

BEXAR COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

Minutes for February 12, 2016

OPENING:

I. Call to Order:

The meeting was called to order at approximately 10:10 a.m. by the LEPC Chair Harold Lovejoy. Those in attendance introduced themselves.

II. Attendance:

See attached list.

III. Citizens to be heard:

None.

IV. Approval of Minutes:

Minutes of the January 8, 2016 meeting were distributed to attendees for review.

Walt Daugherty made a motion to accept the meetings minutes as written; the motion was seconded by Greg Batts. Motion was approved.

V. Financial Report:

John Hageman advised that he identified a couple errors in the January 24, 2016 financial report and will get it corrected. He summarized the recent activity.

Willie Davis was asked to perform an annual audit. He agreed, and John Hageman will give the information to Willie today at the meeting. Willie plans to return the assessment in 2 months.

Walt Daugherty noted that all HotZone 2015 paperwork is complete.

VI. Old Business:

None.

VII. Committee Reports:

- a. HazMat Watchdog Committee: (Mike Parsons, William Johnston, Patrick Lewis, Emily Thompson, Ronnie Hernandez, Johnathan Jones, Charlie Metzger)

Mike Parsons provided a presentation and a map of all of the incidents in 2015 that SAFD Hazmat responded to. There were 129 incidents, comprised mostly of diesel and gasoline spills. Majority of the incidents occurred along transportation corridors and at fuel stations. Making the map and data available is still under discussion.

From January 1, 2016 to present, there were approximately 14 runs for SAFD Hazmat. Mike Parsons discussed an incident that occurred on January 17, 2016 at a commercial transmission shop located on S. Hackberry. There was a fire in the building, and additional problems for emergency responders were created due to the waste oil being stored in the facility, which contaminated the run-off water. Operator didn't have any insurance and there was no clean-up company on retainer. A similar incident with a fire and the issue of waste oil in the run-off, occurred on January 27, 2016 at an auto shop on Perrin Beitel Rd. Both sites were remediated.

- b. Training Committee: (Walt Daugherty, Patrick Lewis, William Johnston, Stan Moczgmba)

Walt Daugherty announced that he has given all of the back-up documentation for the 2015 Texas A&M fire training funded by Bexar Metro 911 to the chairman and treasurer. Walt has received approval for Bexar Metro 911 funding for up to \$16,000 for 2016 A&M fire school training for Bexar County first responders. He has received two requests already for the spring school. Any other first responder agencies that are interested, need to get their request to Walt asap. The slots are filled according to the date that the requests are submitted to the LEPC.

Patrick Lewis advised that the HotZone 2016 conference dates have been posted. October 19-23, 2016.

Patrick Lewis provided a packet to the chairman containing information for the International Hazardous Materials Response Teams Conference in Baltimore on June 16-19, 2016. He gave a brief description of the cost breakdown for someone to attend. Approximately \$2600 per person. Walt Daugherty made the motion that this item be put on the March LEPC agenda for discussion and action. It was seconded and passed.

Willie Davis, HEB, mentioned that there is an Ammonia Refrigeration Regional Conference on April 14-15, 2016. More info at: www.dfw-nh3.com.

- c. Facility Operator Liaison Committee (RMP/Tier II): (Greg Batts, Willie Davis, Frank Salinas, Lynn Lindsay, Abe Gallegos, William Johnston, Steve Diaz, Joe Thaxton)

Group was reminded that Tier2 still needs to be sent to the state. TCEQ gets the Tier2 reports now, instead of TDHS. Reports due March 1, 2016.

- d. Exercise Committee: (Henry King, Roger Pollock, Paul Tarter, Willie Davis)

None.

- e. Membership Committee: (Greg Batts, Willie Davis, Kyle Coleman)

A quorum of 33% of the voting members was present (see attached list). Elections for Vice Chair and Secretary can proceed.

Walt Daugherty was nominated for re-election to a 2-year term as Vice Chair, and Emily Thompson was nominated for re-election to a 2-year term as Secretary. Being no further nominations presented and no objections, John Hageman moved to close nominations and elect Walt Daugherty as Vice Chair and elect Emily Thompson as Secretary by acclamation. Motion seconded, and passed. Walt Daugherty elected to Vice Chair. Emily Thompson elected to Secretary.

Greg Batts mentioned that he still has not received the membership roster. Hal Lovejoy has emailed it, but email restrictions didn't let it reach Greg Batts. It will be sent again by Emily Thompson.

- f. LEPC Website: (Henry Gonzalez, Chair)

None.

- g. THIRA Annex Q: (Jeff Dean, Chair)

Jeff Dean advised that he is looking at updating or revising the Annex Q.

- h. Community Outreach Committee: (Frank Salinas, Chair)

None.

VIII. New Business:

Mike Parsons was asked by a dept chair at SAC to see if the LEPC would consider assisting SAC with an HMEP grant request for some funding for hazardous materials training classes and equipment, since the LEPC is eligible/authorized to submit an application. Mike recommended putting together an exploratory committee to look in to facilitating hazardous materials related grants. Jeff Dean offered to assist, and mentioned that the LEPC must partner with a taxing entity such as City of San Antonio to submit grant applications.

IX. **Announcements:**

None.

- X. **Adjournment:** The meeting was adjourned at approximately 11:40 a.m. The next LEPC meeting is scheduled for Friday, March 11, 2016 at the Southwest Research Institute (SWRI) starting at 10:00 a.m.

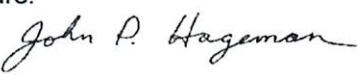
BEXAR COUNTY LEPC FINANCIAL STATEMENT

SUMMARY OF MONTHLY OPERATIONS*

Starting Balances	Savings \$ 7,908.48 3 Year Cert. of Deposit \$ 25,425.57 Checking \$ 15,853.99	\$ 49,188.04
CONTRIBUTIONS	None \$ 0.00	\$ 0.00
Dividends and Interest	Savings \$ 0.00 CD Monthly Interest \$ 24.87 Checking \$ 1.32	\$ 26.19
Checks and Fees	378 HotZone, 4 people \$ 2,116.32	-\$ 2,116.32
Transfers, etc.	None \$ 0.00	\$ 0.00
New Balances	Savings \$ 7,908.48 3 Year Cert. of Deposit \$ 25,450.44 Checking \$ 13,738.99	\$ 47,097.91

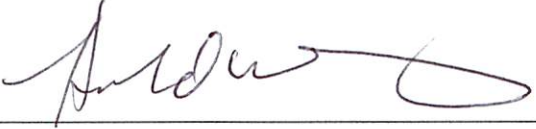



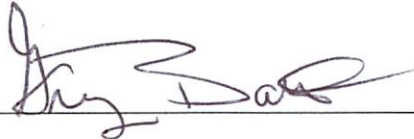


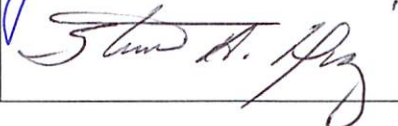
*Bank statement ending January 24, 2016

PROJECTED INCOME AND EXPENSES

Planned Assets	None \$ 0.00	\$ 0.00
Planned Liabilities	378 HotZone (M/ Wagner) \$ 379.08	\$ 0.00 379.08
Transfers, etc.	None \$ 0.00	\$ 0.00
Projected Balances	Savings \$ 7,908.48 3 Year Cert. of Deposit \$ 25,450.44 Checking \$ 13,359.91	\$ 46,718.83
Submitted by: John P. Hageman, LEPC Treasurer	Signature: 	Date: February 12, 2016

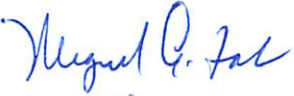




Bexar County LEPC
Voting Member Sign-In

DATE: 2/12/16

NAME	SERC CAT	SIGNATURE OR INITIALS
Harold Lovejoy, Chair	CP	
Walt Daugherty, Vice Chair	CV	
John Hageman, Treasurer	FO	
Emily Thompson, Secretary	LEG	
Greg Batts	FO	
Charles Bauer	HO	
Erwin Brown	FO	
Kyle Coleman	EM	
Willie Davis	FO	
Jeff Dean	EM	
Steven Diaz	CG	

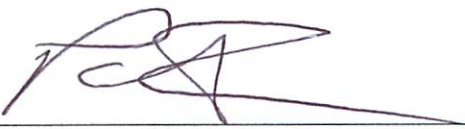

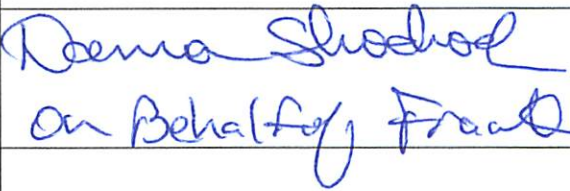
Bexar County LEPC
Voting Member Sign-In

DATE: _____

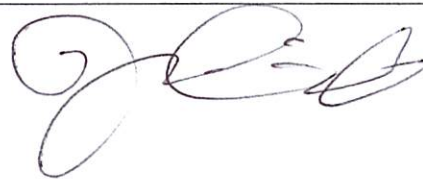
Miguel Falcon	HO	
Miguel Fernandez	HO	 Lizette Villarreal
Abe Gallegos	FO	
Frank Gautier	EM	
Henry Gonzalez	FO	
Randy Grimes	FO	
Paul Harvey	TP	
Ronnie Hernandez	LEG	Karen Sablan - Proxy
Randy Jenkins	FF	
William Johnston	FF	
Ruth Jones McClendon	SLO	
Henry King	EM	

Bexar County LEPC
Voting Member Sign-In

DATE: _____

Billy Lawson	FF	
Patrick Lewis	FF	
Craig Manifold	EMS	
Charles Metzger	TP	
Michael Parsons	FF	
Roger Pollok	HE	
Tom Roach	LE	
Frank Salinas	FO	 Dennis Shuchard on Behalf of Frank
Lawrence Trevino	EM	

JOSHUA CARRILLO VP



DATE: February 12, 2016

To: The BEXAR Co. LEPC

CC: THE BEXAR Co. LEPC BOARD

FROM: Patrick Lewis

Reference: International Hazardous Material Conference

Please find the attached information for the International Hazardous Material Conference, being held in Baltimore, MD. The conference dates are June 16-19, 2016. The information is also based on one person attending the conference.

Conference Registration:

Early Registration, before May 2, 2016 - \$420.00

Registration after May 2, 2016 - \$460.00

Hotel Registration:

The Hilton Baltimore is the conference hotel

For (4) nights at the conference rate of \$150.00 per night.

The hotel cost will be \$697.00

Airline Cost:

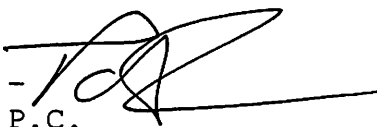
The Round Trip cost using Southwest Airline will average \$1160.00

Transportation Cost:

The average transportation cost to and from the airport, using a rental car for getting around town. Will average out to \$305.00 for the (4) day stay.

The Total Cost for Conference attendance will be around \$2,622.00

Thank you,

Patrick Lewis - 
BEXAR Co. L.E.P.C.