

## Beulah Arts and Crafts Festival Vendor Rules and Guidelines

1. The Arts Festival will run the first Friday and Saturday of August, 2025. **The hours are 4:00 pm – 8:00 pm Friday August 1<sup>st</sup> and 10:00 a.m. - 6:00 p.m. on Saturday, Aug 2nd, at the Beulah School of Natural Sciences, located at 8734 School House Lane, Beulah, CO 81023. Friday hours are an optional sneak preview for street dance attendees. If you can't be here Friday, you can set up Saturday morning. You must indicate whether you will participate on Friday.**
2. No factory-made or mass-produced products, purchased for resale, will be allowed. Prints are acceptable as long as they are **your own original artwork**.
3. All **hand-crafted** art mediums will be accepted. We reserve the right to ask you to remove any merchandise not in compliance with our guidelines. We reserve the right to ask any vendor to leave if unruly or considered disruptive, at the BVAC's discretion.
4. Spaces are 10' x 10'. Please keep in mind that these are outdoor spaces on asphalt. Each vendor is responsible for his/her own booth stability. All vendor spaces are for tent booths only.
5. Registration forms: Please mail form to address listed below or register online at [beulahvalleyartscouncil.org](http://beulahvalleyartscouncil.org). **The BVAC requires the registration form to be signed and dated, online electronic signature is valid. If not signed, your booth application will not be processed.** Vendor space assignments are designated by BVAC at its discretion.
6. CHECK-IN: All vendors must check in at the Registration booth prior to set-up. Vendors may park by their spaces while unloading goods for a limited time, and then their vehicles must be moved to the designated vendor parking. No vehicles will be allowed in the Arts & Craft Show area during show hours. PLEASE, **NO BREAKDOWN UNTIL END OF SHOW.**
7. SET-UP: **Friday, August 1st 12:00 p.m. – 4:00 p.m. and/or beginning at 7:00 a.m. Saturday, August 2<sup>nd</sup>.** All vendors must be set up by 9:15 a.m. Saturday.
8. Those selling packaged or wrapped food items (jams, jellies, preserves, baked goods, etc.) **must** follow cottage food guidelines at Pueblo County Health Department.
9. **Only SILENT generators will be allowed.** No ice will be available at either the Beulah General Store, or elsewhere at the event.
10. **Take-down begins at 6:00 p.m. on Saturday, August 2<sup>nd</sup>.** No cars permitted in area until after 6:00 p.m. Please leave your area clean.
11. **Wi-Fi** will be available; however, please check with your mobile service provider to see if options are available for you to align your phone with the cell tower in Beulah or to make your own Wi-Fi arrangements to ensure that your transactions run smoothly. We do not have someone available to help you process your transactions.
12. Sales tax: Collecting, reporting and payment of sales tax are the sole responsibility of the vendor. Beulah is an unincorporated town, so we have no city sales tax. Pueblo County tax is 1% and the Colorado state tax is 2.9% for a combined rate of 3.9%
13. Refunds: There are **no refunds after June 15.**
14. Overnight accommodations: There are a few bed and breakfasts located in the Beulah Valley (**lists are available on our website**). However, there are many motels and/or hotels located on the south and north ends of Pueblo that are just 30 minutes away from the show site.
15. The Pueblo County Sheriff's Department will provide deputies during the event and the arts council will provide overnight security. **Vendors may not stay overnight at the show site.** The Beulah Valley Arts Council will not be responsible for the loss or damage to vendor items, vendor equipment, personal property or personal injury. The vendor's signature on the Registration Form releases the BVAC from all liability, injury and or damages.
16. ***By signing the registration form, you agree to abide by all the rules and guidelines outlined by the vendor policies. You furthermore release the Beulah Valley Arts Council from any and all liability in the event of injury and/or damage or loss of property or goods while participating in the Beulah Valley Arts and Crafts Show.***

Once your application is accepted your booth fee of \$95 will be due. Make check payable to: Beulah Valley Arts Council. Mail to **Beulah Valley Arts Council P.O. Box 41 Beulah, CO 81023**, To pay by credit card, email [thebvac@gmail.com](mailto:thebvac@gmail.com) and we will send you a PayPal invoice.