

**RANCOCAS WOODS BUSINESS ASSOCIATION
2022 CAR + BIKE SHOW VENDOR APPLICATION**

Saturday, May 14, 2022 | 10am to 2pm **Rain Date is Sunday, May 15, 2022, 10am-2pm**

VENDOR FEES:

- \$20/Non-Profit Organization**
- \$40/Advance Payments** (Payment due upon approval)
 - \$15/Late Fee** (late fee applies if payment received after May 9th)

VENDOR ON-SITE PARKING: There are limited on-site parking spaces for vehicles adjacent to vendor spaces and are available on a first come, first reserved basis

- I NEED MY VEHICLE BECAUSE _____
Make _____ Model _____

Business Name: _____

Contact Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Instagram: _____ **Facebook:** _____

Website: _____

Category & Description of your Business/Craft/Merchandise: _____

- Please submit 3-5 photos of your Offerings & Show Display with your application
- If you'd like to be highlighted on our facebook event please provide: a few photos, an introduction to your business and any offers or specials you'll have available at the event (please include text in email). **Please be sure to provide any additional information you would like to possibly promote leading up to the show in an email. (If approved, this information will be used to highlight and promote your business on our facebook event page and other marketing efforts)**
- Interested in providing an item or coupon to be included in event Swag Bag giveaway; these will be handed out to the first 50 shoppers

For Official Use Only

Check# _____ **Date** _____ **Total:** _____

Please send questions + completed forms to info@rancocaswoodseventsshops.com

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Saturday, May 14, 2022 | 10am to 2pm **Rain Date is Sunday, May 15, 2022, 10am-2pm**

Payment: Check or Money Order made payable to: Rancocas Woods Business Association

Please mail the original copy of this application to:

Rancocas Woods Business Association

Attn: Janeen Hovnanian

118 Creek Road

Mount Laurel, NJ 08054

****Please send a scan of your application before placing the original in the mail.**

Market Guidelines & Vendor Agreement

Pet Policy: This is a pet friendly event. Pets will need to be walked outside of the venue and you MUST pick-up after them and properly dispose of it. The venue reserves the right to ask any misbehaving animals to be removed from the grounds.

Weather: In case of severe inclement weather, the event will be postponed to the following day, Sunday, May 15th from 10am - 2pm. Please note, a rain call will not be made until 6am on May 14th and you will be notified no later than 7am via email. Since the weather is so unpredictable, an official call will not be made before the morning of the event. This is a reminder that we have a no refund policy. Refunds will not be given if you're unable to make the rain date.

Check-in: 120 Creek Road is a great address for a GPS if this is your first time joining us. Our check-in table will be located off Creek Road, right on Conestoga Lane. Conestoga will have road closure signs up, please pull through and right up to our table. Check-in will begin at 8am Saturday morning and you will have until 9:30am to get set-up. Please do not arrive any later than 9am, we will not allow you entry unless we've been notified. **If you are running late, please call or send a text to let us know so we can make any necessary last minute adjustments to our vendor map (helps to avoid gaps for no shows); no communication is unacceptable. 848-998-9321**

Parking: There are limited on-site parking spaces for vehicles adjacent to vendor spaces and are available on a first come, first reserved basis. For anyone who doesn't NEED their vehicle with them, you will be able to pull your vehicles right up to your vendor space to unload all of your things and then you will be directed where to park your car after you're finished. ****Please note: the lot across the street on Creek Road attached to the groomers is not for event parking, it is only for their customers' use. All spaces along Creek Road and the lot off Woolman's Lane should be reserved to provide shoppers and handicapped easy access to the event. If parking isn't available at your immediate location, there is plenty of room over at Fleetwood School, down one block and across the street!**

Trash Disposal Policy: We strive to be a *Leave No Trace Outdoor Space*. I ask that vendors please be prepared to either bring your trash home with you, or kindly dispose of any large boxes, items and excess trash in our large commercial dumpsters located behind Ma & Pa's Tex Mex off Creek Road and Woolmans Lane.

Rancocas Woods Business Association reserves the right to refuse admittance to any Vendor for any reason.

Holds Harmless: The undersigned agrees to not hold Rancocas Woods Business Association and any and all of it's affiliates and/or representatives responsible for any harm, loss, damage to property or personal injury as a result of any participation in our shows. This includes but is not limited to any occurrence on the property during loading, unloading, setup or during the shows progress. You must supply your own display(s), table and seating. Electricity is not provided. No nails in trees or fencing. Please arrange for your space to be occupied at all times during the show.

SIGNATURE

DATE

Please send questions + completed forms to info@rancocaswoodseventsshops.com