

Governing Council

Kyla Anderson
President

Sí Trujillo
Vice President

Monica Arguello
Treasurer/Secretary

Justin Calder
Member

Arsenio Romero
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla

All complaints regarding sexual harassment and Title IX issues must be filed with the Coordinator.

Pecos Cyber Academy (PCA)

BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open

to the Public on:

<https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94Aamcs0NOkQa.1>

Date And Time

January 20, 2026 at 5:30 p.m.

Meeting ID: 940 8285 3524 Passcode: 198703

Held via teleconference.

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[+17193594580](tel:+17193594580),,94082853524#,,,,*198703# US



Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – K. Anderson

II. Call to Order: 5:32 p.m.

Roll Call – *Board Members in attendance: Kyla Anderson, Monica Arguello, Sí Trujillo and Justin Calder.*



Others in Attendance: *Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), Greg Aguilar (Federal Programs), Kate Gomez (FAST gr. 12), June Boles (Principal Grade 8-12), Denise Yeary (Special Education Coordinator), Shannon Woodrow (Teacher), Gretchen Potter (Mental Health), Monica Garcia (Dean of Students Gr. 8-12), Jon Orris (FAST gr. 9), Bryan Coltrane (Special Education Director), Dana McBee, Melanie Bussiere (Teacher), Rick Bustos (FAST Gr. 11), Mia Trujillo (Dean of Students Grades K-7), Kari Amador (FAST Gr. 8), Justin Malano (Bi-Lingual Coordinator), Chris Beame (IT Coordinator), Hope Encinias (Parent Liaison), Jeff Rhoades (FAST Gr. 10), Dan Hill (Attorney), and Amy Begay (Registrar).*

III. Routine Business – K. Anderson

a. Approval of Agenda

Justin Calder asked for clarification about the RFP (Request for Proposal). He asked ,has the RFP had been released already? Dr. Kim Hite-Pope shared that it has not, it needs the Board approval.

Motion to approve the Agenda by Sí Trujillo, 2nd by Monica Arguello. Motion passed unanimously.

IV. Written Reports---Academic Framework

a. Executive Director's Report-Dr. Hite-Pope

Dr Hite-Pope shared that the enrollment as of today is 2,040 students, 21 almost completed enrollment, 52 in process, and 29 thinking about enrolling. The New Mexico Legislature schedule will be sent out every couple of day to the Board with the new updates. The Public Education Commission will be sharing the NM Vista Report soon and it will need to be published. Which could cost up to \$2000 in newspapers. The NM Vista report comes from the old framework.

- b. High School Principal Report and FAST Team Report- June Boles
- c. K-7 Principal Report-Kelley Fontanilla
- d. Special Education Director Report-Bryan Coltrane
- e. Mental Health Therapist Report- Gretchen Potter
- f. Federal Program Director- Greg Aguilar
- g. Assessments-Kelli Loudermilk
- h. Bi-Lingual-Justin Malano

i. Financial Report--- Financial Framework

- i. Bank Reconciliation-December
- ii. Consolidated Board Report- December
- iii. Sweep Account December- and Sweep YTD



- iv. InBank December Statement
- v. Recommendation of Financial Items for Board Approval from the Finance Committee

vi. Invoices

Justin Calder asked about an outstanding check in the Bank report that showed a check issued to Pecos Cyber Academy and then deposited back into the account. Gloria Lopez shared that it was regarding staff deductions from the Professional Development meeting. The expenses the staff had agreed to pay for any extra persons they brought to the meeting.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. December 16, 2025 (discussion and possible vote)

Tabled to next meeting.

VI. Action Items

- a. Proposed SY2627 Calendar (discussion/possible vote) *tabled to next meeting.*
- b. Work Session (discussion/possible vote) *tabled for next meeting*
- c. Request for Proposals (RFP) maybe released for computers (discussion/possible vote) *as mentioned earlier the RFP has not been released yet. The RFR will cover 2000-2500 chrome books for students and 200 laptops for staff. We have been working with an expert on the RFP and they will assist with its release. Once the building is renovated and we hire IT staff this can be launched. This has been a long-time goal and we are at the heavy lift part of getting this done.*

Motion to approve the RFP by Justin Calder' 2nd by Monica Arguello. Roll call vote Sí Trujillo yea, Justin Calder yea, Monica Arguello yea, and Kyla Anderson yea. (Arsenio Romero was not present)

VII. Information Items

- a. NM Vista *Dr. Kim Hite-Pope share this a little earlier. And that this will tie in with the Questionnaire that the PEC (Public Education Committee) the board needs to submit.*
- b. Legislative Update- *Dr. Kim Hite-Pope shared earlier that the meetings at the Legislature change almost daily and that she will share with the Board any changes every few days. Dr. Kim Hite-Pope said she will also keep an eye on the schedule and if needed she would go up to Santa Fe to be present on any hearings that are relevant to our school.*



VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

None

IX. Statement of Closure

X. Adjournment: *6:32 p.m.*

Confirmation of Next Meeting Session February 17, 2026 at 5:30 p.m.