

# BEXAR COUNTY LEPC

P.O. Box 760321  
SAN ANTONIO, TX 78245  
[bexarcountylepc.org](http://bexarcountylepc.org)



## MINUTES FOR DECEMBER 13, 2019

SWRI LIBRARY - 6220 CULEBRA ROAD  
SAN ANTONIO, TX 78238

### I. CALL MEETING TO ORDER:

The meeting was called to order at approximately 10:13 a.m. by the LEPC Chairman Patrick Lewis. Those in attendance introduced themselves.

### II. ATTENDANCE:

See attached list.

### III. CITIZENS TO BE HEARD:

None.

### IV. APPROVAL OF MINUTES:

Minutes from the November 8, 2019 meeting were distributed to attendees for review. Chairman Lewis asked if there were any revisions to the minutes, and one was provided. A motion was made by Damon Shodrock to accept the November meeting minutes as written with correction; the motion was seconded by Paul Barrera. Motion was approved.

### V. FINANCIAL REPORT:

John Hageman reported on the financial statement he created using two bank statements ending October 24, 2019. One statement was from Credit Human Federal Credit Union (CHFCU) and the second statement was from the new bank, Southwest Research Federal Credit Union (SwRFCU). John Hageman noticed that there was an error on the CHFCU financial report, and he will get the information corrected. Some notable activity was \$57 in interest income. There is one uncashed check for \$361 to Kyle Coleman. The current balances as of November 24<sup>th</sup> were \$26,409.73 at CHFCU, and \$39,781.52 at SwRFCU.

John Hageman was informed that there would be an early withdrawal fee for the 2-year CD when he went to move the LEPC's bank account from Credit Human to Southwest Research Center Federal Credit Union. The decision was made to leave the 2-year CD at CHFCU. Debit cards have been destroyed for CHFCU. It was recommended that there be a second person allowed to sign on the account. A motion was made to authorize both Paul Barrera and John Hageman to have

signing authority on the SwRFCU account. Henry Gonzalez seconded the motion, and the motion passed.

**VI. OLD BUSINESS:**

None.

**VII. COMMITTEE REPORTS:**

a. HazMat Watchdog Committee:

William Johnston, BCOEM, advised that on November 30<sup>th</sup> in SE Bexar County near Harmony there was a report of a large gas line rupture. It turned out that the incident was caused by vandalism. Equipment was stolen and vandals opened product lines releasing gas to environment. An investigation of the incident is in progress.

Patrick Lewis reported for GuadaComa/CESO/Randolph area, and noted that there was nothing major to report.

b. Training Committee:

William Johnston, BCOEM, announced that the 2020 Regional Hazmat Challenge will be on March 28, 2020.

PER-220 Emergency Response to Domestic Biological Incidents on February 5-6, 2020.

PER-222 Public Safety WMD Response – Sampling Techniques and Guidelines provided by NCBRT on April 29 – May 1, 2020.

H-501 NFPA 472 HazMat Technician – Pro Board Certification at Castle Hills FD on June 15-19, 2020.

The above training courses are on [Preparingtexas.org](http://Preparingtexas.org)

c. Facility Operator Liaison Committee (RMP/Tier II):

Nothing to Report.

d. Exercise Committee:

JBSA advised the next exercise for JBSA will be in February 2020 and it's a natural disaster exercise.

William Johnston advised on a table-top exercise he attended for decon of animals and fatalities.

e. Membership Committee:

Nothing to Report.

f. LEPC Website:

Henry Gonzalez gave a website update.

g. THIRA Annex Q:

It was noted that Cumorah Eldredge is unfortunately no longer with AACOG.

h. Community Outreach Committee:

Chairman Lewis advised on the trailer status. The LEPC needs to get value pricing and pictures to advertise for sale.

Damon Shodrock reported that the Safe Kids Coalition set the 2020 date for Safe Kids event in San Antonio for a Saturday in March at Lowes. He also provided some information from the TCEQ's Tier2 training in Corpus Christi that he attended. He talked to the LEPC coordinator from Nueces County and shared some give-aways.

Trailer update: William Johnston sent some new pictures to Damon. Henry noted that it is posted on the LEPC website. Patrick, William, and Emily and anyone else interested will form an email group to share information.

**VIII. NEW BUSINESS:**

Brief discussion about the HMEP Grant.

**IX. ANNOUNCEMENTS:**

William Johnston announced some conference dates for the upcoming year:

- TCEQ Conference May 12-14, 2020
- TDEM Emergency Management Conference in San Antonio May 18-21, 2020
- IAFC Hazmat Conference in Baltimore on June 4-7, 2020
- Bexar County Preparedness Expo on June 22, 2020

Victor Ramon, OSHA, reminded everyone to be aware of signs and symptoms of heart attacks. He advised on two work fatalities this week due to employee having heart attacks. He also provided some booklets related to HAZWOPER and BMPs for Protecting EMS Responders.

Bexar County CERT is planning a Citizens Emergency Preparedness Academy for 5 weeks, one day a week.

**X. ADJOURNMENT:**

The meeting was adjourned at approximately 11:14 a.m. The next LEPC meeting is scheduled for Friday, January 10, 2020 starting at 10:00 a.m. at the Southwest Research Institute Library 4<sup>th</sup> Floor.

## BEXAR COUNTY LEPC FINANCIAL STATEMENT - CHFUCU

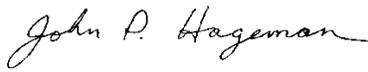
### SUMMARY OF MONTHLY OPERATIONS\*

|                                  |  |                      |
|----------------------------------|--|----------------------|
| Starting Balances                | Savings \$ 7,983.01<br>Checking \$ 23,153.51<br>2 Year Cert. of Deposit \$ 25,952.35   | <b>\$ 57,088.87</b>  |
| CONTRIBUTIONS/<br>Reimbursements | NuStar \$ 3,000.00<br>Flint Hills – Koch \$ 3,000.00<br>Koch Helping Heros \$ 3,050.00 | <b>+\$ 9,050.00</b>  |
| Dividends and Interest           | Savings \$ 0.00<br>Checking \$ 1.83<br>CD Monthly Interest \$ 55.55                    | <b>+\$ 57.38</b>     |
| Checks and Fees                  | Credit Human Svc Fee \$ 5.00   | <b>-\$ 5.00</b>      |
| Transfers, etc.                  | Savings to SwRFCU \$ 7,978.01<br>Checking to SwRFCU \$ 31,803.51                       | <b>-\$ 39,781.52</b> |
| New Balances                     | Savings \$ 5.00<br>Checking \$ 396.83<br>2 Year Cert. of Deposit \$ 26,007.90          | <b>\$ 26,409.73</b>  |

**\*Bank statement ending November 24, 2019**

### PROJECTED INCOME AND EXPENSES

|                     |  |              |
|---------------------|--|--------------|
| Planned Assets      | None \$ 0.00   | +\$ 0.00     |
| Planned Liabilities | 436 Trailer Repair/K Coleman \$ 361.51<br>Credit Human Svc Fee \$ 5.00       | -\$ 366.51   |
| Transfers, etc.     | None \$ 0.00   | \$ 0.00      |
| Projected Balances  | Savings \$ 5.00<br>Checking \$ 30.32<br>2 Year Cert. of Deposit \$ 26,007.90 | \$ 26,043.22 |

|   |   |                                |
|---|---|--------------------------------|
| Submitted by:<br><br>John P. Hageman,<br>LEPC Treasurer | Signature:<br><br> | Date:<br><br>December 13, 2019 |
|---|---|--------------------------------|

## BEXAR COUNTY LEPC FINANCIAL STATEMENT - SwRFCU

### SUMMARY OF MONTHLY OPERATIONS\*

|                                  |  |                       |
|----------------------------------|--|-----------------------|
| Starting Balances                | Checking \$ 8,000.00<br>Savings \$ 31,781.52   | <b>\$ 39,781.52</b>   |
| CONTRIBUTIONS/<br>Reimbursements | None \$ 0.00   | <b>+\$ 0.00</b>       |
| Dividends and Interest           | Savings \$ 0.00<br>Checking \$ 0.00  | <b>+\$ 0.00</b>       |
| Checks and Fees                  | None \$ 0.00   | <b>-\$ 0.00</b>       |
| Transfers, etc.                  | <b>Note: Where it came from</b><br>CHFCU saving - SwRFCU \$ 7,978.01<br>CHFCU checking – SwRFCU \$ 31,803.51 | <b>(\$ 39,781.52)</b> |
| New Balances                     | Checking \$ 8,000<br>Savings \$ 31,781.52  | <b>\$ 39,781.52</b>   |

**\*Bank statement ending November 24, 2019**

### PROJECTED INCOME AND EXPENSES

|   |   |                                |
|---|---|--------------------------------|
| Planned Assets  | None \$ 0.00  | +\$ 0.00                       |
| Planned Liabilities                                     | New Checks Fee \$ 20.00   | -\$ 20.00                      |
| Transfers, etc.   | None \$ 0.00  | \$ 0.00                        |
| Projected Balances                                      | Savings \$ 0.00<br>Checking \$ 0.00   | <b>\$ 39,761.52</b>            |
| Submitted by:<br><br>John P. Hageman,<br>LEPC Treasurer | Signature:<br><br> | Date:<br><br>December 13, 2019 |



# Voting Member Sign-In

(PROXY SIGN BY PRIMARY MEMBER)

DATE: 13 Dec 2019

| NAME                       | SERC CAT | SIGNATURE OR INITIALS |
|----------------------------|----------|-----------------------|
| Patrick Lewis, Chair       | CP       |                       |
| Walt Daugherty, Vice Chair | CV       |                       |
| John Hageman, Treasurer    | FO       |                       |
| Emily Thompson, Secretary  | LEG      |                       |
| Paul Barrera               | FO       |                       |
| Joshua Carrillo            | TP       |                       |
| Kyle Coleman               | EM       |                       |
| Willie Davis               | FO       |                       |
| Jeff Dean                  | EM       |                       |
| Steven Diaz                | CG       |                       |
| Cumorah Eldredge           | CG       |                       |
| Miguel Falcon              | HO       |                       |
| Abe Gallegos               | FO       |                       |
| Frank Gautier              | EM       |                       |
| Randy Grimes               | FO       |                       |



# Voting Member Sign-In

(PROXY SIGN BY PRIMARY MEMBER)

DATE: Dec 13, 2019

| NAME             | SERC CAT | SIGNATURE OR INITIALS                    |
|------------------|----------|--|
| Henry Gonzalez   | FO       | <i>Henry Gonzalez</i>                    |
| Ronnie Hernandez | LEG      |  |
| William Johnston | FF       |  |
| for Henry King   | EM       | <i>Michael Broeker and Lawrence Lara</i> |
| Brandon Leon     | FF       |  |
| Jeff Lischke     | FO       |  |
| Harold Lovejoy   | LE       |  |
| Craig Manifold   | EMS      |  |
| Wilma Medina     | TP       |  |
| Matthew Peay     | HE       |  |
| Roger Pollok     | HE       |  |
| Damon Shodrock   | FO       | <i>Damon Shodrock</i>                    |
| Shawn Varney     | HO       |  |
| Floramine Welch  | FO       |  |
| Patrick Zepeda   | EM       |  |

