



**Pecos Cyber Academy (PCA)
SPECIAL BOARD MEETING MINUTES**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

Date and Time:

Thursday, November 18, 2021 at 6:30 p.m.

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 575-236-4005.

AGENDA

I. Public Comment – K. Anderson

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

II. Call to Order and Roll Call – K. Anderson

Ms. Anderson called the meeting to order at _____? The meeting was open to the public and held via Zoom Conference Platform, due to the state precautions regarding public health and safety during the COVID-19 Pandemic.

Board Members Present: Kyla Anderson, Vivian Cullen, Jennifer Sears, and Brittney Tillman

Board Members Absent: Denise Smythe

Guests Present: Dr. Kim Hite-Pope (Executive Director), Freda Daugherty (High School Principal), Lorraine Nobes (STARS Coordinator), Karen Kaufman (High School Counselor), and Gloria Lopez (Business Manager).

III. Routine Business – K. Anderson

a. Approval of Agenda

Ms. Anderson asked for a move to Approve the Agenda; V. Cullen made motion to Approve the Agenda; J. Sears seconded. Ms. Anderson stated so moved.

RESOLVED, that the Agenda was approved by the Board unanimously.

IV. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- ### a. Approval of Minutes from the November 16, 2021 Meeting (attached) Ms. Cullen motioned to approve the Minutes from the October 19, 2021 Meeting; seconded by Ms. Sears.

RESOLVED: that the minutes of November 16, 2021 is approved. The motion passed unanimously.

V. Action Items

- ### a. Discussion and Action Preliminary Analysis of Renewal Application and Sit Visit November 2021

Ms. Cullen felt the overall review was positive. The STARS data look great. Ms. Tillman also stated the review was positive. There was concern about the violation in the Open Meetings Act was a date incorrect? It was from the 2019-2020 School Year. There was then a discussion about dates on the report. A consensus was reached and that the dates are correct and no change is needed. This was year previous to Dr. Hite-Pope coming to the school.

Ms. Lopez inform the Board that with any findings, the school has opportunity to respond to them. It appears findings were from a previous year.

Ms. Nobes stated that school needs to work on the solution rather than the issue. School will ask for the dates to be corrected.

Need to inform about the new Board members and how those members were on boarded

Everyone excited to get everything up and running. Dr. Hite-Pope stated she is please about positive comments and that is the truth.

Ms. Lopez was asked to present financial monthly rather than quarterly. Need to go back through the historical findings.

Now that Human Resources is in house the contract issue is no longer a concern with regard to the 10-day issue.

Ms. Anderson asked for a move to have the school write a response that the Board is in agreement with the Preliminary Analysis. Ms. Cullen made a motion to approve to write a response in agreement with the Preliminary Analysis; Ms. Sears seconded.

RESOLUTION: The school will write a response they it is in agreement with the Preliminary Analysis.

Meeting Adjourned at 7:02 pm

VI. Adjournment and Confirmation of Next Meeting Date – Tuesday, December 14, 2021 at 4:00 p.m.