

FURBALL FARM PET SANCTUARY

Organizational Meeting Minutes

Saturday, January 25, 2020, 3:00 PM

Furball Farm Pet Sanctuary
3405 220'th St E
Faribault, MN 55021

- I. Call to Order
Julie Marvets called meeting to order at 3:10pm
- II. Meeting Opening
 - a. Previous Minutes
Nothing to discuss
 - b. Old Business
No old business to discuss
 - c. 2019 Finances
Reviewed 2019 finances
- III. Matters for Decision
 - a. Election of Secretary
Annette Berg was elected as Secretary
- IV. Matters for Discussion
 - a. New Building Status
Discussed two building options, building a new one or using the existing machine shed. We are hoping to have the building completed and moved in by June.
 - b. Volunteering: What it means to volunteer
The team discussed dedication, getting your schedule in on-time, being considerate of others, make a commitment and make a difference, the cats need us all.
 - c. Website update
Recent website changes were reviewed. Discussed new theme, page changes/additions and Google Analytics.
 - d. New & Updated Documents
Annette Berg reviewed documents, where they can be found, distributed copies of the Volunteer Schedule and had all volunteers sign the waiver.
 - i. Volunteer Schedule
 - ii. Daily Duties
 - iii. New Volunteer Visits
 - iv. Soup Recipe
 - v. Volunteer Handbook
 - vi. Volunteer Waiver
 - e. Ideas/suggestions for recruiting new volunteers
The following ideas were discussed: distributing pamphlets, introducing ourselves to other veterinarians, creating a monthly budget for promoting Facebook followers, pinning a post to the Facebook page asking for volunteers.

- i. Social media (consider budget)

- f. Safety

- i. Machine shed

- Discussed that there are five litter boxes with three of them being hard to get to. Also clarified that the person(s) closing in the evening do not need to go out to the shed.

- ii. Other concerns

- g. 2020 Events

- i. Fundraising ideas

- The following ideas were discussed: valentine's event and garage sale.

- V. Open discussion

- VI. Close of Meeting

- a. Julie Marvets closed the meeting at 4:25pm