



**Pecos Cyber Academy (PCA)
BOARD MEETING
Minutes**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday, March 15, at 5:00 p.m.

<https://zoom.us/j/96881871195?pwd=bHdRK3JnT3FoMTRGTlp3cVZR2dHUT09>

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

AGENDA

I. Public Comment – K. Anderson

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

II. Call to Order and Roll Call – K. Anderson

Ms. Anderson called the meeting to order at 5:04 pm. The meeting was open to the public and held via Zoom Conference Platform, due to the state precautions regarding public health and safety during the COVID-19 Pandemic.

Board Members Present: Kyla Anderson, Vivian Cullen, Brandy Tilliman and Candi Borrecco (via Zoom video conference and phone).

Board Members Absent: Jennifer Sears and Denise Smythe

Guests Present: Dr. Kim Hite-Pope (School Leader), Gloria Lopez (Business Manager), Dan Hill Charter School Attorney, Kelley Martin (Teacher), Greg Aguilar (Lead School Counselor), Kelli Loudermilk (Middle School Principal and Testing Coordinator), Mia Trujillo (Teacher), Daelena Potter (Special Education Director), Marquelle McFarland (Teacher), and Amy Begay (Attendance Coordinator-Board Meeting Coordinator).

III. Routine Business – K. Anderson

- a. Approval of Agenda- No corrections or additions.

RESOLVED: Agenda was Approved as is.

IV. Oral Reports

- a. School Leader's Report-K. Hite-Pope

- Intent to return for students was sent out this week and so far 1153 said yes they are returning; 91 said no they are not; and 528 are unknown as they have not completed it yet.
- There are possible 160 seniors eligible to Graduate at this time
- 138 Seniors have indicated they will be at the Graduation Ceremony in Albuquerque.
- Intent to Return to staff was sent out this week and all will return except for two, one is moving and the other for health reasons.

- b. Financial Report – G. Lopez

- i. Bank Reconciliation February (attached)
- ii. Consolidated Board Report
- iii. Budget Due Date
 - will be due on May 11
- iv. Recommendation of Financial Items for Board Approval from the Finance Committee
 - a. BAR 020-005-2122-0015-I Title II Funds
 - b. BAR 020-005-2122-0016-I State Compensation ERB Funds additional 1%
 - c. BAR 020-005-2122-0017-I Career Technical Education Funds
 - d. Pearson Invoice 17618860
 - e. Pearson Invoice 17466829
 - f. Pearson Invoice 17740056 –January
 - g. Pearson Invoice 17740055-February

Vivian Cullen asked why the January and February Invoices came in together last, after the Finance Committee meeting? And do they Invoices need to be approved by the Finance Committee before the Board can vote on them? Dan Hill clarified, unless there is something very specific in the Board By Laws, the Board can approve the invoices without Committee Approval. Gloria Lopez stated that the regular Invoices are being reviewed by Lorraine Nobes when received to ensure that the school

is not being over charged or charged for students who were not enrolled yet, during the billing period. No further discussion.

RESOLVED: The BAR listed as items a-c approved. Motion passed unanimously.

RESOLVED: The Invoices listed d-g approved. Motion passed unanimously.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the - consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Approval of Minutes from the February 15, 2022 Meeting (attached) motion to approve the minutes by Candi Borrecco 2nd by Kayla Anderson

RESOLVED: Minutes approved. Motion passed unanimously.

VI. Action Items

- a. Learning Events-to resume this face to face interaction with students twice a month. (Discussion/Vote)
 - Discussion about the Current State Guideline Toolkit in regards to COVID 19, and what would be acceptable. Felt that best to follow the State Toolkit recommendations in regards to face to face events for the remainder of the school year.

RESOLVED: Approved face to face events to return following State Toolkit protocol COVID 19. Motion approved unanimously.

- b. K-12 Pilot Extended Learning (Discussion/Vote)
 - Brandy Tilliman was explaining difference of the Pilot K-5 and the Pilot K-12 and about the increased days for each. And trying to explain the base salary between each for the teachers. Dan Hill also tried to explain the difference. But he felt that the Pilot programs may be required in the future.

RESOLVED: this item has been tabled until the next meeting. Motion passed unanimously.

- c. Board Meeting Change for May 2022 to meet May 9 (Discussion/Vote)-this meeting being moved so the Board can Vote on the School Budget for the SY 22-23 before deadline on May 11.

RESOLVED: The May Board Meeting approved to be moved to May 9. Motion passed unanimously.

- d. Board Meeting Change for June 2022 to meet June 7 (Discussion/Vote)- Dr. Kim Hite would be traveling without communication during the meeting date currently on the schedule. And then would be helping move the Office Location from Carlsbad NM to Edgewood NM.

RESOLVED: The June Board Meeting approved to be moved to June 7. Motion passed unanimously.

VII. Information Items

- a. Overview of Assessments
 - Spring Testing for PCA will start March 29
 - Will administer over 3000 tests
 - There will be 28 testing locations with 74 sessions total
 - SAT testing will be administered to the 11th grade students
 - The End of the Year Testing will begin after that
- b. Equity Council Update
 - First meeting was held February 24 with staff and 3 parents
 - Next 3 meetings will be filling out the Readiness Assessment for the School
- c. Night School/GED Program-no current updates
- d. NMPED has approved that the PCA office may be moved to 1841 Old, US Rte. 66 in Edgewood NM 87105
 - The Public Education Department gave permission to move the office
 - You can check it out in person or Google the location
 - We will be hiring a filing clerk for the location

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee: **School Leader Contract SY 22-23**

RESOLVED: to move to Executive Session: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, demotion, dismissal, assignment or resignation of or the investigation or consideration of complaints or charges against any individual public employee: **School Leader Contract SY 22-23 at 5:54 pm**. Motion passed unanimously after a roll call vote

VIII. Adjournment at 6:28 pm

Confirmation of Next Meeting Date – Tuesday, April 19, 2022 at 5:00 p.m.