PECOS CYBER ACADEMY

Governing Council

Kyla Anderson
President

Sí Trujillo
Vice President

Monica Arguello
Treasurer/Secretary

Justin Calder
Member

Arsenio Romero
Member

Executive Director
Dr. Kim Hite-Pope

Title IX Coordinator
Kelley Fontanilla

All complaints regarding sexual harassment and
Title IX issues must be filed with the coordinator.

Pecos Cyber Academy (PCA)
BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open.

to the Public on:
https://zoom.us/j/94082853524?pwd=djLEkTH1megIqG6oE94Aamcs0NOkQa.1

Date And Time

September 15, 2026, at 6:30 p.m.

Meeting ID: 940 8285 3524 Passcode: 198703
Held via teleconference
+16699009128,,94082853524#,,,,*198703# US (San Jose)
+17193594580,,94082853524#,,,,*198703# US

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.
To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – none

II. Call to Order 6:32 p.m.
Roll Call members in attendance Kyla Anderson, Sí Trujillo, Justin Calder, and Monica Arguello. Aresenio Romero was not in attendance.

Others in Attendance: Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Director), June Boles (Principal Grade 8-12), Rick Bustos (Dean of Students 10,11), Bryan Coltrane (Special Education Director), Jennifer Rose (CTE Coordinator), Melanie Bussiere (Peer to Peer Advisor), Sean Wootton (Teacher), Gretchen Potter (Mental Health), Cami Shoemaker (Teacher), Marquelle McFarland (Teacher), Kari Amador (Dean of student 8,9), Kate Gomez (Technical Advisor), Jon Orris (FAST Gr 8), Dana McBee (Special Education Coordinator), Monica Garcia (Program Coordinator), Kelley Fontanilla (Principal Gr K-7), Anita Kelly (Teacher), Caz Martinez (DM Law), Deanise Yeary (Special Education Coordinator), Shannon Woodrow (Teacher), Logan Brown (Teacher), Greg Aguilar (Federal Programs), Justin Malano (Bi-Lingual Coordinator), Dan Hill (DM Law) and Amy Begay (Registrar).

III. Routine Business – K. Anderson
a. Approval of Agenda Sí Trujillo asked if there were any BARS for this month. Monica Arguello shared 2 were presented at the Finance/Audit Committee Meeting. They were not added to the agenda. And Gloria Lopez said they could be added to next months' Agenda.

Motion to approve the agenda as is by Sí Trujillo, 2nd by Justin Calder. Roll call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea,and Kyla Anderson yea. The motion passed unanimously.

IV. Written Reports---Academic Framework
a. Executive Director's Report-Dr. Hite-Pope
b. High School Principal Report and FAST Team Report- June Boles
c. K-7 Principal Report-Kelley Fontanilla
d. Special Education Director Report-Bryan Coltrane
e. Bi-Lingual-Justin Malano
f. Federal Programs-Greg Aguilar

Dr. Kim Hite-Pope asked if there were any questions about the reports. Monica Arguello asked if there would be a staffing issue soon with the influx of new students. Dr. Kim Hite-Pope shared that PCA is in the process of hiring 12 more teachers between now and December.
Justin Calder asked about what is needed for the budget for the new building. Dr. Kim Hite-Pope said that she is waiting on a quote. And need to hire an Architect and Custodian. With working toward getting the permit for the building.

g. Financial Report--- Financial Framework
   i. Finance Committee Summary–Monica A. GC Member
   ii. Bank Reconciliation- Aug
   iii. Consolidated Board Report- Aug
   iv. Sweep Account—Aug
   v. INBank sweep account.
   vi. Year-to-date Sweep Account Balance

- Invoices
  a. See action item (e)

Monica Arguello gave a summary to the Board regarding the Finance/Audit Committee meeting. Sharing details about the BARS (that will be on next months Agenda), the invoices and the Sweep Account balance.

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Aug 18, 2026, Minutes (discussion/ possible vote)

Sí Trujillo stated on Section VI (Action items) number (f) that the minutes should read that he abstained from the vote. It needs to be corrected.

Motion to approve the agenda with the amended section by Sí Trujillo, 2nd by Monica Arguello. Roll call vote Sí Trujillo yea, Justin Calder yea, Monica Arguello yea and Kyla Anderson yea. The motion passed unanimously.

VI. Action Items

a. JPA Letter (for review) with MOU Agreement— Bryan Coltrane shared that the letter and MOU were to support our deaf and blind students. And that one was not on record since last year. This needs to be approved every 3 years. Sí Trujillo stated the MOU has the wrong city.

Motion to approve the MOU agreement with revision of the school's city by Monica Arguello, 2nd Sí Trujillo. Roll Call vote Justin Calder year, Sí Trujilo yea, Monica Arguello yea and Kyla Anderson yea. The motion passed unanimously.

b. MLSS PCA Self-Assessment— Kelley Fontanilla presented a thorough explanation of the MLSS (Multi-Layered System of Supports) assessment. PCA scored well in most sections, and she pointed out those the school improved. And some sections are not very relatable to our virtual setting.

Motion to approve the MLSS PCA Self-Assessment by Monica Arguello 2nd by Justin Calder. Roll call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea and Kyla Anderson yea. Motion passed unanimously.

c. (ACTE) CTE PD in New Orleans in December —- - - Jennifer Rose presented her request to go to New Orleans for the CTE conference. The program needs to get certificates or credentials for the CTE courses PCA offers. The grant for the CTE program can cover the trip.

Motion to approve the CTE PD in New Orleans in December by Monica Arguello, 2nd by Sí Trujillo. Roll call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson. The motion passed unanimously.

d. GC Meeting Time (Oct+) (discussion/possible vote)- - - - Kyla Anderson requested the time for the meeting to be changed.

After discussion- a motion to move the Boad meeting to 5.p.m. by Monica Argeullo, 2nd by Sí Truillo. Roll call vote Justin Calder yea, Sí Trujillo yea, Monica Arguello, yea and Kyla Andersn yea. Motion passed unanimously.

e. SYS Education MOU and Invoices 10 1759 & 10 1790 —- - Gloria Lopez shared that the invoices from last month are the same. Sí Trujillo asked for clarification of section 5 of the MOU regarding the beginning and ending dates of the term and termination dates. Justin Calder asked what happens to the computer of a staff member when they leave PCA. Does it go to a new staff member? Does it need to be refurbished first?

Motion to approve the Invoices 10 1759 and 10 1790 with amended MOU by Justin Calder, 2nd by Sí Trujillo. Roll call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, and Kyla Anderson yea. The motion passed unanimously.

f. Bank Account Update (discussion/possible vote)- - - - Sí Trujillo stated that he sold all his shares of InBank. Gloria Lopez stated they met with the Service Agent for the W ells Fargo account to discuss options to collateralize the schools' accounts. The service agent shared a new product called the Stagecoach sweep account would be able to meet PCA's needs. Sí Trujillo stated the PCA should put an RFP for the service. Dr. Kim Hite- Pope stated that it would take some time to get one out. Since PCA is working on its renewal, we would have to contract someone to create it and put it out. That would take months and more after that for responses and then a final decision. Gloria Lopez shared that she and Pat Kelly did ask other colleagues and school districts about what services they use for collateralizing their accounts. Almost all of them use W ells Fargo. Sí Trujillo said that InBank was willing to work us for a P- card when W ells Fargo would not. Gloria Lopez said that W ells Fargo now offers a P- card that would work for PCA.

Motion to approve W ells- Fargo Stagecoach Sweep account by Kyla Anderson, 2nd by Justin Calder. Roll Call vote Justin Calder yea, Monica Arguello yea. Sí Trujillo yea, and Kyla Anderson yea. The Motion passed unanimously.

VII. Information Items- *none*

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10- 15- 1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

IX. Statement of Closure

X. Adjournment 8:0 3 p.m.
Confirmation of next meeting on October 20, 20 26, at 5:0 0 pm