

Governing Council

Kyla Anderson,  
President

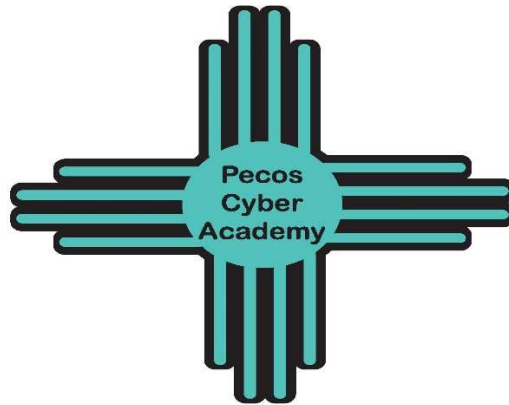
Byron Taylor,  
Vice President

Denise Smythe,  
Secretary/Treasurer

Brandy Tillian,  
Member

Monica Arguello,  
Member

Si Trujillo  
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla  
Pecos Cyber Academy  
1841 Old US Rte.66 Ste. B  
Edgewood, NM 87105  
505-886-3900

All complaints regarding sexual harassment and Title IX issues. Must be filed with the coordinator.

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**Pecos Cyber Academy (PCA)  
SPECIAL BOARD MEETING  
Minutes**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

**Date and Time:**

May 7, 2024 at 6:00 p.m.

<https://zoom.us/j/96645268794?pwd=OEpNbjc3UkdEL2hYRWsxbkZMWk1pQT09>

Meeting ID: 989 0354 1950 Passcode: 639279

One tap mobile

[+16699009128](tel:+16699009128),98903541950#,,, \*639279# US (San Jose)

[+17193594580](tel:+17193594580),98903541950#,,, \*639279# US Held via teleconference.

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

## AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.pecosca.us](http://www.pecosca.us)

### I. Public Comment – none

### II. Call to Order at 6:08 p.m.

Roll Call Members in Attendance: *Denise Smythe left meeting at 6:33 p.m., Brandi Tillian, Monica Arguello, Si Trujillo joined meeting at 6:15 p.m., Byron Taylor joined meeting at 6:23 p.m.*

Others in Attendance: *Dr. Kim Hite-Pope, Gloria Lopez, Kelli Loudermilk, Daelena Potter, Kelley Fontanilla, Justine Malano, Greg Aguilar, Allyce Vasquez, Jenny Crow, Mia Trujillo, Jolene Vasquez, Sadie Wheeler, Sherry Fischer-Copeland, Gail Humphrey, and Amy Begay.*

### III. Routine Business – K. Anderson

#### a. Approval of Agenda

*Motion to approve the Agenda by Monica Arguello, 2<sup>nd</sup> by Brandi Tillian. Motion passed unanimously.*

### IV. Oral Reports---Academic Framework

- a. School Leader's Report-Dr. Hite-Pope *we have grown quite a bit and we are in the process of hiring 8 more teachers for next year.*

**b. Financial Report--- Financial Framework**

- i. Bank Reconciliation none
- ii. Consolidated Board Report-none
- iii. Recommendation of Financial Items for Board Approval from the Finance Committee
  - a. BAR 584-000-2324-0017-IB
  - b. BAR 584-000-2324-0018-T

*Motion to approve BAR 584-000-2324-0017 IB and BAR 584-000-2324-0018T by Monica Arguello, 2<sup>nd</sup> by Byron Taylor. Motion passed unanimously.*

- iv. SY 24/25 Budget for submission to the New Mexico Public Education Department (discussion/vote)

Presentation by Gloria Lopez in PowerPoint for SY2425 Proposed Budget

Program Cost \$20,959,142.03

Less Membership (\$419,182.84)

Plus Proposed Carry-over \$11,000,000 (Reserves)

Total Operational= SEG \$31,539,959.19

Unit Value set at \$6,442.55

Line item 1000- *Instruction-activities dealing directly with the interaction between teachers and students.* Proposed \$24,629,455.79 or 78%

Line item 2100- *Support Services-student activities designed to assess and improve the well-being of student to ensure that they arrive at school able to learn.* Proposed \$4,120,040.00 or 13%.

Line item 2200- *Support Services Instruction-the activities concerned with directing, managing, and supervising educational services.* Proposed \$63,000 or 2%

Line item 2300- *Support Services-activities associated with the overall administration of the charter school including the Governing Board.* Proposed \$655,00 or 2%

Line item 2400- *School Administration-activities associated with the operations of the school.* Proposed \$1,000,000 or 3%

Line item 2500- *Central Services-activities associated with the fiscal operations of the Charter School.* Proposed \$370,000 or 1%

Line item 2600- *Operation of the Administrative Building.* Proposed \$181,000 or <1%

**Additional FY25 Information**

3% Salary Increase

NMERB (New Mexico Employee Retirement Benefit) Pension Employer Share 18.15%

NMPSIA (New Mexico Public Schools Insurance Authority) benefits average 15% increase

Additional Funding Opportunities

-24101 Title I

-24106 IDEA-B

-25153 Medicaid

-27502 CTE-1

-31703 Capital outlay

*Motion to approve the proposed Budget for SY 24-25 by Byron Taylor. 2<sup>nd</sup> by Monica Arguello. Motion approved unanimously.*

- v. Ancillary Schedule *covered in the Budget presentation.*
- vi. Preliminary 910B5 548-001 Teachers schedule *covered in the Budget presentation.*

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

A. none

VI. Action Items

- a. FY24-25 Calendar Draft *Dr. Kim Hite-Pope stated that they had to make an adjustment to the Calendar to allow no school for voting on November 5, 2024. Teacher starts date moved back to July 29 and student start date July 31.*

*Motion to approve the amended Calendar by Byron Taylor. 2<sup>nd</sup> by Monica Arguello. Motion passed unanimously.*

VII. Information Items

- a. Summer Reading Program *Dr. Kim Hite-Pope stated that the program will be for Elementary and Middle School Students. It is a package deal and students can get books.*
- b. SB137 Guidance *Dr. Kim Hite-Pope requested the Board members review this new law about the Open Meetings act from the Public Education Department. And any questions can be directed to her or at the next meeting.*

VIII. Statement of Closure

IX. Adjournment-6:47 p.m.

Confirmation of Next Meeting Date May 21, 2024 –at 6:00 p.m.