###### Appeals and Disputes

The right of the candidate to appeal against assessment decisions or practices they regard as unfair. An Appeals and Disputes procedure is in place and communicated to all assessment candidates prior to assessment in order for them to appeal on the basis of the following criteria:

* Unfair assessment
* Invalid assessment
* Unreliable assessment
* Unethical practices
* Inadequate expertise and experience of the assessor

Appeals have to be lodged in writing and submitted to Training Provider. The moderator will consider the appeal and make a decision regarding the granting of a re-assessment. The learner will be informed about the appeal outcome within specified days as stipulated in Training Provider’s policies and procedures.

Candidate Appeal Form

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| --- | --- | --- | --- |
| Candidate's Name: | | ID No. |  |
| Assessor's Name: | | Reg. No. |  |
| Unit Standard Title: | | | |
| Date: | | | |
| **SECTION 1** | | | |
| Candidate's reason for disagreeing with the assessment decision |  | | |
| Assessor's rationale for the assessment decision |  | | |
| Candidate's signature |  | | |
| Assessor's signature |  | | |
| **SECTION 2** | | | |
| Moderator's decision |  | | |
| Moderator's signature |  | | |

Please send this form to: The Training Provider