

# BEXAR COUNTY LEPC

P.O. Box 760321  
SAN ANTONIO, TX 78245

[bexarcountylepc.org](http://bexarcountylepc.org)



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## MINUTES FOR DECEMBER 9, 2016

SWRI LIBRARY - 6220 CULEBRA ROAD  
SAN ANTONIO, TX 78238

### I. CALL MEETING TO ORDER:

The meeting was called to order at approximately 10:10 a.m. by the LEPC Chairman Harold Lovejoy. Those in attendance introduced themselves.

### II. ATTENDANCE:

See attached list.

### III. CITIZENS TO BE HEARD:

None.

### IV. APPROVAL OF MINUTES:

Minutes of the October 14, 2016 meeting were distributed to attendees for review. Chairman Lovejoy asked if there were any revisions to the minutes. A motion was made by Walt Daugherty to accept the meetings minutes as written with corrections; the motion was seconded by Damon Shodrock. Motion was approved.

### V. FINANCIAL REPORT:

Paul Barrera, on behalf of John Hageman, provided the information on the financial statements created as of October 24, 2016 (November statement) and November 24, 2016 (December statement). Copies of the full financial reports were emailed out and are attached.

To summarize November's statement, there was approximately \$27 in interest/dividends income, and no contributions, and disbursement checks were sent to participating departments dividing up the \$9825 training funds received from Bexar Metro 911, and a \$60 check went to John Hageman for payment of post office box expenses. The current balance is \$46,693.03

To summarize December's statement, there was approximately \$26 in interest/dividends income, and one contribution received from HEB for \$1500, and no expenditures. The current balance is \$48,219.33

It was announced that yesterday the LEPC received a \$3000 contribution check from Exxon Mobil, and it will be noted in next month's financial statement. Please see John Hageman for any financial documentation inquiries.

**VI. OLD BUSINESS:**

Chairman Lovejoy advised that he received notification that the Bexar County LEPC was awarded \$92,062 from TCEQ for the top two projects submitted in the TCEQ LEPC grant application. The two projects were \$43,312 for the purchase of a LEPC community outreach trailer, and approximately \$55,000 for Bexar County WMD to purchase Level A hazmat suits. Information regarding the statewide breakdown of awarded funds to other LEPCs has not been provided. Bexar County has agreed to manage the grant program, and all purchasing and vendor contracts will be handled by them.

A question was asked regarding the use of the trailer, and if it will be used as an on-call ready to respond hazmat type trailer. Chairman Lovejoy stated that it will not be used for storing items such as level A suits or ARFFF foam, but it could potentially be used as a command post for large scale incidents that LEPC would be involved in. Otherwise, the main intent of the trailer is to be a central location for the LEPC to store supplies and giveaways related to community outreach events. Currently there is not a designated storage area.

Trailer details, logos, licensing, insurance and location will be discussed at a later date.

**VII. COMMITTEE REPORTS:**

- a. HazMat Watchdog Committee: (Mike Parsons, William Johnston, Patrick Lewis, Emily Thompson, Ronnie Hernandez, Johnathan Jones, Charlie Metzger)

Glen Frost, SAFD Hazmat, mentioned that there were 22 hazmat runs since September's meeting. He presented a map showing the locations of the runs and described each one.

- b. Training Committee: (Walt Daugherty, Patrick Lewis, William Johnston, Stan Moczgmba)

Walt Daugherty advised that he gave the final report for 2016 BexarMetro 911 funded fire school training to Chairman Lovejoy and John Hageman.

Patrick Lewis advised on the 2016 HOTZONE conference, and noted that CESO is seeking reimbursement for \$2172. 88, which is 3 hotel stays (\$590.96 each) and 2 conference registrations (\$200 each).

- c. Facility Operator Liaison Committee (RMP/Tier II): (Greg Batts, Willie Davis, Frank Salinas, Lynn Lindsay, Abe Gallegos, William Johnston, Steve Diaz)

None.

- d. Exercise Committee: (Henry King, Roger Pollock, Paul Tarter, Willie Davis)

Chairman Lovejoy mentioned that he was invited to participate in the ExxonMobil 3-year worse-case scenario tabletop exercise. The exercise was held yesterday, December 8, 2016 and hosted by SWS and went well. One of the areas that needs to be worked on is updating community information, such as new construction and Salado creek improvements. A question came up during the tabletop relating to foam, and if San Antonio still maintains foam trailers or the trailers were deactivated. Glen Frost advised that SAFD Engine 1 and Engine 34 carry ARFFF, and all the others carry class A foam. He believes the SAFD trailers have been deactivated. Hal noted that during the tabletop it was suggested that Citgo has offered the use of their foam trailers to any department that needs it. Hal said Greg Batts will find out if this is a valid offer.

Chairman Lovejoy reminded the committee that he is available to participate in exercises if they want someone from the LEPC to attend.

Veronica Williams, SAWS, advised that they are having a planning meeting in two weeks to put together an exercise with technical rescue at Dos Rios. She hopes to provide information on the recent SAWS chlorine incident during next month's meeting.

- e. Membership Committee: (Greg Batts, Willie Davis, Kyle Coleman)

Membership roster renewal comes up in February.

Chairman Lovejoy announced that the Chairman and Treasurer positions are up for election. It was asked if there are any nominations for the positions, but none were given during the meeting.

- f. LEPC Website: (Henry Gonzalez, Chair)

None.

- g. THIRA Annex Q: (Jeff Dean, Chair)

None.

- h. Community Outreach Committee: (Vacant, Chair)

None.

**VIII. NEW BUSINESS:**

None.

**IX. ANNOUNCEMENTS:**

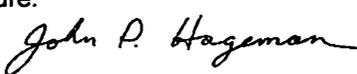
None.

**X. ADJOURNMENT:**

The meeting was adjourned at approximately 10:40 a.m. The next LEPC meeting is scheduled for Friday, January 13, 2017 at the Southwest Research Institute (SWRI) starting at 10:00 a.m.

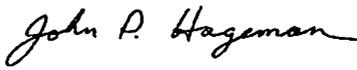
## BEXAR COUNTY LEPC FINANCIAL STATEMENT

### SUMMARY OF MONTHLY OPERATIONS\*

<b>Starting Balances</b>	Savings \$ 7,923.39 Checking \$ 22,973.62 3 Year Cert. of Deposit \$ 25,653.60	<b>\$ 56,550.61</b>
<b>CONTRIBUTIONS/ Reimbursements</b>	None \$ 0.00	<b>\$ 0.00</b>
<b>Dividends and Interest</b>	Savings \$ 0.00 Checking \$ 1.49 CD Monthly Interest \$ 25.93	<b>\$ 27.42</b>
<b>Checks and Fees</b>	Helotes FD, # 386 \$ 660.00 Leon Valley FD, # 387 \$ 720.00 Alamo Heights FD, # 388 \$ 1,910.00 Terrell Hills FD, # 389 \$ 1,910.00 Universal City FD, # 390 \$ 2,715.00 Castle Hills FD, # 391 \$ 1,910.00 John Hageman – PO Box, # 392 \$ 60.00	<b>-\$ 9,885.00</b>
<b>Transfers, etc.</b>	None \$ 0.00	<b>\$ 0.00</b>
<b>New Balances</b>	Savings \$ 7,923.39 Checking \$ 13,090.11 3 Year Cert. of Deposit \$ 25,679.53	<b>\$ 46,693.03</b>
<b>*Bank statement ending October 24, 2016</b>		
<b>PROJECTED INCOME AND EXPENSES</b>		
<b>Planned Assets</b>	HEB Donation \$ 1,500.00	<b>\$ 1,500.00</b>
<b>Planned Liabilities</b>	None \$ 0.00	<b>\$ 0.00</b>
<b>Transfers, etc.</b>	None \$ 0.00	<b>\$ 0.00</b>
<b>Projected Balances</b>	Savings \$ 7,923.39 Checking \$ 14,590.11 3 Year Cert. of Deposit \$ 25,679.53	<b>\$ 48,193.03</b>
<b>Submitted by:</b>  John P. Hageman, LEPC Treasurer	<b>Signature:</b>  	<b>Date:</b>  November 11, 2016

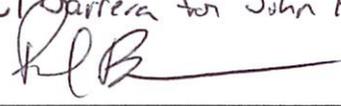
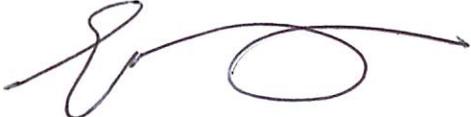
## BEXAR COUNTY LEPC FINANCIAL STATEMENT

### SUMMARY OF MONTHLY OPERATIONS\*

Starting Balances	Savings \$ 7,923.39 Checking \$ 13,090.11 3 Year Cert. of Deposit \$ 25,679.53	<b>\$ 46,693.03</b>
CONTRIBUTIONS/ Reimbursements	HEB \$ 1,500.00	<b>\$ 1,500.00</b>
Dividends and Interest	Savings \$ 0.00 Checking \$ 1.18 CD Monthly Interest \$ 25.12	<b>\$ 26.30</b>
Checks and Fees	None \$ 0.00	-\$ 0.00
Transfers, etc.	None \$ 0.00	<b>\$ 0.00</b>
New Balances	Savings \$ 7,923.39 Checking \$ 14,591.29 3 Year Cert. of Deposit \$ 25,704.65	<b>\$ 48,219.33</b>
<b>*Bank statement ending November 24, 2016</b>		
<b>PROJECTED INCOME AND EXPENSES</b>		
Planned Assets	None \$ 0.00	\$ 0.00
Planned Liabilities	None \$ 0.00	\$ 0.00
Transfers, etc.	None \$ 0.00	\$ 0.00
Projected Balances	Savings \$ 7,923.39 Checking \$ 14,591.29 3 Year Cert. of Deposit \$ 25,704.65	<b>\$ 48,219.33</b>
Submitted by:  John P. Hageman, LEPC Treasurer	Signature:  	Date:  December 11, 2016

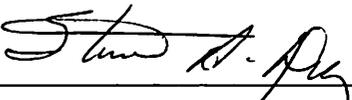
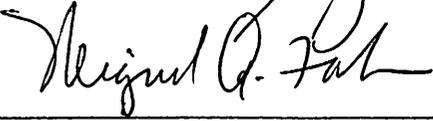
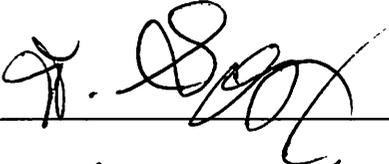
Bexar County LEPC  
 Voting Member Sign-In  
**(PROXY SIGN BY PRIMARY MEMBER)**

DATE: 12-9-16

NAME	SERC CAT	SIGNATURE OR INITIALS
Harold Lovejoy, Chair	CP	
Walt Daugherty, Vice Chair	CV	
John Hageman, Treasurer	FO	Paul Barrera for John Hageman 
Emily Thompson, Secretary	LEG	
Greg Batts	FO	
Charles Bauer	HO	
Joshua Carrillo	TP	
Kyle Coleman	EM	
Willie Davis	FO	
Jeff Dean	EM	

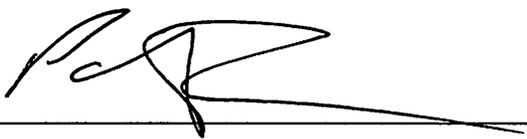
Bexar County LEPC  
 Voting Member Sign-In  
**(PROXY SIGN BY PRIMARY MEMBER)**

DATE: 12/9/16

Steven Diaz	CG	
Miguel Falcon	HO	
Abe Gallegos	FO	
Frank Gautier	EM	
Henry Gonzalez	FO	
Randy Grimes	FO	
Paul Harvey	TP	
Ronnie Hernandez	LEG	Amanda Nasto for
Randy Jenkins	FF	
William Johnston	FF	
Henry King	EM	

Bexar County LEPC  
Voting Member Sign-In  
**(PROXY SIGN BY PRIMARY MEMBER)**

DATE: 12/9/16

Billy Lawson	FF	
Patrick Lewis	FF	
Craig Manifold	EMS	
Charles Metzger	TP	
Michael Parsons	FF	
Roger Pollok	HE	
Tom Roach	LE	
Damon Shadrock	FO	
Lawrence Trevino	EM	
Shawn Varney	HO	
Floramie Welch	FO	

