

RANCOCAS WOODS EVENTS

2022 "BEST IN SHOW" PET PARTY VENDOR APPLICATION

Saturday, July 9, 2021 | 10am to 3pm **Rain Date is Sunday, July 10, 2021, 9am-2pm**

VENDOR FEES:

- \$30/Non-Profit Organization
- \$60/Advance Payments (Payment due upon approval)
 - \$15/Late Fee (late fee applies if payment received after June 1st)

VENDOR ON-SITE PARKING: There are limited on-site parking spaces for vehicles adjacent to vendor spaces and are available on a first come, first reserved basis

- I NEED MY VEHICLE BECAUSE _____
 Make _____ Model _____

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Instagram: _____ Facebook: _____

Website: _____

Category & Description of your Business/Craft/Merchandise: _____

- Please submit 3-5 photos of your Offerings & Show Display with your application
- If you'd like to be highlighted on our facebook event please provide: your logo, a few photos, an introduction to your business and any offers or specials you'll have available at the event (please include text in email). **Please be sure to provide any additional information you would like to possibly promote leading up to the show in an email. (If approved, this information will be used to highlight and promote your business on our facebook event page and other marketing efforts)**

Rancocas Woods Events reserves the right to refuse admittance to any Vendor for any reason.

Holds Harmless: The undersigned agrees to not hold Rancocas Woods Events and any and all of it's affiliates and/or representatives responsible for any harm, loss, damage to property or personal injury as a result of any participation in our shows. This includes but is not limited to any occurrence on the property during loading, unloading, setup or during the shows progress. You must supply your own display(s), table and seating. Electricity is not provided. No nails in trees or fencing. Please arrange for your space to be occupied at all times during the show.

SIGNATURE

DATE

Please send questions + completed forms to info@rancocaswoodseventsshops.com

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Payment Options:

1. **PayPal** - Please provide your account email so I can sent a PayPal request:

**Please note, there is a \$2 service fee for a total of \$32 (non-profit) or \$62.*

2. **Check or Money Order** made payable to: *Rancocas Woods Events*

Please mail the original copy of this application to:

**Rancocas Woods Events
118 Creek Road
Mount Laurel, NJ 08054**

****Please send us a scan of your application before placing the original in the mail.**

We will be hosting a "Best in Show" Pup Strut during the event to add some fun and to help raise funds for a local animal shelter. Pets who would like to strut their stuff can enter for \$5/category. All proceeds will be donated to a local animal shelter.

***We are collecting donations for our winners baskets in four categories:
Best Costume, Smallest, Biggest + Judges Choice***

- Check this box if you would like to donate something for these awards*
- Provide a photo or few of your donation(s) and include a brief description below:*

For Official Use Only

PayPal // Check# _____ Date _____ Total: _____

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Market Guidelines & Vendor Agreement

Pet Policy: This is a pet friendly event. No retractable leashes, pets must be kept on a leash no longer than 6 feet or enclosed in a pet-friendly enclosure. Pets must be 6 months or older, well-mannered, up-to-date on all vaccinations and cannot be in heat. Pets will need to be walked outside of the venue and you **MUST** pick-up after them and properly dispose of it. The venue reserves the right to ask any misbehaving animals to be removed from the grounds.

Weather: In case of severe inclement weather, the event will be postponed to the following day, Sunday, July 10th from 9am - 2pm. Please note, a rain call will not be made until 6am on July 9th and you will be notified no later than 7am via email. Since the weather is so unpredictable, an official call will not be made before the morning of the event. This is a reminder that we have a no refund policy. Refunds will not be given if you're unable to make the rain date.

Check-in: 120 Creek Road is a great address for a GPS if this is your first time joining us. Our check-in table will be located off Creek Road, right on Conestoga Lane. Conestoga will have road closure signs up, please pull through and right up to our table. Check-in will begin at 7am Saturday morning and you will have until 9:30am to get set-up. Please do not arrive any later than 9am, we will not allow you entry unless we've been notified. **If you are running late, please call or send a text to let us know so we can make any necessary last minute adjustments to our vendor map (helps to avoid gaps for no shows); no communication is unacceptable. 848-998-9321**

Parking: There are limited on-site parking spaces for vehicles adjacent to vendor spaces and are available on a first come, first reserved basis. For anyone who doesn't NEED their vehicle with them, you will be able to pull your vehicles right up to your vendor space to unload all of your things and then you will be directed where to park your car after you're finished. ****Please note: the lot across the street on Creek Road attached to the groomers is not for event parking, it is only for their customers' use. All spaces along Creek Road and the lot off Woolman's Lane should be reserved to provide shoppers and handicapped easy access to the event. If parking isn't available at your immediate location, there is plenty of room over at Fleetwood School, down one block and across the street!**

Trash Disposal Policy: We strive to be a *Leave No Trace Outdoor Space*. I ask that vendors please be prepared to either bring your trash home with you, or kindly dispose of any large boxes, items and excess trash in our large commercial dumpsters located behind Ma & Pa's Tex Mex off Creek Road and Woolmans Lane.

New Products or Changes to Offerings: Vendors must communicate any changes or additions to products being sold at show that aren't originally described on the first page of this application. The reason for this is so we do not have too many overlapping or lacking products presented at the event.

Vendor Rules and Set-Up:

- Vendors must stay home if they 1.) think they've been exposed to someone with Covid or 2.) if they have any symptoms of illness, or live with anyone who has any symptoms of illness such as cough, fever, etc. Any vendor or employee who shows signs of illness will be asked to leave the market. Vendors who communicate prior to show date **will not** be penalized for missing a market due to severe illness if notified early.
- **Food Vendors: No exposed food;** everything must be covered or packaged.
- **Keep hand sanitizer and disinfectant visible and at your booth at all times.** Vendors are asked to have a bottle of hand sanitizer available for customers (vendor can pump for customers to limit contact)

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