

a step-by-step guide!



### What reasons qualify for AP?

#### **HUMANITARIAN:**

- Sick / Ailing relative
- Visit a graves 2 years or less for more please add mass/ celebration of life.
- Attend a funeral
- Dentist
- gastric band surgery
- Your medical treatment
- Return Ashes of a relative
- Accompany a corpse of a relative
- Accompany your citizen son/spouse for treatments abroad
- Eye surgery- Lasik
- Infertility Treatments

Any of these reasons also apply to your spouse's inlaws and family, just attach your marriage certificate

#### **WORK:**

- Go to business meetings abroad.
- Do a job abroad. (ex: photography, cooking, architecture)
- Attend a conference of your work
- If you are selfemployed, maybe you can travel for your business, depending on what you want to expand your business and how.
- Example: Mexican
   Restaurant owner wants
   to travel to Mexico to
   learn about Mexican
   cuisine to improve the
   quality of his business
   in the United States.

#### **EDUCATIONAL:**

- Study a semester or several abroad in a program of your university / tuition.
- Go meet/visit potential schools you want to attend.
- Attend a technology workshop or a beauty workshop?
- Be invited by your church

   organization to one of
   their learning programs,
   make sure they are
   working with organization
   in the USA. Religious
   reasons.

Just make sure it is accredited/has ties to a US school.

Your evidence that you will send changes depending on your reason for traveling.

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The following guide is an example of an ailing relative Advance Parole Request. Your supporting evidence will vary, depending on your reason.

FORM G-1145,

Electronic Notification of

Acceptance of Petition/Application:

This one-page form notifies you via text/email upon USCIS receiving and accepting your application, along with providing your receipt number.

	Department of Homeland Security U.S. Citizenship and Immigration Service	
What Is the Purpose of This	s Form?	
	ic notification (e-Notification) when U.S. Citizensl ce is available for applications filed at a USCIS Le	
General Information		
Complete the information below an text message for each form you are	d clip this form to the first page of your application filing.	n package. You will receive one e-mail and/or
	hin 24 hours after we accept your application. Don ill only receive an e-mail. Undeliverable e-Notific	
	olay your receipt number and tell you how to get up The e-Notification does not grant any type of status	
USCIS will also mail you a receipt of use this notice as proof of your pend	notice (I-797C), which you will receive within 10 of fing application or petition.	days after your application has been accepted;
USCIS Privacy Act Stateme	nt	
USCIS from providing you a text and ROUTINE USES: The information accordance with approved routine un Benefits Information System and	you provide is voluntary. However, failure to prov id/or email message receipting your immigration for n provided on this form will be used by and discloses, as described in the associated published syster DHS/USCIS-001 - Alien File (A-File) and Cent nation may also be made available, as appropriate	orm.  sed to DHS personnel and contractors in m of records notices [DHS/USCIS-007- ral Index System (CIS), which can be found a
Complete th	nis form and clip it on top of the first page of yo	ur immigration form(s).
Complete th Applicant/Petitioner Full Last Nam		ur immigration form(s).  Applicant/Petitioner Full Middle Name

#### **FORM I-131**

#### **Application for Travel Document:**

This form is 5 pages, ensure you are using the most recent up to date version and that you sign on page 5 by hand.

Yes you can fill it out with pen. Black or blue only.

CHECK FILES FOR A FULL PDF GUIDE.

APPLICANTH CURRENT DAGA RECIPIENT

	Application for Tra and Arr  Departs U.S. Citizen	USCIS Form I-131 OMB No. 1615-0013 Expires 06/30/2027	
Fo USO Uso On	CIS	Action Block	To Be Completed by an Attorney/ Representative, if any.
	Document Hand Delivered  by: Date: /  Document Issued		Fill in box if G-28 i attached to represen the applicant.
7	te-entry Permit (Update Refugee Travel Document Mail To" Section) (Update "Mail To" Section)		
01	ingle Advance Parole   Multiple Advance Parole   Valid Until:   /    PS Travel Authorization Documentation   /    full Until:   /		y, U.S. Consulate, or national field office at:
Ref 2. 3.	Function of the control of the contr	nited States, and I am ap	Occument.
	wel Authorization Document (for Tempore ited States)		o are inside the
4.	I am a TPS beneficiary in the United States, Immigration and Nationality Act (INA) secti abroad. The receipt number for my last appr NOT FOR YOU!	S upon my return from ted Status, is:	
	vance Parole Document (for noncitizens w wel for Commonwealth of Northern Maria		ce Permission to
5.	I am located inside the United States, and I am app United States under INA section 212(d)(5)(A) upo	on my return from abroa	to seek parole into the
	<ul> <li>A. A pending Form I-485, Application to B filing this form separately from your Fo</li> </ul>		number if you are
	NOT FOR YOU!		

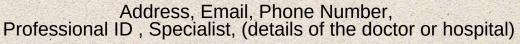


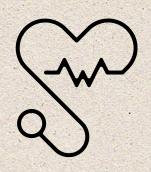
## 3 DOCTOR LETTER

Physician/doctor letter with English translation detailing the condition, The doctor's letter must include the name of the doctor, medical processional license, logo of clinic,



### **DOCTOR NAME**





To Whom It May Concern,

I, Dr. Little Escobar, holding Professional ID 12345678, hereby certify that Mr./ Mrs. [Name of Relative] has been diagnosed with both diabetes and high blood pressure since [mention the duration if needed]. As his attending physician, I am issuing this medical certificate to serve whatever purpose it may suit.

Sincerely,
[Doctor Signature]
Dr. Little Escobar
License # 12345678

JOIN OUR FACEBOOK COMMUNITY

WEAREDREAMERS

NETWORK

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### 4 BIRTH CERTIFICATES

Depending on the relative, will depend the Birth Certificates you will need, they have to be translated if its not in English. You need to prove the relationship with the relative you will be helping and taking care of. *Example: Visit my maternal uncle (mom's brother). I would include my birth certificate, my mom's* 

	Clave Única de Registro de Población		
	Número de Certificado de Nacimiento		
Estados Unidos Mexicanos	65		
Asta da Nasimianta	Entidad de Registro		
Acta de Nacimiento	Municipio de Registro		
	647		
	Oficialia Focha de Llero Numero de Acta		
	incl. Inc. Inc. Inc.		
cr Datos de la Persona	i Registrada		
OCCUPA	C ,		
cr.s Nombre(s) cr.s Primer Apel	flido sta Segundo Apellido		
Sexo St. Fecha de Nac	imiento Lugar de Nacimiento		
Datos de Filiación de la Persona Registrada			
Committee of the control of the cont			

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# SWORN AFFIDAVIT & CHECKLIST

Make a list of all your papers, proof, money, and forms needed. Write a sworn statement explaining clearly why you want to travel. It doesn't need a notary stamp, but it should help the immigration officer understand why you're going. It's a good idea to put all your reasons in one statement, but you don't have to. You can find a document with the statement and list in the 'GUIDES' section for you to download. .

USCIS ATTN: DACA P.O. Box 20700 Phoenix, AZ 85036-0700

Applicant: [Insert your name] Alien #: [Insert Alien #]

#### **Advance Parole Checklist**

Cover Letter

Formally requesting Advance Parole under Deferred Action for Childhood Arrivals (DACA) to travel outside the United States for humanitarian reasons, assisting my sick relative. I submit the enclosed documents for your thorough review and processing.

#### Forms and Payment:

- ☐ Check/Money Order for \$630.00 fee for U.S Department of Homeland Security
- □ Form I-131 Travel Document
- □ Form G-1145 E-Notification of Application/Petition Acceptance

#### Identification and Supporting Documents:

- □ Copies of employment authorization card or DACA Approval Letter
- ☐ Copy of current passport (remove if you don't have)
- □ Two passport-sized photographs

#### Legal Declarations:

□ Declaration/Sworn Affidavit letter.

#### Supporting Evidence and Translations:

- Copy of birth certificate and English translation
- Copy of parent's birth certificate and English translation
- Copy of birth certificate(s) of relative(s) being proved relationship and English translation.
- Letter from applicant's relative's doctor and English translation

#### Additional Evidence:

[Any other evidence or documents as required]

USCIS ATTN: DACA P.O. Box 20700 Phoenix, AZ 85036-0700

Applicant: [Insert your name] Alien #: [Insert Alien #]

#### Declaration/Sworn Affidavit

RE: Form I-131 Advance Parole

I, [Your Full Name], solemnly affirm under penalty of perjury that the following statements are true and correct to the best of my knowledge and belief:

I am currently residing at [Your Address], with my DACA status valid until [Date of current DACA expiration]. I am composing this affidavit to support my application for Advance Parole, as I intend to temporarily leave the United States to provide care for my grandmother, [Grandmother's Name].

My grandmother, [Grandmother's Name], is [age] years old and has been suffering from various health conditions, primarily diabetes and high blood pressure. Over time, her health has significantly declined, making it increasingly challenging for her to manage daily tasks independently. She requires continuous assistance with medical appointments, grocery shopping, transportation, and emotional support.

Due to her health issues, my grandmother needs regular medical check-ups and consultations with healthcare professionals. Navigating these appointments alone is difficult for her due to her physical limitations and the complexity of managing multiple health issues.

Furthermore, her ability to perform routine activities like grocery shopping has been severely affected by her health conditions. Simple tasks have become daunting challenges, requiring assistance to select appropriate foods and manage her dietary requirements. As her caregiver, I am committed to ensuring she has access to nutritious meals and essential supplies to support her health and well-being.

In addition to medical and household tasks, my grandmother relies on me for transportation to various destinations, including medical facilities, pharmacies, and social gatherings. With her limited mobility and health issues, she is unable to drive herself and depends on me for transportation assistance. Providing reliable transportation services is crucial to ensure she can access essential services and maintain social connections within her community.

Beyond the practical aspects of caregiving, my grandmother also requires emotional support and companionship to navigate this phase of her life with dignity and comfort. As her grandson/granddaughter, I am deeply invested in her well-being and strive to provide her with the love, companionship, and emotional support she needs to cope with the challenges of aging and declining health.





### IDENTIFICATION AND STATUS

#### COPY OF WORK CARD

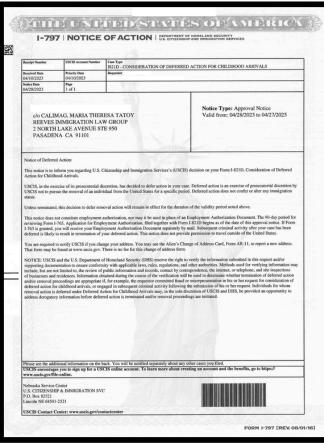


2x2 PASSPORT PHOTOS



tandard: US - Passport & Visa, 2022-04-1 www.idphoto4you.com

#### **COPY OF DACA APPROVAL NOTICE**



#### **COPY OF PASSPORT BIO PAGE**



The main documents needed to send here are your **EAD \*to show your DACA VALID STATUS & EXPIRATION** and your passport photos.

Your **Passport** is not needed to submit your application but please keep in mind if you plan to travel by plane, there are NO exceptions to the requirement of a passport via PLANE, if you are traveling by land once your Advance Parole is approved then you will be fine but still we highly recommend you obtaining your passport.



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# HOW TO PAY YOUR AP

- 1. Do not print the forms double-sided, only on one side, USCIS will reject it.
- 2. YES, you can fill out the form by hand with **ONLY BLACK OR BLUE INK**
- 3. You have three payment options for the \$630 Advance Parole Fee by mail, choose one:
  - Money Order,
  - Personal Check/Cashiers Check or
  - Form G-1450 (Credit/Debit Authorization Form)
    - \* not recommended due to rejected packages, they will only try to run your payment once.

#### PAYABLE TO: U.S. DEPARTMENT OF HOMELAND SECURITY

EXAMPLE		0001
	Date	20
PAY TO THE U.S. DEPARTMENT OF HOMELAND ORDER OF	SECURITY\$ 6	30.00
SIX HUNDRED AND THIRTY DOLLAR	00000000000000000000000000000000000000	OLLARS  Security Features Details on Back
FORM I-131 A# 123456789		ture

**FOR INFOPASS APPOINTMENTS:** 

**DEBIT CARD AND CREDIT CARDS** ACCEPTED AS PAYMENT ONLY!!!



### **8** SEND YOUR AP

All travel permit applications for <u>DACA</u> recipients, regardless of status, should be sent to the <u>ARIZONA LOCKBOX</u>, they will process your application and forward it to the assigned office for review and a decision on your application.

\* Send a certified mail with Tracking / tracking number so they know when they receive it! The mailing address varies depending on the service providers you will be using:



**USCIS** 

Attn: DACA

P.O. Box 20700

Phoenix, AZ 85036-0700







**USCIS** 

**Attn: DACA (Box 20700)** 

**2108 E. Elliot Rd.** 

Tempe, AZ 85284-1806

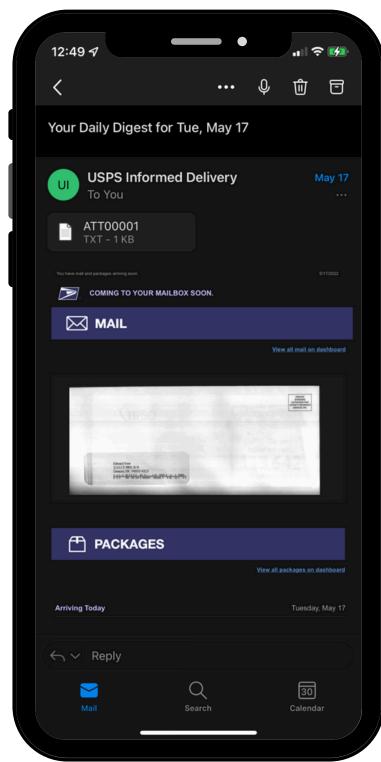
\*\*\*\*We recommend you request **PRIORITY EXPRESS MAIL** with **USPS**. They will provide you an envelope to put all your forms and supporting documentation.

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This guide is intended for educational purposes and does not constitute legal advice.





### **Great job submitting your request!**

Now, we wait for a response or maybe a request for more documents, which could take around 4 months, but that might change depending on how many requests they get.

- 1. Start saving money now.
- 2. If you have a USCIS account, make sure you can log in. If not, ask for help unlocking it or create a new one.
- 3. Get your passport ready, and if you have kids or a spouse, get theirs too if you haven't already. It can take a while.
- 4. You don't need a COVID vaccine for this, but if you're planning to adjust status (AOS), you will.
- 5. Prepare for approval by telling your boss and arranging pet care if needed.
- 6. Stay updated on your case to avoid missing any requests for more information.
- 7. Sign up for USPS Informed Delivery so you don't miss any important mail.

**1** JOIN OUR FACEBOOK COMMUNITY WeAreDREAMERS NETWORK

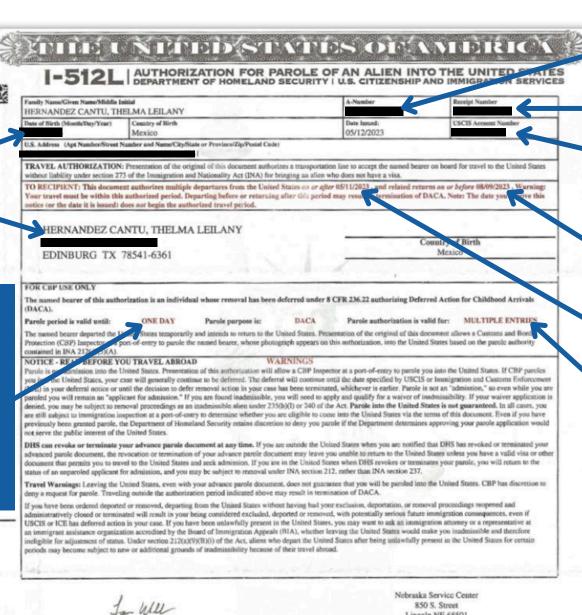
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### **APPROVED? UNDERSTAND YOUR AP!**

Your NAME, Your DOB, Your Address, **Your Country** 

ONE DAY: means the time period you're paroled back in. As in the day you come back you are paroled back into the states you technically have status. That's your admission date.

YOUR **PHOTO** 



Lincoln NE 68501 (Authorizing Office)

Parole Stamp

SPARTMENT OF HOMELAND SECO

Until May 25, 2023

5/25/23 2305 24961

DEPARTMENT OF HOMELAND SE

FORM I-512L [REV. 08/01/16]

PAROLED

**Alien Number** 

**RECEIPT NUMBER** 

**USCIS ACCOUNT #** 

Day you MUST RETURN BY.

Day you CAN LEAVE BY.

**HOW MANY TIMES YOU CAN USE YOUR AP?** 

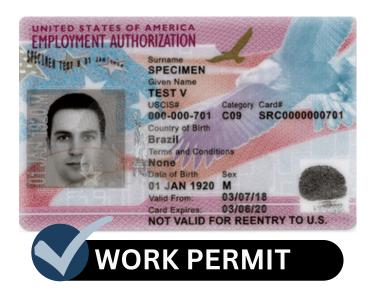
- 1. ONE ENTRY= One time
- 2. MULTIPLE ENTRIES: As many times as you need to travel within the timeframe given.

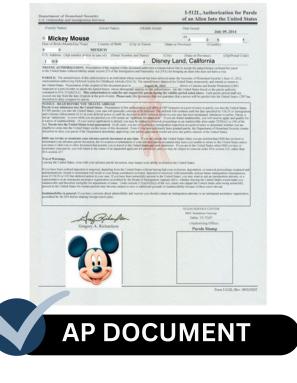
This section will initially be left blank, but upon your return, it will be stamped by the CBP Officer, Please ensure that the CBP Officer records your entry and provides you with proof, such as a stamped Advance Parole (AP) document, a stamped Passport, or an I-94 card.



### TRAVELING WITH ADVANCE PAROLE

Once your travel plans are finalized and are ready to leave make sure to take your Work Permit, your Passport and your Advance Parole Document, make sure to make copies of these documents for your records.











### TRAVELING WITH ADVANCE PAROLE

If you are traveling with your children without the other parent or parents (you could be taking your sibling/niece/nephew..etc) if they are underage. Please get a <u>International Travel Consent and Acknowledgement</u> to avoid any issues at your leave/return.



#### International Travel Consent and Acknowledgement

Before me, the undersigned Notary Public, on this date personally appeared NAME PARENT STAYING IN THE USA, who, after being duly aworn, stated under oath as follows:

"My name is (NAME PARENT STAYING IN THE USA), and I am over the age of 18 years. All the facts stated herein are within my personal knowledge and true and correct.

"I am the BIOLOGICAL (FATHER/MOTHER) and shared legal guardian of CHILD

"CHILD NAME, a minor child, born 05/06/2022 MAY 6TH 2022), AT 10:23AM with BIRTH CERTIFICATE = 0035551652 (WITH DATE ISSUED OF MAY, 18 2022) and LAST 4 OF SSN: 1234 born in TULSA, OK in the United States.

"CHILD NAME has my consent to travel with NAME OF PARENT TRAVELING WITH CHILD, RELATIONSHIP(MOTHER/FATHER) of child and who I share legal custody of shown mentioned minor child

"This consent is valid for travel starting on or about DATE LEAVING to MEXICO a

"I authorize and recommend NAME OF PARENT TRAVELING WITH CHILD, his RELATIONSHIP(MOTHER/FATHER), to make emergency medical decisions on our behalf, in the event that my child requires emergency medical treatment at a time or place from which I

"I authorize and recommend NAME OF PARENT TRAVELING WITH CHILD, his RELATIONSHIP(MOTHER/FATHER), to make arrangements and determinations for all modes of travel, including itinerary changes as necessary during this trip.

"In the absence of NAME OF PARENT TRAVELING WITH CHILD, his RELATIONSHIP(MOTHER FATHER), should any medical, travel or personal welfare incident arise, immediate contact shall be made to me, NAME PARENT STAYING IN THE USA. If immediate communication is not possible, these decisions are to be made by NAME OF ANOTHER RELATIVE OR REMOVE, RELATIONSHIP TO CHILD who will be traveling

NAME PARENT STAYING IN THE

USA 123 N OKLAHOMA ST TULSA, OK 74111 918-123-4567

Subscribed and sworn to before me by NAME PARENT STAYING IN THE USA, who first identified himself to me through his (state ID or Driver's License No...), on..., to centify which witness my hand and official seal.

(SEAL)

NOTARY PUBLIC IN AND FOR THE STATE

MY COMMISSION EXPIRES:

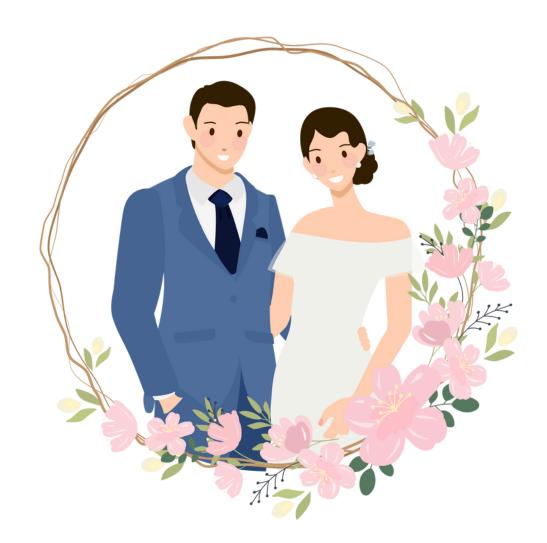
PRINT NOTARY'S NAME:

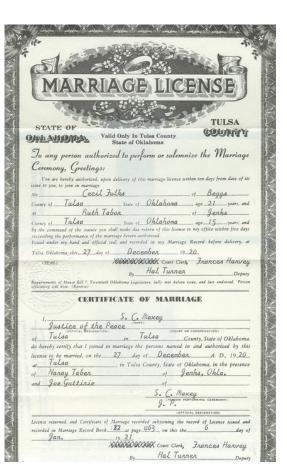
\*there is a Word document you can use in FILES.



### TRAVELING WITH ADVANCE PAROLE

If you are married and have changed your name on your DACA papers, we also **STRONGLY RECOMMEND you** take your marriage license or scan a copy to take with you.







**MARRIAGE LICENSE** 



### TRAVELING WITH ADVANCE PAROLE

Remember to enjoy this unique experience, whether it is seeing your relatives, taking care of them, going for your own health reasons, for the employer that gives you this great opportunity or for educational reasons, whatever the reason, live to the fullest., and don't stop. Enjoy, you deserve it and remember to take a million photos and videos because time goes by faster than you think. Congratulations and here we are to support you... WeAreDREAMERS!





ENSURE YOU MAKE A COPY OR SCAN ON YOUR PHONE YOUR AP DOCUMENT, FOR YOUR PERSONAL RECORDS.