

The Violin Room Studio Policy

Lesson Structure and Payment:

- Violin lessons are 45 minutes long.
- Music Theory Classes are 30 - 45 minutes long. Online or at a preferred location.
- Depending on the month lesson packages are either 4 or 5 lessons a month.
- Tuition is paid in advance for the new month. **No later.**
- No payment, No lesson(s).
- Travelling - I charge the South African travel rate per kilometre times 2. This is a separate charge from the lesson fees.
- Tuition fees will increase at any time of the year with a reasonable notice period.
- Before applying for tuition at The Violin Room, the student must evaluate his/her preparedness for a financial commitment. Students are to commit to a full year from the time of sign up and thereafter have the choice to renew or end the agreement with a notice of 1 calendar month.
- This policy serves as a binding contract between the student and the teacher and sets forth the expectations and the responsibilities for the duration of each lesson and/or package.
- When deciding to take up Violin classes at The Violin Room it is compulsory that Music Theory be part of your training. The two cannot be separated.
- It is at the tutors discretion to accept/decline a student for future lessons based on evaluation of the free assessment lesson.

Student responsibilities:

- All students must be prepared and on time for their lessons.
- Students must come prepared for lessons: meaning, having practised the instrument. If the tutor feels that the student is not improving their musical skills and committing to a regular practice routine, the teacher preserves the right to terminate this contract.
- Being prepared also means having your music books and homework book with you in the classroom to take notes and any information needed that will assist your practice sessions at home.
- If you select online lessons, it is your responsibility to have a working and stable Wi-Fi connection, audio, and video setup, as well as a charged device for the duration of the lesson and all the required sheet music.

Communication:

- The student needs to contact the teacher using the provided contact information if they expect to be late for a lesson.
- If the student arrives late for a lesson/scheduled lesson, the teacher will complete the lessons using the remaining time of the lesson slot. If you (the student) are late, it does not open the opportunity for a refund.

Rescheduling:

- If a lesson needs to be rescheduled, it should be communicated at least 48 hours before the start of the lesson. Rescheduling also depends on the teacher's calendar availability.
- Rescheduling is made in good faith and therefore, reasons such as lack of practice of the student are not being granted. The teacher is not obligated to accommodate rescheduling for a student, however, reasons for rescheduling that will be allowed for are: physical injury affecting the ability to play the violin, physical and mental health struggles, urgent family matters or mourning.
- If the teacher needs to reschedule a lesson, there is no obligation to share the reason for doing so with the student.
- No-shows will not be refunded.
- If a student cancels a rescheduled lesson, the lesson will be considered forfeited.

Copyright:

- Music Lessons offered are considered intellectual property and may not be recorded during the lesson time. (Physical, Audio and Video).
- The teacher is entitled to immediate termination of the lesson/package without a refund if this rule is broken.

Parental Involvement for students under 18:

- Legal guardian understands the responsibilities to adequately prepare the student prior to the lesson. Legal guardian understands that he/she needs to support and help the student to find daily practice time free from other commitments, noise and distractions. It is the parents' responsibility to have the student be on time to lessons.
- Students under the age of 7 are not currently accepted into The Violin Room. Please contact us when the student is of age.

Name: _____

Surname: _____

Email: _____

Signature: _____

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