USCIS

ATTN: AOS

***P.O. Box will be dependent on your state.***

Petitioner: **Full Legal Name of Petitioner**

Beneficiary: **Full Legal Name of Beneficiary**

Address: 711 N Oklahoma, Owasso, OK 74111

A#: 123456789

Dear USCIS Officer,

Enclosed you will find the Adjustment of Status application for **Full Legal Name of Beneficiary**, the beneficiary, and **Full Legal Name of Petitioner**, the petitioner and spouse of the beneficiary. The applicant is **married** to a U.S. Citizen and entered with an inspection. The following documents accompany and support this application:

1. **Form G-1145 E-Notification of Application/Petition Acceptance**
2. **Form I-130 Petition for Alien Relative:** [**https://www.uscis.gov/i-130**](https://www.uscis.gov/i-130)
   1. Form I-130a Supplemental Information of Beneficiary Spouse
   2. Payment for $675 Form I-130 Filing Fee

* Petitioner’s 2 passport-style photographs
* Beneficiary’s 2 passport-style photographs
* Proof of petitioner’s citizenship (US passport, US birth certificate, or Naturalization Certificate)
* Copy of marriage license/certificate
* Divorce decrees of prior marriages (if applicable)
* Copy of evidence of Bonafide marriage
  + Birth Certificates of children
  + Joint Bank Statements
  + Joint Taxes
  + Joint Mortgage/ Lease Agreement
  + Memberships of Zoo, Gym, Aquarium, Disneyland,
  + Concert Tickets
  + Travel Itinerary
  + Petitioner and Beneficiary’s driver’s license with shared address
  + Photos taken together
  + Shared benefits (medical, life insurance, retirement)
  + etc

1. **Form I-485 Application to register permanent residence/AOS:** [**https://www.uscis.gov/i-485**](https://www.uscis.gov/i-485)
   1. Payment for $1440 Form I-485 Filing and Bio Fee

* Beneficiary’s 2 passport-style photographs
* Copy of beneficiary’s Birth Certificate with Certified Translation
* Copy of beneficiary’s passport
* Copy of beneficiary’s proof of lawful entry (i94, i512L with parole stamp, passport page with parole stamp)
* Copy of beneficiary’s most recent DACA approval notice or EAD (if applicable)

1. **Form I-864 Affidavit of Support:** [**https://www.uscis.gov/i-864**](https://www.uscis.gov/i-864)

* Copy of petitioner’s Tax Return or Transcripts for most recent tax year (may send up to 3 years)
* Copy of petitioner’s W-2/1099s
* Copy of petitioner’s paystubs for the last six months
* Proof of petitioner’s citizenship (US passport, US birth certificate, or Naturalization Certificate)

**\*\*\*\*If using beneficiary’s income as well\*\*\*\*\***

* Copy of beneficiary’s Tax Return or Transcripts for most recent tax year (if not filed joint with petitioner)
* Copy of beneficiary’s W-2/1099s
* Copy of beneficiary’s paystubs for last six months
* Copy of beneficiary’s EAD

1. **Form I-693 Report of Medical Examination and Vaccination Record:** [**https://www.uscis.gov/i-693**](https://www.uscis.gov/i-693)

* Sealed Report

1. **Form I-765 Application for Employment Authorization:** [**https://www.uscis.gov/i-765**](https://www.uscis.gov/i-765)
   1. Payment for $260 Form I-130 Filing Fee

* Beneficiary’s 2 passport-style photographs

1. **Form I-131 Application for Travel Document:** [**https://www.uscis.gov/i-131**](https://www.uscis.gov/i-131)
   1. Payment for $630 Form I-130 Filing Fee

* Beneficiary’s 2 passport-style photographs

Copies of documents submitted are exact photocopies of unaltered documents and I understand that I can be requested to provide original documents to USCIS. Please do not hesitate to contact me at **NUMBER** for the Petitioner and **NUMBER** for the Beneficiary, if you have any further questions. Thank you for your time and attention to this matter.

Respectfully Submitted,

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**Full Legal Name of Beneficiary Full Legal Name of Petitioner**