

West Creek Estates Neighborhood Association Board Meeting
October 20th, 2018
Christie Camizzi Residence

The meeting was called to order by Christie at 4:20 PM.
Members present included - Christie Camizzi, Sarah Brown, Robert McDonald, Les Ackerman, Patricia Desbuquois.

Christie announced that Jennifer Flanders would not be chairing the Social Committee. Other open committee chairs include Communication and Crime Watch.

Robert provided no formal treasurers report.
New bank signature cards have been completed allowing new officers to sign checks and access the bank account. Current bank balance is roughly \$1,500. Dues are coming in, which should allow ample funds for remaining calendar 2018 outstanding bills.

No formal motions were made at the meeting.

The following items were discussed.

- 1) Robert will send out a memo to all committee chairs asking for budget input to be used for the 2019 budget preparation. Goal is to have a proposed 2019 budget for discussion at the next board meeting.
- 2) Robert will create an expense approval and reimbursement policy.
- 3) Christie and Robert will look into what forms will need to be finalized to formally allow the name change to be allowed on our bank account. Current Tax id does not match new name approved at the last Homeowner association meeting in October.
- 4) The Standing Board Rules provide committee responsibilities, however Christie is asking that each committee establish goals for 2019, with plans to review at the next general neighborhood association meeting.
- 5) Christie is working on a new neighborhood website. Cost will be similar to the current environment. Goal will be to post association documents and announcements via this website. Christie will post the new revised Standing Board Rules, other approved association documents, and a new list of phone and pictures of board members.

- 6) Use of the Nextdoor and Facebook WCE websites were discussed. Unless there is an administrator from the board, this site cannot be controlled by the board, Christie's website would be the preferred site for putting association documents.
- 7) Membership drive will need to be grass roots for the upcoming year, probably requiring a door to door contact.
- 8) Robert will provide Les a copy of the current subdivision database, allowing a start of all addresses to be contacted.
- 9) Robert announced that all boxes previously stored in the rental space are now stored in a neighborhood storage shed. Key available thru Robert or Patricia.
- 10) Christie has acquired new signage for the neighborhood, allowing association communication to residents.
- 11) Next Board Meeting will be held Saturday 11/10, 4pm at Christie's house.
- 12) Next General Association meeting will be held Saturday 11/17, 4pm. Christie will finalize location and communication with the neighborhood.

Christie closed the meeting at 6:15 PM.

Notes submitted,
Les Ackerman