

# BEXAR COUNTY LEPC

P.O. Box 760321  
SAN ANTONIO, TX 78245  
[bexarcountylepc.org](http://bexarcountylepc.org)



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## MINUTES FOR OCTOBER 14, 2016

SWRI LIBRARY - 6220 CULEBRA ROAD  
SAN ANTONIO, TX 78238

### I. CALL MEETING TO ORDER:

The meeting was called to order at approximately 10:13 a.m. by the LEPC Chairman Harold Lovejoy. Those in attendance introduced themselves.

### II. ATTENDANCE:

See attached list.

### III. CITIZENS TO BE HEARD:

None.

### IV. APPROVAL OF MINUTES:

Minutes of the September 9, 2016 meeting were distributed to attendees for review. Chairman Lovejoy asked if there were any revisions to the minutes. There were none offered. A motion was made by Damon Shodrock to accept the meetings minutes as written; the motion was seconded by John Hageman. Motion was approved.

### V. FINANCIAL REPORT:

John Hageman provided the information on the financial statement that he created as of September 24, 2016. A copy of the full financial report was emailed out and is attached. To summarize, there was approximately \$32 in interest/dividends income, one contribution made by Koch Co./Flint Hills Resources in the amount of \$3000, no outstanding debts, and training funds received from Bexar Metro 911 in the amount of \$9825. The current balance is \$56,550.61

The \$9825.00 training funds from Bexar Metro 911 to the LEPC, has been divided up and checks have been mailed to reimburse the fire departments for A&M fire school training.

A check for \$60 from the LEPC went to reimburse John Hageman for payment of post office box expenses, and the expense will be reflected in next month's financial statement. Please see John Hageman for any financial documentation inquiries.

**VI. OLD BUSINESS:**

Chairman Lovejoy noted the TCEQ grant status as still pending. He mentioned that the grant application was submitted back during the end of August, and up until a week ago the BCOEM has not received a reply from TCEQ.

**VII. COMMITTEE REPORTS:**

- a. HazMat Watchdog Committee: (Mike Parsons, William Johnston, Patrick Lewis, Emily Thompson, Ronnie Hernandez, Johnathan Jones, Charlie Metzger)

None.

- b. Training Committee: (Walt Daugherty, Patrick Lewis, William Johnston, Stan Moczgmba)

Willie Davis inquired if there were any requests or applications submitted for receiving HOTZONE support this year. Chairman Lovejoy advised that Patrick Lewis was working on this and was suppose to get back to the LEPC about it. It is anticipated that there will be less requested from the LEPC this year as compared to previous year.

- c. Facility Operator Liaison Committee (RMP/Tier II): (Greg Batts, Willie Davis, Frank Salinas, Lynn Lindsay, Abe Gallegos, William Johnston, Steve Diaz)

None.

- d. Exercise Committee: (Henry King, Roger Pollock, Paul Tarter, Willie Davis)

Edward Doss advised that JBSA will be participating in the National Disaster Medicine Exercise that is being hosted by BAMC on November 9, 2016. Miguel Falcon added that many of the area hospitals will be participating as well. In addition, an active shooter at the ATnT center scenario is being planned.

In December, JBSA will be participating in the public health disease outbreak exercise that will be held all across JBSA.

Earlier this month JBSA conducted a hijack prevention exercise at Kelly Field with C-5s.

Floramie Welch, SAWS, advised that they had a joint RMP exercise for one of SAWS chlorine sites last week at their artesian pump station, which is close to the ATnT center. The

scenario was a worst-case scenario, as required by RMP, and had a release of 2,000 lbs chlorine in 10 minutes.

SAWS is planning another similar chlorine release exercise to be conducted on November 17, 2016 at the ASR plant and desalination facility (Twin Oaks).

Damon Shodrock advised that Calumet has seen some suspicious activity in front of the refinery on South Presa, so they are planning to have a bomb threat tabletop exercise. A date has not been set.

e. Membership Committee: (Greg Batts, Willie Davis, Kyle Coleman)

None.

f. LEPC Website: (Henry Gonzalez, Chair)

An inconsistency with the date of the LEPC meeting was noticed on the website calendar, and has been corrected.

g. THIRA Annex Q: (Jeff Dean, Chair)

None.

h. Community Outreach Committee: (Frank Salinas, Chair)

None.

**VIII. NEW BUSINESS:**

None.

**IX. ANNOUNCEMENTS:**

The 2017 Texas Emergency Management Conference is May 16<sup>th</sup>-19<sup>th</sup>. The deadline to submit a speaker application and proposal to TDEM is October 31, 2016.

John Hageman stated that he received an email saying a HEB contribution check for \$1500 is on its way to the LEPC.

**X. ADJOURNMENT:**

The meeting was adjourned at approximately 10:30 a.m. The next LEPC meeting is scheduled for Friday, November 11, 2016 at the Southwest Research Institute (SWRI) starting at 10:00 a.m.

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## AGENDA FOR OCTOBER 14, 2016

SWRI LIBRARY - 6220 CULEBRA ROAD  
SAN ANTONIO, TX 78238

- I. **CALL MEETING TO ORDER:**
- II. **ATTENDANCE:**
- III. **CITIZENS TO BE HEARD:**
- IV. **APPROVAL OF MINUTES:**
- V. **FINANCIAL REPORT:**
- VI. **OLD BUSINESS:**
  - TCEQ LEPC Grant Application Status
- VII. **COMMITTEE REPORTS:**
  - **HazMat Watchdog Committee:** (Mike Parsons, William Johnston, Patrick Lewis, Emily Thompson, Ronnie Hernandez, Johnathan Jones, Charlie Metzger)
    - Report on recent HazMat incidents throughout the County.
  - **Training Committee:** (Walt Daugherty, Patrick Lewis, William Johnston, Stan Moczgmba)
    - Report on upcoming Training Opportunities and Training Completed
  - **Facility Operator Liaison Committee (RMP/Tier II):** (Greg Batts, Willie Davis, Abe Gallegos, William Johnston, Steve Diaz)
    - Report on upcoming Exercises scheduled and exercises completed
  - **Exercise Committee:** (Henry King, Roger Pollock, Willie Davis)
    - Report on upcoming Exercises scheduled and exercises completed
  - **Membership Committee:** (Greg Batts, Willie Davis, Kyle Coleman)
    - Membership review
  - **LEPC Website:** (Henry Gonzalez, Chair)
    - Report on LEPC Website updates and status
  - **THIRA Annex Q:** (Jeff Dean, Chair)
    - Report on Annex Q (HazMat) review
  - **Community Outreach Committee:** (OPEN, Chair)
    - Report on status of Community Outreach and Education program
- VIII. **NEW BUSINESS:**
- IX. **ANNOUNCEMENTS:**
- X. **ADJOURNMENT:**

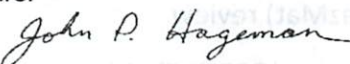
## BEXAR COUNTY LEPC FINANCIAL STATEMENT

### SUMMARY OF MONTHLY OPERATIONS\*

Starting Balances	Savings \$ 7,918.40 3 Year Cert. of Deposit \$ 25,627.70 Checking \$ 10,147.58	<b>\$ 43,693.68</b>
CONTRIBUTIONS/ Reimbursements	Koch Co. Flint Hills \$ 3,000.00 911 Metro Training \$ 9,825.00	<b>\$ 12,825.00</b>
Dividends and Interest	Savings \$ 4.99 CD Monthly Interest \$ 25.90 Checking \$ 1.04	<b>\$ 31.93</b>
Checks and Fees	None \$ 0.00	<b>\$ 0.00</b>
Transfers, etc.	None \$ 0.00	<b>\$ 0.00</b>
New Balances	Savings \$ 7,923.39 3 Year Cert. of Deposit \$ 25,653.60 Checking \$ 22,973.62	<b>\$ 56,550.61</b>

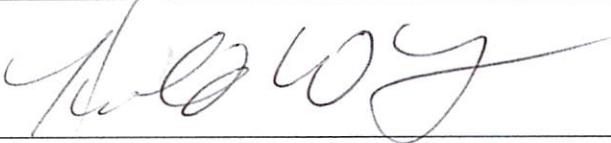

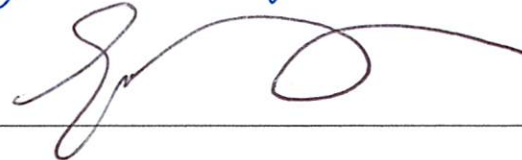
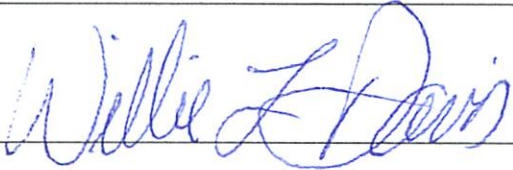
**\*Bank statement ending September 24, 2016**

### PROJECTED INCOME AND EXPENSES

Planned Assets	None \$ 0.00	\$ 0.00
Planned Liabilities	Helotes FD, # 386 \$ 660.00 Leon Valley FD, # 387 \$ 720.00 Alamo Heights FD, # 388 \$ 1,910.00 Terrell Hills FD, # 389 1,910.00 Universal City FD, # 390 \$ 2,715.00 Castle Hills FD, # 391 \$ 1,910.00 John Hageman – PO Box, # 392 \$60.00	<b>-\$ 9,885.00</b>
Transfers, etc.	None \$ 0.00	\$ 0.00
Projected Balances	Savings \$ 7,923.39 3 Year Cert. of Deposit \$ 25,653.60 Checking \$ 13,088.62	<b>\$ 46,665.61</b>
Submitted by:  John P. Hageman, LEPC Treasurer	Signature:  	Date:  October 14, 2016

Bexar County LEPC  
Voting Member Sign-In  
**(PROXY SIGN BY PRIMARY MEMBER)**

DATE: 10-14-16

<b>NAME</b>	<b>SERC CAT</b>	<b>SIGNATURE OR INITIALS</b>
Harold Lovejoy, Chair	CP	
Walt Daugherty, Vice Chair	CV	
John Hageman, Treasurer	FO	
Emily Thompson, Secretary	LEG	
Greg Batts	FO	
Charles Bauer	HO	
Joshua Carrillo	TP	
Kyle Coleman	EM	
Willie Davis	FO	
Jeff Dean	EM	



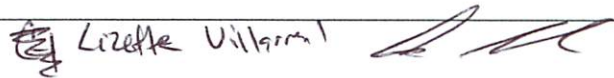
Bexar County LEPC  
 Voting Member Sign-In  
**(PROXY SIGN BY PRIMARY MEMBER)**

DATE: 14 Oct 2016

Steven Diaz		CG	<i>Steven A. Diaz</i>
Miguel Falcon		HO	<i>Miguel G. Falcon</i>
Abe Gallegos		FO	
Frank Gautier	<i>For</i>	EM	<i>Breg Wilson</i>
Henry Gonzalez		FO	<i>Henry Gonzalez</i>
Randy Grimes		FO	<i>Randy Grimes</i>
Paul Harvey		TP	
Ronnie Hernandez		LEG	
Randy Jenkins		FF	
William Johnston		FF	
Henry King	<i>For</i>	EM	<i>Henry King</i>

Bexar County LEPC  
 Voting Member Sign-In  
**(PROXY SIGN BY PRIMARY MEMBER)**

DATE: 10/14/16

Billy Lawson	FF	
Patrick Lewis	FF	
Craig Manifold	EMS	
Charles Metzger	TP	
Michael Parsons	FF	
Roger Pollok	HE	
Tom Roach	LE	
Damon Shaddock	FO	
Lawrence Trevino	EM	
Shawn Varney	HO	
Floramie Welch	FO	