

Governing Council

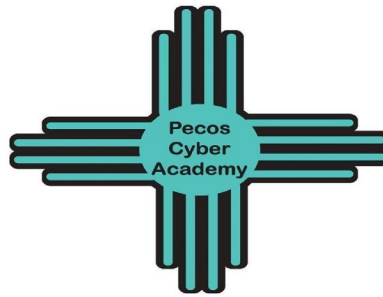
Kyla Anderson
President

Sí Trujillo
Vice President

Monica Arguello
Treasurer/Secretary

Justin Calder
Member

Arsenio Romero
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla

All complaints regarding sexual harassment and Title IX issues must be filed with the coordinator.

Pecos Cyber Academy (PCA)

BOARD MEETING Minutes

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open.

to the Public on:

<https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94AamcsONOkQa.1>

Date And Time

July 28, 2026, at 5:30 p.m.

Meeting ID: 940 8285 3524 Passcode: 198703

Held via teleconference and In Person at Embassy Suites, 1000 Woodward PI NE, Albuquerque, NM

[+16699009128,,94082853524#,...*198703# US \(San Jose\)](https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94AamcsONOkQa.1)

[+17193594580,,94082853524#,...*198703# US](https://zoom.us/j/94082853524?pwd=djLEkTH1meglqG6oE94AamcsONOkQa.1)

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.pecosca.us

I. Public Comment – *none*

II. Call to Order: 5:36 p.m.

Roll Call – Board members present: *Kyla Anderson, Si Trujillo, Monica Arguello, Justin Calder, and Arsenio Romero*

Others in Attendance: *Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), Pat Kelly (Assistant Finance Manager), June Boles (Principal), Kelley Fontanilla (K-7 Principal), Greg Aguilar (Federal Programs), Monica Garcia (8-12 Director of Operations), Justin Malano (Bi-lingual Director), Kate Gomez (Teacher Tech Training), Bryan Coltran (Special Education Director), Kari Amador (Dean of students 8-9), Melanie Bussiere (Teacher), Denise Yeary (Special Education Coordinator K-7), Dana McBee (Special Education Coordinator 8-12), Hope Encinas (Family Liaison), Mia Trujillo (Dean of Students), Marquelle McFarland (Teacher), and Amy Begay (Registrar).*

III. Routine Business – K. Anderson

a. Approval of Agenda

IV. Written Reports---Academic Framework

- a. Executive Director's Report-Dr. Hite-Pope
- b. High School Principal Report and FAST Team Report- June Boles *Monica Arguello wanted to know if any students graduated over the summer. June Boles said no, the 2 students that could have did not finish until July. So, they will be December Grads.*
- c. K-7 Principal Report-Kelley Fontanilla *clarified on report that CANVAS and templates on the Calendar will align along with Modules.*
- d. Special Education Director Report-Bryan Coltrane
- e. Bi-Lingual-Justin Malano *Justin Malano shared details of the trip to San Diego and that they did a lot of networking.*

f. Financial Report--- Financial Framework

- i. Bank Reconciliation-June
- ii. Consolidated Board Report-June
- iii. Sweep Account— June
- iv. INBank sweep account.

v. Year-to-date Sweep Account Balance

-Invoices

- a. Pearson Invoice 31909497 was already approved a paid in June 2026.
- b. SYS Invoice 101715

Motion to approve the SYS Invoice 10715 by Monica Arguello, 2nd by Sí Trujillo. Roll call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, Arsenio Romero yea, and Kyla Anderson yea. Motion passed unanimously

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

- a. June 16, 2026, Minutes (discussion/ possible vote)

Motion to approve the minutes of June 16, 2026, by Sí Trujillo, 2nd by Justin Calder. The motion passed unanimously.

VI. Action Items

- a. SY2627 OMA (to sign, discussion/ vote)

Motion to approve by Sí Trujillo, 2nd by Monica Arguello. Roll call vote Justin Calder yea, Monica Arguello yea, Sí Trujillo yea, Arsenio Romero yea, and Kyla Anderson yea. Motion passed unanimously.

- b. CHSS Training/Travel Presentation –June Boles (discussion/ possible vote)

June Boles shared that a Staff of 7 would be going to the conference. And that there will be a lot of items to be learned and that at this event there will even be rooms breaking out for each grade. June Boles invited any Board members who wish to attend. It will be in Scottsdale AZ. Gloria Lopez has already allocated funds up to \$2200 for the trip. Motion to approve CHSS Training and travel to Scottsdale AZ with 7 staff and 1 Board member by Justin Calder, 2nd by Monica Arguello. Motion passed unanimously.

- c. PEC Indicators of Success Questions Each Member Must Answer Y or N on question sheet, then discuss who will tabulate answers then submit to PEC (discussion/possible vote)

Dr. Kim Hite-Pope explained to the Board that they must fill this document out individually and anonymously. Then one of the Board is to gather up the documents and do a tally of the answers to submit to the PEC (Public Education Commission).

Motion by Sí Trujillo to have Monica Arguello to tabulate the answers, 2nd by Justin Calder the motion was tabled.

- d. Updated Sick Leave Policy (discussion/possible vote)

Dr. Kim Hite-Pope explained the sick leave policy is regarding to the Sick Leave Bank. Where staff can volunteer a sick day at the bank for other employees to use if needed. The policy now states that an employee can volunteer more than one day to the bank. And that leaving employees can donate the balance of their sick leave to the bank if they wish. Sí Trujillo asked about the fiscal impact this may have. Gloria Lopez stated that the value is allocated and that state auditors would be able to see that. Arsenio Romero stated that the sick days should not be allocated to a specific employee. Dr. Kim Hite-Pope stated that is not part of the policy. Justin Calder asked how many days have been used so far. Gloria Lopez started 45 days. Dr. Kim Hite-Pope stated that staff can donate yearly. And that there is a Sick Leave Committee that overlooks sick leave and meets at least twice yearly.

Motion by Justin Calder to approve the Sick Leave Policy, 2nd by Monica Arguello. Motion passed unanimously.

- e. Edgewood Building --Cost Analyst--Pat Kelly, Questions Rent building (price)/Sell (price) (discussion/possible vote)

Patrick Kelly shared with the Board the monthly utility costs and maintenance put into the building so far. The monthly income from rent and purchase cost of the building. All of this showed that it would take 2/5 years to break even on the cost of the building. Sí Trujillo suggested keeping the building and revisiting this in 6 months. No action taken, this item was tabled.

- f. 101 Building Status--amount to encumber for future repairs plus update on closing. (discussion/possible vote)

Dr. Kim Hite-Pope state it is currently working but not sure how long that would last. The system is at its life cycle. And the controls for the system need to be replaced. The building shares the HVAC with another building that is also up for sale. Gloria Lopez shared that PCA has the funds and that \$5 million had been allocated for the estimate. This includes repairs and closing costs. Dr. Kim Hite-Pope shared closing on the building could be in 2 weeks.

Motion to approve \$3 million to the HVAC system and security upgrades by Sí Trujillo, 2nd by Monica Arguello. Roll call vote Arsenio Romero yea, Sí Trujillo yea, Monica Arguello yea, Justin Calder yea, and Kyla Anderson yea. The motion passed unanimously.

- g. CDARS Investment Proposal

Sí Trujillo proposed that PCA put \$7 million in a CD account with INBank. He is concerned about the schools' money and how the stock market and money market in the banking system are vulnerable. Putting the money in a CD is a safe way to secure some of the schools funds. The CD would be for 6 months. The proposal states that if the school needs the funds the CD could be pulled out with only 2 months of interest to be kept (if earned) and the rest of the interest would be lost. But the initial amount of \$7 million was guaranteed to be returned. Kyla Anderson proposed to wait 2 months, concerned about not having the money if needed. Dr. Kim Hite-Pope suggested waiting and having a Special Board meeting when the Board is to meet for Board training on August 8. Sí Trujillo shared that he does have some stock in INBank and that he would not be voting. Monica Arguello and Arsenio Romero both expressed interest in the proposal. And Justin Calder felt confident since the funds would be FDIC secure.

Arsenio Romero motioned to allocate \$7 million for 26 weeks to the CDARS proposal, 2nd by Justin Calder. Roll Call vote Arsenio Romero yea, Justin Calder yea, Monica Arguello yea, Sí Trujillo abstain, and Kyla Anderson nay. The motion passed with 3 yea votes, 1 abstention, and 1 nay vote.

- h. Review of SY2627 Annual Compliance Documents / Annual Compliance Requirements/Organizational Framework/Mission Specific Goals/ Charter Contract/Final Annual Report, PEC Annual Report Notice with Power Point Presentation with Explanation and Signing of Annual Assurance Document.

All documents were provided to the Board by hard copies.

Motion to approve the Annual Compliance Requirements by Sí Trujillo, 2nd by Monica Arguello. Motion approved unanimously.

VII. Information Items

- a. GC SY2627 F2F Training Aug. 8/8/2026 Location TBA
- b. Review of Updated Leave Policy

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee. *None*

IX. Statement of Closure

- X. Adjournment: 7:02 p.m.
Confirmation of next meeting on Aug 18, 2026, at 5:30 p.m.