



Pecos Cyber Academy (PCA) BOARD MINUTES

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday, November 16, 2021 at 4:00 p.m.

<https://zoom.us/j/92022835818?pwd=MVJqbnJNYkVGeW1WSm9VMlF6SU01dz09>

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

AGENDA

I. Public Comment – K. Anderson

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

II. Call to Order and Roll Call – K. Anderson

Ms. Anderson called the meeting to order at 4:07 p.m. The meeting was open to the public and held via Zoom Conference Platform, due to the state precautions regarding public health and safety during the COVID-19 Pandemic.

Board Members Present: Jennifer Sears, Denise Smythe and Kyla Anderson (via zoom video conference and phone).

Board Members Absent: Brandy Tilliman and Vivian Cullen

Guests Present: Dr. Kim Hite-Pope (School Leader); Gloria Lopez (Business Manager); Kelley Fontanilla (Elementary Principal- Multi-Layered System of Supports (MLSS Coordinator); Lorraine Nobes (STARS Coordinator); Daelena Potter (Special Education Director); Gregory Aguilar (Head School Counselor); Amanda Shaner (Middle School Teacher); Ange Price (Teacher); Kelly Martin (Teacher); Amy Begay (Attendance Coordinator-Board Meeting Liaison); and Charter School Attorney Dan Hill. All attendees via phone or Zoom video conference.

III. Routine Business – K. Anderson

a. Approval of Agenda

Ms. Anderson asked for a move to Approve the Agenda; Ms. Smythe made motion to approve the Agenda and Ms. Sears seconded. Ms. Anderson state so moved

RESOLVED, that the Agenda was approved by the Board, unanimously.

IV. Oral Reports

a. School Leader's Report-K. Hite-Pope

- Staff Survey results that were sent out and shared with the Board, and the Staff
- Survey also found those Bi-Lingual, Specialized Training as well.
- Hired 3 Elementary School Teachers
- Hired 2 Special Education Teachers

b. Financial Report – G. Lopez

i. Bank Reconciliation (attached)

- No Variances and balanced

ii. Consolidated Board Report

Ms. Lopez presented the Consolidated Report, Discussed the Operation Fund, IDEA B fund, The Carl D. Perkins; Go Bond Library funding; and the other STATE Allocations of grants and Property

a. BAR 020-005-2122-0007-I

Ms. Lopez stated this an allocation from the Title II funding received for Professional Development and Training for Teachers and staff.

b. Pearson Invoice 16434781 for September

c. Pearson Invoice 16434488 for October

Ms. Lopez presented the Pearson Invoices and that they are lower than previous years,

They need Pearson to fix some of the wording in the Item Description box is rather Misleading. Also, with the help of Ms. Lorraine Nobes some discrepancies were found On one of the September Invoice so far. The invoice for October is being looked at now. Ms. Lopez requested the Board Assign a member to approve the Invoices once they Have the final counts, amounts, and the Correction by Pearson so they can send the Payments before the deadline.

- iii. Recommendation of Financial Items for Board Approval from the Finance Committee
 - a. BAR 020-005-2122-0007-I: Ms. Smythe made the motion to approve the BAR 020-005-2122-007-I, M. Sears seconded.
 - b. Pearson Invoice 16434781 and 16434488: Ms. Sears made the motion to appoint Ms. Smythe to approve the invoices when ready to be paid. Ms. Anderson seconded.

RESOLVED: BAR 020-005-2122-0007-I as discussed, is hereby approved. The motion Passed unanimously.

RESOLVED: The Pearson Invoices to be approved by Treasurer Ms. Denise Smythe when ready.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Approval of Minutes from the October 19, 2021 Meeting (attached) Ms. Smythe motioned to approve the Minutes from the October 19, 2021 Meeting; seconded by Ms. Sears.

RESOLVED: that the Minutes from the October 19, 2021 meeting is approved. The motion passed Unanimously.

VI. Action Items

- a. Discussion of the Black Education Act with input of stakeholders, with feedback about policy and discipline language, as well as an overview of the training for teachers. PCA Prohibition of Racialized Aggression and Prohibition of Discipline Related to Race, Religion, or Culture
- b. Discussion: Dr. Hite-Pope asked if there were any issues with the wording or actions of the PCA Prohibition of Racialized Aggression and Prohibition of Discipline Related to Race, Religion, or Culture, to be adopted by the school in reference to the Black Education Act the state of New Mexico passed. The Teacher/Parents present in the meeting stated it was fine, except a part of grammar needed to be fixed. Dr. Hite-Pope did explain that there was a deadline of November 30, 2021 to submit to the New Mexico Public Education Department(NMPED). She also stated that if the NMPED rejects what have adopted that they have to discuss it again at a future meeting.

Motion to approve the language in the PCA Prohibition of Racialized Aggression and Prohibition of Discipline Related to Race, Religion, or Culture being adopted by the school to be approved by Ms. Smythe, seconded by Ms. Sears.

- c. RESOLVED: the PCA Prohibition of Racialized Aggression and Prohibition of Discipline Related to Race, Religion, or Culture being adopted by the school was approved and the motion was passed unanimously.

- d. Search for a new Charter Lawyer (tabled from last meeting) Presentation by Dan Hill and present contract for approval.

Mr. Hill gave his background and credentials as a Charter School Lawyer. That he works with other charters schools and the rate he charges, is like, he is just part of the school network and available to help. That the rate also covers any training needed by the School Board, looking over school Policies and that he is more proactive to keep things from becoming an issue. He works closely with School Directors and the Board as needed. The flat rate quoted in the contract presented is Prorated for the rest of this SY 2021-2022, and that the following years are at the discretion of the Board. Ms. Sears asked if the school would be out of the whole amount of the contract if they find Mr. Hill is not working out. He stated no, that it is an at Will situation and that whatever owe for the month he may be terminated would be prorated for that month ending. Ms. Smythe motioned to approve the contract to employ Mr. Hill as school lawyer; Ms. Sears seconded.

RESOLVED: Contract Approved to hire Mr. Hill as the school lawyer was approved and passed unanimously.

- e. Personal Cell Phone Policy/Stipend (tabled from last meeting) Ms. Sears motioned to table this policy to the next meeting in December; Ms. Smythe seconded.

RESOLVED: The Personal Cell Phone Policy/Stipend was tabled until the meeting in December and passed unanimously.

VII. Information Items-none

VIII. Adjournment was at 5:04 pm

Reminder: Next meeting is a Special meeting on Thursday November 16, 2021 at 6:30 pm

Confirmation of Next Regular Meeting Date – Tuesday, December 14, 2021 at 4:00 p.m.