/>		
5045	01/28/2022	FULKERSON PLUMBING & HEATING CO., INC	\$90.00	1112	Printed	Expense	<input type="checkbox"/>		
5046	01/28/2022	HIRDMAN, DESIREE	\$30.00	1112	Printed	Expense	<input type="checkbox"/>		
5047	01/28/2022	KUMPUNEN, JEANNE	\$435.06	1112	Printed	Expense	<input type="checkbox"/>		
5048	01/28/2022	PUBLIC CHARTER SCHOOLS OF NEW MEXICO	\$400.00	1112	Printed	Expense	<input type="checkbox"/>		
5049	01/28/2022	VONDERHAAR, JOSEPH	\$174.23	1112	Printed	Expense	<input type="checkbox"/>		
5050	01/28/2022	WALSH GALLEGOS TREVINO KYLE & ROBINSON P	\$5,124.06	1112	Printed	Expense	<input type="checkbox"/>		
Total Checks for Bank:		133	Total Amount:			\$16,881.72			
End of Report									

Analyzed Business Checking - PF

Account number: 2846990543 ■ January 1, 2022 - January 31, 2022 ■ Page 1 of 4

WELLS
FARGO

PECOS CONNECTIONS ACADEMY
1503 W PIERCE ST
CARLSBAD NM 88220-4021

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (585)
P.O. Box 6995
Portland, OR 97228-6995

Account summary

Analyzed Business Checking - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
2846990543	\$4,031,910.06	\$1,367,278.25	-\$1,155,896.84	\$4,243,291.47

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
01/24	01/25	50.00	Reversal of Check Posted 1-24-22 Reposted 1-25-22 for \$50.85 Our Ref: 1-24-22 00000000
		\$50.00	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	01/13	1,312,640.31	WT Seq#98291 Carlsbad Municipal Scho /Org=Carlsbad Municipal Schools Srf# Gw00000047860576 Trn#220113098291 Rfb# 1499
	01/26	54,587.94	WT Seq191568 Carlsbad Municipal Scho /Org=Carlsbad Municipal Schools Srf# Gw00000048117660 Trn#220125191568 Rfb# 1502
		\$1,367,228.25	Total electronic deposits/bank credits
		\$1,367,278.25	Total credits

Debits

Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	01/05	84,725.48	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/05	14,210.50	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/06	121,941.77	< Business to Business ACH Debit - Nmerb Web Pay 220105 03433 Pecos Connections Acad
	01/10	12,443.14	< Business to Business ACH Debit - Tax_Rev_Wwt_Ecks Trd Pmnt 220107 xxxxx4864 Pecos Connections Acad



Electronic debits/bank debits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	01/10	841.89 <	Business to Business ACH Debit - State of NM Dws Ui Payment 2177641 Pecos Connections Acad
	01/11	303.39	Client Analysis Srvc Chrg 220110 Svc Chge 1221 000002846990543
	01/12	146,396.44	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/14	6,096.55	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/14	16,401.79 <	Business to Business ACH Debit - IRS Usatapytmt 011422 270241490885858 Pecos Connections Acad
	01/20	462,185.81	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/27	146,620.85	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/27	4,704.98	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/27	3,372.17	ACH Prep Origintn - Pecos Connection - File 7878782339 Coid 2475656355
	01/28	16,421.51 <	Business to Business ACH Debit - IRS Usatapytmt 012822 270242865408914 Pecos Connections Acad
	01/28	504.06 <	Business to Business ACH Debit - IRS Usatapytmt 012822 270242855384759 Pecos Connections Acad
		\$1,037,170.33	Total electronic debits/bank debits

< *Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.*

Checks paid

<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>
4718	50.85	01/24	4816*	50.85	01/04	4909*	50.85	01/03
4719	50.85	01/04	4820*	50.85	01/04	4911*	27.12	01/04
4721*	50.85	01/14	4826*	50.85	01/03	4914*	50.85	01/31
4733*	19.21	01/07	4830*	50.85	01/11	4915	50.85	01/14
4736*	27.68	01/03	4834*	50.85	01/04	4920*	29.38	01/04
4738*	50.85	01/19	4836*	50.85	01/25	4923*	50.85	01/03
4743*	50.85	01/05	4840*	50.85	01/19	4926*	50.85	01/07
4745*	50.85	01/31	4841	50.85	01/04	4930*	50.85	01/06
4749*	50.85	01/03	4846*	50.85	01/03	4931	50.85	01/03
4757*	50.85	01/18	4851*	50.85	01/04	4936*	50.85	01/04
4761*	46.33	01/25	4852	50.85	01/11	4937	50.85	01/03
4765*	50.85	01/12	4854*	50.85	01/12	4938	50.85	01/18
4766	50.85	01/03	4857*	50.85	01/11	4939	50.85	01/07
4771*	50.85	01/14	4858	50.85	01/10	4941*	50.85	01/10
4772	50.85	01/07	4864*	45.20	01/03	4943*	14.12	01/06
4773	50.85	01/03	4868*	50.85	01/03	4944	50.85	01/10
4778*	19.21	01/11	4871*	50.85	01/04	4953*	50.85	01/06
4779	50.85	01/03	4874*	50.85	01/12	4956*	50.85	01/05
4787*	50.85	01/25	4883*	30.51	01/03	4961*	50.85	01/14
4788	50.85	01/04	4888*	50.85	01/05	4962	50.85	01/24
4789	38.98	01/10	4889	50.85	01/06	4970*	50.85	01/03
4792*	50.85	01/04	4893*	50.85	01/06	4971	50.85	01/19
4796*	50.85	01/05	4894	50.85	01/10	4972	42.38	01/18
4799*	50.85	01/03	4898*	50.85	01/03	4973	50.85	01/28
4808*	50.00	01/24	4899	50.85	01/21	4974	50.85	01/05
4808	50.85	01/25	4902*	50.85	01/03	4978*	42.94	01/19
4809	49.16	01/28	4907*	50.85	01/13	4983*	50.85	01/05

- We add pending deposits that are immediately available for your use (including cash deposits, electronic deposits, and the portion of a paper check deposit we make available; see "Funds availability policy" section for details).
- We subtract pending withdrawals we have either received (such as wire transfers and other electronic transactions) or are known to us (such as your checks we receive for payment from your account) but have not processed.

How do we post transactions to your account?

We post transactions each business day (Monday through Friday except federal holidays) during our nightly processing. Once we process a transaction, we post the results to your account. There are three key steps to this process. The most common types of transactions are processed as described below.

1. We determine the available balance in your account (as described above) that we can use to pay your transactions.

2. We sort your transactions into three categories: deposits, "must-pay" transactions, and checks and certain ACH payments.

- Deposits. We credit your account for deposits, including cash and check deposits and incoming electronic transfers, received before the cutoff time at the location the deposit or transfer was made.

- "Must-pay" transactions. A "must-pay" transaction is a withdrawal/payment we have previously authorized and cannot return unpaid, such as account transfers, and teller-cashed checks. If we receive more than one of these transactions for payment from your account, we will generally sort and pay them based on the date and time we received them. Multiple transactions that have the same time will be sorted and paid from lowest to highest dollar amount.

- Checks and certain ACH payments. Finally, we use your remaining funds to pay your checks and preauthorized ACH payments (such as bills you pay by authorizing a third party to withdraw funds directly from your account). If there is more than one of these types of transactions, they will be sorted by the date and time we received them. Multiple transactions that have the same time will be sorted and paid from lowest to highest dollar amount.

3. If the available balance in your account is not enough to pay all of your transactions, we will decide whether to pay your transaction and overdraw your account or return your transaction unpaid.

- Important Note: When we receive multiple transactions on the same day and the available balance in your account is not enough to pay all the transactions, we reserve the right to choose the order in which we pay the transactions, including paying the highest dollar amount first or in any other order we determine in our sole discretion.

How do we handle overdrafts?

At our discretion, we are permitted to pay items into overdraft rather than returning them unpaid. You agree to pay the applicable fee associated with an overdraft or returned item. Any overdraft on your account is immediately due and payable, unless we agree otherwise in writing. You agree to reimburse us for any attorneys' fees and other costs and expenses we incur in recovering the overdraft (including overdraft and associated fees). When we post items in the order of highest to lowest dollar amount, the overdraft and returned item fees may be more than these fees would be if we were to post the items in the order of lowest to highest dollar amount.



Checks paid (continued)

<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>
4987*	50.85	01/12	5023	1,202.06	01/14	5032	605.19	01/27
4991*	50.85	01/18	5024	165.28	01/21	5033	22,035.26	01/20
4996*	50.85	01/27	5025	5,037.47	01/14	5034	1,429.73	01/25
5003*	156.78	01/04	5026	201.05	01/14	5035	179.90	01/24
5015*	20,373.22	01/03	5027	654.41	01/14	5036	150.00	01/25
5018*	70.00	01/12	5028	126.15	01/13	5037	44,072.67	01/27
5019	356.90	01/10	5029	50.00	01/14	5039*	76.40	01/25
5020	50.75	01/11	5030	150.00	01/25	5040	9,930.90	01/24
5021	6,975.00	01/24	5031	74.24	01/21	5044*	510.58	01/31
5022	50.85	01/14						
			\$118,726.51	Total checks paid				

* Gap in check sequence.

\$1,155,896.84 Total debits

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
12/31	4,031,910.06	01/11	3,773,966.58	01/21	4,424,960.61
01/03	4,010,670.70	01/12	3,627,296.74	01/24	4,407,723.11
01/04	4,009,948.92	01/13	4,939,760.05	01/25	4,405,768.10
01/05	3,910,707.84	01/14	4,909,862.47	01/26	4,460,356.04
01/06	3,788,548.55	01/18	4,909,667.54	01/27	4,260,929.33
01/07	3,788,376.79	01/19	4,909,472.05	01/28	4,243,903.75
01/10	3,774,492.48	01/20	4,425,250.98	01/31	4,243,291.47
Average daily ledger balance		\$4,288,156.22			

Addendum to Wells Fargo Commercial Account Agreement

Effective March 18, 2022, Wells Fargo is updating the descriptions of its procedures in Wells Fargo's Commercial Account Agreement (and the other agreements governing your commercial deposit account) for determining your account's available balance, posting transactions to your account, and overdrawing your account. In the event of a conflict between this update and any other agreements governing your deposit account, this update will control. Except as expressly modified by this Addendum, these agreements remain in full force and effect. In the Wells Fargo Commercial Account Agreement, delete the provision titled "Available balance, posting order, and overdrafts" (and similar provisions in other agreements governing your Wells Fargo commercial deposit account) and replace them with the following:

Available balance, posting order, and overdrafts

How do we determine your account's available balance?

Your account's available balance is our most current record of the amount of money in your account available for your use or withdrawal. We use the available balance to process your transactions during the day (e.g., wire transfers and other electronic transactions). We also use the available balance when we process your transactions during our nightly processing. We calculate your available balance as follows:

- We start with the ending daily account balance from our prior business day nightly processing that includes all transactions deposited to or paid from your account.
- We subtract from this balance any holds placed on a deposit to your account and any holds placed due to legal process.

Pecos Connections Academy

Cash Balances

Fiscal Year: 2021-2022

Date Range: 07/01/2021 - 01/31/2022

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11000.0000.11011.0000.020005.0000.19	GENERAL FUND	3,602,044.91	12,919,821.28	12,285,689.10	4,236,177.09
24106.0000.11011.0000.020005.0000.19	GENERAL FUND	22,323.52	299,509.84	351,364.68	(29,531.32)
24176.0000.11011.0000.020005.0000.19	GENERAL FUND	0.00	40,914.08	40,914.08	0.00
24339.0000.11011.0000.020005.0000.19	GENERAL FUND	0.00	0.00	5,209.04	(5,209.04)
27107.0000.11011.0000.020005.0000.19	GENERAL FUND	0.00	0.00	7,000.00	(7,000.00)
27502.0000.11011.0000.020005.0000.19	GENERAL FUND	841.65	1,022.65	2,856.28	(991.98)
31703.0000.11011.0000.020005.0000.19	GENERAL FUND	0.00	32,965.00	0.00	32,965.00
		3,625,210.08	13,294,232.85	12,693,033.18	4,226,409.75
	End of Report				

Pecos Connections Academy

Consolidated Board Report

Fiscal Year: 2021-2022

Report Ending: 01/31/2022

			BUDGET	OPENING BALANCE	RECEIPTS EXPENSE	ENCUMBR. AMOUNT	TOTAL AMOUNT	BALANCE	%
FUND:	11000	OPERATIONAL							
11011	GENERAL FUND		0.00	3,602,044.91	634,132.18	0.00	4,236,177.09	4,236,177.09	
11111	UNRESTRICTED CASH		(900,000.00)	0.00	0.00	0.00	0.00	900,000.00	
11119	PETTY CASH		0.00	0.00	100.00	0.00	100.00	100.00	
			(900,000.00)	3,602,044.91	634,232.18	0.00	4,236,277.09	5,136,277.09	
32300	UNRESERVED FUND BALANCE		0.00	(3,283,785.29)	0.00	0.00	(3,283,785.29)	(3,283,785.29)	
			0.00	(3,283,785.29)	0.00	0.00	(3,283,785.29)	(3,283,785.29)	
43101	STATE EQUALIZATION GUARANTEE		(15,751,684.00)	0.00	(9,188,482.17)	0.00	(9,188,482.17)	6,563,201.83	
			(15,751,684.00)	0.00	(9,188,482.17)	0.00	(9,188,482.17)	6,563,201.83	
FUND:	11000	OPERATIONAL							
51000	SALARIES		4,345,000.00	0.00	1,689,749.86	1,690,591.98	3,380,341.84	964,658.16	22.2
52000	EMPLOYEE BENEFITS		1,295,900.00	0.00	547,471.97	499,730.78	1,047,202.75	248,697.25	19.2
53000	PURCHASED PROFESSIONAL SERVICE		6,974,688.00	0.00	4,606,057.73	2,677,178.48	7,283,236.21	(308,548.21)	-4.4
55000	OTHER PURCHASED SERVICES		12,000.00	0.00	294.28	0.00	294.28	11,705.72	97.5
56000	SUPPLIES		221,772.00	0.00	555.00	0.00	555.00	221,217.00	99.7
1000	Instruction Functions		12,849,360.00	0.00	6,844,128.84	4,867,501.24	11,711,630.08	1,137,729.92	8.9
51000	SALARIES		1,022,250.00	0.00	700,847.10	551,166.94	1,252,014.04	(229,764.04)	-22.5
52000	EMPLOYEE BENEFITS		320,574.00	0.00	228,034.57	163,530.66	391,565.23	(70,991.23)	-22.1
53000	PURCHASED PROFESSIONAL SERVICE		1,863,000.00	0.00	382,283.46	641,094.50	1,023,377.96	839,622.04	45.1
54000	PURCHASED PROPERTY SERVICES		288,000.00	0.00	56,212.12	33,944.01	90,156.13	197,843.87	68.7
55000	OTHER PURCHASED SERVICES		192,700.00	0.00	137,480.62	1,028.20	138,508.82	54,191.18	28.1
56000	SUPPLIES		84,800.00	0.00	78,475.71	9,278.86	87,754.57	(2,954.57)	-3.5
57000	PROPERTY		31,000.00	0.00	0.00	0.00	0.00	31,000.00	100.0
2000	Support Services Functions		3,802,324.00	0.00	1,583,333.58	1,400,043.17	2,983,376.75	818,947.25	21.5
11000	OPERATIONAL		16,651,684.00	0.00	8,427,462.42	6,267,544.41	14,695,006.83	1,956,677.17	11.8
FUND:	24106	IDEA - B ENTITLEMENT							
11011	GENERAL FUND		0.00	22,323.52	(51,854.84)	0.00	(29,531.32)	(29,531.32)	
			0.00	22,323.52	(51,854.84)	0.00	(29,531.32)	(29,531.32)	
41924	FLOW-THROUGH GRANTS FROM DISTF		(621,588.00)	0.00	(260,867.05)	0.00	(260,867.05)	360,720.95	
			(621,588.00)	0.00	(260,867.05)	0.00	(260,867.05)	360,720.95	
FUND:	24106	IDEA - B ENTITLEMENT							
51000	SALARIES		467,137.00	0.00	234,499.22	230,795.63	465,294.85	1,842.15	0.4
52000	EMPLOYEE BENEFITS		154,451.00	0.00	77,600.21	78,562.82	156,163.03	(1,712.03)	-1.1
1000	Instruction Functions		621,588.00	0.00	312,099.43	309,358.45	621,457.88	130.12	0.0
24106	IDEA - B ENTITLEMENT		621,588.00	0.00	312,099.43	309,358.45	621,457.88	130.12	0.0
FUND:	24176	CARL D PERKINS - REDISTRIBUTION							
41924	FLOW-THROUGH GRANTS FROM DISTF		(23,330.00)	0.00	(23,239.54)	0.00	(23,239.54)	90.46	
			(23,330.00)	0.00	(23,239.54)	0.00	(23,239.54)	90.46	
FUND:	24176	CARL D PERKINS - REDISTRIBUTION							

Pecos Connections Academy

Consolidated Board Report

Fiscal Year: 2021-2022

Report Ending: 01/31/2022

		BUDGET	OPENING BALANCE	RECEIPTS EXPENSE	ENCUMBR. AMOUNT	TOTAL AMOUNT	BALANCE	%
51000	SALARIES	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	0.0
52000	EMPLOYEE BENEFITS	931.00	0.00	930.00	0.00	930.00	1.00	0.1
53000	PURCHASED PROFESSIONAL SERVICE	6,100.00	0.00	6,087.01	0.00	6,087.01	12.99	0.2
56000	SUPPLIES	10,112.00	0.00	10,036.53	0.00	10,036.53	75.47	0.7
1000	Instruction Functions	22,143.00	0.00	22,053.54	0.00	22,053.54	89.46	0.4
51000	SALARIES	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	0.0
52000	EMPLOYEE BENEFITS	187.00	0.00	186.00	0.00	186.00	1.00	0.5
2000	Support Services Functions	1,187.00	0.00	1,186.00	0.00	1,186.00	1.00	0.1
24176	CARL D PERKINS - REDISTRIBUTION	23,330.00	0.00	23,239.54	0.00	23,239.54	90.46	0.4
FUND: 24339	APR-ESSR VIRTUAL COURSE							
11011	GENERAL FUND	0.00	0.00	(5,209.04)	0.00	(5,209.04)	(5,209.04)	
		0.00	0.00	(5,209.04)	0.00	(5,209.04)	(5,209.04)	
41924	FLOW-THROUGH GRANTS FROM DISTRICT	(179,675.00)	0.00	0.00	0.00	0.00	179,675.00	
		(179,675.00)	0.00	0.00	0.00	0.00	179,675.00	
FUND: 24339	APR-ESSR VIRTUAL COURSE							
51000	SALARIES	100,000.00	0.00	0.00	0.00	0.00	100,000.00	100.0
52000	EMPLOYEE BENEFITS	18,980.00	0.00	0.00	0.00	0.00	18,980.00	100.0
53000	PURCHASED PROFESSIONAL SERVICE	22,931.00	0.00	0.00	0.00	0.00	22,931.00	100.0
56000	SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	100.0
1000	Instruction Functions	142,911.00	0.00	0.00	0.00	0.00	142,911.00	100.0
51000	SALARIES	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00	0.0
52000	EMPLOYEE BENEFITS	764.00	0.00	1,135.80	0.00	1,135.80	(371.80)	-48.7
2000	Support Services Functions	6,764.00	0.00	7,135.80	0.00	7,135.80	(371.80)	-5.5
53000	PURCHASED PROFESSIONAL SERVICE	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.0
3000	Operation of Noninstructional Functions	30,000.00	0.00	0.00	0.00	0.00	30,000.00	100.0
24339	APR-ESSR VIRTUAL COURSE	179,675.00	0.00	7,135.80	0.00	7,135.80	172,539.20	96.0
FUND: 27107	GO BOND LIBRARY SB66							
11011	GENERAL FUND	0.00	0.00	(7,000.00)	0.00	(7,000.00)	(7,000.00)	
		0.00	0.00	(7,000.00)	0.00	(7,000.00)	(7,000.00)	
43202	STATE FLOW-THROUGH GRANTS	(10,410.00)	0.00	0.00	0.00	0.00	10,410.00	
		(10,410.00)	0.00	0.00	0.00	0.00	10,410.00	
FUND: 27107	GO BOND LIBRARY SB66							
56000	SUPPLIES	10,410.00	0.00	7,000.00	0.00	7,000.00	3,410.00	32.8
2000	Support Services Functions	10,410.00	0.00	7,000.00	0.00	7,000.00	3,410.00	32.8
27107	GO BOND LIBRARY SB66	10,410.00	0.00	7,000.00	0.00	7,000.00	3,410.00	32.8
FUND: 27502	NEXT GEN CTE							
11011	GENERAL FUND	0.00	841.65	(1,833.63)	0.00	(991.98)	(991.98)	
		0.00	841.65	(1,833.63)	0.00	(991.98)	(991.98)	

Pecos Connections Academy

Consolidated Board Report

Fiscal Year: 2021-2022

Report Ending: 01/31/2022

		BUDGET	OPENING BALANCE	RECEIPTS EXPENSE	ENCUMBR. AMOUNT	TOTAL AMOUNT	BALANCE	%
41924	FLOW-THROUGH GRANTS FROM DISTF	(36,606.00)	0.00	0.00	0.00	0.00	36,606.00	
		(36,606.00)	0.00	0.00	0.00	0.00	36,606.00	
FUND:	27502							
	NEXT GEN CTE							
51000	SALARIES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	100.0
52000	EMPLOYEE BENEFITS	560.00	0.00	0.00	0.00	0.00	560.00	100.0
53000	PURCHASED PROFESSIONAL SERVICE	5,000.00	0.00	0.00	0.00	0.00	5,000.00	100.0
54000	PURCHASED PROPERTY SERVICES	2,000.00	0.00	309.35	320.65	630.00	1,370.00	68.5
55000	OTHER PURCHASED SERVICES	7,527.00	0.00	670.98	0.00	670.98	6,856.02	91.1
56000	SUPPLIES	12,826.00	0.00	11.65	6,131.28	6,142.93	6,683.07	52.1
1000	Instruction Functions	30,913.00	0.00	991.98	6,451.93	7,443.91	23,469.09	75.9
51000	SALARIES	4,000.00	0.00	0.00	0.00	0.00	4,000.00	100.0
52000	EMPLOYEE BENEFITS	744.00	0.00	0.00	0.00	0.00	744.00	100.0
54000	PURCHASED PROPERTY SERVICES	449.00	0.00	0.00	0.00	0.00	449.00	100.0
55000	OTHER PURCHASED SERVICES	500.00	0.00	0.00	0.00	0.00	500.00	100.0
2000	Support Services Functions	5,693.00	0.00	0.00	0.00	0.00	5,693.00	100.0
27502	NEXT GEN CTE	36,606.00	0.00	991.98	6,451.93	7,443.91	29,162.09	79.7
FUND:	31703							
	SB-9 2020 STATE ALLOCATION							
11011	GENERAL FUND	0.00	0.00	32,965.00	0.00	32,965.00	32,965.00	
		0.00	0.00	32,965.00	0.00	32,965.00	32,965.00	
43202	STATE FLOW-THROUGH GRANTS	(32,965.00)	0.00	(32,965.00)	0.00	(32,965.00)	0.00	
		(32,965.00)	0.00	(32,965.00)	0.00	(32,965.00)	0.00	
FUND:	31703							
	SB-9 2020 STATE ALLOCATION							
57000	PROPERTY	32,965.00	0.00	0.00	0.00	0.00	32,965.00	100.0
4000		32,965.00	0.00	0.00	0.00	0.00	32,965.00	100.0
31703	SB-9 2020 STATE ALLOCATION	32,965.00	0.00	0.00	0.00	0.00	32,965.00	100.0

End of Report

REDISTRIBUTION (27502) PROPOSED BAR

Account	Description	Budget
27502.0000.41924.0000.020005.0000.19	REVENUE	\$2,457.00
27502.1000.51300.1010.020005.1415.95	ADDITIONAL COMPENSATION	-\$2,000.00
27502.1000.52111.1010.020005.1415.95	EDUCATIONAL RETIREMENT	-\$303.00
27502.1000.52112.1010.020005.1415.95	NM RETIREE HEALTH	-\$40.00
27502.1000.52220.1010.020005.1415.95	MEDICARE PAYMENTS	-\$29.00
27502.1000.52500.1010.020005.1415.95	UNEMPLOYMENT COMPENSATION	-\$85.00
		\$0.00



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
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KURT A. STEINHAUS
SECRETARY OF EDUCATION (DESIGNATE)

MICHELLE LUJAN GRISHAM
GOVERNOR

January 18, 2022

MEMORANDUM

TO: Superintendents, Charter School Leaders and Business Managers

FROM: Gwen Perea Warniment, Deputy Secretary, Teaching Learning & Assessment

RE: New Mexico State Appropriation-Career and Technical Education
Redistribution (27502)

DocuSigned by:

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During the 2021 legislative session, the state appropriated funding for Career and Technical Education (CTE). The New Mexico Public Education Department (PED) has determined its final FY 21-22 redistribution award for the Next Gen CTE which is illustrated on Exhibit C. This funding is to be used specifically for public secondary school districts and state charter schools, to leverage federal programming and improve CTE support programs such as math integration, career exploration, employability skill development or other CTE programs that may not qualify for federal funding, as identified beginning in the supplement section on page three of this award letter. This award is based upon reimbursable expenditures. Adherence to the requirements as detailed in the supplement and documentation supporting expenditures is required.

Please note the following New Mexico State Legislation appropriation information and compliance requirements specific to this award:

Award Name: Next Gen CTE

Funding Agency: NM Public Education Department, Special Appropriation; Public Education Reform Fund; Career Technical Education Pilot, NM Laws of 2021, Section V, Item (104)

Compliance Requirements: NM Procurement Code (1.4.1 NMAC), Procurement Code (13-1-28 through 13-1-99) NMSA 1978

NM Department of Finance Administration Rules and Regulations
<https://www.nmdfa.state.nm.us/financial-control/resource-information>

Please submit a Budget Adjustment Request (BAR) for the award amount indicated on Exhibit C using **Fund Code 27502** and **Revenue Code 43202** within the Operating Budget Management System (OBMS) located on the PED OBMS website. Please attach a copy of this award memo including the Supplement and Exhibit C to the BAR.

This award is effective for the fiscal year period **July 1, 2021 through June 30, 2022** upon receiving PED approved budget authority in OBMS. The award amount must be fully expended by **June 30, 2022**. The last day to submit requests for reimbursement for FY22 will be **July 7, 2022**.

If you have fiscal questions, please contact Susan Lucero, Fiscal Grants Management Bureau at Susan.Lucero@state.nm.us, (505) 827-3848. If you have programmatic questions, please contact Dr. Elaine Perea, College and Career Readiness Director, at Elaine.Perea@state.nm.us, (505) 469-3475 or Contact your Education Administrator with the College and Career Readiness Bureau as indicated here: <https://webnew.ped.state.nm.us/bureaus/college-career-readiness/staff/>

Enc. (2): Supplement
Exhibit C

**NM Public Education Department's State Appropriation-
Career Technical Education (Next Gen CTE) Redistribution**

SUPPLEMENT

PURPOSE OF FUNDING

This award is available through a seven-year pilot CTE (Career Technical Education) program, commencing in 2019-20. Funds are available for public secondary school districts and state charter schools, to leverage federal programming and to improve CTE support programs such as math integration, career exploration, employability skill development or other CTE programs that may not qualify for federal funding.

ALLOWABLE USES OF FUNDING

State funds must be aligned to NMSA 22.1.12, Next Gen requirements. Next Gen funds are awarded to support CTE programs of study that align to the priority sectors identified in the regional CLNA.

Next Gen funds, not to exceed 50 percent, may be designated as LEA choice. These funds can be used to strengthen programs of study that do not align to the priority sectors identified in the regional CLNA. Related CTE supports, in alignment with the requirements of NMSA 22.1.12, may be funded with Next Gen funds, with or without a fully developed program of study.

Use of Funds Procedures

Next Gen awards may be used to support any uses as specified by Perkins guidance. Additionally, funds may be used to:

- Provide professional development, supplies, materials, equipment and purchased services for programs that were not identified as priority sectors on the CLNA.
- Guide career exploration via curriculum, tools and resources as needed for students in middle and high school.
- Provide soft skills training by a Career Technical Student Organization (CTSO), or via an online training platform.
- Provide math integration curriculum and materials to improve math achievement in secondary schools.
- Provide resources to teachers who want to pursue credentials to teach Dual Credit courses in CTE concentrations.

Indirect Cost Rate

Indirect Costs are NOT ALLOWED

Non-Eligible Costs

The following are not allowable uses of these funds:

Support for existing athletic programs (while a physical activity component can be part of an after school program, use of these funds to support existing athletic programs are **prohibited**).

Purchase of food for snacks or meals (the district is encouraged to apply for separate after school snack or afterschool meal funding available through the PED Student Success and Wellness Bureau's After-School Snack Program or Children Youth and Families Department). Purchase of food during field trips **may** be allowable with prior PED approval.

FISCAL REQUIREMENTS

Reporting Requirements

Please review Exhibit C, and submit a BAR through OBMS for the appropriate amount using fund code 27502 and revenue object code 43202. Please adhere to the following timelines and cited statutory regulations, required for budgeting, obligation, and RfR submission:

- Submit your BAR, and a copy of this letter, including the Supplement and Exhibit C, through OBMS by February 28, 2022.
- Pursuant to NMSA 6-5-3, the appropriate fund shall be encumbered prior to the issuance of vouchers or purchase orders or the engagement of contracts.
- **NMAC 6.20.2.10 BUDGET MAINTENANCE STANDARDS:**
 1. Budget adjustment requests shall be submitted on the most current form prescribed by the department. The school district shall maintain a log of all budget adjustment requests to account for status, numerical sequence, and timely approval at each level. The log is to be retained for audit purposes.
 2. School districts shall submit budget adjustment requests for the operating budget to the department for budget increases, budget decreases, transfers between functional categories, and transfers from the emergency reserve account. Expenditures shall not be made by the school district until budget authority has been established and approval received from the department. Budget adjustments shall not be incorporated into the school district's accounting system until approval is received by the department.
 3. School districts shall submit periodic financial reports to the department using the department-approved format. Reporting shall be either monthly or quarterly. Required reporting frequency may be changed by the department at any time during the year. Reports are due at the department by the last working day of the month following the end of the required reporting period, unless extended to a later date by the secretary of education.

[02-03-93, 11-01-97, 01-15-99; 6.20.2.24 NMAC - Rn, 6 NMAC 2.2.1.24, 05-31-01; A, 10-15-03; A, 11-30-06]

- REQUESTS FOR REIMBURSEMENT:

1. Fiscal documentation in the form of a detailed expenditure report, as required by the PED, must be submitted with each request for reimbursement that provides: 1) time/date; 2) original, adjustments and current budget amounts; 3) current and year-to-date expenditures; 4) budget balance (budget minus expenditures); 5) encumbrances; 6) budget balance that represents the budget, minus the expenditures, plus encumbrances; and 7) remaining budget balance percentage.

Submissions should also include (as appropriate):

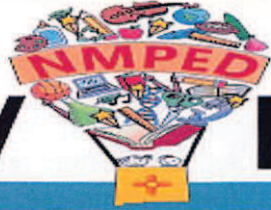
2. Pre-approved subcontracts and invoices with detailed breakdown of services provided; and
3. Supporting documentation for the following expenditure categories:
 - a. In-Person Professional Development
 - i. Agenda
 - ii. Itemized Travel Expenditure Summary
 - iii. Receipts if Traveling Based on Actuals
 - iv. Attendance Sign-In Roster (if applicable)
 - b. Virtual Professional Development
 - i. Agenda – Identifies course, providing description, dates and time of course
 - ii. Certificate of Completion from provider containing
 1. Company logo or letterhead authenticating service provider
 2. Identifies professional development course, dates and time
 3. Prints full name of attendee
 - iii. **If** Certificate of Completion not available
 1. Electronic Sign Roster: Each attendee by full name, date and time of log in, course time duration
 - c. Supplies
 - i. Invoices, packing slips (upon request)
 - d. Equipment \geq \$5,000
 - i. Signed PED Equipment \geq \$5,000 Preapproval to Purchase Form
<https://webnew.ped.state.nm.us/bureaus/administrative-services/fiscal-grants-management/>
 - ii. Invoice

Items purchased or expenditures for deliverables must be traceable to line items included in the original, PED-approved budget.

Closeout Procedures

The final day to submit RFRs in OBMS for FY21-22 is **July 7, 2022**.

EXHIBIT C (27502 - FINAL FY21-22)



NEW MEXICO

Public Education Department

State of New Mexico Special Appropriation_Career Technical Education_Nex Gen CTE (27502) AWARD FY21-22

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	Previously Awarded (Revenue Code 43202)	Previously Awarded (Revenue Code 41924)	Current Award (Redistribution) (Revenue Code 43202)	Grand Total Allocation	FY21-22 APPROVED BUDGET	TOTAL AMOUNT TO BAR
46	Alamogordo Public Schools	\$ 17,630		\$ 17,371	\$ 35,001	\$ 17,630	\$17,371
1	Albuquerque Public Schools	\$ 248,612		\$ 120,000	\$ 368,612	\$ 417,356	\$ (48,744)
749-001	ACE Leadership High School		\$ 21,222		\$ 21,222	\$ 21,222	\$0
01015028	Corrales International School		\$ 118		\$ 118	\$ 118	\$0
01015063	Digital Arts and Technology Academy		\$ 700		\$ 700	\$ 700	\$0
01015030	Gordon Bemell Charter School		\$ 508		\$ 508	\$ 508	\$0
553-001	Health Leadership High School		\$ 18,810		\$ 18,810	\$ 18,810	\$0
01015017	Los Puentes Charter School		\$ 12,036		\$ 12,036	\$ 12,036	\$0
01015006	Native American Community Academy		\$ 20,484		\$ 20,484	\$ 20,484	\$0
506-001	New America School		\$ 21,996		\$ 21,996	\$ 21,996	\$0
01015051	Robert F. Kennedy Charter School		\$ 24,982		\$ 24,982	\$ 24,982	\$0
750-001	Siembra Leadership High School		\$ 17,908		\$ 17,908	\$ 17,908	\$0
561-001	Technology Leadership High School		\$ 29,980		\$ 29,980	\$ 29,980	\$0
	ALBUQUERQUE W/CHARTERS	\$ 248,612	\$ 168,744	\$ 120,000	\$ 537,356	\$ 586,100	\$ (48,744)
30	Animas Public Schools	\$ 4,682			\$ 4,682	\$ 4,682	\$0
22	Artesia Public Schools	\$ 99,492		\$ 6,782	\$ 106,274	\$ 99,492	\$6,782
64	Aztec Municipal Schools	\$ 7,121		\$ 7,139	\$ 14,260	\$ 7,121	\$7,139
87	Belen Consolidated Schools	\$ 12,831		\$ 2,549	\$ 15,380	\$ 12,831	\$2,549
61	Bernalillo Public Schools	\$ 9,997			\$ 9,997	\$ 9,997	\$0
40	Capitan Municipal Schools	\$ 19,614			\$ 19,614	\$ 19,614	\$0
20	Carlsbad Municipal Schools	\$ -		\$ 2,457	\$ 2,457	\$ -	\$2,457
005-020	Pecos Connections Academy		\$ 36,606		\$ 36,606	\$ 36,606	\$0
	CARLSBAD W/CHARTERS	\$ -	\$ 36,606	\$ 2,457	\$ 39,063	\$ 36,606	\$ 2,457
67	Central Consolidated Schools	\$ 23,762		\$ 23,843	\$ 47,605	\$ 23,762	\$23,843
12	Clovis Municipal Schools	\$ 24,632		\$ 9	\$ 24,641	\$ 24,632	\$9
24	Cobre Consolidated Schools	\$ 38,047		\$ 5,691	\$ 43,738	\$ 38,047	\$5,691
62	Cuba Independent Schools	\$ 54,950			\$ 54,950	\$ 54,950	\$0
42	Deming Public Schools	\$ 15,604		\$ 30,936	\$ 46,540	\$ 15,604	\$30,936
42295006	Deming Cesar Chavez Charter High School		\$ 15,591		\$ 15,591	\$ 15,591	\$0
	DEMING W/CHARTERS	\$ 15,604	\$ 15,591	\$ 30,936	\$ 62,131	\$ 31,195	\$ 30,936
60	Dora Consolidated Schools	\$ 3,529			\$ 3,529	\$ 3,529	\$0
54	Dulce Independent Schools	\$ -		\$ 5,613	\$ 5,613	\$ -	\$5,613
58	Elida Municipal Schools	\$ 1,646			\$ 1,646	\$ 1,646	\$0
65	Farmington Municipal Schools	\$ 28,485		\$ 4,281	\$ 32,766	\$ 28,485	\$4,281
59	Floyd Municipal Schools	\$ 2,811		\$ 2,311	\$ 5,122	\$ 2,811	\$2,311
16	Fort Sumner Municipal Schools	\$ 12,015			\$ 12,015	\$ 12,015	\$0
19	Gadsden Independent Schools	\$ 61,755			\$ 61,755	\$ 61,755	\$0
43	Gallup-McKinley County Schools	\$ 55,567			\$ 55,567	\$ 55,567	\$0
15	Grady Municipal Schools	\$ 1,815		\$ 25	\$ 1,840	\$ 1,815	\$25
88	Grants/Cibola County Schools	\$ 15,387		\$ 10,453	\$ 25,840	\$ 15,387	\$10,453
5	Hagerman Municipal Schools	\$ 14,599			\$ 14,599	\$ 14,599	\$0
18	Hatch Valley Public Schools	\$ 65,948			\$ 65,948	\$ 65,948	\$0
33	Hobbs Municipal Schools	\$ 22,300			\$ 22,300	\$ 22,300	\$0
63	Jemez Valley Public Schools	\$ 23,231			\$ 23,231	\$ 23,231	\$0
7	Lake Arthur Municipal Schools	\$ 4,672			\$ 4,672	\$ 4,672	\$0
17	Las Cruces Public Schools	\$ 73,902			\$ 73,902	\$ 73,902	\$0
69	Las Vegas City Public Schools	\$ -		\$ 26,280	\$ 26,280	\$ -	\$26,280
29	Lordsburg Municipal Schools	\$ 24,554		\$ 14,433	\$ 38,987	\$ 24,554	\$14,433
41	Los Alamos Public Schools	\$ 40,624			\$ 40,624	\$ 40,624	\$0
86	Los Lunas Public Schools	\$ 22,655			\$ 22,655	\$ 22,655	\$0
31	Lovington Municipal Schools	\$ 94,841			\$ 94,841	\$ 94,841	\$0
75	Magdalena Municipal Schools	\$ 35,171		\$ 16,085	\$ 51,256	\$ 35,171	\$16,085
14	Melrose Municipal Schools	\$ 5,104			\$ 5,104	\$ 5,104	\$0
82	Mountainair Public Schools	\$ -		\$ 6,595	\$ 6,595	\$ -	\$6,595
57	Portales Municipal Schools	\$ 103,782			\$ 103,782	\$ 103,782	\$0
3	Quemado Independent Schools	\$ 7,154			\$ 7,154	\$ 7,154	\$0
2	Reserve Independent Schools	\$ 8,338		\$ 7,620	\$ 15,958	\$ 8,338	\$7,620
83	Rio Rancho Public Schools	\$ 29,987		\$ 14,344	\$ 44,331	\$ 29,987	\$14,344
4	Roswell Independent Schools	\$ 28,131			\$ 28,131	\$ 28,131	\$0
71	Santa Fe Public Schools	\$ 31,383			\$ 31,383	\$ 31,383	\$0



Gloria Lopez <glopez@pecosca.us>

FY22 Next Gen Rollover Award Memo

Laura Garcia <laura.garcia@carlsbadschools.net>

Mon, Jan 24, 2022 at 11:05 AM

To: Jennifer Timme <jennifer.timme@carlsbadschools.net>, Felina Rascon <felina.rascon@carlsbadschools.net>, Eric Spencer <eric.spencer@carlsbadschools.net>, Kim Hite-Pope <khitepope@pecosca.us>, Gloria Lopez <glopez@pecosca.us>

Cc: Ursulita Vigil <ursulita.vigil@carlsbadschools.net>

Good morning....

The District BAR for the Final 2021-22 Award for Fund 27502 - CAREER & TECHNICAL EDUCATION REDISTRIBUTION will need to be initiated in OBMS.

The agenda item for this BAR will need to be submitted for Board consideration at their Regular meeting scheduled for 02/15/2022. We anticipate submitting the BAR to PED for review/approval on 02/16/2022. Budget authority for the PCA allocation is already in place.

Please review the attached PED notice of award regarding the allowable use of funds, BAR submission deadlines and reimbursement requirements.

In order for the District to meet the June 30, 2022 expenditure deadline, the Charter RFRs for this Fund must be submitted on OBMS by June 10, 2022.

Thank you,
Laura Garcia
Director of Finance
Carlsbad Municipal Schools
575-234-3300

[Quoted text hidden]

This is a staff email account managed by Carlsbad Municipal Schools. This email, including any attachments, is for the sole use of the intended recipient(s) regarding the business of the Carlsbad Municipal Schools and may contain confidential and privileged information protected by federal and state law. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

 **27502_FY22_Next Gen Rollover_Award Memo.pdf**
776K

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 020-005-2122-0007-1 - Resubmit

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2021-2022

Entity Name: Pecos Connections Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gloria Lopez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-639-1449

Email: glopez@pca.connectionsacademy.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24154.0000.41924 \$49,371

Fund	Function	Object	Program	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24154 Teacher/Principal Training & Recruiting	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	1411 Teachers-Grades 1-12		\$4,000	\$4,000	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	51300 Additional Compensation	4010 Bilingual Education Programs	1416 Teachers-Other Instruction		\$4,000	\$4,000	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$1,212	\$1,212	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$160	\$160	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$116	\$116	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	53330 Professional Development	1010 Regular Education (K-12) Programs	0000 No Job Class		\$10,000	\$10,000	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	53330 Professional Development	4020 Alternative and At-Risk Programs	0000 No Job Class		\$2,500	\$2,500	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	53330 Professional Development	4010 Bilingual Education Programs	0000 No Job Class		\$2,500	\$2,500	
24154 Teacher/Principal Training & Recruiting	1000 Instruction	53330 Professional Development	2000 Special Programs	0000 No Job Class		\$5,000	\$5,000	
24154 Teacher/Principal Training & Recruiting	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	1214 Guidance Counselors/Social Workers		\$2,000	\$2,000	
24154 Teacher/Principal Training & Recruiting	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	0000 No Job Class		\$303	\$303	

24154 Teacher/P rincipal Training & Recruiting	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	0000 No Job Class		\$40	\$40	
24154 Teacher/P rincipal Training & Recruiting	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	0000 No Job Class		\$29	\$29	
24154 Teacher/P rincipal Training & Recruiting	2100 Support Services-Students	53330 Professional Development	0000 No Program	0000 No Job Class		\$10,000	\$10,000	
24154 Teacher/P rincipal Training & Recruiting	2400 Support Services-School Administration	53330 Professional Development	0000 No Program	0000 No Job Class		\$2,511	\$2,511	
24154 Teacher/P rincipal Training & Recruiting	2500 Central Services	53711 Other Charges	0000 No Program	0000 No Job Class		\$5,000	\$5,000	
Sub Total						\$49,371		
Indirect Cost								
DOC. TOTAL						\$49,371		

Justification:

2021-2022 Initial Allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Board of Education
Robbie Chacon
David J. Lewis
Simon J. Rubio
David Shoup
Ron Singleton

Dr. Gerry Washburn
Superintendent

CARLSBAD MUNICIPAL SCHOOLS
408 North Canyon • Carlsbad, New Mexico 88220
Phone (575) 234-3300 • Fax (575) 234-3367

MEMORANDUM

Date: July 1, 2021
To: Dr. Kim Hite-Pope
Cc: Dr. Gerry Washburn, CMS Superintendent, Finance Department
From: Allison Hervol, Assistant Superintendent - Federal Programs
RE: Title II Allocation

The following is PCA's proportionate share of the Carlsbad Municipal Schools ESSA Title II, Part A allocation for SY 2021-22.

ESSA Title II Part A: \$49,371.00

The Title II, Part A program is designed to:

- improve the quality and effectiveness of teachers, principals, and other school leaders;
- increase the number of teachers, principals, and other school leaders who are effective at improving student outcomes;
- provide students from low-income families and minority students greater access to effective educators;
- meaningfully support educators so they can help their students for success in college and careers.

Title II, Part A investments should align with overall strategies to support high quality instruction in order to improve student academic outcomes as outlined in the Charter School Worksheet completed by Pecos Connections Academy.

2021-22 Allocation must be fully expended by 6/15/2022. The final RFR must be submitted no later than 6/20/2022. There will be no carry-over of funds.

Thank you,


Allison Hervol

Assistant Superintendent of Instruction- Federal Programs



Gloria Lopez <glopez@pecosca.us>

TITLE II ALLOCATION

3 messages

Gloria Lopez <glopez@pecosca.us>
To: susan.lucero@state.nm.us

Tue, Feb 1, 2022 at 4:16 PM

Good afternoon Ms. Lucero,

Carlsbad Municipal Schools, our Authorizer, gave us an award letter on 12/15/2021 with our 20/21 allocation of \$49,371.00

Unfortunately, I had submitted BAR 020-005-2122-0007-I with the application as proof since the award letter had not been provided to us until later in the year. BAR was Disapproved.

I've been trying to get guidance on how to resubmit BAR. We've had to postpone several PD opportunities.

Would you please let me know how to proceed?
I appreciate your guidance,

Thank you,
Gloria

--

Gloria P. Lopez
Business Manager/CPO
(575)639-1449
Pecos Cyber Academy

Lucero, Susan, PED <Susan.Lucero@state.nm.us>

Tue, Feb 1, 2022 at 4:29 PM

To: "Lopez, Gloria P." <glopez@pecosca.us>

Cc: "Garcia, Laura" <laura.garcia@carlsbadschools.net>, "Padilla, Valerie N., PED" <valerie.padilla@state.nm.us>

Hello Gloria,

Since Carlsbad's budget currently has authorized \$49,371 for PCA; however PCA didn't act or complete the FY22 planning budget process, the following four steps will have to be followed between Carlsbad and PCA in order for PCA to establish budget authority:

Parent District –

1. Create a decrease BAR by :

- A. Reduce revenue object code 44500, location code 000 in the amount of \$49,371.
- B. Reduce function code 2500, expenditure object code 55912, location code 005 in the amount of \$49,371.

C. Approve and submit decrease BAR to PED.

2. Create an increase BAR by:

1. Increase revenue object code 44500, location code 005, in the amount of \$49,371.
2. Increase function code 2500, expenditure object code 55912, location code 005 in the amount of \$49,371.
3. Approve and submit increase BAR to PED.

Dependent Charter –

1. Charter to receive pending decrease BAR from district; **VOID BAR, DO NOT SUBMIT.**
2. Charter to receive pending INCREASE BAR from district with revenue line item code 41924; code not to be changed by anyone; enter as increases all expenditure line items, approve and submit INCREASE BAR to PED. Once PED approves the BAR and the charter has approved budget authority the charter may create and submit an RfR to the district.

Thank You.

Susan G. Lucero

From: Gloria Lopez <glopez@pecosca.us>
Sent: Tuesday, February 1, 2022 4:17 PM
To: Lucero, Susan, PED <Susan.Lucero@state.nm.us>
Subject: [EXTERNAL] TITLE II ALLOCATION

CAUTION: This email originated outside of our organization. Exercise caution prior to clicking on links or opening attachments.

[Quoted text hidden]

Laura Garcia <laura.garcia@carlsbadschools.net> Tue, Feb 1, 2022 at 4:42 PM
To: "Lucero, Susan, PED" <Susan.Lucero@state.nm.us>
Cc: "Lopez, Gloria P." <glopez@pecosca.us>, "Padilla, Valerie N., PED" <valerie.padilla@state.nm.us>

Thank you Susan....we appreciate your guidance.

Hi Gloria....I will submit the required BARs for approval at the February Board Meeting.

Laura Garcia
Director of Finance
Carlsbad Municipal Schools
575-234-3300

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 020-005-2122-0010-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: Pecos Connections Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gloria Lopez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-639-1449

Email: glopez@pca.connectionsacademy.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24309.0000.41924 \$15,000

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24309 CRRSA - Social Emotional Learning	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	020005 Pecos Connections Academy	1214 Guidance Counselors/So cial Workers		\$12,500	\$12,500	
24309 CRRSA - Social Emotional Learning	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	020005 Pecos Connections Academy	0000 No Job Class		\$1,900	\$1,900	
24309 CRRSA - Social Emotional Learning	2100 Support Services-Students	52112 ERA - Retiree Health	0000 No Program	020005 Pecos Connections Academy	0000 No Job Class		\$250	\$250	
24309 CRRSA - Social Emotional Learning	2100 Support Services-Students	52220 Medicare Payments	0000 No Program	020005 Pecos Connections Academy	0000 No Job Class		\$182	\$182	
24309 CRRSA - Social Emotional Learning	2100 Support Services-Students	52500 Unemployment Compensation	0000 No Program	020005 Pecos Connections Academy	0000 No Job Class		\$168	\$168	
Sub Total							\$15,000		
Indirect Cost									
DOC. TOTAL							\$15,000		

Justification:

Initial Sub Award Social Emotional Learning

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

KURT A. STEINHAUS
SECRETARY OF EDUCATION (DESIGNATE)

MICHELLE LUJAN GRISHAM
GOVERNOR

November 18, 2021

MEMORANDUM

TO: Superintendents, Charter School Leaders

FROM: Katarina Sandoval, Deputy Secretary Academic Engagement and Student Success DS
KS

RE: **Elementary and Secondary School Emergency Relief Fund Federal Sub-award Social Emotional Learning (24309)**

The New Mexico Public Education Department (PED) has granted its FY21-22 sub-award for funding through the Elementary and Secondary School Emergency Relief Fund for social and emotional learning. In accordance with federal regulations at 2 C.F.R. §200.332(a), please note the following federal award identification information specific to these sub-awards. All entities receiving this sub-award through PED, as listed on Exhibit A, are subrecipients of the following federal funding:

Subrecipient's name	See Exhibit A
Subrecipient's DUNS number	See Exhibit A
Federal Award Identification Number (FAIN)	S425D210023
Federal award date	01/06/2021
Sub-award period of performance start and end dates	01/05/2021 – 09/30/2023
Sub-award budget period start and end dates	07/01/2021 – 06/30/2022
Amount of federal funds obligated by this sub-award	See Exhibit A
Total amount of federal funds obligated to subrecipient including current financial obligation	See Exhibit A
Total amount of the federal award committed to subrecipient	See Exhibit A

Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Elementary and Secondary School Emergency Relief Fund
Federal awarding agency	United States Department of Education
Contact information for awarding official	Frank T. Brogan, Assistant Secretary 400 Maryland Ave., SW Washington, DC 20202 (202) 401-0113
CFDA number and name	84.425D Elementary and Secondary School Emergency Relief Fund
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards¹
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

Reporting Requirements

Please submit a BAR through OBMS for the award amount using fund code **24309** and revenue object code **44500**. Please adhere to the following timelines required for obligation, liquidation and RfR submission:

- **Submit your BAR** and a copy of this letter through OBMS **by December 31, 2021**.
- The FY21-22 award amounts illustrated on Exhibit A must be **expended no later than September 30, 2023**.
- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to** the issuance of **vouchers or purchase orders** or the engagement of **contracts**.

¹ The regulations at 2 C.F.R. Part 200 are located online at: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

The table below provides the federal Social Emotional Learning sub-award which is school site specific. This award is designated to fund the following school(s) at the respective funding level as identified. *Financial reporting of expenditures at the cost center level per school is required.*

School	Amount
Apache ES	\$15,000
Kirtland ES	\$15,000
Marie Hughs ES	\$15,000
Osuna ES	\$15,000
DATA - Digital Arts and Technology Academy	\$15,000
Siembra Leadership HS	\$15,000
ACE Leadership	\$15,000
Los Puentes Charter	\$15,000
Mountain Mohagany	\$15,000
Public Academy for Performing Arts PAPA	\$15,000
Health Leadership HS	\$15,000
Technology Leadership	\$15,000
Alice King Community Charter	\$15,000
Mosaic Academy	\$15,000
Vista Nueva HS	\$11,990
Gil Sanchez ES	\$15,000
HT Jarmaillo ES	\$15,000
La Merced ES	\$15,000
Denis Chavez ES	\$15,000
Bernalillo MS	\$15,000
Placitas ES	\$15,000
Bloomfield Early childhood center	\$15,000
Pecos Connections Academy	\$15,000
Hurley ES	\$15,000
Central ES	\$15,000
Dexter ES	\$15,000
Tibitts MS	\$15,000
Rio Grande/Garfield ES	\$15,000
Rio Gallinas Charter	\$15,000
Los Ninos	\$15,000
Memorial	\$15,000
Robertson HS	\$15,000
Sierre Vista ES	\$15,000
Mike Mateo ES	\$15,000
Highland ES	\$15,000
Loma Heights ES	\$15,000
Maxwell ES	\$15,000
Maxwell HS	\$14,750

School	Amount
Maxwell MS	\$15,000
Mandela International Magnet	\$6,608
Chaparral	\$6,608
El Camino Rael Academy	\$12,458
Milagro MS	\$11,608
Office of Student Wellness	\$15,000
Acequia Madre ES	\$6,608
ASPEN ES	\$6,608
Atalaya ES	\$15,000
Cesar Chavez ES	\$15,000
Nina Otero Community school	\$6,608
Nye Early childhood center	\$15,000
La Plata MS	\$15,000
Parkview ES	\$15,000
San Antonio ES	\$15,000
Socrro HS	\$15,000
Cottonwood Valley	\$15,000
Taos Municipal Charter	\$15,000
Taos Integrated School of the Arts	\$15,000
NM School for the Arts	\$15,000
Solare Collegiate	\$15,000
21st century Public Academy	\$15,000
Amy Biehl	\$15,000
Media Arts Collaborative Charter	\$15,000
Monte Del Sol Charter	\$15,000

Indirect Cost Rate

As required by 2 C.F.R. § 200.332(a) (1) (xiv), PED recognizes the indirect cost rate between PED and public school districts and state charter schools as calculated by PED and located on the PED website: <https://webnew.ped.state.nm.us/bureaus/administrative-services/accounting/>

Access to Records and Financial Statements

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified on Exhibit A, attached to this sub-award, must permit PED and auditors access to records and financial statements as necessary.

Closeout Procedures

- The final day to submit request for reimbursements for FY21-22 is **July 7, 2022**.

Enc.: Exhibit A

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 020-005-2122-0011-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: Pecos Connections Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gloria Lopez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-639-1449

Email: glopez@pca.connectionsacademy.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24316.0000.41924 \$13,252

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24316 USDE CRRSA ESSER II 84.425D SHARE ID - PED2431 6GY201 - Air Quality	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	020005 Pecos Connections Academy	0000 No Job Class		\$5,000	\$5,000	
24316 USDE CRRSA ESSER II 84.425D SHARE ID - PED2431 6GY201 - Air Quality	2600 Operation & Maintenance of Plant	57332 Supply Assets (\$5,000 or less)	0000 No Program	020005 Pecos Connections Academy	0000 No Job Class		\$8,252	\$8,252	
Sub Total							\$13,252		
Indirect Cost									
DOC. TOTAL							\$13,252		

Justification:

Federal Sub Award Air Quality

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

KURT STEINHAUS, Ed.D.
SECRETARY OF EDUCATION, DESIGNATE

MICHELLE LUJAN GRISHAM
GOVERNOR

January 12, 2022

MEMORANDUM

TO: Superintendents, Charter School Leaders

FROM: Katarina Sandoval, Deputy Secretary of Academic Engagement and Student Success

RE: **Governors Emergency Education Relief Fund_Federal Sub-award_Air Quality (24316)**

The New Mexico Public Education Department (PED) has previously awarded federal funding for Air Quality through the Elementary and Secondary School Emergency Relief Fund (ESSER II) for FY21-22. This notification is to award an additional federal sub-award for funding through the Governors Emergency Education Relief Fund for air quality improvements related to COVID-19. In accordance with federal regulations at 2 C.F.R. § 200.332(a), please note the following federal award identification information specific to this sub-award. All entities receiving this sub-award through PED, as listed on Exhibit B are sub-recipients of the following federal funding:

Subrecipient's name	See Exhibit B
Subrecipient's DUNS number	See Exhibit B
Federal Award Identification Number (FAIN)	S425C210021
Federal award date	01/08/2021
Sub-award period of performance start and end dates	01/08/2021 – 9/30/2023
Sub-award budget period start and end dates	07/01/2021 – 6/30/2022
Amount of federal funds obligated by this sub-award	See Exhibit B
Total amount of federal funds obligated to subrecipient including current financial obligation	See Exhibit B
Total amount of the federal award committed to subrecipient	See Exhibit B
Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)	Governors Emergency Education Relief Fund

DS
KS

Federal awarding agency	United States Dept. of Education to NM Department of Finance and Administration (Federal subrecipient)
Contact information for awarding official	Frank T. Brogan, Assistant Secretary 400 Maryland Ave., SW Washington, DC 20202 (202) 401-0113
CFDA number and name	84.425C Governors Emergency Education Relief Fund
Research and development (R&D) award (Yes/No)	No
Indirect cost rate for federal award	N/A

The following requirements apply to this sub-award:

- 2 C.F.R. Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards¹
- 2 C.F.R. Part 3474: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 C.F.R. Part 3485: Non-procurement Debarment and Suspension

Reporting Requirements

1) The funding for this award must be used specifically for expenditures related to air quality improvements specifically related to COVID-19. Below is a list of allowable expenditures:

- Purchasing portable HEPA air purification units and filters (must meet PED minimum specifications)
- Purchasing MERV-13 (or higher) filters for your HVAC system and ACs
- Purchasing fans
- Repairing windows and/or doors so that they can open to let fresh air in
- Purchasing equipment to run outdoor classes
- Other spending that supports the repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair.

2) Please submit a BAR through OBMS for the award amount using fund code **24316** and revenue object code **44500**. Please adhere to the following timelines required for obligation, liquidation and RfR submission:

- Submit your BAR with a copy of this letter and a signed copy of the assurances document through OBMS by **February 28, 2022**.
- The final award amounts in Exhibit B shall be **expended and liquidated by June 30, 2022**.

¹ The regulations at 2 C.F.R. Part 200 are located online at: http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl.

- Pursuant to NMSA 6-5-3, the **appropriate fund** shall be **encumbered prior to the issuance of vouchers or purchase orders** or the engagement of **contracts**.

Indirect Cost Rate

As noted within the Request for Application (RFA) between PED, indirect costs are not applicable to this grant award. The provision of services related to activities, clearly and directly linked to meeting the objectives of this grant, are applicable and shall be budgeted according to the approved RFA.

Access to Records and Financial Statements

In addition, pursuant to 2 C.F.R. § 200.332(a)(5), all subrecipients as identified on Exhibit B, attached to this subaward, must permit PED and auditors access to records and financial statements as necessary.

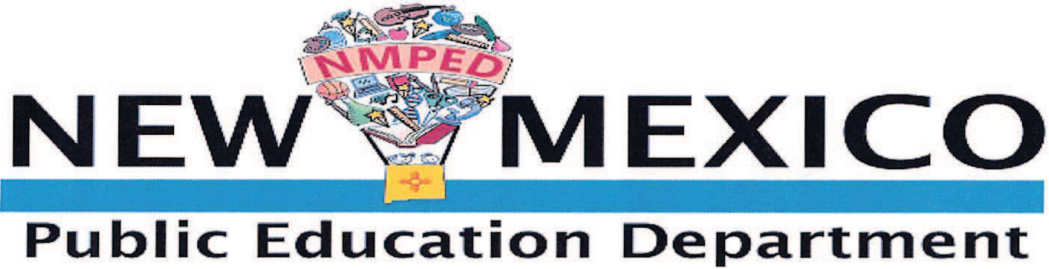
Closeout Procedures

- The final day to submit request for reimbursements for this award is **July 7, 2022**.

If you have any questions regarding your air quality federal subaward, please contact Amanda Lupardus, Financial Coordinator, Amanda.lupardus@state.nm.us (505) 677-6692. To reach the Fiscal Grants Management Bureau, please contact Susan Lucero, susan.lucero@state.nm.us, (505) 827-3848.

Enc.: Exhibit B

EXHIBIT B (24316 - FINAL FY21-22)



USDE - CARES ACT/ESSER II AND GEER II_AIR QUALITY (24316) FINAL AWARD FY21-22

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	DUNS #	Amount of federal funds previously obligated by this sub-award to subrecipient	Amount of federal funds obligated by this sub-award to subrecipient	Total amount of federal funds obligated to subrecipient including current financial obligation	Total amount of the federal award committed to subrecipient	FY21-22 APPROVED BUDGET	TOTAL AMOUNT TO BAR
			FY21-22 FINAL ALLOCATION (ESSER II)	FY21-22 FINAL ALLOCATION (GEER II)	FY21-22 FINAL ALLOCATION	TOTAL AWARD TO SUBRECIPIENT		
61	Bernalillo Public Schools	83-560-4893	\$ -	\$ 35,116	\$ 35,116.05	\$ 35,116		\$ 35,116
66	Bloomfield Schools	84-923-8746	\$ 28,135	\$ 27,948	\$ 56,082.58	\$ 56,083	\$ 28,135	\$ 27,948
40	Capitan Municipal Schools	18-421-8832	\$ 8,331	\$ 8,300	\$ 16,630.93	\$ 16,631	\$ 8,331	\$ 8,300
20	Carlsbad Municipal Schools	08-447-5656	\$ 61,149	\$ 60,655	\$ 121,804.10	\$ 121,804	\$ 61,149	\$ 60,655
20155001	Jefferson Montessori Academy	11-954-1493	\$ -	\$ 3,398	\$ 3,397.60	\$ 3,398		\$ 3,398
005-020	Pecos Connections Academy	07-548-0516	\$ -	\$ 13,252	\$ 13,252.00	\$ 13,252		\$ 13,252
	CARLSBAD W/CHARTERS		\$ 61,149	\$ 77,305	\$ 138,454	\$ 138,454	\$ 61,149	\$ 77,305
37	Carrizozo Municipal Schools	18-237-1179	\$ -	\$ 6,786	\$ 6,785.62	\$ 6,786		\$ 6,786
67	Central Consolidated Schools	12-292-8351	\$ 58,516	\$ -	\$ 58,516.00	\$ 58,516	\$ 58,516	\$ -
559-001	Dream Diné Charter School	07-976-8798	\$ 2,164	\$ 2,162	\$ 4,326.25	\$ 4,326	\$ 2,164	\$ 2,162
	CENTRAL W/CHARTER		\$ 60,680	\$ 2,162	\$ 62,842	\$ 62,842	\$ 60,680	\$ 2,162
53	Chama Valley Independent Schools	08-526-8324	\$ 10,065	\$ 10,038	\$ 20,103.05	\$ 20,103	\$ 10,065	\$ 10,038
8	Cimarron Municipal Schools	02-493-6650	\$ 11,853	\$ 11,829	\$ 23,681.84	\$ 23,682	\$ 11,853	\$ 11,829
08075003	Moreno Valley High School	60-590-0997	\$ 2,363	\$ 2,359	\$ 4,721.65	\$ 4,722		\$ 4,722
	CIMARRON W/CHARTER		\$ 14,216	\$ 14,187	\$ 28,403	\$ 28,403	\$ 11,853	\$ 16,550
84	Clayton Municipal Schools	10-005-3867	\$ 10,161	\$ -	\$ 10,161.00	\$ 10,161	\$ 10,161	\$ -
48	Cloudcroft Municipal Schools	83-560-4869	\$ 8,132	\$ -	\$ 8,132.00	\$ 8,132	\$ 8,132	\$ -
12	Clovis Municipal Schools	96-318-6288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	Cobre Consolidated Schools	03-608-3897	\$ 17,820	\$ 17,743	\$ 35,562.70	\$ 35,563	\$ 17,820	\$ 17,743
38	Corona Public Schools	19-302-0542	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 020-005-2122-0012-D

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Decrease

Fiscal Year: 2021-2022

Entity Name: Pecos Connections Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gloria Lopez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-639-1449

Email: glopez@pca.connectionsacademy.org

FLOWTHROUGH ONLY	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.43101 (\$49,104)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	53711 Other Charges	1010 Regular Education (K-12) Programs	020005 Pecos Connections Academy	0000 No Job Class	\$429,688	(\$49,104)	\$380,584	
Sub Total							(\$49,104)		
Indirect Cost									
DOC. TOTAL							(\$49,104)		

Justification:

FY22 40D SEG Adjustment BAR

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Gloria Lopez <glopez@pecosca.us>

FY22 40D SEG Adjustment BAR

2 messages

Vigil, Vince, PED <Vince.Vigil@state.nm.us>

Mon, Jan 31, 2022 at 3:55 PM

To: PED-NM District Business Manager <PED-NMDistrictBusinessManager@state.nm.us>, PED-NM Charter State Business Manager <PED-NMCharterStateBusinessManager@state.nm.us>, PED-NM Charter Local Business Manager <PED-NMCharterLocalBusinessManager@state.nm.us>, PED-NM Superintendents <PED-NMSuperintendents@state.nm.us>, PED-NM Charter State Schools <PED-NMCharterStateSchools@state.nm.us>, PED-NM Charter Local Schools <PED-NMCharterLocalSchools@state.nm.us>

Cc: PED-School Budget <PED-SchoolBudget@state.nm.us>, "Sandoval, Katarina, PED" <Katarina.Sandoval@state.nm.us>, "Ortiz, Antonio, PED" <antonio.ortiz1@state.nm.us>, "Wright, Scott, PED" <Scott.Wright@state.nm.us>, "Duran, Anthony, PED" <Anthony.Duran@state.nm.us>

Good Afternoon,

Attached is a document that states your SEG final funded value for FY22. SEG amounts have been revised in order to account for the change in the unit value and any applicable 40D updates. This is being provided now so that you can add this to your February board meeting for the corresponding required BAR. Please adjust the Operational SEG(11000.0000.43101) budgeted value accordingly.

Similar to last year, we have created a mock 910B-5 for your convenience in delineating the differences between your preliminary funding and the final funded figures. This has been placed by your Budget Analyst in your sub-site of the File Transfer Site under the FY22→Miscellaneous folder. If you have additional questions after reviewing this document, please reach out to your assigned Budget Analyst.

Thank you for all you do for New Mexico public schools.

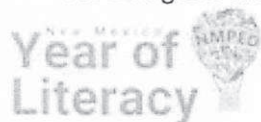
Kind Regards,

Vincent Vigil | Budget Analyst Supervisor

New Mexico Public Education Department

300 Don Gaspar Ave. | Santa Fe, NM 87501
Cell: (505) 490-7766

School Budget Bureau and File Transfer Site



EQUITY • EXCELLENCE • RELEVANCE

BELEN	087-000	\$36,162,264.92
BERNALILLO	061-000	\$28,935,662.12
BLOOMFIELD	066-000	\$23,517,249.17
CAPITAN	040-000	\$5,701,299.58
CARLSBAD	020-000	\$58,199,066.13
JEFFERSON MONTESSORI ACADEMY	020-001	\$2,319,192.60
PECOS CONNECTIONS ACADEMY	020-005	\$15,702,579.53
CARLSBAD W/CHARTERS	-	\$76,220,838.26
CARRIZOZO	037-000	\$2,597,945.90
CENTRAL CONS.	067-000	\$55,489,110.75
DREAM DINE	067-109	\$566,865.71
CENTRAL W/CHARTERS	-	\$56,055,976.46
CHAMA	053-000	\$5,652,373.91
CIMARRON	008-000	\$4,372,352.48
MORENO VALLEY HIGH	008-003	\$960,110.74
CIMARRON W/CHARTERS	-	\$5,332,463.22
CLAYTON	084-000	\$5,297,538.42
CLOUDCROFT	048-000	\$5,208,919.78
CLOVIS	012-000	\$68,050,565.57
COBRE CONS.	024-000	\$13,329,461.48
CORONA	038-000	\$1,840,363.45
CUBA	062-000	\$9,883,697.36
DEMING	042-000	\$54,090,877.08
DEMING CESAR CHAVEZ	042-006	\$1,652,563.46
DEMING W/CHARTERS	-	\$55,743,440.54
DES MOINES	085-000	\$1,865,860.16
DEXTER	006-000	\$8,864,344.48
DORA	060-000	\$2,941,045.14
DULCE	054-000	\$7,680,053.23
ELIDA	058-000	\$2,548,936.59
ESPANOLA	055-000	\$33,033,493.39
ESTANCIA	080-000	\$7,663,480.90
EUNICE	032-000	\$7,689,735.46
FARMINGTON	065-000	\$93,515,835.27
FLOYD	059-000	\$2,974,740.87
FT SUMNER	016-000	\$3,491,449.53
GADSDEN	019-000	\$129,587,646.26
GALLUP	043-000	\$118,738,689.29
GRADY	015-000	\$2,512,060.46
GRANTS	088-000	\$34,979,802.75
HAGERMAN	005-000	\$5,249,000.63
HATCH	018-000	\$13,539,836.93
HOBBS	033-000	\$92,510,555.77
HONDO	039-000	\$2,609,933.20
HOUSE	050-000	\$1,747,416.93
JAL	034-000	\$5,932,716.65
JEMEZ MOUNTAIN	056-000	\$3,430,593.70

\$ 15,751,683.73
49,104.20

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 020-005-2122-0013-I
Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2021-2022

Entity Name: Pecos Connections Academy

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gloria Lopez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-639-1449

Email: glopez@pca.connectionsacademy.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31703.0000.43202 \$35,056

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	57332 Supply Assets (\$5,000 or less)	0000 No Program	020005 Pecos Connections Academy	0000 No Job Class	\$32,965	\$35,056	\$68,021	
Sub Total							\$35,056		
Indirect Cost									
DOC. TOTAL							\$35,056		

Justification:

2022 Public School Capital (SB-9) Allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
Telephone (505) 827-5800
www.ped.state.nm.us

KURT A. STEINHAUS
SECRETARY OF EDUCATION (DESIGNATE)

MICHELLE LUJAN GRISHAM
GOVERNOR

January 18, 2022

MEMORANDUM

TO: Superintendents, Charter School Leaders and Business Managers

FROM: Katarina Sandoval, Deputy Secretary of Academic Engagement and Student Success

RE: **2022 Public School Capital Improvements Act (SB-9) State Match Allocations**

ds
KS

The New Mexico Public Education Department (PED) has calculated the final FY 21-22 awards for the SB-9 State Match which is illustrated on Exhibit A. Please note that the attached allocations will not be sent out on a reimbursement basis. Payment will be advanced directly to your school district and charter school. Therefore, all school districts and charter schools shall alert their auditors of the State Board of Finance's spending requirements and the limited purposes for expenditures of the bond proceeds to ensure regular tracking and accountability. Also note, that all previous awarded allocations in fund 31700 will continue to be administered through a reimbursement basis and **shall be drawn down before any cash in fund 31703 is expended**. Adherence to the requirements as detailed in the supplement and documentation supporting expenditures is required.

Please note the following New Mexico State Legislation appropriation information and compliance requirements specific to this award:

Award Name: 2022 Public School Capital Improvements Act (SB-9) State Match (31703)

Funding Agency: NM Public Education Department, Public School Capital Improvement Act, NM Laws of 2001, Chapter 338, Section 1, Item (C)

Compliance Requirements: NM Procurement Code (1.4.1 NMAC), Procurement Code (13-1-28 through 13-1-99) NMSA 1978

NM Department of Finance Administration Rules and Regulations
<https://www.nmdfa.state.nm.us/financial-control/resource-information>

Please submit a Budget Adjustment Request (BAR) for the award amount indicated on Exhibit A using **Fund Code 31703** and **Revenue Code 43202** within the Operating Budget Management System (OBMS) located on the PED OBMS website. Please attach a copy of this award memo including the Supplement and Exhibit A to the Bar.

If you have fiscal questions, please contact Susan Lucero, Fiscal Grants Management Bureau at Susan.Lucero@state.nm.us, (505) 827-3848. If you have programmatic questions, please contact Amanda M. Lupardus, Financial Coordinator, at Amanda.Lupardus@state.nm.us, (505) 677-6692 or Michael Lopez, Financial Coordinator, at Michael2.Lopez@state.nm.us, (505) 677-6393.

Enc. (2): Supplement
Exhibit A

**NM Public Education Department's State Appropriation-
Capital Outlay Bureau (SB-9 State Match)**

SUPPLEMENT

PURPOSE AND ALLOWABLE USE OF FUNDING

22-25-2. Definitions. (SB-9 State Match)

As used in the Public School Capital Improvements Act:

A. "program unit" means the product of the program element multiplied by the applicable cost differential factor, as defined in Section [22-8-2](#) NMSA 1978; and

B. "capital improvements" means expenditures, including payments made with respect to lease-purchase arrangements as defined in the Education Technology Equipment Act or the Public School Lease Purchase Act but excluding any other debt service expenses, for:

(1) erecting, remodeling, making additions to, providing equipment for or furnishing public school buildings and pre-kindergarten classroom facilities;

(2) purchasing or improving public school or pre-kindergarten grounds;

(3) maintenance of public school buildings or public school or pre-kindergarten grounds, including the purchasing or repairing of maintenance equipment and participating in the facility information management system as required by the Public School Capital Outlay Act and including payments under contracts with regional education cooperatives for maintenance support services and expenditures for technical training and certification for maintenance and facilities management personnel, but excluding salary expenses of school district employees;

(4) purchasing activity vehicles for transporting students to extracurricular school activities;

(5) purchasing computer software and hardware for student use in public school classrooms; and

(6) purchasing and installing education technology improvements, excluding salary expenses of school district employees, but including tools used in the educational process that constitute learning and administrative resources, and that may also include:

(a) satellite, copper and fiber-optic transmission; computer and network connection devices; digital communication equipment, including voice, video and data equipment; servers; switches; portable media devices, such as discs and drives to contain data for electronic storage and playback; and the purchase or lease of software licenses or other technologies and services, maintenance, equipment and computer infrastructure information, techniques and tools used to implement technology in schools and related facilities; and

(b) improvements, alterations and modifications to, or expansions of, existing buildings or tangible personal property necessary or advisable to house or otherwise accommodate any of the tools listed in this paragraph.

Indirect Cost Rate

Indirect costs are NOT ALLOWED

FISCAL REQUIREMENTS

Reporting Requirements

Please review Exhibit A, and submit a BAR through OBMS for the appropriate amount using fund code 31703 and revenue object code 43202. Please adhere to the following timelines and cited statutory regulations, required for budgeting, obligation, and RfR submission:

- Submit your BAR, and a copy of this letter, including the Supplement and Exhibit A, through OBMS by February 11, 2022.
- Pursuant to NMSA 6-5-3, the appropriate fund shall be encumbered prior to the issuance of vouchers or purchase orders or the engagement of contracts.
- **NMAC 6.20.2.10 BUDGET MAINTENANCE STANDARDS:**
 1. Budget adjustment requests shall be submitted on the most current form prescribed by the department. The school district shall maintain a log of all budget adjustment requests to account for status, numerical sequence, and timely approval at each level. The log is to be retained for audit purposes.
 2. School districts shall submit budget adjustment requests for the operating budget to the department for budget increases, budget decreases, transfers between functional categories, and transfers from the emergency reserve account. Expenditures shall not be made by the school district until budget authority has been established and approval received from the department. Budget adjustments shall not be incorporated into the school district's accounting system until approval is received by the department.
 3. School districts shall submit periodic financial reports to the department using the department-approved format. Reporting shall be either monthly or quarterly. Required reporting frequency may be changed by the department at any time during the year. Reports are due at the department by the last working day of the month following the end of the required reporting period, unless extended to a later date by the secretary of education.

[02-03-93, 11-01-97, 01-15-99; 6.20.2.24 NMAC - Rn, 6 NMAC 2.2.1.24, 05-31-01; A, 10-15-03; A, 11-30-06]

EXHIBIT A (31703 - FINAL FY21-22)



NEW MEXICO

Public Education Department

State of New Mexico (31703) AWARD FY21-22

OBMS ENTITY CODE	LOCAL EDUCATION AGENCY	FINAL ALLOCATION
20155001	Jefferson Montessori Academy	\$ 6,829.67
005-020	Pecos Connections Academy	\$ 35,056.16
37	Carrizozo Municipal Schools	\$ 7,008.24
67	Central Consolidated Schools	\$ 343,000.32
559-001	Dream Diné Charter School	\$ 1,208.48
53	Chama Valley Independent Schools	\$ 15,417.43
8	Cimarron Municipal Schools	\$ 13,696.68
08075003	Moreno Valley High School	\$ 2,376.95
84	Clayton Municipal Schools	\$ 15,552.03
48	Cloudcroft Municipal Schools	\$ 14,821.13
12	Clovis Municipal Schools	\$ 840,940.79
24	Cobre Consolidated Schools	\$ 37,404.61
38	Corona Public Schools	\$ 4,874.29
62	Cuba Independent Schools	\$ 24,240.50
42	Deming Public Schools	\$ 597,864.81
42295006	Deming Cesar Chavez Charter High School	\$ 18,557.56
85	Des Moines Municipal Schools	\$ 5,167.60
6	Dexter Consolidated Schools	\$ 179,307.51
60	Dora Consolidated Schools	\$ 8,853.07
54	Dulce Independent Schools	\$ 21,600.42
58	Elida Municipal Schools	\$ 37,998.09
55	Española Public Schools	\$ 143,211.93
80	Estancia Municipal Schools	\$ 53,876.28
32	Eunice Public Schools	\$ 23,623.77
65	Farmington Municipal Schools	\$ 489,093.85
59	Floyd Municipal Schools	\$ 75,464.24
16	Fort Sumner Municipal Schools	\$ 9,591.93
19	Gadsden Independent Schools	\$ 2,529,692.31
43	Gallup-McKinley County Schools	\$ 2,850,754.31
15	Grady Municipal Schools	\$ 70,884.55
88	Grants/Cibola County Schools	\$ 549,927.76
5	Hagerman Municipal Schools	\$ 113,579.90
18	Hatch Valley Public Schools	\$ 279,840.18
33	Hobbs Municipal Schools	\$ 264,390.43
39	Hondo Valley Public Schools	\$ 16,782.85
50	House Municipal Schools	\$ 26,309.61
34	Jal Public Schools	\$ 15,767.68
63	Jemez Valley Public Schools	\$ 10,607.77
63435004	San Diego Riverside Charter School	\$ 3,566.32
7	Lake Arthur Municipal Schools	\$ 6,747.77



Pearson

INVOICE

Customer Bill-to:
PECOS CYBER ACADEMY
1503 W PIERCE ST
CARLSBAD, NM 88220-4021

Attention:
Accounts Payable

Customer Ship-to:
PECOS CYBER ACADEMY
1503 W PIERCE ST
CARLSBAD, NM 88220-4021

**Connections Education LLC dba
Pearson Virtual Schools USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-866-842-7428(Option-2)
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 17134900
Delivery Number :
Date : 24-JAN-2022
Due Date : 23-FEB-2022
Payment Terms : NET 30
Customer Account : 13089861
Order Number : 46499156
Currency : USD
Shipment Terms : Prepay and Add
Certiport Customer ID : 90085658-368947
Purchase Order Number : PCx Enrollments
Number of Pages : Page 1 of 2

Total Ordered Quantity (No. Of Items) :		1	REMITTANCE INFORMATION	
Net Amount :	USD	\$424,249.20	Make Checks Payable to:	Bank Wire to:
Tax Total :	USD	\$32,437.25	Pearson Virtual Schools USA	Bank Name : Bank of America N A
Invoice Total :	USD	\$456,686.45	32369 Collection Center Drive	Bank Address :
Amount Due :	USD	\$456,686.45	Chicago, IL 60693-0323	ABA ACH No : 071000039
				ABA Wire No : 026009593
				SWIFT Code : BOFAUS3N
				A/C No : 8188290225
				Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA



Invoice Number: 17134900 Page 2 of 2

Order Number	PO Number	Item Number	Item Description	Quantity	List Price	Net Price	Tax	Line Total
46499156	PCx Enrollments	6000760	Full-Time Enrollment License (FTEL)	1910		222.12	32,437.25	456,686.45

Invoice Comments: -
December Enrollment

Invoice Total	Subtotal	Total Other Charges	Total Tax	Invoice Total
	USD	USD	USD	USD
	\$424,249.20	\$0.00	\$32,437.25	\$456,686.45

INVOICE

Customer Bill-to:
 PECOS CYBER ACADEMY
 1503 W PIERCE ST
 CARLSBAD, NM 88220-4021

Attention:
 Accounts Payable

Customer Ship-to:
 PECOS CYBER ACADEMY
 1503 W PIERCE ST
 CARLSBAD, NM 88220-4021

**Connections Education LLC dba
 Pearson Virtual Schools USA**
 10960 Grantchester Way
 Columbia, MD 21044
Tel: 1-866-842-7428(Option-2)
Email:
 poblsalesops@pearson.com
Tax ID No:
 68-0519943

Invoice Number : 16360707
Delivery Number :
Date : 22-OCT-2021
Due Date : 21-NOV-2021
Payment Terms : NET 30
Customer Account : 13089861
Order Number : 45716158
Currency : USD
Shipment Terms : Prepay and Add
Purchase Order Number : 2122067
Number of Pages : Page 1 of 2

Total Ordered Quantity (No. Of Items) :			1
Net Amount :	USD	\$945.00	
Tax Total :	USD	\$72.25	
Invoice Total :	USD	\$1,017.25	
Amount Due :	USD	\$1,017.25	

REMITTANCE INFORMATION	
Make Checks Payable to:	Bank Wire to:
Pearson Virtual Schools USA 32369 Collection Center Drive Chicago, IL 60693-0323	Bank Name : Bank of America N A
	Bank Address
	ABA ACH No : 071000039
	ABA Wire No : 026009593
	SWIFT Code : BOFAUS3N
	A/C No : 8188290225
	Bank Account Name : Connections Education LLC dba Pearson Virtual Schools USA

Invoice Number: 16360707	Page 2 of 2
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Order Number	PO Number	Item Number	Item Description	Quantity	List Price	Net Price	Tax	Line Total
45716158	2122067	A103000096139	Course Seat with District Teacher (Semester)	27		35.00	72.25	1,017.25

Invoice Comments: -
September 2021 Fall Semester Enrollments

	Subtotal	Total Other Charges	Total Tax	Invoice Total
	USD	USD	USD	USD
Invoice Total	\$945.00	\$0.00	\$72.25	\$1,017.25



**Pecos Cyber Academy (PCA)
BOARD MEETING
Minutes**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday, January 18, 2022 at 5:00 p.m.

<https://zoom.us/j/92022835818?pwd=MVJqbnJNYkVGeW1WSm9VMlF6SU01dz09>

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

AGENDA

I. Public Comment – K. Anderson

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

II. Call to Order and Roll Call – K. Anderson

Ms. Anderson called the meeting to order at 5:03 p.m. The meeting was open to the public and held via Zoom Conference Platform, due to the state precautions regarding public health and safety during the COVID-19 Pandemic.

Board Members Present: Kyla Anderson, Vivian Cullen, Denise Smythe, and Brandy Tillian (via zoom video conference and phone).

Board Members Absent: Jennifer Sears

Guests Present: Dr. Kim Hite-Pope (School Leader); Gloria Lopez (Business Manager); Kelley Fontanilla (Elementary Principal- Multi-Layered System of Supports (MLSS Coordinator); Lorraine Nobes (STARS Coordinator); Daelena Potter (Special Education Director); Freda Daugherty (High School Principal and EL Coordinator); Amanda Shaner (Middle School Teacher); Desiree Hirdman (Special Education Teacher); Angela Cano (Middle School Teacher); Kelly Martin (Teacher); Lorraine Nobes (STARS Coordinator); Amy Begay (Attendance Coordinator-Board Meeting Liaison); Dan Hill Charter School Attorney; Kelli Loudermilk (Middle School Principal, Testing Coordinator). Pecos Cyber Academy STEM Team and their teacher Jeanne Kumpunen. All attendees via phone or Zoom video conference.

III. Routine Business – K. Anderson:

- a. Approval of Agenda – no corrections or additions

RESOLVED: the Agenda was approved as is.

IV. Oral Reports

- a. School Leader's Report-K. Hite-Pope
 - School Choice Week, PCA has booth at Albuquerque Convention for January 22. Starts at 11 am Dr. Kim Hite-Pope will be there.
 - Hiring-an Elementary Interventionist and an Enrollment Specialist #2
 - Power School Training and Connexus trainings for teachers coming soon in regards to enrollment
 - New Board Member to be voted on at February 15 Board meeting.
 - Considering moving the Pecos Cyber Academy office out of Carlsbad to a more central location. Staff at the current office would work virtually, and would hire a day to day clerk out of new office. Check with New Mexico Public Education Department and the New Mexico Charter School Division if possible

Questions:

Denise Smyth wanted to know what the limit of Board Members allowed and if any resolutions need for it? The limit of members is nine and no new resolutions needed.

Vivian Cullen asked about the Enrollment and if Pearson is being cooperative? Yes, the transition team provided by Pearson very helpful.

Vivian Cullen wanted to know who would be answering any questions about enrollment and who would be responsible for Enrollment? Dr. Kim Hite-Pope explained that is why another Enrollment specialist will be hired. That there will be an Enrollment Team.

- b. Financial Report – G. Lopez
- i. Bank Reconciliation December (attached)
 - No Variance and balanced
- ii. Consolidated Board Report
 - Ms. Lopez presented the Consolidated Report, Discussed the Operation Fund, IDEA B fund. The Carl Perkins; Go Library funding; and the other STATE Allocations of grants and Property.
- iii. Recommendation of Financial Items for Board Approval from the Finance Committee
 - a. BAR-020-005-2122-0009-M an internal adjustment of funds in the Budget
 - Denise Smyth motioned to approve the BAR, Vivan Cullen seconded.

RESOLVED: BAR is approved. Motion passed unanimously.

- b. Pearson Invoice 16532161 from November 2021
 - Denise Smythe motioned to approve the Pearson Invoice, Vivan Cullen seconded.

RESOLVED: Pearson Invoice approved. Motion passed unanimously.

Following the approval of the BAR and Pearson Invoice Vivan Cullen stated that a Board Member should be presenting the Financial part for the Board, as another step of checks and balances in regards to the Finance and Auditing.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Approval of Minutes from the December 14, 2021 Meeting (attached)
 - Motion to approve the Minutes by Denise Smyth, seconded by Kayla Anderson.

RESOLVED- Minutes approved. Motion passed unanimously.

VI. Action Items

- a. PCA Culturally and Linguistically Responsive Plan
- b. PCA Culturally and Linguistically Responsive Framework

-Vivian Cullen motioned to approve the plan and framework of the Culturally and Linguistically Plan and Framework, seconded by Denise Smythe

RESOLVED the Culturally and Linguistically Responsive Plan and Framework approved unanimously.

VII. Information Items

- a. Presentation STEM Challenge Team-the Team did a presentation on how they developed a prototype machine that scans a card, with name, COVID vaccine status. Also demonstrated how the application can be used right from a phone, and provide recent COVID tests, vaccine and booster status. The STEM team will be doing a presentation at the FACEBOOK headquarters later this semester and presenting to Molina Health Providers.

- b. Dan Hill to provide information about Charter Trainings- Mr. Hill informed the Board when deadline is for trainings, June 2022. Mr. Hill also stated he can provide some trainings after the Board Meetings each month. Vivan Cullen requested a listing from the New Mexico Public Education, of the trainings completed by Board members so far. Vivan Cullen requested that a list of trainings required and completed be presented at each of the Board meetings for the rest of the year.

VIII. Adjournment at 5:58 pm

Confirmation of Next Meeting Date – Tuesday, February 15, 2022 at 5:00 p.m.

DRAFT

CANDI BORRECCO

23 Half Moon Rd. Edgewood NM 87015
505-321-6319 (C) • candi_borrecco1@msn.com

EXPERIENCED IT OPERATIONS LEADER

Experienced Leader with the ability to get the job done with efficiency and professionalism. Able to lead with encouragement and ambition with a mentorship mentality. Qualified in leading, development, and delivery of high-performance solutions. Skilled in building great teams and aligning their efforts with organizational goals. Strong skills in communication, policy creation and business process development, improvement and IT project management.

Proficiency in:

- Leading and Managing Information Technology Staff and Resources
- Presenting and Reporting to Executive Management
- Planning, Procuring and Implementing Large Scale Information Systems
- Technical Infrastructure Implementation
- Team Building & Leadership
- Information Technology Strategic Planning
- Budget Forecasting, Developing and Managing
- System Development and Project Management Methodologies
- Development of Information Technology Policies and Standards
- Information Technology Help Desk Set-up and Operation
- Training
- User Processes and Procedures Development
- Project Management Methodologies including Scrum/Agile

PROFESSIONAL EXPERIENCE

CENTRAL NEW MEXICO COMMUNITY COLLEGE, ALBUQUERQUE, NM
Senior Director of Enterprise Service Management and Operations

APRIL 2018- CURRENT

Reporting directly to the CIO, responsible for the day-to-day operational management of ITS for 24x7x365 support and direct to help deliver such services and to drive efficiency across the College.

- Manage ITS 5 million dollar operational budget as well as Federal Grant budget of 15 million dollars.
- Provide weekly reporting to CIO on Teams SLA's and KPI's in order to establish transparency in ITS operations.
- Engages in regular planning and collaboration with customers, partners, and colleagues to assess needs and develop solutions for continues service improvement across all College Campus's. Developed Service Excellence team to implement solution.
- Recommend cost-effective technology solutions for Students, Faculty and staff.
- Work closely with executives and decision makers in other departments across the campus.
- Works closely with technology professionals and academic and administrative advisory groups to develop strategies and planning for technology resources throughout the campus.
- Managing through existing directors, managers and supervisors, oversees 55 employees.
- Developed and implemented the IT Strategic direction for ITS.
- Responsible for enterprise application systems support, application support and data management of those systems.
- Successfully created Apple support team.
- Increased support through and the expansion of our Technology Service and Training Center to support BYOD.
- Created the Virtual Desktop Team and added wireless access points to deepen support for technology inside the classroom and online.

- Acts as a visible figure of the organization raising awareness of technology offerings and service excellence.

CENTRAL NEW MEXICO COMMUNITY COLLEGE, ALBUQUERQUE, NM
Director of IT Support Services

JUN 2016- APRIL 2018

Directed a staff of forty Support Services Team members for the College on all campuses. Developed and implemented the IT Strategic direction for Support Services and Operations. Developed, maintained and executed school policies and procedures related to support services, operations and technology. Developed and recommended policies and administrative procedures to assure effective operation and management of the various Support Services functions.

Led the effort to create the Technology Service and Training Center, a new service to serve students, faculty and staff and BYOD strategic direction. Implemented service management process ITIL methodology best practices to CNM IT operations as well as creating new IT training team to support college technical training needs for CNM current and upcoming technical initiatives.

SABIO SYSTEMS, ALBUQUERQUE, NM
IT Division Manager

JUN 2015- JUN 2016

Recruited to lead and grow an IT Divisional Sales team. Turned around an under -performing program by leveraging an established and accepted organizational sales model, sound leadership development and team building techniques, injecting strong business relationship and project management practices, and bi- directional communication within first three months with the company.

Led fundamental changes in leadership and values development, project and process management, capacity and capability management, risk mitigation and continual service improvement plan. Forged a culture of trust and connection by aligning to core values, vision, and mission. Identified, mentored, and grew leaders, minimized team dysfunction, established clear behavior expectations, and built trust.

NM STATE HOUSE OF REPRESENTATIVES, SANTA FE, NM
WAYS AND MEANS COMMITTEE ASSISTANT-CHAIRMAN, REP. JASON HARPER

JAN 2015- MAR 2015

Supported committee chair with hearing preparation, during hearings and submittal of committee reports to House for final readings. Assisted office staff with all bill tracking using government tracking system.

- Assisted staff and committee with bill preparation, reviews and reporting.

KEMTAH, ALBUQUERQUE, NM
IT Operations Service Manager—Corporate Global Business Services

AUG 2013 – Jan 2015

Supported VP of IT Services in development of new corporate product. Developed and implemented Org structure and design of new Clinical services. Partners with the CIO in executing the vision of Global Business services by helping improve ITS operations and services for whole organization.

- Managed the overall Shared Operations for all clients of Global Business Services and staff of 30 for both Clinical and Government clients. Understands, designs and implemented business strategies, financial plans and procedures for Support operations.
- Enforced request handling & escalation policies & procedures.
- Ensured compliance of all service levels agreements for the Help Desk with our client via statistical reporting dashboard and internal agent training and adherence to internal processes.
- Analyzed performance of Help Desk agent's activities & documented resolutions; Identifies problem areas
- Devised and delivered solutions to enhance quality of service and to prevent future problems.
- Works with SME group to assess need for any system reconfigurations based on request trends & make recommendations.
- Designed new service for Corporate - GBS Service Desk for Healthcare, Government, Clinical and Engineering support for multiple clients.

- Developed, documented and trained Service Desk and Desktop support staff on all clinical and technical support processes to allow for smooth transition and go live of Healthcare client, including support of EMR Cerner and All Scripts applications.
- Implemented ITIL best practices, processes and established Key Performance Indicators for new converged services.

Created healthcare clinical support structure for both Cerner and Epic EMR systems as part of a shared IT operational model.

KEMTAH, ALBUQUERQUE, NM

APRIL 2012 – Aug 2013

IT Service Desk Manager –Presbyterian Healthcare Services

Support Operations Director with Client expectations. Ensuring Service Desk analysts are providing first level support through taking calls and handling the resulting incidents or Service Requests, using the incident management and request fulfillment processes, in line with Service Desk objectives. Acted as an escalation point where difficult or controversial calls received. Collaborated and built relationships with clients to improve/create processes for the enterprise. Managed support of EPIC EMR and interface support issues. Developed Specific EMR support team within Service desk both internal and patient facing with Epic patient interface MyChart.

- Managed the overall desk activities, including Analysts and Leads. Managed ITIL roles owned based on contract, including Knowledge Manager and ITSM analyst.
- Implemented Incident management processes in the environment by establishing and defining criteria around daily incident management meetings.
- Implemented Process excellence team that assisted in winning/adding the Mychart service desk and Epic help desk to contract.

EDUCATION & TRAINING

M.B.A. Information Technology Management, *Winter 2020*
NATIONAL AMERICAN UNIVERSITY

B.S., Applied Information Technology, *Summer 2012*
NATIONAL AMERICAN UNIVERSITY

A.S., Computer Information Systems, *Summer 2002*
LASSEN COMMUNITY COLLEGE

A.A., University Studies, *Summer 2002*
LASSEN COMMUNITY COLLEGE

Completed numerous and various IT professional development courses and certifications

2020 Graduate of Albuquerque Chamber of Commerce Leadership Albuquerque Program

ITIL v. 2011 Foundations Certification 2012

ITIL v. 2011 Operations Certification 2012

Diversity Statement

I am very passionate about equity and diversity. In my professional life, I was nominated to be a part of Leadership Albuquerque, which is a year commitment of learning about our community and community issues. During this time, we had to come up with a class project and ours was around teaching equity to k12 children with a reading program that we developed and spent time going to underprivileged schools and reading to children on these issues. This was a highlight in my career. In my current position at CNM I currently serve on our equity council and Qcats team to help spread awareness about diversity, equity, inclusion, and belonging as well as LGBTQ issues within my organization. I am also a part of the CARES team, which does direct outreach to the CNM community to find gaps in our hiring practices around equity and diversity. This team recommended onboarding practices that our Executive team adopted and quickly put into practice to make sure every interview conducted includes a question about equity, diversity and another about inclusion.



Dr. Kim Hite-Pope, Executive Director
1503 W. Pierce St
Carlsbad, NM 88220
(575) 236-4005

Pecos Cyber Academy – Acceptable Use Policy (AUP) Agreement

Pecos Cyber Academy recognizes the value of computer and other electronic resources to improve student learning and enhance the administration and operation of its schools. To this end, the Pecos Cyber Academy School Board encourages the responsible use of computers; computer networks, including the Internet; and other electronic resources in support of the mission and goals of Pecos Cyber Academy.

Because the Internet is an unregulated, worldwide vehicle for communication, information available to staff and students is impossible to control. Therefore, the Pecos Cyber Academy adopts this policy governing the voluntary use of electronic resources and the Internet in order to provide guidance to individuals and groups obtaining access to these resources on Pecos Cyber Academy owned equipment or through Pecos Cyber Academy affiliated organizations.

PECOS CYBER RIGHTS AND RESPONSIBILITIES

It is the policy of Pecos Cyber Academy to maintain an environment that promotes ethical and responsible conduct in all online network activities by staff and students. It shall be a violation of this policy for any employee, student, or other individual to engage in any activity that does not conform to the established purpose and general rules and policies of the network. Within this general policy, Pecos Cyber Academy recognizes its legal and ethical obligation to protect the well-being of students in its charge. To this end, Pecos Cyber Academy retains the following rights and recognizes the following obligations:

1. To log network use and to monitor fileserver space utilization by users, and assume no responsibility or liability for files deleted due to violation of fileserver space allotments.
2. To remove a user account on the network.
3. To monitor the use of online activities. This may include real-time monitoring of network activity and/or maintaining a log of Internet activity for later review.
4. To provide internal and external controls as appropriate and feasible. Such controls shall include the right to determine who will have access to Pecos Cyber Academy owned/leased equipment and, specifically, to exclude those who do not abide by the Pecos Cyber Academy's acceptable use policy or other policies governing the use of school facilities, equipment, and materials. Pecos Cyber Academy reserves the right to restrict online destinations through software or other means.
5. To provide guidelines and make reasonable efforts to train staff and students in acceptable use and policies governing online communications.

STAFF RESPONSIBILITIES

1. Staff members who supervise students, control electronic equipment, or otherwise have occasion to observe student use of said equipment online shall make reasonable efforts to monitor the use of this equipment to assure that it conforms to the mission and goals of Pecos Cyber Academy.
2. Staff should make reasonable efforts to become familiar with the Internet and its use so that effective monitoring, instruction, and assistance may be achieved.



Dr. Kim Hite-Pope, Executive Director
1503 W. Pierce St
Carlsbad, NM 88220
(575) 236-4005

USER RESPONSIBILITIES

1. Use of the electronic media provided by Pecos Cyber Academy is a privilege that offers a wealth of information and resources for research. Where it is available, this resource is offered to staff, students, and other patrons at no cost. In order to maintain the privilege, users agree to learn and comply with all of the provisions of this policy.

ACCEPTABLE USE

2. All use of the Internet must be in support of educational and research objectives consistent with the mission and objectives of Pecos Cyber Academy.
3. Proper codes of conduct in electronic communication must be used. In news groups, giving out personal information is inappropriate. When using e-mail, extreme caution must always be taken in revealing any information of a personal nature.
4. Network accounts are to be used only by the authorized owner of the account for the authorized purpose.
5. All communications and information accessible via the network should be assumed to be private property.
6. Subscriptions to mailing lists and bulletin boards must be reported to the system administrator. Prior approval for such subscriptions is required for students and staff.
7. Mailing list subscriptions will be monitored and maintained, and files will be deleted from the personal mail directories to avoid excessive use of fileserver hard-disk space.
8. Exhibit exemplary behavior on the network as a representative of your school and community. Be polite!
9. From time to time, Pecos Cyber Academy will make determinations on whether specific uses of the network are consistent with the acceptable use practice.

UNACCEPTABLE USE

1. Giving out personal information about another person, including home address and phone number, is strictly prohibited.
2. Any use of the network for commercial or for-profit purposes is prohibited.
3. Excessive use of the network for personal business shall be cause for disciplinary action.
4. Any use of the network for product advertisement or political lobbying is prohibited.
5. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the network.
6. No use of the network shall serve to disrupt the use of the network by others. Hardware and/or software shall not be destroyed, modified, or abused in any way.
7. Malicious use of the network to develop programs that harass other users or infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
8. Hate mail, chain letters, harassment, discriminatory remarks, and other antisocial behaviors are prohibited on the network.
9. The unauthorized installation of any software, including shareware and freeware, for use on Pecos Cyber Academy computers is prohibited.



Dr. Kim Hite-Pope, Executive Director
1503 W. Pierce St
Carlsbad, NM 88220
(575) 236-4005

10. Use of the network to access or process pornographic material, inappropriate text files (as determined by the system administrator or building administrator), or files dangerous to the integrity of the local area network is prohibited.
11. The Pecos Cyber Academy network may not be used for downloading entertainment software or other files not related to the mission and objectives of Pecos Cyber Academy for transfer to a user's home computer, personal computer, or other media. This prohibition pertains to freeware, shareware, copyrighted commercial and non-commercial software, and all other forms of software and files not directly related to the instructional and administrative purposes of Pecos Cyber Academy.
12. Downloading, copying, otherwise duplicating, and/or distributing copyrighted materials without the specific written permission of the copyright owner is prohibited, except that duplication and/or distribution of materials for educational purposes is permitted when such duplication and/or distribution would fall within the Fair Use Doctrine of the United States Copyright Law (Title 17, USC).
13. Use of the network for any unlawful purpose is prohibited.
14. Use of profanity, obscenity, racist terms, or other language that may be offensive to another user is prohibited.
15. Playing games is prohibited unless specifically authorized by a teacher for instructional purposes.
16. Establishing network or Internet connections to live communications, including voice and/or video (relay chat), is prohibited unless specifically authorized by the system administrator.

DISCLAIMER

1. Pecos Cyber Academy cannot be held accountable for the information that is retrieved via the network.
2. Pursuant to the Electronic Communications Privacy Act of 1986 (18 USC 2510 et seq.), notice is hereby given that there are no facilities provided by this system for sending or receiving private or confidential electronic communications. System administrators have access to all mail and will monitor messages. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.
3. Pecos Cyber Academy will not be responsible for any damages you may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by our own negligence or your errors or omissions. Use of any information obtained is at your own risk.
4. Pecos Cyber Academy makes no warranties (expressed or implied) with respect to:
5. the content of any advice or information received by a user, or any costs or charges incurred as a result of seeing or accepting any information; and
6. any costs, liability, or damages caused by the way the user chooses to use his or her access to the network.
7. Pecos Cyber Academy reserves the right to change its policies and rules at any time.



Dr. Kim Hite-Pope, Executive Director
1503 W. Pierce St
Carlsbad, NM 88220
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USER AGREEMENT (TO BE SIGNED BY ALL ADULT USERS AND STUDENT USERS ABOVE GRADE 5)

I have read, understand, and will abide by the above Acceptable Use Policy when using computer and other electronic resources owned, leased, or operated by Pecos Cyber Academy. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be initiated.

User Name (Please Print)

Date

User Signature

PARENT AGREEMENT (TO BE SIGNED BY PARENTS OF ALL STUDENT USERS UNDER THE AGE OF EIGHTEEN)

As parent or guardian of [please print name of student] _____, I have read the Acceptable Use Policy. I understand that this access is designed for educational purposes. Pecos Cyber Academy has taken reasonable steps to control access to the Internet, but cannot guarantee that all controversial information will be inaccessible to student users. I agree that I will not hold Pecos Cyber Academy responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission for my child to use network resources, including the Internet, that are available through Pecos Cyber Academy.

Parent Name (Please Print)

Date

Parent Signature



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Pecos Cyber Academy Diversity Statement

PCA acknowledges that New Mexico is a culturally rich and diverse community. PCA is committed to celebrating New Mexico's unique population.

By rejecting our explicit bias and examining our implicit bias, PCA acknowledges that we must develop cultural competency. PCA commits to developing cultural competency by:

- Valuing diversity
- Engaging in cultural self-assessments
- Understanding the dynamics of difference
- Developing cultural knowledge
- Adapting to culture differences
- Establishing cultural reciprocity

To improve not just diversity tolerance and acceptance, but diversity celebrations, we commit to develop cultural competency through learning more about our students and families, more about our state, and more about New Mexico's history.