

Position: Full-Time Middle School Associate Pastor
Supervisor: Pastor, Administrative Pastor and Office Manager

The primary function of the Full-Time Middle School Associate Pastor is to help develop, plan, and coordinate a comprehensive ministry for students, grades 6-8 that will encourage their daily walk to be deeply rooted in the biblical principles and teachings of Jesus Christ.

Position Responsibilities

Leadership

- Support and assist the Senior Pastor and Student Pastor with accomplishing the work and mission of FBCC through a positive, spirit led attitude.
- To preach the Word of God as truth; without adding to it or taking away from it; without diluting the message to please the crowds.
- Must be able to maintain confidentiality with regards to spiritual counseling, financial information and committee-personnel meetings.
- Model leadership to our congregation by being in attendance at scheduled church ministry and events.
- Enlist, disciple and motivate adults to actively serve with the student ministry.

Community Involvement

- Build relationships with the students of the church and open doors to students in the community through campus visitation, interacting in local school events, sporting activities, and other outreach opportunities (missions, camps, etc).

Ministry

- Develop and lead continuing programs of inspiration and Bible study on Sunday mornings and Wednesday nights that impresses Biblical principles to youth so they might live victorious Christian lives. These Bible studies are to place great emphasis on spiritual growth so the youth might be led to reach others for Christ.
 - Study new materials, programs, curriculums, and educational methods that will continue to challenge the youth in their spiritual walk.
 - Provide opportunities for students to be involved in camps, mission trips, and ministry events.

Media

- Coordinate a monthly calendar of activities and ministry opportunities that is maintained accurately and up to date for viewing via the following to help publicize and promote participation:
 - Youth social media accounts
 - Screens located in the youth buildings
 - Handouts provided to parents in the most economical format.
 - Newcomer's Information Guide for Youth.
 - Evangelistic Material, etc.

Budgeting

- Administer the approved annual budget for Youth Ministries according to Church policy under the direction of the Office Manager.
- Accurate, appropriate, and timely documentation necessary to support all financial expenditures or monies collected
- Follow church financial policies in all financial and budgetary matters

Additional Duties

- Additional duties may be requested by the Pastor, Administrative Pastor or Office Manager at any time that is not outlined within this document. The same level of integrity will be expected in fulfilling any other request as those outlined in this document.
- Ensure all staff and volunteers are following the Church's Policies and Procedures.

The Full Time Middle School Associate Pastor must remain in accordance with the established policies and procedures of FBCC, while maintaining the highest standards for Christian living both professionally and personally. This job description, as are all, is subject to revisions by the Personnel Committee at any point in time.