

Governing Council

Kyla Anderson,
President

Byron Taylor,
Vice President

Denise Smythe,
Secretary/Treasurer

Brandy Tillian,
Member

Monica Arguello,
Member

Si Trujillo
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla
Pecos Cyber Academy
1841 Old US Rte.66 Ste. B
Edgewood, NM 87105
505-886-3900

All complaints regarding sexual harassment and Title IX issues. Must be filed with the coordinator.

Pecos Cyber Academy (PCA)

BOARD MEETING

Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

Date and Time:

May 21, 2024 at 6:00 p.m.

<https://zoom.us/j/95573224303?pwd=VINualZmQmhaUjhTMHN0TXBBUIJyZz09>

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- H m h f l t . # **Held via teleconference.**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – K. Anderson-*none*

II. Call to Order *6:04 p.m.*

Roll Call members in attendance-*Kyla Anderson, Monica Arguello, Si Trujillo, Brandy Tillian, Denise Smythe, and Byron Taylor.*

Others in Attendance-Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Financial Manager), June Boles (High School Principal), Daelena Potter (Special Education Director), Kelli Loudermilk (Middle School Principal), Greg Aguilar (Equity Council), Gretchen Potter (Mental Health Counselor), Justin Malano Bi-Lingual Coordinator, Jenny Crow (Teacher), Angela Cano (MS Dean of Students), Sam Gonzalez (School Board Training Coordinator), and Amy Begay (Attendance/Registrar).

III. Routine Business – K. Anderson

- a. Approval of Agenda *Motion to approve the Agenda by Byron Taylor; 2nd by Denise Smythe. Motion passed unanimously.*

IV. Oral Reports---Academic Framework

- a. School Leader's Report-Dr. Hite-Pope *currently teachers are finalizing grades and recording them. Graduation went really well with two incredibly good speakers. Clips of the speeches will be added to our website.*

- b. High School Principal Report June Boles- *of the 152 Seniors enrolled, 94 were eligible to graduate. 46 of those may return as 5th and 6th year seniors to earn their diplomas. Entering the SY24/25 school year High School will have 250 9th graders, 259 10th graders, 273 11th graders and 203 new Seniors plus the other that may return. And we will be hiring more teachers.*
- c. Middle School Principal Report Kelli Loudermilk- *the middle school will end with 574 students, which almost double from what we started the year with.*
- d. Elementary Principal Report Daelena Potter- *the Elementary will end the year with 458 students. The Air Tutors pilot program we used for ELA and Math was a tremendous success with over 90% attendance and participation. We are excited to kick off our summer Reading program.*
- e. Special Education Director Report Daelena Potter- *in attending many of the State meetings for Special Education nationally special education students are on the rise. Here at PCA we have 410 students in the program 370 with disabilities and 40 gifted students. We are diligently working on our application for the federal IDEA (individuals with disabilities education act) phase 1 is due May 31. Phases 2 and 3 are to be determined later by the state. We are working to meet the expectations of the federal inspection coming next year. We will be hiring 4 more teachers, a full time Medicaid person, speech therapy, a social worker and try to get an occupational therapist. And we need to fill our Special Education Coordinator position.*
- f. Academic Counselor Report Dr. Kim Hite-Pope *High school counselors will be getting transcripts from this semester ready. And updating transcripts of current students with information from students' previous schools.*
- g. Mental Health Therapist Report Gretchen Potter- *I have been meeting with my students and helping them practice their coping skills. Getting some in touch with local counselors they can meet with over the summer. And putting in safety plans for some students and who they can contact for help. I am working on what students will be returning next year and putting together a schedule for when we start back up for the SY 24/25.*
- h. Marketing Allyce Vasquez- *we have been promoting school happenings on our website and social media accounts. We had a countdown on our website for the High School Graduation Ceremony, and we success with our kindergarten round up with Kelley Fontanilla. We will be putting up clips from our Graduation Guest speakers as well as the Graduation Ceremony. And we will be working to get latest items on our website to keep it fresh.*
- i. Equity Council Greg Aguilar- *(presentation) covering the Yazzie-Martinez lawsuit and the formation of our Equity Council. Monica Arguello asked how does PCA compare to other school districts? PCA is actually used as an example at the New Mexico state Equity meetings that I attend. We communicate with our parents and student body through email and the school messenger system. Next year we will have at least 25 students on our Equity council to give us feedback of what their needs are and what ideas they have to make PCA better.*
- j. Assessments Kelli Loudermilk- *we have sent out a survey to staff about how they think testing went and if they have any suggestions for improvement. Scores from this year's testing will be available in the fall of SY24/25. The SAT (scholastic aptitude test) we met the 95% goal, in the NM-MSSA (New Mexico measures of student success and achievement) we got 94% all sub-groups in testing. The ASR (assessment of science readiness) we met the 95% but not in all sub-groups. The final reports have not been released yet.*
- k. Bi-Lingual Justin Malano- *we currently have 175 students in our bi-lingual program. Next year we expect up to 200 students in the program.*

I. Financial Report--- Financial Framework

- i. Bank Reconciliation-April *no variances and no questions.*
- ii. Consolidated Board Report- April *no questions.*
- iii. Recommendation of Financial Items for Board Approval from the Finance Committee
 - a. Membership PCSNM (discussion/action) *this is for the Charter Schools, and it pays for the various things PCA utilizes in working with the PEC (public education commission).*
 - b. Quote Pearson to pay invoice (discussion/action)
 - c. Stride Invoice January -March (discussion/action)
 - d. BAR 584-000-2324-0019-I 25153 MEDICAID (discussion/action)

Motion to approve items a, b, c, and d by Si Trujillo; 2nd by Denise Smythe. Motion passed unanimously.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Minutes of April 16, 2024 meeting (discussion/vote)
- b. Minutes of the Special meeting May 7, 2024 (action/vote)

Motion to approve the minutes of April 16 and May 7 2024 as written by Denise Smythe, 2nd by Byron Taylor. The motion passed unanimously.

VI. Action Items

- a. New Math Curriculum: Vendor for High School (discussion/action) June Boles- *earlier this semester Pearson contacted us about their new Math program. Which I passed along to our High School Math team. One of the teachers contacted me and said it was exactly like something Pearson put out 2 or 3 years ago and it was really hard to work with it for the teachers and students. So, we started to look around for another curriculum. We found Strong Minds. Our math staff were able to preview the program, and all gave positive feedback on all of the curriculum. It is more flexible to use for the teachers and it will benefit our students. This curriculum will let us enable 2 math tracks for the high school students. We will not need any procurement for this, as it costs less than that requirement.*

Motion to approve purchase of the Strong Minds curriculum by Byron Taylor; 2nd by Monica Arguello. The motion passed unanimously.

- b. Head Administrator Evaluation) (discussion/action) Kayla Anderson tabled this item until the June meeting. Information about the evaluation will be emailed out the Board members.

VII. Information Items

- a. Cognia/NNMAC 6.19.4 Dr. Kim Hite-Pope *NNMAC will be utilized as a new standard for school accreditation across the state. Even though PCA and some other charter schools have received high accreditation from Cognia with approve of 6 years, the state wants to implement something else. Sharing with the Board how it will work and how the current accreditation maybe used is unclear at this time.*

- b. SB 137 Dr. Kim Hite-Pope *a reminder that starting on July 1 we must record and post all Board meetings on our website for 3 years at a time. More specific details will be shared at our next meeting.*
- c. New Director of Assessment Robbi Coker *Robbi will be taking over this position starting in July. Right now, she is wrapping the school year in her current position of Special Education Coordinator. Robbi has great amount of experience in education, and we welcome her in this new position.*

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

Motion to move into Executive session by Si Trujillo'2nd by Monica Arguello. Motion passed unanimously. Time was 7:11 p.m.

7:41 p.m. Return from Executive Session statement by Kyla Anderson that only that which is listed in pursuant to NMSA 1978 Section 10-15-1(H)(2) was discussed and no action was taken. Roll call vote
Byron Taylor- yes Brandy Tillian- yes
Si Trujillo -yes Denise Smythe-yes
Monica Arguello- yes Kyla Anderson yes

VIII. Statement of Closure

VIII. Adjournment 7:47 p.m.

Confirmation of Next Meeting Date June 18, 2024 –at 6:00 p.m.