

OPERATING INSTRUCTIONS FOR ALL CVH&I PANEL LEADERS AND SPEAKERS

It is highly suggested that panel captains for each facility educate their panel leaders when bringing in guest speakers for each facility:

- 1. An A.A. meeting conducted under this Committee will, at all times be under the direct supervision of a Panel Leader who is a member of this Committee.**
- 2. Every panelist must have an active working knowledge of AA and the 12 steps**
- 3. Panel Leaders will be responsible for the conduct of any guest speakers taken into the Facility and will instruct them in advance regarding the regulations of the Facility and of this Committee.**
- 4. The sole purpose of any A.A. meeting is sobriety – freedom from alcohol. All speakers and Panel Leaders will confine their sharing to what it was like, what happened and what it is like now in their recovery from the disease of alcoholism.**
- 5. Panel Leaders and speakers shall not criticize facility personnel, facilities, policies or practices. This includes opinions on medications.**
- 6. Use of vulgar stories is strictly prohibited (NO SEX-O-LOGS).**
- 7. Panel Leaders and speakers should not in the name of A.A., promise patients help in securing a job, financial assistance or any other material benefit.**
- 8. NO speaker shall go on a panel to visit or contact a relative or friend who is confined.**
- 9. Panel leaders are responsible for the conduct of panel participants, and shall instruct all participants in advance regarding pertinent regulations of the facility being served. we expect speakers to maintain a clean and neat appearance by wearing acceptable attire. All speakers should read these printed guidelines before beginning the panel meeting.**
- 10. NO DARK NIGHTS. If you cannot make your panel it is your responsibility to get the panel covered, Either swap days with another panel leader or contact the panel captain to make sure the panel is covered.**