

# Residential Specifications

## General Cleaning

<b>Kitchen</b>	<b>Work To Be Done</b>	<b>Notes:</b>
Refrigerator – clean outside and top		
Clean outside of stove		
Clean outside of stove hood		
Microwave – clean outside/inside		
Dishwasher – clean outside		
Clean and disinfect countertops and back splash		
Clean/disinfect/polish sinks and faucets		
Spot clean outside of cabinets		
Empty trash		
Hand dust all horizontal surfaces		
Dust ceiling corners		
Sweep/vacuum floor		
Vacuum floor rugs		
Damp mop hard floor		
Hand wipe light fixtures/disinfect switches		

<b>Bathrooms</b>	<b>Work To Be Done</b>	<b>Notes:</b>
Clean and disinfect shower and tubs		
Clean shower doors (remove hard water spots extra charge)		
Clean mirrors		
Clean exterior of vanities		
Clean/disinfect/polish sinks and faucets		
Clean/disinfect countertops		
Clean and disinfect toilets		
Clean and disinfect floor		
Vacuum/hand wipe vent grills		
Wipe baseboards		
Dust light fixtures (outside only) disinfect switches		
Clean and disinfect towel bars		
Hand dust all horizontal surfaces		
Empty trash		

<b>Bedrooms</b>	<b>Work To Be Done</b>	<b>Notes:</b>
Hand dust all horizontal surfaces		
Dust ceiling corners		
Vacuum carpet		
Vacuum area rugs		
Vacuum/dust mop/damp mop hard floors		
Clean mirrors		
Dust ceiling fans		
Hand wipe grill vents		
Hand wipe light fixtures and disinfect switches		
Wipe baseboards		
Make beds		

<b>Dining room/Living room/Entry/ Stairways</b>	<b>Work To Be Done</b>	<b>Notes:</b>
Hand dust all horizontal surfaces		
Dust ceiling corners		
Dust ceiling fan		
Clean sliding glass door and track		
Clean all mirrors		
Vacuum/hand wipe vent grills		
Vacuum all carpet		
Vacuum area rugs		
Vacuum/dust mop/damp mop hard floors		
Vacuum/dust mop wood floors		
Dust light fixtures and disinfect switches		
Wipe base boards		

<b>Utility Room</b>	<b>Work To Be Done</b>	<b>Notes:</b>
Hand dust all horizontal surfaces (air duct work extra cost)		
Dust ceiling corners		
Dust light fixtures and disinfect switches		
Hand wipe base boards		
Wipe down outside of washer/dryer		
Vacuum and damp mop hard floors		
Vacuum area rugs		
Empty trash		

**The following services can be provided for an additional charge:**

<b>Service</b>	<b>Price</b>	<b>Notes:</b>
Clean oven		
Clean refrigerator		
Change bed linens		

Approval of additional charges for extra services: \_\_\_\_\_ (Customer signature)