



**Pecos Cyber Academy (PCA)  
BOARD MEETING  
AGENDA**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday, May 16, 2023, at 5:30 p.m.

<https://zoom.us/j/97393804198?pwd=K3J0R0g0VTFEWjltZmsyVjg3UTFSUT09>

Meeting ID: 973 9380 4198

Passcode: 547228

One tap mobile

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**Held via teleconference due to State Precautions regarding Public Health and Safety  
During COVID-19 Pandemic:**

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

**AGENDA**

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.pecosca.us](http://www.pecosca.us)

## Meeting not held, no Quorum

I. Public Comment – K. Anderson

II. Call to Order and Roll Call – K. Anderson

III. Routine Business – K. Anderson

a. Approval of Agenda

IV. Oral Reports

- a. School Leader's Report-K. Hite-Pope
- b. High School Principal Report
- c. Middle School Principal Report
- d. Elementary Principal Report
- e. Special Education Director Report
- f. Academic Counselor Report
- g. Mental Health Therapist Report
- h. Wellness Ambassador Hope Encinias
- i. Marketing- Katy Winthrop

j. Financial Report – G. Lopez

- i. Bank Reconciliation-April (attached)
- ii. Consolidated Board Report- April
- iii. Recommendation of Financial Items for Board Approval from the Finance Committee
  - BAR 584-000-2223-0013-IB
  - BAR 584-000-2223-0014-T
  - Pearson Invoice April 2023

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. Approval of Minutes from Meeting on April 18, 2023 (attached)
- b. Approval of the Minutes from Meeting on May 2, 2023 (attached)

## VI. Action Items

As a State Charter we are required to have a Vice President and 2 General Council members on the Finance and Audit Committee, and these must be in place in a timely manner.

- a. Vice President (discussion/vote)
- b. Finance and Audit Committee (discussion and vote)
- c. Staff traveling out of state SY2324 PCA to provide per diem (discussion/vote)

## VII. Information Items

- a. Equity Council Update
- b. Assessments Update
- c. Bi-lingual update
- d. Outcome of the SY2122 Audit
- e. Graduation May 20 at 10 a.m. (arrive by 9:45 am) **Berna Facio 6400 Uptown Blvd NE** Albuquerque. Keynote Speaker Dr. Romero, Secretary of Education, New Mexico
- f. Update status on completing Board Training SY 2223
- g. SY 2324 Board Training \$2700 to complete in one day, a Saturday in August at the office. (discussion)
- h. Resignation of Board Member Lorissa Marshall

## VIII. Statement of Closure

VIII. Adjournment and Confirmation of Next Meeting Date – Tuesday, June 20, 2023, at 5:30 p.m.