

Valley Village Homeowners Association
Board Meeting Minutes -- Amended
August 15, 2016

I. Call to Order

President Paul Hatfield called the meeting to order at 7:10 p.m. at the home of Treasurer Ron Meyer. In attendance were Hatfield, Hearn, Meyer, Apple, Shorr, Zahn Wilhelm and Woersching. Past President Sanchez was also present.

II. Officers' Reports

A. President: 1. Hatfield addressed the problems that resulted because Faith Presbyterian Church agreed to co-host the MAMA Africa Community event on June 21st. Thousands of dollars in repair expenses were incurred for the Church. Also vendors were not paid. Because the promoter falsely claimed that the NCVV and VVHA were co-sponsoring the event, vendors were seeking payment from NCVV. The event was promoted in the Discover Valley Village. Hatfield stated that in the future, a policy must be established that protects VVHA from small claims court entanglements caused by outside events.

MOTION: Apple proposed. Shorr seconded motion. *Any VVHA involvement in an event promoted by a third party must first be reviewed by the Board, references must be vetted and a majority approval by the Board obtained.* Motion passed.

Discussion seeking clarifications ensued. Wilhelm raised the question of how this policy should be applied to events promoted in the Discover Valley Village that usually come from city, county and nonprofits. Meyer noted that he had promoted an Open House for Carter Sexton. Hatfield suggested that the policy include the Colfax World Fair. The question was raised if the motion should be amended to qualify nonprofits and private events. Hearn stated that the term "third party" would resolve this.

MOTION: Apple proposed. Shorr seconded. *The Discover Valley Village emails must add a disclaimer that reports on local events are for informational purposes only and do not reflect VVHA Board approval and/or involvement.* Motion passed.

Apple wondered if the "Discover" bulletin could encourage people to voice their opinions on the NoHo West development that will increase traffic congestion along Laurel Canyon. The NCVV will be voting on whether to protest or make no comment on this subject at its next meeting on August 25. See discussion under Item III, C.

2. Hatfield said he would write Krekorian and Nazarian asking them to arrange for the removal of ivy on the chain link fence along the east side of Valley Village Westpark. The ivy shields a homeless encampment that Caltrans is scheduled to dismantle, and Hatfield believes that by removing the ivy the homeless will be discouraged from returning. Wilhelm commented that the weeds have overtaken the pathways. She agreed to call the Department of Recreation and Parks to request maintenance.

3. Lastly, Hatfield noted that Krekorian's office has asked the Department of Building and Safety to enforce the Specific Plan and close any massage parlors that operate within the boundaries of Valley Village.

B. Vice President: Hearn, addressing the two agenda items that were listed under Old Business, advised that the insurance companies he had contacted were not persuaded to lower their policy rates of approximately \$3,000.00 for D&O coverage by using the term ‘neighborhood association’ in place of ‘homeowners association.’ The Board discussed what coverage a D&O policy would offer that is not in the current general liability policy. Sanchez and Shorr spoke about the scare TVV had with the Dutton family when an incorrect rumor about their bookstore property on Laurel Canyon was printed in the newsletter. This could have led to a slander issue but TVV was not the original source of the rumor. Sanchez stated that any injuries that might occur at the July 4th Parade are covered by the general liability clause. Zahn asked about instances such as the event at the church (see I, A). Shorr asked if the Board was required by the Bylaws to have this type of policy. She referred to Article IX 9.01 (see attachment). Hatfield advised that if the Board follows its rules and bylaws, there would be a low risk of any kind of lawsuit.

MOTION: Hearn proposed. Meyer seconded. *The VVHA Board will not incur the expense of obtaining a D&O insurance policy at this time.* Motion passed.

As for the Holiday Truck, Hearn said he would again attempt to make contact with the vendor.

C. Treasurer: 1. Meyer handed out a statistics sheet showing the current results of the membership drive: 284 members. Board members reminded him that members might be away on vacation and Meyer agreed that more renewals will trickle in. Meyer would like to initiate a protocol to welcome new homeowners and invite them to join. Apple has sent him a list of properties that were recently sold. Wilhelm will help him.

A Treasurer’s Report, graph and Excel sheet were also distributed. The current bank balance is \$22,351.00.

D. Secretary: Wilhelm thanked everyone for approving the minutes from June.

1. A member asked if VVHA could have an arborist come to a general meeting and speak about taking care of our trees in drought conditions. A speaker for October has already been arranged, so the next possible time would be in January 2017. Shorr volunteered to contact the Theodore Payne Foundation. Tree People was also recommended.

III. Committee Reports

A. Membership & Events: Apple/Sanchez. Apple asked for a motion.

MOTION: Meyer proposed. Zahn seconded. *VVHA agrees to co-sponsor a disaster awareness class with NCVV on Sunday, October 9 at Colfax Charter School and approves up to \$250.00 in expenses for gifts at the event.* Motion passed. Apple will arrange for a Blood Drive sometime in October, also at Colfax.

B. Communications: Rynew. In Rynew’s absence, Shorr informed the Board that she has decided to leave Arnold’s Printing in favor of Minuteman Press in Valley Village. Arnold was away on vacation when the June issue of the TVV was ready to go to print and this caused a hiccup in getting the issue out on time. Minuteman’s response time was fast. Also, the paper used may allow for the printing of photographs and graphics. Meyer remarked that Minuteman was so fast that he was not prepared with labels. Usually, he prepares TVV for mailing by himself.

MOTION: Apple proposed. Hearn seconded. *In the future, Meyer must notify the Board when he expects to receive the TVV issue from the printer and ask for assistance with putting it together.* Motion passed with Meyer objecting.

C. Report on NCVV: Apple/Woersching. Woersching reported on two major issues that came before the Land Use Committee. First, the committee voted against the changes to the Baseline Mansionization Ordinance as presented by the City's Planning Department because the proposed changes still allow oversized homes. Second, the committee supported the Laurel Grove Neighborhood Association's comments on the NoHo West development. Woersching said he had motioned that the NCVV request that the Department of Planning require coordination between the NoHo West developers and the developers of the large shopping area on the west side of Laurel Canyon.

D. Legislative: Hatfield. Hertzberg has introduced SB 1298 CPUC Financing Orders that Hatfield is watching closely because it would amount to new taxes.

IV. New Business

A. Elections: Sanchez. The bi-annual election of Board members will be in January. Current members should consider if they want to run and how the Board should notify the membership that positions are open. Meyer urged the Board to thoroughly promote the election. An article in the October issue of TVV will be devoted to this and the Discover Valley Village can do the same. Meyer suggested using NextDoor.com too. Wilhelm nominated Peter Sanchez as Chair of the Nominating Committee. Sanchez agreed. Apple and Shorr offered to serve on the committee.

V. Unfinished Business

A. Starbucks: Shorr. In response to Shorr's inquiry regarding the status of the funding for a Welcome to Valley Village sign at the intersection of Laurel Canyon and Burbank, Hatfield said that the Office of Public Works found the funds but the monies have been designated for a median strip. The issue has been referred to Feuer's office to see if that restriction can be removed. Hatfield agreed to follow up with the City Attorney.

Apple asked if Starbucks has No Left Turn signs onto Burbank and Laurel Canyon. She had urged Starbucks to put up these signs because of the traffic density at this intersection. Shorr volunteered to take photos at the location. If there are no signs, Hearn will prepare a letter to the Department of Transportation.

VI. Old Business

- A. D&O Insurance: Hearn. See Vice President's report.
- B. Holiday Truck: Hearn. See Vice President's report.

VII. Adjournment

Motion to adjourn was made by Hearn and seconded by Zahn at 9:12 p.m.
Approved 8/19/16

Attachment: Excerpt from VVHA Bylaws, 2014

ARTICLE IX
MISCELLANEOUS

9.01. Insurance. The Association shall have the right, and shall use its best efforts to purchase and maintain insurance to the full extent permitted by law on behalf of its board members, employees, and other agents, to cover any liability asserted or incurred by any board member, employee or agent in such capacity or arising from such person's status as a board member, employee or agent, except that no such insurance shall be purchased or maintained to indemnify any board member, employee or agent for a violation of Corporations Code Section 5233 (self-dealing transactions).