

Governing Council

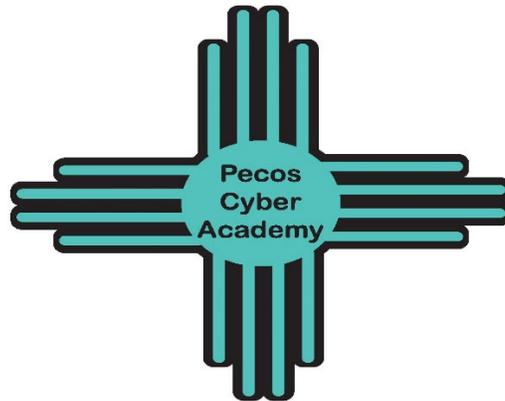
Kyla Anderson,  
President

Byron Taylor,  
Vice President

Brandy Tillian,  
Member

Monica Arguello,  
Member

Si Trujillo  
Member



Executive Director

Dr. Kim Hite-Pope

Title IX Coordinator

Kelley Fontanilla  
Pecos Cyber Academy  
1841 Old US Rte.66 Ste. B  
Edgewood, NM 87105  
505-886-3900

All complaints regarding sexual harassment and Title IX issues. Must be filed with the coordinator.

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**Pecos Cyber Academy (PCA)**

**BOARD MEETING**

**Minutes**

Pursuant to the New Mexico Open and Public Meeting Laws, notice is hereby given to the members of the PCA Board and the general public that the PCA Board will hold a meeting open to the public on:

**Date and Time:**

July 16, 2024 at 6:00 p.m.

<https://zoom.us/j/98903541950?pwd=YzIOaFkwRmpoSFB5MUlrS1gvckFpdz09>

Meeting ID: 989 0354 1950 Passcode: 639279

One tap mobile

[+16699009128](tel:+16699009128),,98903541950#,,, \*639279# US (San Jose)

[+17193594580](tel:+17193594580),,98903541950#,,, \*639279# US Held via teleconference.

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Dr. Kim Hite-Pope, EdD at 505-609-8197.

## AGENDA

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty-four (24) hours before the scheduled start of the meeting.

Time limits will be at the discretion of the GC President and may be listed in the Agenda. In general each public comment is limited to two (2) minutes. The GC asks that all comments be respectful and follow the following guidelines: Individuals from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view are discouraged and may be ruled out of order by the GC President. When making comments, we ask that you please refer to people by job title (i.e. "head administrator"), do not refer to any person individually or attack anyone personally. Please note that the GC does not have authority over personnel matters at the school, and that the GC will not respond to public comments made during a meeting.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair. To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.pecosca.us](http://www.pecosca.us)

I. Public Comment – *none*

II. Call to Order: *6:00 p.m.*

Roll Call – Members in Attendance: *Kyla Anderson, Byron Taylor, Monica Arguello, and Si Trujillo.*  
*Not in Attendance Brandi Tillian.*

Others in Attendance: *Dr. Kim Hite-Pope (Executive Director), Gloria Lopez (Finance Manager), June Boles (High School Principal), Katy Winthrop (Marketing), Justin Malano (Bi-Lingual Coordinator), Justin Calder, Edith Hills (Dean of Students High school), Tsenre Deveraux Nube Group), Allyce Vasquez (Human Resource), Greg Aguilar (Equity Committee), Mike Ely (Nube Group), Kelley Fontanilla (Elementary Principal), Gail Humphrey (CTE Coordinator), Chelsea Coleman (Dean of Students Elementary), Denise Yeary (Special Education Coordinator), Angela Cano (Dean of Students Middle School), Dan Hill (Attorney), Robbi Coker (Assessments Coordinator), Ruth Espinosa (Nube Group), and Amy Begay (Registrar).*

III. Routine Business

a. Approval of Agenda

*Motion to Approve the Agenda by Byron Taylor; 2<sup>nd</sup> by Monica Arguello. Motion approved unanimously.*

#### IV. Written Reports---Academic Framework-sent via Board Packet

a. **Financial Report--- Financial Framework**

- i. Bank Reconciliation-June *no variances*
- ii. Consolidated Board Report- June
- iii. Recommendation of Financial Items for Board Approval from the Finance Committee  
*none*

V. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Minutes from June 16, 2024 (discussion/vote)

b. Minutes from July 9, 2024 (discussion/vote)

*Motion to approve the Minutes from June 16 and July 9, 2024 by Si Trujillo, 2<sup>nd</sup> by Byron Taylor. The motion passed unanimously.*

VI. Action Items

- a. Vote for new Treasurer/Secretary for the Governing Board (discussion/action) *Brief explanation provided by Gloria Lopez. Treasure signs checks and attends Finance Committee. The Secretary reviews the Agendas and minutes of the meetings before each meeting happens. Si Trujillo nominates Monica Arguello, Byron Taylor 2<sup>nd</sup>. Roll call vote Kyla Anderson yea, Si Trujillo yea, and Byron Taylor yea. The motion passed.*

- b. Open Meetings Act Resolution (OMA) (discussion/action) *This needs to be adopted to stay in state compliance. Motion to adopt Open Meetings Act Resolution by Si Trujillo, 2<sup>nd</sup> by Byron Taylor. The motion passed unanimously.*
- c. Title I Family Engagement Policy for Student/Parent Handbook (discussion/action) *Greg Aguilar briefly explained the Policy and that the Policy needs to be adopted to add to the Parent/Student handbook. Motion to approve the Title I Family Engagement Policy by Si Trujillo, 2<sup>nd</sup> by Monica Arguello. Motion passed unanimously.*
- d. Administrative team of 5 to attend Digital Learning Annual Conference in Atlanta Ga. (discussion/vote) *Dr. Kim Hite-Pope outlined the cost for the travel and stay in Atlanta for the Conference and that the team might be presenting at this conference. Motion to approve the 5-member administrative team to travel to the Digital Learning Annual Conference by Byron Taylor, 2<sup>nd</sup> by Monica Arguello. Motion passed unanimously.*
- e. P-card Policy (discussion/vote) *Si Trujillo stated that the last line of the policy needs to be adjusted or include something more. Byron Taylor agreed. After more discussion the following happened Si Trujillo motioned to approve the P-Card Policy with the following addendum to the Policy, " , or to meet the minimum monthly purchase requirement. **Except those curriculum vendors and their providers**". 2<sup>nd</sup> by Byron Taylor. The motion passed unanimously.*
- f. Fuel/Stride Contract SY 24/25 (discussion/action)-this was not available for a vote.
- g. New Public Education Charter Division (PEC) <https://webnew.ped.state.nm.us/wp-content/uploads/2024/06/Performance-Framework-Approved-5.17.24.pdf>  
*Dr. Kim Hite-Pope stated that this framework was provided by the Public Education Committee and that it was suggested that this be implemented soon. Not all members of the Board were able to review the Framework. Byron Taylor motioned to Table this item until the next meeting. 2<sup>nd</sup> by Monica Arguello. Motion passed unanimously.*

## VII. Information Items

- a. Nube Digitization Presentation *the was presented by Mike Ely and Tsenre Deveraux. Mike Ely stated since Pecos Cyber Academy was so accommodating about an issue Nube had with a deadline that a 5% credit would be used to reduce the cost of the project. Tsenre Deveraux, went over briefly how the Digital Vault would work, how it may be customized and the various ways to store and access information on the system.*
- b. Summer School  
243 sections completed to the end. (A section is a class)  
55 sections failed.  
188 sections passed.

Not counted above

1 ST was dropped

19 STs were dropped during the summer for no work/communication (32 sections)

c. RFP 2024-2025-001 Ancillary/Related Services Awarded contracts to:

Amergis, formerly Maxim

ETherapy Intermediate

National Recruiting Consultants

Presence Learning

Unlimited Therapy

Zamora Educational Services

VIII. EXECUTIVE SESSION: pursuant to NMSA 1978 Section 10-15-1(H)(2) to discuss the hiring, promotion, Demotion, dismissal, assignment, or resignation of or the investigation or consideration of complaints or charges against any individual public employee.

*Move to Executive Session by Byron Taylor, 2<sup>nd</sup> by Monica Arguello. Motion passed unanimously. The move to executive session was at 7:15 p.m.*

*Resumed regular session at 7:32 p.m. Statement by Board President Kyla Anderson that no action was taken during the Executive session and that no other items were discussed. Roll Call vote that no action was taken. Byron Taylor yea. Si Trujillo yea. Monica Arguello yea. Kyla Anderson yea. Motion passed unanimously.*

VIII. Statement of Closure none

VIII. Adjournment 7:32 p.m.

Confirmation of Next Meeting Date August 20, 2024 –at 6:00 p.m.