

Governing Council

Kyla Anderson
President

Sí Trujillo
Vice President

Monica Arguello
Treasurer/Secretary

Justin Calder
Member

Arsenio Romero
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla

All complaints regarding sexual harassment and Title IX issues must be filed with the Coordinator.

Pecos Cyber Academy (PCA)

Special BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open

to the Public on:

<https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1>

Date And Time

October 25, 2025 at 10:00 a.m.

Meeting ID: 940 8285 3524 Passcode: 198703

Held via teleconference.

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[+17193594580](tel:+17193594580),,94082853524#,,,,*198703# US



Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – *none*

II. Call to Order: 10:02 a.m.

Roll Call – *Board Members in Attendance: Kyla Anderson, Sí Trujillo, Monica Arguello and Arsenio Romero.*

Other in Attendance: Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), and Amy Begay (Registrar).



III. Routine Business – K. Anderson

a. Approval of Agenda

Motion to approve the Agenda by Monica Arguello, 2nd by Arsenio Romero. Motion approved unanimously.

IV. Written Reports---Academic Framework

None

Financial Report--- Financial Framework

None

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. none

VI. Action Items

- Closing cost on office building (discussion/possible action)
- Updated Building Expenditures (discussion/possible action)
- Authorization to allow Executive Director to sign Closing Documents for Office Building 1841 Old US Route 66, Suite B Edgewood NM 87015 (discussion/possible vote)

Discussion: Moncia Arguello asked if there was any negotiating with the seller? Dr. Kim Hite-Pope stated the no, they wanted to see but at their terms only. The seller did drop the price from \$450,000 to \$440,000.

Dr. Kim Hite-Pope stated that Dan Hill (Attorney) will draft up a document to state that the Executive Director has the Board's approval to sign for the purchase of the building.

Sí Trujillo said that there is property taxes listed on the closing, if we are a school should we not be exempt? Dr. Kim Hite-Pope stated that is a bit tricky. The building itself will be tax exempt but not the rest of the property that is empty. Sí Trujillo asked when the lease on the State Farm side of the building is up?

Dr. Kim Hite-Pope said 2029. Sí Trujillo asked about a Property Manager, since we will be collecting rent on the building. And where will those funds go? How to do we document that, and can we spend it back on the building for the property taxes or utilities? How much rent does State Farm pay? Gloria Lopez shared that the rent would be \$1800 a month and we would record it as revenue and then a Budget Authority Request (BAR) to the state. When that is done it would be moved into the Budget line item we would like. Then it can used. I will work with our Auditor to make sure we record this correctly.

Sí Trujillo asked where the funds for the purchase of the building were coming from? Gloria Lopez stated that the funds had been allocated from the Operation Fund in August BAR 584-000-2526-0001-T.



Motion to approve the Closing cost on the office building, the updated building expenditures and authorization to allow Dr. Kim Hite-Pope (Executive Director) to sign the closing documents for Office Building at 1841 Old US Route 66, Suite B Edgewood NM 87015 by Arsenio Romero, 2nd by Monica Arguello.

Roll Call Vote Arsenio Romero yes, Sí Trujillo yes, Monica Arguello yes, and Kyla Anderson yes.

Motion passed unanimously

VII. Information Items
none

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

IX. Statement of Closure

X. Adjournment 10:15 a.m.

Confirmation of Next Meeting Session November 18, 2025 at 5:30 p.m.