

GREENWOOD CLEANING SYSTEMS

Office Cleaning Procedure

Products



Procedures

1. Wear proper PPE (Gloves, Mask etc.)
2. Use Electrostatic Sprayer across high touch zones, desks, bathrooms and kitchens.
3. Use microfiber cloths when wiping surfaces.
4. Use appointed cleaning chemicals (aerosol, sprays, concentrates, etc.)
5. Change cloths often (after each new office space).
6. Add hand sanitizer stations and disinfectant wipes for customer and employee use.

High Touch Zones in the Office Space:

Keyboards, Desktops, Copier Screen, Door Handles, Refrigerator Handles, Coffee Makers Etc.

To set up a "Cleaning For Health" Action Plan, call Greenwood Cleaning Systems at [563\)391-8555](tel:5633918555)