

# BEXAR COUNTY LEPC

P.O. Box 760321  
SAN ANTONIO, TX 78245  
[bexarcountylepc.org](http://bexarcountylepc.org)



## MINUTES FOR NOVEMBER 8, 2019

SWRI LIBRARY - 6220 CULEBRA ROAD  
SAN ANTONIO, TX 78238

### I. CALL MEETING TO ORDER:

The meeting was called to order at approximately 10:08 a.m. by the LEPC Chairman Patrick Lewis. Those in attendance introduced themselves.

### II. ATTENDANCE:

See attached list.

### III. CITIZENS TO BE HEARD:

None.

### IV. APPROVAL OF MINUTES:

Minutes from the September 13, 2019 and October 11, 2019 meetings were distributed to attendees for review. Chairman Lewis asked if there were any revisions to the minutes, and none were provided. A motion was made by Henry Gonzalez to accept the September and October meeting's minutes as written; the motion was seconded by Willie Davis. Motion was approved.

### V. FINANCIAL REPORT:

John Hageman reported on the financial statement he created using a bank statement ending October 24, 2019. Some notable activity was almost \$56 in interest income, and one check written to Live Oak FD for training reimbursement for \$1960. The current balance was \$57,088.87.

John Hageman will meet with Henry King to have bank account moved from Credit Human to Southwest Research Center Federal Credit Union.

### VI. OLD BUSINESS:

Brief discussion about status of social media and phone number for the LEPC trailer. William Johnston will check with Damon Shodrock to see if he has some good pictures. Some research will also be done to obtain the worth of the trailer so it can be posted for sale.

**VII. COMMITTEE REPORTS:**

a. HazMat Watchdog Committee:

Hank Schott, SAFD Hazmat, reported that there were not any significant Hazmat runs over the past month. Just the usual diesel spills, gas leaks, etc.

Patrick Lewis reported for GuadaComa/CESO/Randolph area, and noted that there was nothing major worth reporting.

Paul Barrera, SWRI, reported on lithium ion battery fire at a storage facility on their property. SWRI performs testing on the batteries at a facility designed for the testing. One of the 1400lb prototype batteries was undergoing side impact testing and it caught on fire. The fire went out and it was transported to storage. Then 2.5 weeks later the battery reignited. SAFD responded. Fire wouldn't go out. They ended up having to submerge the battery in a water filled tank to resolve the problem.

b. Training Committee:

Tier II training opportunities have been announced and are available on the TCEQ website <https://www.tceq.texas.gov/permitting/tier2/training.html> San Antonio area is January 13 & 14, 2019. The 13<sup>th</sup> is already closed.

c. Facility Operator Liaison Committee (RMP/Tier II):

Nothing to Report.

d. Exercise Committee:

Mike Broeker, JBSA, advised on a public health exercise they had last week. They were testing procedures for a public health emergency. The next exercise for JBSA will be in February 2020 and it's a natural disaster exercise. Additionally, JBSA is starting to plan for an Airshow at Kelly in November 2020.

Patrick Lewis advised that Bexar County came out to Universal City and did a natural disaster tabletop exercise with all the department heads. Exercise was well received and hope to build upon that exercise in the future. The way exercise was written, multiple areas were impacted by tornado such as UC, Schertz, and Live Oak.

e. Membership Committee:

Willie Davis suggested getting the contact names and business addresses from the most recent Tier II reports and creating a mailing list and sending them a LEPC letter. Chairman

Lewis asked Willie Davis if a draft of the letter could be available for the January meeting. Patrick mentioned he would like to have the letter finalized and ready to be mailed in March.

Chairman Lewis asked the question of what do the business get out of participating in and/or donating to the LEPC, to start a discussion. This topic needs to be addressed by the committee hopefully prior to the letter.

There was discussion about possibly having contribution amounts relating to generator classification or some other classification, and potentially creating mailing programs around hazardous industrial sites. Templates will be obtained from other LEPCs to assist in creation of letters and contribution options.

f. LEPC Website:

Henry Gonzalez gave a website update.

g. THIRA Annex Q:

Cumorah Eldredge advised that we are entering grant season. Anyone who is planning to apply for project grants, the projects must be tied to the THIRA. Additionally, anyone applying for a grant MUST attend a mandatory grant workshop on either December 3<sup>rd</sup> at 10am or December 18<sup>th</sup> at 2 pm. A grant through the AACOG office must have a tie to terrorism.

The question was raised about PEAC possibly being a grant project. It was noted that AACOG could not support it through the grant process by themselves. Somebody else has to take it on and make it a regional project.

h. Community Outreach Committee:

Chairman Lewis advised on the trailer status. The LEPC needs to get value pricing and pictures to advertise for sale.

Damon Shodrock reported on the community outreach event attended by LEPC, Bexar County 2 Fire Department- Community Fire & Life Safety Fair on October 26, 2019. It was well attended at a great location at the Alamo Ranch Lowe's Parking Lot. Damon Shodrock borrowed Bexar County's fire extinguisher prop, and the demonstration went really well. He had a few volunteers help him.

**VIII. NEW BUSINESS:**

None.

**IX. ANNOUNCEMENTS:**

Randy Grimes noted that Flint Hills with the Helping Heroes grant awarded over \$17000 to applicants in Bexar County and surrounding counties. The grant recipients have been notified.

Amanda Bucher, TCEQ, introduced herself to the committee and provided her contact information. She kindly asked for TCEQ to be invited to any exercises at facilities. Since TCEQ responds in the event of a natural disaster or ITC fires, it would help to be familiar with the facility and contacts prior to an incident. [Amanda.bucher@tceq.texas.gov](mailto:Amanda.bucher@tceq.texas.gov) and 210-403-4056.

Victor Ramon, OSHA, reminded everyone to be aware of your surroundings. He advised on a work fatality due to employee being pinned and crushed by a dump truck he was operating. Employers must make sure that employees are properly trained to use heavy equipment. Since start of the 2020 fiscal year in October, there has already been over 30 fatalities in the region.

Damon Shodrock noted that the next American Society of Safety Professionals, South Texas Chapter, will meet Monday, November 18<sup>th</sup> at 11:30am in the SWRI cafeteria. Guest speaker is Asst. Chief Trevino, SAPD, and topic is How to Develop and Implement an Active Shooter/Armed Assailant Plan.

**X. ADJOURNMENT:**

The meeting was adjourned at approximately 11:04 a.m. The next LEPC meeting is scheduled for Friday, December 13, 2019 starting at 10:00 a.m. at the Southwest Research Institute Library 4<sup>th</sup> Floor.

## BEXAR COUNTY LEPC FINANCIAL STATEMENT

### SUMMARY OF MONTHLY OPERATIONS\*

Starting Balances	Savings \$ 7,983.01 Checking \$ 25,111.57 2 Year Cert. of Deposit \$ 25,898.71	<b>\$ 58,993.29</b>
CONTRIBUTIONS/ Reimbursements	None \$ 0.00	<b>+\$ 0.00</b>
Dividends and Interest	Savings \$ 0.00 Checking \$ 1.94 CD Monthly Interest \$ 53.64	<b>+\$ 55.58</b>
Checks and Fees	438 Live Oak FD TAMU 1,960.00	<b>-\$ 1,960.00</b>
Transfers, etc.	None \$ 0.00	<b>\$ 0.00</b>
New Balances	Savings \$ 7,983.01 Checking \$ 23,153.51 2 Year Cert. of Deposit \$ 25,952.35	<b>\$ 57,088.87</b>

**\*Bank statement ending October 24, 2019**

### PROJECTED INCOME AND EXPENSES

Planned Assets	None \$ 0.00	+\$ 0.00
Planned Liabilities	Hazmat Conf, Baltimore, 2 people \$ 4,000.00 436 Trailer Repair/K Coleman \$ 361.51	<b>-\$ 4,361.51</b>
Transfers, etc.	None \$ 0.00	\$ 0.00
Projected Balances	Savings \$ 7,983.01 Checking \$ 18,792.00 2 Year Cert. of Deposit \$ 25,952.35	<b>\$ 52,727.36</b>
Submitted by:  John P. Hageman, LEPC Treasurer	Signature: 	Date: November 8, 2019



# Voting Member Sign-In

(PROXY SIGN BY PRIMARY MEMBER)

DATE: 11/8/19

NAME	SERC CAT	SIGNATURE OR INITIALS
Patrick Lewis, Chair	CP	
Walt Daugherty, Vice Chair	CV	
John Hageman, Treasurer	FO	
Emily Thompson, Secretary	LEG	
Paul Barrera	FO	
Joshua Carrillo	TP	
Kyle Coleman	EM	
Willie Davis	FO	
Jeff Dean	EM	
Steven Diaz	CG	
Cumorah Eldredge	CG	
Miguel Falcon	HO	
Abe Gallegos	FO	
Frank Gautier	EM	
Randy Grimes	FO	



# Voting Member Sign-In

(PROXY SIGN BY PRIMARY MEMBER)

DATE: 11/8/19

NAME	SERC CAT	SIGNATURE OR INITIALS
Henry Gonzalez	FO	<i>[Signature]</i>
Ronnie Hernandez	LEG	<i>[Signature]</i>
William Johnston	FF	
for Henry King <i>Michael Broeker</i>	EM	<i>Michael Broeker</i>
Brandon Leon	FF	
Jeff Lischke	FO	
Harold Lovejoy	LE	
Craig Manifold	EMS	
Wilma Medina	TP	
Matthew Peay	HE	
Roger Pollok	HE	
Damon Shodrock	FO	<i>Damon Shodrock</i>
Shawn Varney	HO	<i>WWSW for Dr. Varney</i>
Floramine Welch	FO	
Patrick Zepeda	EM	

