

WeAreDREAMERS
NETWORK

PAROLE IN PLACE

STEP BY STEP GUIDE



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Who can obtain Parole In Place?

If you are the spouse, parents or children (under 21 but unmarried) of:

- An active member of the US Armed forces
- A member of the Reserves or National Guard
- A Military Veteran

*if deceased, as long as not dishonorably discharged

No significant criminal record

The applicant **MUST** have entered the United States illegally.

legal entry

(you were inspected at port of entry)

applicants do not qualify for Military PIP
but may qualify for military deferred action.

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COVER LETTER

Create a cover letter

A word document IS
AVAILABLE FOR YOU TO
DOWNLAOD AND EDIT TO
FIT YOUR CASE IN THE
GUIDES/FILES TAB.

I RECOMMEND IT STRONGLY
to provide clear path and a
checklist for you to make
sure you are including all
documents, it's not
necessary

YOURNAME
ADDRESS
CITY, STATE, ZIP CODE

January 31, 2023

RE: I-131, Application for Travel Document for Parole in Place -PIP

Applicant: (BENEFICIARY NAME)
Petitioner: (PETITIONER NAME)

Dear USCIS Officer:

I am filing for Advance Parole (I-131) under Parole in Place as a military spouse/ parent and therefore am not required to pay additional USCIS fees for this request. I am enclosing the following documents in support of my application for Advance Parole:

1. Form I-131, Application for Travel Document
2. Form G-1145, E-Notification of Application/Petition Acceptance
3. Statement of Last Entry
4. 2x2 Passport Photos
5. Proof of Relation (Spouse, Parent, Child) Certificate
6. Proof of Active Duty, EXAMPLE: military orders, awards, contract, etc.
7. Copy of Petitioner Military Dependent ID card
8. Copy of Petitioner Birth Certificate
9. Copy of Beneficiary Birth Certificate with English translation
10. Proof of Intimacy Documents
11. Any other relevant evidence

I am requesting that your office approve my request for Parole in Place. If you have any questions or concerns, please call me at 918-123-4567. Thank you for the time to consider my request.

Sincerely,

(BENEFICIARY NAME)

(DATE)

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STATEMENT OF ENTRY

Give a statement of your entry into the USA providing key information for the USCIS officer:

Place of Entry:

Date of Entry:

Mode of Entry:

Per USCIS it is preferred "notarized statement or sworn affidavit" but having it declare under perjury will make it sufficient. Make sure it's signed and dated.

YOURNAME
ADDRESS
CITY, STATE, ZIP CODE

January 31, 2023

Statement of Last Entry

I, **NAME OF BENEFICIARY**, declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct:

Dear USCIS Officer,

My name is **NAME OF BENEFICIARY**, I entered without inspection into the USA only once and have been living in: STATE

Place of Entry: EX: (SAN DIEGO, CA)

Date of Entry: EX: (01/01/2000)

Type of Entry: EX: (Walking through the dessert/ In a car without inspection, etc)

I have not departed the USA since my initial entry on **DATE OF ENTRY**. I wish you grant favorable approval of my Parole In Place application.

Sincerely,

(**BENEFICIARY NAME**)

(DATE)

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FORM I-131

FILL OUT THE PIP FORM.

COST \$0 FOR PIP

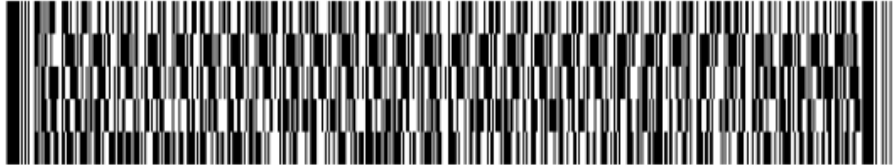
- You must **handwrite** “Military PIP” in Part 2 instead of checking a box;

a pdf guide is in the files for how to fill out the pip form I-130, which yes it's the same as advance parole, document to travel outside the usa, but no you cannot travel once your pip is granted, you must file your aos within the 1 year of your pip, as it does expire!

Application for Travel Document		USCIS Form I-131	
Department of Homeland Security		OMB No. 1615-0013	
U.S. Citizenship and Immigration Services		Expires 04/30/2022	
For USCIS Use Only	Receipt	Action Block	To Be Completed by an Attorney/ Representative, if any.
	<input type="checkbox"/> Document Hand Delivered By: _____ Date: _____		
Document Issued		Mail To (Re-entry & Refugee Only)	Attorney State License Number: _____
<input type="checkbox"/> Re-entry Permit (Update "Mail To" Section) <input type="checkbox"/> Refugee Travel Document (Update "Mail To" Section) <input type="checkbox"/> Single Advance Parole <input type="checkbox"/> Multiple Advance Parole Valid Until: ____/____/____			
		<input type="checkbox"/> Address in Part I	
		<input type="checkbox"/> US Consulate at: _____	
		<input type="checkbox"/> Intl DHS Ofc at: _____	

► **Start Here.** Type or Print in Black Ink

Part I. Information About You	
1.a. Family Name (Last Name)	_____
1.b. Given Name (First Name)	_____
1.c. Middle Name	_____
Physical Address (USPS ZIP Code Lookup)	
2.a. In Care of Name	_____
2.b. Street Number and Name	_____
2.c. Apt. <input type="checkbox"/> Ste. <input type="checkbox"/> Flr. <input type="checkbox"/>	_____
2.d. City or Town	_____
2.e. State <input type="text"/>	2.f. ZIP Code <input type="text"/>
2.g. Postal Code	_____
2.h. Province	_____
2.i. Country	_____
Other Information	
3. Alien Registration Number (A-Number)	► A- <input type="text"/>
4. Country of Birth	_____
5. Country of Citizenship	_____
6. Class of Admission	_____
7. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	
8. Date of Birth (mm/dd/yyyy)	► <input type="text"/>
9. U.S. Social Security Number (if any)	► <input type="text"/>



Form I-131 04/24/19 C Page 1 of 5

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N E T W O R K

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EVIDENCE

Gather evidence to prove relationship to service member

Examples of evidence to include if you are the SPOUSE of an active service member or a veteran :

- copy of marriage license/ certificate
- evidence of bonafide marriage, not alot is needed but please show your marriage is true
 - birth certificate of children
 - financial records, bank accouts, taxes
 - Utility Bills
 - any photographs with special dates

*not all evidence applies to your case, these are examples

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EVIDENCE

Gather evidence to prove relationship to service member

Examples of evidence to include if you are the PARENT or CHILD of an active service member or a veteran :

- copy of the child's birth certificate or adoption decree
- if stepchild, marriage certificate of parents, remember marriage had to have happened when child was under 18
- evidence showing the child was legitimated/ recognized
 - financial support was provided, so any receipts
 - any photographS
- ***NOT ALL EVIDENCE APPLIES TO YOUR CASE ; THESE ARE EXAMPLES**

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EVIDENCE

STEP 3: GATHER Evidence of a Family Relationship to Service Member

**YOU WILL NOW NEED TO PROVE THAT petitioner is a US
CITIZEN :**

- copy of Birth certificate
- naturalization certificate,
- certificate of citizenship,
- unexpired U.S. passport or consular report of birth abroad

PROVE THAT petitioner is a Permanent Resident, if applies:

- Submit a copy of a green card
- Form I-797 indicating a grant of permanent residence,
- or unexpired Form I-551 stamp in a passport

***NOT ALL EVIDENCE APPLIES TO YOUR CASE ; THESE ARE
EXAMPLES**

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YOU WILL NOW NEED TO PROVE THAT THEY SERVED :

- copy of any military orders
- copy of military id, front and back
 - DD Form 1173 can be obtained through the National Archives Website
- copy of any Awards or commendations the military service member has received
- cOPY Proof of enrollment in the Defense Enrollment Eligibility Reporting System (DEERS)



*NOT ALL EVIDENCE APPLIES TO YOUR CASE ; THESE ARE EXAMPLES

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WHAT DOES THE BENEFICIARY NEED?

COPY OF WORK CARD ***IF ANY**



2x2 PASSPORT PHOTOS ***REQUIRED!**



Standard: US - Passport & Visa, 2022-04-1
www.idphoto4you.com

COPY OF YOUR DRIVER'S LICENSE ***IF ANY**



COPY OF YOUR SOCIAL SECURITY ***IF ANY**



Birth certificate
with English translation
***REQUIRED!**

- 2x2 passport photos
- copy of YOUR BIRTH CERTIFICATE with english translation
- letter of hardship & LETTER OF GOOD MORAL CHARACTER
 - such as letters from community leaders or teachers showing involvement in volunteer, community or educational activities).
- criminal despositions, IF ANY
- letter of entry into the usa/
Statement about Last Entry
- proof of status-IF ANY (SOME PEOPLE HAVE DACA BUT NEED PIP TO ADJUST)

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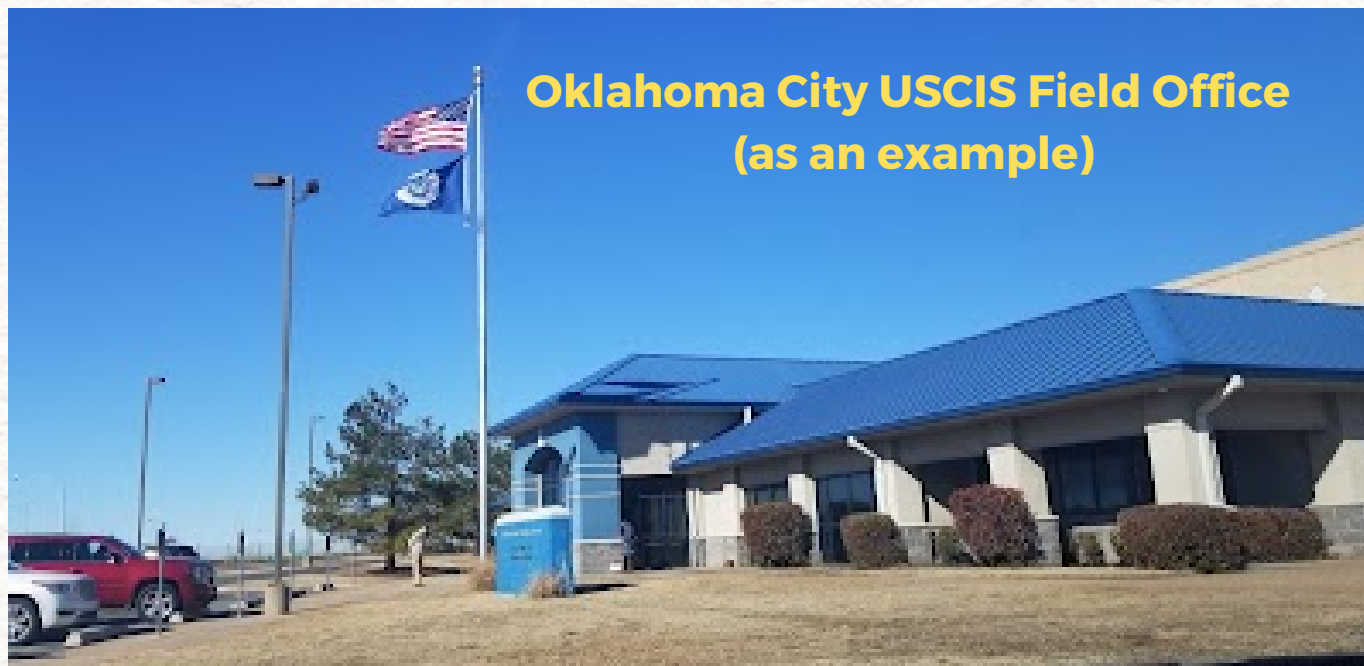
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ORGANIZE & PRESENT

USCIS FIELD OFFICE

To request parole in place, you must submit the following to the USCIS office with jurisdiction over your place of residence, your home, your address. USCIS field offices do not allow walk-ins. You must have an appointment to visit an office, but mailing it to them via **Priority Express Mail** works too. Search by ZIP code: <https://www.uscis.gov/about-us/find-a-uscis-office/field-offices>



Oklahoma City USCIS Field Office
(as an example)

***Military families on assignment in an area different from their permanent place of residence may submit their request to the office with jurisdiction over either location