



**Pecos Cyber Academy (PCA)  
BOARD MEETING  
MINUTES**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday, June 7, at 5:00 p.m.

<https://zoom.us/j/95233530915?pwd=Wlp3Q1BEeWNGV3dySDJRYnREZWlnUT09>

**Held via teleconference due to State Precautions regarding Public Health and Safety  
During COVID-19 Pandemic:**

---

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

**AGENDA**

I. Public Comment – K. Anderson

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.pecosca.us](http://www.pecosca.us)

- II. Call to Order and Roll Call – Kyla Anderson at 5:04 pm  
Board Members Present: *on Zoom Kyla Anderson, Vivian Cullen, Brandi Tillian, Denise Smythe and Lorissa Marshall.*

Others in Attendance: *Dr Kim Hite-Pope (Executive Director at PCA), Gloria Lopez (PCA Finance Director), Dan Hill (Attorney), Freda Daugherty (High School Principal), Kelli Loudermilk (Middle School Principal), Kelley Fontanilla (Elementary Principal), Daelena Potter (Special Education Director), Greg Aguilar (Counselor), Amanda Shaner (Teacher), Hope Encinias (Teacher) Darinda Crisp (Teacher), Marquelle McFarland (Teacher), Lisa Todd (Teacher), Blaine Proctor (Teacher), Paul Garcia (Teacher), Tammy Hajovsky (Teacher), Jeanne Kumpunen (Teacher), and Amy Begay (Attendance Coordinator).*

- III. Routine Business – K. Anderson  
a. Approval of Agenda

RESOLVED: The Agenda was Approved. Motion passed unanimously.

IV. Oral Reports

- a. School Leader's Report-K. Hite-Pope *Dr. Hite-Pope relayed to the Board members that Summer School is in progress and that 80 students are participating and working in English, Math, Social Studies and Science Classes. Tammy Hajovsky and Lisa Todd teachers are working with the students. The plans for moving the Office from Carlsbad to Edgewood are moving along. Carlsbad Municipal School Distract and Pearson should be completing their tasks by June 28, 2022. The current office staff will transition to home offices, and we have hired an Office Administrator for the new office in Edgewood.*
- b. Financial Report – G. Lopez
- i. Bank Reconciliation May 2022 (attached)-*no variances to report.*
  - ii. Consolidated Board Report all *items are within expectations for this point in the year, and the Pearson Invoice for May will be presented at the Meeting.*
  - iii. Recommendation of Financial Items for Board Approval from the Finance Committee
    - a. Pearson Invoice 18078460

RESOLOVED: Pearson Invoice 18078460 approved. Motion passed unanimously.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Approval of Minutes from Meeting on May 24, 2022 (attached)
- b. Approval of Minutes from Meeting on June 2, 2022 (attached)

RESOLVED: Minutes from the May 24, 2022, and June 2, 2022, approved. Motion passed unanimously.

VI. Action Items

- a. Pecos Cyber Academy Open Meetings Act Resolution SY 22-23 (Discussion/vote) *this is the Resolution act that must be adopted by the Board yearly.*

RESOLVED: Adoption of the Open Meetings Act Resolution SY 22-23 approved. Motion passed unanimously.

VII. Information Items

- a. Overview of Assessments-*Kelli Loudermilk presented to the Board the final review of the School Testing for the Spring of 2022. The school did reach the 95% testing requirement.*
- b. Equity Council Update-*Greg Aguilar informed the Board that a school email should be in place for the Equity Council for families to contact the Council as needed. Also informed the Board that the first part of the Readiness Assessment; English Language Learning has been reviewed and updated. Greg Aguilar also informed the Council that Ms. Duggan has been putting together a newsletter for the school each month and has been received very well.*
- c. Resignation of Board Member Candi Borrecco *the Board received and acknowledges the Resignation of Candi Borrecco effective immediately.*

VIII. Consideration of approval for the PCA Governing Council to move into closed session pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss a limited personnel matter.

*By roll call the Board went into the Executive Session at 5:29 pm*

VIII. Reconvene in open session *at 6:41 pm*

X. Statement of Closure *Kyla Anderson stated that the Board made no action in Executive Session and discussed only items from June 9, 2022, Agenda were discussed. A Roll Call vote was taken and approved. Motion passed unanimously.*

XI. Adjournment at 6:43 pm

Confirmation of Next Meeting Date – Tuesday, July 19, 2022, at 5:00 p.m.